

Council Meeting Minutes

1 December 2025

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

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City of
Norwood
Payneham
& St Peters

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The Mayor declared the meeting open at 7.00 pm.

PRESENT

Council Members

Mayor Robert Bria
Cr Kester Moorhouse
Cr Rita Excell
Cr Garry Knoblauch
Cr John Robinson
Cr Kevin Duke
Cr Connie Granozio
Cr Victoria McFarlane
Cr Scott Sims
Cr Grant Piggott
Cr Sandy Wilkinson
Cr John Callisto
Cr Christel Mex

Staff

Mario Barone (Chief Executive Officer)
Carlos Buzzetti (General Manager, Urban Planning & Environment)
Lisa Mara (General Manager, Governance & Civic Affairs)
Jenny McFeat (Manager, Governance)
Allison Kane (Manager, Strategic Communications & Advocacy)
Marina Fischetti (Governance Officer)

APOLOGIES

Cr Hugh Holfeld

LEAVE OF ABSENCE

1 KAURNA ACKNOWLEDGEMENT

2 OPENING PRAYER

The Opening Prayer was read by Cr Robinson.

3 CONFIRMATION OF MINUTES OF THE COUNCIL MEETING HELD ON 24 NOVEMBER 2025

Cr Sims moved:

That the Minutes of the Special Council Meeting held on 24 November 2025 be taken as read and confirmed.

Seconded by Cr McFarlane and Carried Unanimously.

4 MAYOR'S COMMUNICATION

| | |
|------------------------|--|
| Monday, 3 November | <ul style="list-style-type: none"> Presided over a Council meeting, Council Chamber, Norwood Town Hall. |
| Tuesday 4 November | <ul style="list-style-type: none"> Tour of Norwood Town Hall for Year 4 students from Prince Alfred College. |
| Tuesday 4 November | <ul style="list-style-type: none"> Participated in Main Street SA Committee meeting. |
| Tuesday 6 November | <ul style="list-style-type: none"> Radio interview with Nikolai Beilharz, ABC891. |
| Thursday, 6 November | <ul style="list-style-type: none"> Attended the Swearing-in ceremony for Councillor Sandy Wilkinson, Norwood Town Hall. |
| Friday 7 November | <ul style="list-style-type: none"> Attended the ERA Mayors Monthly Breakfast, Adelaide. |
| Sunday, 9 November | <ul style="list-style-type: none"> Attended the 100th anniversary celebrations for the Regal Theatre, Kensington Gardens. |
| Monday, 10 November | <ul style="list-style-type: none"> Attended a meeting with Ms Claire Clutterham MP, Federal Member for Sturt, Mayor's Office, Norwood Town Hall. |
| Monday, 10 November | <ul style="list-style-type: none"> Presided over a Citizenship Ceremony, Norwood Concert Hall. |
| Monday, 10 November | <ul style="list-style-type: none"> Attended an Information Session: Council's Building Strategy, Mayor's Parlour, Norwood Town Hall. |
| Tuesday, 11 November | <ul style="list-style-type: none"> Attended a Mainstreet SA Breakfast; Presentation by Steve Burgess: 'Stick, Stop, Stay, and Smile', Adelaide Pavilion, Adelaide. |
| Friday, 14 November | <ul style="list-style-type: none"> Attended the South Australian of the Year (Australian of the Year Awards), National Wine Centre, Adelaide. |
| Saturday, 15 November | <ul style="list-style-type: none"> Attended a Media Call with Ms Claire Clutterham MP, Federal Member for Sturt; Hon Patrick Gorman, Assistant Minister to the Prime Minister and, Ms Jan Chorley, Chief Executive Officer, Australia Day Council of Australia (SA), Joslin Reserve, Joslin. |
| Saturday, 15 November | <ul style="list-style-type: none"> Participated in a 'Street Corner' meeting with Ms Cressida O'Hanlon MP, Member for Dunstan; Ms Claire Clutterham MP, Federal Member for Sturt; Hon Lucy Hood MP, Member for Adelaide and Senator Charlotte Walker; Norwood Oval Memorial Gardens, Norwood. |
| Saturday, 15 November | <ul style="list-style-type: none"> Attended the Adelaide Italian Festival 'Journey Mass', St Francis Xavier's Cathedral, Adelaide. |
| Wednesday, 19 November | <ul style="list-style-type: none"> Attended the End of Year Business Networking Function, 'Outdoors on Parade', Norwood. |
| Friday, 21 November | <ul style="list-style-type: none"> Attended the Local Government Association of South Australia Annual General Meeting (AGM), Adelaide Convention Centre, Adelaide. |
| Friday, 21 November | <ul style="list-style-type: none"> Attended the City of Prospect's Annual Dinner, Broadview Bowling Club, Broadview. |
| Saturday, 22 November | <ul style="list-style-type: none"> Participated in the 2025 Norwood Christmas Pageant, Norwood. |
| Monday, 24 November | <ul style="list-style-type: none"> Presided over a Special Council meeting, Council Chamber, Norwood Town Hall. |
| Monday, 24 November | <ul style="list-style-type: none"> Attended an Information Session: Community Renewables Program Opportunities, Norwood Town Hall. |

- **Remembrance Day – 11 November 2025**

Mayor Bria thanked all Elected Members who laid wreaths on behalf of the Council at various locations on Remembrance Day.

- **Media Call – 15 November 2025**

Mayor Bria briefed the Council on his attendance at a Media Call with Ms Claire Clutterham MP, Federal Member for Sturt; Hon. Patrick Gorman, Assistant Minister to the Prime Minister; and Ms Jan Chorley, Chief Executive Officer, Australia Day Council of Australia (SA), at Joslin Reserve, Joslin.

The purpose of the Media Call was for Assistant Minister Gorman to announce Australia Day grants to Councils, including the City of Norwood Payneham & St Peters, which received a \$10,000 grant to assist with meeting the costs associated with the Council's 2026 Australia Day Celebrations and Citizenship Ceremony.

- **Local Government Association of SA, Annual General Meeting – 21 November 2025**

Mayor Bria said he was proud to accept a Certificate for 20 Years as Mayor and congratulated Councillor Connie Granozio and former Councillor Sue Whittington for receiving 25 Year of Service Certificates for their service to Local Government in South Australia.

- **Norwood Christmas Pageant – 22 November 2025**

Mayor Bria congratulated all Council staff and Council Volunteers, in particular the Christmas Pageant Volunteers for organising and participating in the 2025 Norwood Christmas Pageant. He said that despite the threat of heavy rain, the event was well attended.

- **2025 Volunteers Christmas Dinner – 26 November 2025**

Mayor Bria thanked Council staff for their work in organising the 2025 Volunteers Christmas Dinner. He congratulated all of the Council's Volunteers for their service to the local community, in particular the 26 volunteers who received Years of Service Certificates for service ranging from 5 to 20 years.

5 DELEGATES COMMUNICATION

- Cr Piggott advised that on Tuesday 11 November 2025, he laid a wreath on behalf of the Council, at the Norwood Soldiers Memorial on Osmond Terrace.
- Cr Wilkinson advised that on Tuesday 11 November 2025, he laid a wreath on behalf of the Council, at the Norwood Oval Memorial Garden.
- Cr Duke advised that on Tuesday 11 November 2025, he laid a wreath on behalf of the Council, at the Cross of Remembrance, Felixstow.
- Cr Moorhouse advised that on Tuesday 11 November 2025, he laid a wreath on behalf of the Council, at the St Peters Otto Park Wall of Remembrance, Second Avenue St Peters.
- Cr Excell advised that on Tuesday 11 November 2025, she laid a wreath on behalf of the Council, at the Soldier's War Memorial, St Peters Street, St Peters.
- Cr Excell also advised that on Saturday, 8 November 2025, she attended on behalf of Mayor Bria, the All Soul's Parish Blessing of the Memorial Garden at the corner of Third Avenue and Stephen Terrace, St Peters.

6 ELECTED MEMBER DECLARATION OF INTEREST

Nil

7 ADJOURNED ITEMS

Nil

8 QUESTIONS WITHOUT NOTICE

Nil

9 QUESTIONS WITH NOTICE

Nil

10 DEPUTATIONS

10.1 NINTH AVENUE CHRISTMAS LIGHTS - FOOD VANS

SPEAKER/S

Mr Kevin Naughton

ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

Not Applicable

COMMENTS

Mr Naughton has written to the Council requesting that he be permitted to address the Council in relation to the Ninth Avenue Christmas Lights and Food Vans.

In accordance with the *Local Government (Procedures at Meetings) Regulations 2013*, Mr Naughton has been given approval to address the Council.

Mr Kevin Naughton addressed the Council on this matter.

Cr Sims left the meeting at 7.22 pm.

10.2 SEVENTH AVENUE AND EIGHTH AVENUE ST PETERS - EXTENSION OF THE EXISTING ST PETERS HISTORIC AREA OVERLAY

SPEAKER/S

Mr David Cree

ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

St Peters Residents Association

COMMENTS

Mr Cree has written to the Council requesting that he be permitted to address the Council in relation to Extending the Existing St Peters Historic Area Overlay for Seventh Avenue and Eighth Avenue St Peters.

In accordance with the *Local Government (Procedures at Meetings) Regulations 2013*, Mr Cree has been given approval to address the Council.

Mr David Cree withdrew his request to address the Council prior to the Council Meeting.

11 PETITIONS

Nil

12 NOTICES OF MOTION

12.1 NINTH AVENUE CHRISTMAS LIGHTS

SUBMITTED BY: Cr Moorhouse

ATTACHMENTS: Nil

Pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, the following Notice of Motion has been submitted by Cr Moorhouse.

NOTICE OF MOTION

That for the duration of the Ninth Avenue Christmas Lights display the Council approves a maximum of two (2) Mobile Food Vendor Permits (per day), with these food vendors to be located on Koolaman Street and Werrina Avenue.

REASONS IN SUPPORT OF MOTION

When the Council considered the Ninth Avenue Christmas lights at the Council Meeting held on 7 October 2025, Elected Members were advised by staff that a total ban on food trucks during the event would be required in order to reduce safety concerns arising from footpath pedestrian congestion. Staff also advised that no food vendor permits had been issued for the 2024 event. However, it has since been acknowledged that two food vendor permits were indeed issued to ice creams vans last year for the event. Since that October meeting the Council's decision not to allow any ice cream vans at the event has received media attention, including on *Sky News* and in an article in *The Advertiser* with the subheading "Sorry to break the ho-ho-horrible news, there'll be no ice-cream vans at the Ninth Avenue Christmas lights thanks to one Grinchy council."

I believe that the Council owes it to our community to find a solution so that ice cream can be enjoyed as part of the festivities. Ice cream trucks parked on the connecting side streets of Koolaman Street and Werrina Avenue will allow patrons to queue for ice creams in a safe manner, without causing any pedestrian congestion on the Ninth Avenue footpath. The Council has decided to temporarily block off the movement of traffic from Ninth Avenue onto Koolaman Street and Werrina Avenue during the busy period of the event, making them temporary cul-de-sacs and ideal, safe locations to enjoy a Christmas ice cream.

STAFF COMMENT

As Elected Members will recall, to gain a better understanding of how the Ninth Avenue Christmas Lights event is managed, HDS Australia (HDS) (traffic engineering consultants), were engaged to undertake observational surveys involving pedestrians, parking and traffic flow along Ninth Avenue during the 2024 event.

Each evening, two (2) HDS contractors staff were on site to record observations, incidents and any perceived safety concerns and to provide some quantitative data.

In terms of congestions points, it was observed that congestion occurred in those locations where food trucks were set up and those properties with more elaborate displays (pedestrians would linger longer to view the displays and take photographs).

At peak times on Christmas Eve the footpaths in these areas were at a standstill and there was an overflow onto the roadway up to six (6) pedestrians deep.

This was observed to be one of the highest risks associated with the event.

On this basis, the decision to not permit food vendors to operate during the Ninth Avenue Christmas Lights event was made to reduce the potential for congestion on the footpaths that results causes pedestrians to walk onto the roadway.

This position was supported by SAPOL.

Cr Moorhouse moved:

That for the duration of the Ninth Avenue Christmas Lights display the Council approves a maximum of two (2) Mobile Food Vendor Permits (per day), with these food vendors to be located on Koolaman Street and Werrina Avenue.

Seconded by Cr Excell and Carried.

Cr Sims returned to the meeting at 7.30 pm.

Amendment

Cr McFarlane moved:

That for the duration of the Ninth Avenue Christmas Lights display the Council approves a maximum of four (4) Mobile Food Vendor Permits (per day), with these food vendors to be located on streets limited to Koolaman Street, Werrina Avenue, Oaklands Avenue, Hooking Avenue and Bide Street.

Seconded by Cr Wilkinson

The Amendment was put and lost.

Cr Sims moved:

That the motion be put.

Seconded by Cr Granozio and carried.

The original motion was put and carried.

12.2 NORWOOD OVAL - CLUBROOMS, MEMBERS FACILITIES AND WOMENS FACILITIES

SUBMITTED BY: Cr Piggott
ATTACHMENTS: Nil

Pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, the following Notice of Motion has been submitted by Cr Piggott.

NOTICE OF MOTION

That Administration provides a report to the Council including the following details with respect to the upgrade of the Clubrooms, Member's facilities and the Women's facilities at Norwood Oval:

1. total funds expended by Council;
2. final determination of the amount to be contributed by Norwood Football Club;
3. ongoing and planned actions to arrange the payment of the NFC contribution;
4. reasons why no arrangements have already been in place given the Clubrooms were opened on 22 January 2021; and
5. treatment of the contribution owing to Council in its financial statements and confirmation that this was acceptable to our external auditors.

REASONS IN SUPPORT OF MOTION

The City of Norwood Payneham & St Peters progressed a project to upgrade the Clubrooms, Member's facilities and the Women's facilities at Norwood Oval on the understanding that 50% of the cost would be contributed by Norwood Football Club. To the best of my knowledge, this remains the intention of the club.

The project was the subject of numerous Motions of Council and suffered several delays, including due to the COVID-19 pandemic but the facilities were officially opened on 22 January 2021 and have been successfully in use ever since.

Administration responded to a Question on Notice at the 3 November 2025 meeting stating that the total cost expended was \$11.398 million. It was also stated that the final project cost included variations from the original scope and not subject to the 50% contribution.

The Norwood Football Club contribution is an asset of the Council, and this Motion seeks a report in respect to the Administration's management of this asset, now five years on from the Official opening of the facility.

STAFF COMMENT PREPARED BY THE GENERAL MANAGER, GOVERNANCE & CIVIC AFFAIRS

As Elected Members will recall, at its meeting held on 3 November 2025, the Council considered a Question with Notice regarding the Norwood Oval Clubrooms and Members Facilities, which included a number of questions as set out in the Motion on Notice.

At the time, the Council was advised that staff are currently and have been for some months, in discussions with the Norwood Football Club, with the objective to finalising a new lease which will include a repayment schedule for the Club's final contribution towards the Project.

The repayment schedule will form part of the new lease.

At this stage, the Norwood Football Club is considering its position in terms of the arrangements for the repayment schedule.

Once the Norwood Football Club has finalised its position, a report will be presented to the Council setting out the proposed repayment schedule and the treatment of the income received as part of the repayment schedule in terms of the Council's financial statements.

Cr Piggott moved:

That Administration provides a report to the Council including the following details with respect to the upgrade of the Clubrooms, Member's facilities and the Women's facilities at Norwood Oval:

1. total funds expended by Council;
2. final determination of the amount to be contributed by Norwood Football Club;
3. ongoing and planned actions to arrange the payment of the NFC contribution;
4. reasons why no arrangements have already been in place given the Clubrooms were opened on 22 January 2021; and
5. treatment of the contribution owing to Council in its financial statements and confirmation that this was acceptable to our external auditors.

Seconded by Cr Duke and Carried Unanimously.

12.3 SEVENTH AVENUE AND EIGHTH AVENUE ST PETERS - EXTENSION OF THE EXISTING ST PETERS HISTORIC AREA OVERLAY

SUBMITTED BY: Cr Moorhouse

ATTACHMENTS: A - F

Pursuant to Regulation 12(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, the following Notice of Motion has been submitted by Cr Moorhouse.

NOTICE OF MOTION

- 1. That staff investigate and report to the Council on the distribution, age of construction and quality of historic buildings in Seventh and Eighth Avenue, St Peters, as per the attached maps, that may warrant application of a Historic Area Overlay under the Planning and Design Code. This would refer and build upon earlier heritage surveys and existing knowledge and research on the East Adelaide Investment Company subdivision and houses which are located on Seventh and Eighth Avenue, St Peters.*
- 2. That following such investigations, staff hold preliminary discussions with staff of the Department of Housing and Urban Development to present these findings and determine the level of support for initiating a Code amendment for an extension of the existing St Peters Historic Area Overlay.*
- 3. That staff report to Council on the likely timeframes, costings and resource implications of undertaking a Code Amendment for this purpose and of future potential local heritage listings.*

REASONS IN SUPPORT OF MOTION

The existing St Peters Historic Area Overlay currently covers from First Avenue through to Sixth Avenue. This motion seeks to extend that Historic Area Overlay further to also include the parts of Seventh and Eighth Avenue to the south-western side of Stephen Terrace. The suggested approach is that early on in the process NPSP staff hold preliminary discussions with staff at the Department of Housing and Urban Development to gauge support, prior to making any decision on whether to go ahead with further steps involved in submitting a Code Amendment request. That way the bulk of the work only needs to be undertaken if approval is likely. Furthermore, as this is an extension of the existing Historic Area Overlay, not a new overlay, no new Historic Area Overlay description will need to be written.

Our community is concerned about the ever-increasing loss of our historic homes and expect Council to live up to our stated commitment to heritage. This community support has been demonstrated by Cr Wilkinson's recent success at the West Norwood/ Kent Town supplementary election, with a campaign heavily focused on increasing NPSP heritage preservation efforts. Cr Wilkinson has accompanied me for an on-site historic character inspection of Seventh and Eighth Avenue and has kindly produced maps of the area, highlighting homes worthy of protection (see attachment).

The East Adelaide Investment Company (EAIC) built substantial homes in a similar style throughout the avenues of St Peters, and the eleven they built on Seventh and Eighth Avenue are just as deserving of protection as those they built on the other avenues. Once they are gone, they are gone forever. It is important to note the pattern of development adopted by the EAIC. The Company built the homes on alternate allotments and offered the home for sale together with the vacant allotment so that the purchaser could develop an extensive garden or perhaps establish a tennis court. Many of these double allotment properties were later subdivided in the 1930s to 1960s, which explains why there are often later homes in between the EAIC homes.

The greenest building is the one that already exists. Renovating, rather than demolishing and rebuilding, avoids landfill waste and reduces carbon emissions tied to new construction. As such, extending the Historic Area Overlay will help Council meet *CityPlan2030* Environmental Sustainability objectives 4.4.3 and 4.5.1. Protecting these homes also benefits our community more broadly by retaining the cultural vitality of the neighbourhood - making it an attractive place to live, play, volunteer and do business. It should be noted that

with existing minimum lot size rules, demolitions are invariably replaced, one for one, so this Historic Area Overlay extension is unlikely to have any implications for urban consolidation.

STAFF COMMENT

A report can be provided as requested.

This Notice of Motion was withdrawn by Cr Moorhouse prior to the Council Meeting.

13 STAFF REPORTS

13.1 VOLUNTEER STRATEGY 2026-2030

REPORT AUTHOR: Manager, Arts, Culture & Community Connections
APPROVED BY: General Manager, Community Development
ATTACHMENTS: A-B

PURPOSE OF THE REPORT

The purpose of this report is to seek the Council's approval of the *2026-2030 Volunteer Strategy* following community consultation.

BACKGROUND

Volunteerism makes a significant economic and social contribution to South Australia and its communities. Volunteering SA&NT's *2023 State of Volunteering* reports that in 2023, nearly three-quarters of residents aged 15 and over, or 951,800 people, volunteered and that the total social and economic benefits of volunteering in South Australia:

- was valued at \$36.1 billion;
- returned \$5.20 for every \$1 invested; and
- realised \$17.8 billion value of well-being benefit felt by individual volunteers.

Importantly, the *2026-2030 Volunteer Strategy* considers current trends in volunteering and seeks to identify localised responses as it pertains to the City of Norwood Payneham & St Peters. For example, some of the key trends influencing volunteerism in Australia include:

- decreasing levels of volunteer participation;
- an evolving focus on making volunteering opportunities more accessible and inclusive;
- recognition of the importance of the 'volunteer experience' and the impact this can have on Volunteer attraction and retention;
- a preference towards volunteering opportunities that are short-term, one-off or project-based; and
- the escalating influence of technology, with the number of people who volunteered online in Australia increasing from 8.5% in 2019 to 17.3% in 2020.

The *2026-2030 Volunteer Strategy* now incorporates an action plan, with a range of actions to support the achievement of the outcomes of the Strategy.

At its meeting held on 2 September 2024, the Council resolved to release the draft *2026-2030 Volunteer Strategy* for community consultation. The Consultation was undertaken for a period of thirty (30) days, commencing on 10 September 2024 and concluding on 8 October 2024. No survey submissions were received in response to the consultation. This could be attributed, in part, to the Coordinator, Volunteer Services suddenly resigning during the consultation period which is thought to have disrupted the momentum of targeted engagement and promotion of the consultation process.

To ensure a more effective outcome, a new consultation was planned and scheduled to align with the appointment of a new Coordinator, Volunteer Services. This also provided an opportunity to review and improve the format of the *2026-2030 Volunteer Strategy* to enhance accessibility and engagement with the aim of building a stronger connection with stakeholders.

A second community consultation was undertaken for a period of forty-one (41) days, commencing on 3 September 2025 and concluding on 13 October 2025.

A total of 28 survey submissions were received. In addition, nine(9) face-to-face interviews with Volunteer-Involving Organisations were conducted during this period.

In total, 37 people provided feedback to inform the development of the *2026-2030 Volunteer Strategy*. This feedback has been reviewed and a summary is contained in **Attachment B - Consultation Summary**. The key themes derived from the feedback of the consultation relate to skill development, mentoring, improved marketing and promotion, collaborative partnerships and community connection.

Minor amendments, generally editorial in nature, have been made to the draft Strategy to provide clarity of the proposed actions and to update the implementation period. A copy of the draft amended Strategy is provided in **Attachment A**.

STRATEGIC DIRECTIONS

CityPlan 2030 Alignment

Outcome 1: Social Equity

An inclusive, connected, accessible and friendly community.

Objective 1.3: An engaged and participating community.

Strategy 1.3.1: Promote and facilitate volunteering opportunities in the community and within the Council.

Strategy 1.3.2: Provide opportunities for community input in decision-making and program development.

FINANCIAL AND BUDGET IMPLICATIONS

Nil.

RISK MANAGEMENT

Nil.

CONSULTATION

Elected Members

Elected Members have been apprised and consulted on the draft *2026-2030 Volunteer Strategy* as follows:

- at an Elected Member Information Session held on 9 October 2023. Elected Members were provided an overview of the proposed project scope, stages, community engagement and timeline;
- at the Council meeting held on 4 March 2024, the Council endorsed the first draft of the *Volunteer Strategy 2026-2030*;
- at an Elected Member Information Session held on 29 July 2024, Elected Members were provided a summary of findings of the Volunteer Involving Organisations (VIO) consultation and considered the role of the Council as it relates to volunteerism (as opposed to the direct engagement and management of volunteers within the Council); and
- at its meeting held on 2 September 2024, the Council endorsed the draft *2026-2030 Volunteer Strategy* for community consultation for a minimum period of twenty-one (21) days.

Community

A total of three hundred and fourteen (314) individuals contributed to the development of the *2026-2030 Volunteer Strategy*.

A summary of the community engagement techniques used for this project is presented in **Table 1** below.

TABLE 1: COMMUNITY ENGAGEMENT TECHNIQUES

| Strategy Phase | Engagement Technique | Description | Target Audience | Sample size |
|--------------------------------------|-------------------------------|---|---|-------------|
| 1. Strategy Planning | Volunteer survey | Current Council Volunteers were invited to provide feedback on the volunteer experience, program development ideas, volunteer development and continuous improvement recommendations. | Council Volunteers | 220 |
| 1. Strategy Planning | Sector consultation | Benchmarked sector best practice via an in-person open forum with the Local Government Volunteer Management Network. | Local Government Volunteer Management Network Northern Volunteering | 47 |
| 1. Strategy Planning and Development | Focus group feedback sessions | Feedback from Council staff who coordinate volunteer programs. | Program Coordinators | 10 |
| 1. Strategy Planning and Development | Face-to-face consultation | One-to-one consultation with local volunteer involving organisations to understand their volunteering needs, challenges, and opportunities. | | 9 |
| 2. Strategy Development | Community survey | Community members were invited to provide feedback on the draft <i>2026-2030 Volunteer Strategy</i> via an online survey on the Council's website. | | 28 |
| Total Engagement Sample Size | | | | 314 |

Staff

Focus Group feedback sessions were undertaken with the following functional areas within the organisation:

- Urban Planning and Sustainability;
- Community Care Services;
- Libraries (Lifelong Learning, Children's and Youth Services, Coordinator Norwood Library);
- Arts, Culture &Community Connections; and
- City Services.

Other Agencies

The Local Government Volunteer Managers Network was consulted via an in-person open forum, as well as an online request for feedback, to access specialist perspectives, trends, benchmarking, and best practice volunteer service delivery. Northern Volunteering was also consulted.

DISCUSSION

The *2026-2030 Volunteer Strategy* seeks to support the creation of an enabling environment that encourages and fosters volunteering activity across the organisation, with a secondary purpose to support the capability of VIO's within the City, where it aligns with the operations of the Council.

The Strategy sets out the Council's strategic direction for volunteering activities and the development of the Council's Volunteer Service. Serving as a framework for achieving inclusive volunteer participation opportunities which supports individuals to participate and contribute to the community in a meaningful way.

The Strategy supports three key outcomes:

1. A thriving, active, satisfied and participating 'Volunteer force';
2. A Council known for excellence in volunteering services; and
3. A supportive Council that attracts volunteers and delivers a meaningful program.

The development and implementation of the Council's *2026-2030 Volunteer Strategy* recognises the importance of volunteering along-side employees, in contributing to and working towards achieving Community Wellbeing.

Summary of feedback

Overview

An on-line survey was released on 3 September 2025, to capture the views and priorities of citizens and stakeholders on the draft 2026-2030 Volunteer Strategy. Approximately 85% of the respondents were Council Volunteers.

Respondents represented a diverse range of ages, with the majority (68%) being over 60 years of age. This highlights a key demographic of Council Volunteers as a significant proportion are older adults. A small percentage (3.5%) of respondents were aged between 18 – 30 years of age.

The survey sought feedback from respondents on their key motivations and barriers to volunteering. Respondents' motivation to volunteer included helping others, improving their community and giving back. Key issues to preventing volunteer participation included:

- Citizens reported that work, family, and personal commitments leave them with limited time to volunteer.
- Lack of awareness of volunteer opportunities offered by the Council.

Respondents' feedback on being "time poor" to volunteer, aligns with the demographics of this City where a significant proportion of citizens (60%) are employed. Whilst many citizens are motivated to volunteer, many struggle to balance the demands of everyday life.

Another barrier that has been identified is that respondents were unaware of volunteering opportunities that are offered by the Council. Based on this feedback, it is important for the Council to effectively communicate and promote the opportunities available. Given there are local community groups also struggling to recruit Volunteers, the promotion of volunteering opportunities should not only include those which the Council offers but should include those that are offered by other organisations. Consequently, the Strategy includes activities that respond to this.

Feedback on the Strategy

Overall, **93%** of respondents agreed with the proposed Outcomes and Strategies contained in the *2026–2030 Volunteer Strategy*. In respect to the Actions contained within the Strategy, a thematic analysis was undertaken to identify, analyse and report on key themes emerging from the feedback data. The five (5) key themes identified from the data include;

- employment and skill development;
- mentoring between volunteers;
- increased marketing and promotions;
- collaborative partnerships; and
- community connections.

A summary of the themes and recommended actions is discussed below;

1. Employment and Skill Development

Respondents highlighted the need for regular, well-planned training and development opportunities for Volunteers to help build skills and open future employment opportunities. The Strategy includes actions to respond to this via Action 3.1 Invest in volunteer training to improve capacity and capability of volunteers.

2. Mentoring Between Volunteers

Volunteers suggested introducing a “buddy system” to support new Volunteers during the Council’s induction process. By pairing new Volunteers with experienced Volunteers, the ‘buddy’ would provide guidance, encouragement and an opportunity to share practical knowledge that may not be included in formal procedures. In addition, volunteers also suggested a “come and try” volunteering program where a prospective volunteer could try a range of volunteer opportunities. The “Come and Try” approach to volunteering is an effective way to attract new Volunteers, particularly those with no prior experience, by allowing them to explore different roles and discover what they enjoy.

The Council’s 2026-2030 *Volunteer Strategy* includes actions that respond to this feedback. These actions include:

- 1.1.3 Research, design & trial a volunteer service that offers a range of volunteer engagement opportunities, including formal, informal, project based or one-off, to attract diverse volunteers to meet community need.*
- 1.3.3 Identify collaborative partnerships to increase sustainability of the Volunteer Program, increase volunteer participation and develop new volunteer initiatives where both parties contribute and receive mutual benefit.*

3. Increase Marketing and Promotion

This theme examines opportunities for the Council to raise the profile of its volunteering program. Greater visibility is seen as an important factor in attracting new volunteers and maintaining strong community engagement. A variety of suggestions were provided to improve the marketing and promotion of the program. These include promoting the Program through:

- music events;
- the Council’s Libraries;
- social media;
- the Internet;
- connection with non-English Speaking Groups; and
- posters.

Actions which respond to this feedback are included within the Strategy as set out below;

- 1.1.4 *Explore ways to actively increase the visibility of volunteering opportunities within our City(internal and external opportunities).*
- 1.2.1 *Explore ways to actively promote the personal and community benefits and impact of volunteering.*
- 1.2.3 *Develop volunteer social media guidelines to support volunteers to actively utilise social media to share their stories and experiences.*

4. Collaborative Partnerships

The *2026–2030 Volunteering Strategy* aims to strengthen community outreach and enhance support for Community Volunteer Organisations, such as Rotary Clubs and Resident Associations.

Feedback from the consultation highlighted a desire for more structured engagement with community groups and organisations. Participants expressed interest in the Council proactively encouraging collaboration and supporting partnership projects.

This theme is captured within the *2026–2030 Volunteering Strategy* under strategies:

- 2.2 *Advocate to meet community needs.*
- 3.2 *Use innovative and leading practices to support volunteering in the City.*

5. Community Connections

Feedback from the consultation emphasised Volunteers' desire to develop stronger connections within their community through volunteering. This includes fostering a sense of belonging (through recognition) and forming meaningful connections with each other through their volunteering activities. Enhancing these connections contributes to greater inclusivity, stronger social networks and improved overall wellbeing.

Whilst Strategy 1.4 – *Recognise, communicate and celebrate volunteers' positive contribution to the community* of the *2026-2030 Volunteer Strategy* encapsulates a number of actions that respond to the community feedback, it is recommended that an additional action be incorporated to address specific feedback relating to improving connections between volunteers. In this respect, Action 1.4.5 - *Engage with volunteers to identify ways to strengthen volunteer connections* has been included within the proposed *2026-2030 Volunteer Strategy* Action Plan.

6. Increasing Youth Participation in Volunteering

Volunteering provides significant benefits for young people, including enhanced confidence, the development of life and career skills, and a strengthened sense of purpose. The Council's Volunteer Strategy seeks to broaden the diversity of its Volunteer Workforce, which includes the engagement and participation of young people in volunteering opportunities across Council programs.

As part of the community consultation, feedback was sought on approaches to attract and retain young volunteers. Suggestions from respondents included:

- collaborate with local schools to deliver “come and try” volunteering projects that provide introductory experiences for young people;
- assign young volunteers a peer mentor of a similar age to provide guidance and support in their volunteer role;
- highlight both the personal wellbeing benefits of volunteering and the positive outcomes for the community;
- develop targeted marketing initiatives in partnership with universities and other education providers to raise awareness of volunteering opportunities; and
- create programs that enable young people to gain credits or formal recognition for their volunteer contributions (e.g. through the Duke of Edinburgh Award program).

The *2026-2030 Volunteer Strategy* responds to this feedback, in part, through the following actions:

1.3.2 Identify and implement trial opportunities to develop youth-led projects.

1.3.3 Establish collaborative partnerships to support volunteer initiatives.

To potentially strengthen the Strategy's response to increasing youth participation, the Council could include an action to assist young people to engage with volunteering that contributes towards their tertiary education. In particular, this could potentially be achieved in partnership with the Duke of Edinburgh Award Program. Whilst initial engagement with the Duke of Edinburgh Award Program is promising, further work is required to determine the Council's eligibility for participating within the Program and to identify volunteering opportunities that can be suitable to support such participation.

In addition, the development of targeted marketing initiatives in partnership with universities and other education providers could effectively promote both Council-based and community volunteering opportunities to young people. While the Strategy includes generic actions focused on promoting volunteering, marketing to young people requires a tailored approach. Therefore, it is recommended that the Strategy include an action to develop a marketing plan specifically targeting younger audiences.

The below new Actions are recommended for inclusion within the *2026-2030 Volunteer Strategy*:

1.3.5 Explore programs that enable young people to gain credits towards their tertiary education.

1.2.2 Develop a marketing plan to target younger adult audiences, including exploring ways to promote volunteering.

OPTIONS

With respect to progressing the *2026-2030 Volunteer Strategy Action Plan* the Council could:

1. Approve the *2026-2030 Volunteer Strategy* with the inclusion of the proposed new Actions:

1.4.5 Engage with volunteers to identify ways to strengthen volunteer connections.

1.3.5 Explore programs that enable young people to gain credits towards their tertiary education.

1.2.2 Develop a marketing plan to target younger adult audiences, including exploring ways to promote volunteering.

This is the recommended Option as it provides Actions that responds to the feedback received through the community consultation.

2. Approve the *2026-2030 Volunteer Strategy* without the inclusion of the following new Actions:

1.4.5 Engage with volunteers to identify ways to strengthen volunteer connections.

1.3.5 Explore programs that enable young people to gain credits towards their tertiary education.

1.2.2 Develop a marketing plan to target younger adult audiences, including exploring ways to promote volunteering.

This is not the preferred recommendation as it does not reflect the feedback that has been received from the Community.

CONCLUSION

The City of Norwood Payneham & St Peters has a strong history of Volunteer involvement, and the contribution of Volunteers continues to positively support the outcomes contained in *CityPlan2030: Shaping Our Future*.

The *2026-2030 Volunteer Strategy Action Plan* consolidates and builds upon this success by providing a 'road map' aimed at strengthening the Council's Volunteer Services and the positive impact volunteerism provides to the community.

RECOMMENDATION

1. That the 2026-2030 Volunteer Strategy, as contained in Attachment A., be endorsed
2. That the Chief Executive Officer be authorised to make any minor amendments to finalise the Strategy prior to its publication.

Cr Mex moved:

1. *That the 2026-2030 Volunteer Strategy, as contained in Attachment A, be endorsed.*
2. *That the Chief Executive Officer be authorised to make any minor amendments to finalise the Strategy prior to its publication.*

Seconded by Cr Duke and Carried Unanimously.

13.2 COMMEMORATING THE 100TH BIRTHDAY OF THE FORMER PREMIER DON DUNSTAN AC QC

REPORT AUTHOR: Cultural Heritage Coordinator
APPROVED BY: General Manager, Community Development
ATTACHMENTS: Nil

PURPOSE OF THE REPORT

The purpose of this report is to present opportunities to commemorate the 100th birthday of the former Premier of South Australia, The Hon. Don Dunstan AC QC for the Council's consideration.

BACKGROUND

At its meeting held on 1 September 2025, the Council considered a Notice of Motion regarding the potential opportunities to commemorate the centenary of the birth of the Hon Don Dunstan AC QC, former Premier of South Australia and longtime Member for Norwood, in 2026.

Following consideration of the matter, the Council resolved the following:

1. *That staff consult with the Don Dunstan Foundation and Mr Steven Cheng to discuss opportunities to celebrate the 100th Birthday of Don Dunstan in 2026.*
2. *A report be presented to the Council regarding the outcome of the discussions and any opportunities for the Council's consideration by December 2025.*

A number of opportunities have been considered and are now presented to the Council for consideration.

STRATEGIC DIRECTIONS

CityPlan 2030 Alignment

Outcome 1: Social Equity

An inclusive, connected, accessible and friendly community.

Outcome 2: Cultural Vitality

A culturally rich and diverse City, with a strong identity, history and sense of place.

Objective 1.4: A strong, healthy, resilient and inclusive community.

Strategy 1.4.3: Provide spaces and programs for people to meet, share knowledge and connect with each other.

Objective 2.2: A community embracing and celebrating its cultural diversity and heritage.

Strategy 2.2.3: Promote understanding of and respect for our cultures and heritage.

Objective 2.5: Dynamic community life in public spaces and precincts.

Strategy 2.5.2: Host and facilitate community events and activities.

FINANCIAL AND BUDGET IMPLICATIONS

A range of opportunities have been outlined in this report which the Council can elect to progress to commemorate the 100th anniversary of Don Dunstan. Where possible, the options that have been recommended can be achieved within, or leverage, existing budget allocations. An overview of the estimated costs for the options outlined in this report are detailed in Table 1 below:

TABLE 1 - OPTIONS TO COMMEMORATE THE 100TH ANNIVERSARY OF DON DUNSTAN

| ACTIVITY | ESTIMATED COST |
|---|--|
| Exhibition, Opening Event and Look East article | Within existing budget |
| Author talk | \$2,500 |
| Commemorative public seat | \$15,000 |
| Plaque and event | \$5,000-\$15,000 |
| Norwood Concert Hall three (3) night event | \$37,000 (noting a \$9,000 loss of revenue per night from potential other hirers) |

Further information regarding the options is set out in the Discussion section of this report.

RISK MANAGEMENT

The principal event recommended within this report includes the delivery of an exhibition at the Council's Cultural Heritage Centre. This exhibition is contingent on sourcing and utilising objects to tell a story. In this instance, the most likely sources of such objects would be from Mr Steven Cheng, the Dunstan Family and the Centre of Democracy (History Trust).

Before progressing, it is necessary to first understand which objects, if any, are available to the Council for inclusion within the exhibition. Whilst staff have sought to gain an informal understanding of support from key stakeholders to assist with the proposed exhibition, access to appropriate objects remains a key risk.

To mitigate this risk, subject to the Council's approval, staff will prepare a formal invitation under the signature of the Mayor to invite Mr Cheng, members of the Dunstan Family and the Centre of Democracy to partner the Council with the proposed exhibition.

CONSULTATION

Elected Members

Not applicable.

Community

- Mr Steven Cheng
- Mr Graham Clarke

Staff

Consultation has been undertaken with various staff from across the organisation, including the Manager, Library Services, Norwood Concert Hall Manager, Manager, Strategic Communications & Advocacy, Manager, Marketing & Place Activation, Project Manager, City Projects, and the Manager, Governance.

Other Agencies

- David Washington, Executive Director, Don Dunstan Foundation
- Dr Amy Morrison Curator, Centre of Democracy

DISCUSSION

Don Dunstan is widely regarded one of South Australia's most influential and visionary Premiers.

Don Dunstan's achievements include significant social reform in areas such as sex discrimination, Aboriginal land rights and consumer protection, which were considered the first of their kind in Australia. In addition, Don Dunstan was a leading campaigner for immigration reform and was instrumental in the elimination of the White Australia Policy.

In addition to being a long-time resident and restaurant owner in Norwood and a long-serving member for the State seat of Norwood, some of Don Dunstan's policy reforms would go on to have a direct and positive impact within the City of Norwood Payneham & St Peters. For example:

- the changes to hospitality laws, such as “6 o’clock closing”, non-existent outdoor dining and austere liquor licensing rules, transformed the State into a cultural and hospitality haven. To this day, The Parade is an exemplar of a cultural hotspot and café culture; and
- similarly, Don Dunstan’s support of the arts (e.g. formation of The Festival Centre and SA Film Corporation), led to the establishment of the Jam Factory in St Peters in 1974, where it remained for 20 years before moving to Adelaide’s west end. It remains as one of Australia’s renowned not-for-profit arts and design centres with studios, galleries and retail spaces and produces a constant flow of quality artisans, designers and makers.

Recognising Don Dunstan’s connection and contribution is currently memorialised within the City through:

- the Dunstan Playground, which was recently upgraded in 2024, at an approximate cost of \$1.9 million and includes a wayfinding element that outlines Don Dunstan’s involvement in the establishment of the original playground 50 years ago; and
- a plaque located on The Parade, in front of the Norwood Town Hall, installed in 1997 as part of The Parade Cultural Plaque Walk.

2026 represents the 100th anniversary of Don Dunstan’s birthday (21st September) and serves as a prominent moment to reflect and celebrate his contributions which helped the suburb of Norwood and the City of Norwood Payneham & St Peters generally become the highly liveable City it is today.

Commemoration

As a former Premier, it is assumed that other organisations or indeed the State Government may also seek to recognise the 100th anniversary of the birth of Don Dunstan. In this respect, for the purposes of this report, consideration has focussed on his relationship with the City of Norwood Payneham & St Peters and the opportunities available to the Council to recognise his contribution at a local level.

It is understood that the Don Dunstan Foundation has plans to commemorate Dunstan’s 100th birthday with a one-day conference with national and international speakers which will be held somewhere in Adelaide. The Centre of Democracy (History Trust) is working on an exhibition about the Dunstan Decade. Both organisations are hoping to produce some publications (including one in conjunction with a literary journal).

Set out below are a number of options, in order of preference, for the Council to consider should it resolve to commemorate the 100th anniversary of Don Dunstan’s birthday:

1. Exhibition

The Council’s Cultural Heritage Program is an important initiative that seeks to connect the community with the City’s cultural heritage. Through this Program, there is an opportunity to produce an exhibition which would be displayed at the Council’s Cultural Heritage Centre.

It is proposed that the exhibition would focus on “the man about town”, linking Don Dunstan’s pathway as a long-term resident, to a politician on the campaign trail going door to door in Norwood, his succession to being the Premier of South Australia and eventually, the restaurateur, etc. Reforms made during Don Dunstan’s political term will be anchored around the effects these had on the City of Norwood Payneham & St Peters with the aim of keeping it a local story about a local identity. This work will also form the basis for a story to be published in Look East and promoted to local media agencies, (i.e. InDaily etc).

The success of the proposed exhibition is reliant on access to relevant objects, artefacts etc. In this respect, staff have written to Don Dunstan’s widow, Mr Steven Cheng. Whilst no response has been received to date, staff will continue to seek to engage as appropriate.

In addition, staff have undertaken discussions with the Centre of Democracy (History Trust) and the Don Dunstan Foundation and will continue to reach out to other relevant stakeholders. There is an informal in-principle agreement to collaborate, where possible, with Centre of Democracy and the Don Dunstan Foundation as the two organisations are planning their own commemorations.

Whilst at this early stage it is not possible to outline the specific inclusion of objects, stories and the associated display infrastructure, it is intended that the exhibition would be delivered within the existing

Cultural Heritage Program's budget. In this respect, it is noted that some objects/artefacts may not be able to be included due to:

- specific and specialised storage/display infrastructure requirements (e.g. items such as Dunstan's pink shorts necessitate display in environmentally controlled conditions which are not available in the Cultural Heritage Centre); and
- the likely inclusion of such objects in the Centre of Democracy's planned commemoration. Other potential objects from the History Trust will be explored.

In addition, to support the exhibition, it is proposed to host an opening event at the Cultural Heritage Centre. There is an opportunity for the Council to invite Dunstan's family and the South Australian Premier to participate and attend the opening. In this respect, letters will be drafted for the Mayor's consideration once staff have clarity about the specifics of the proposed exhibition. It is envisaged that the opening event would reflect other recent opening events held within the Cultural Heritage Centre/Gallery and this will be funded through the Cultural Heritage Program's budget.

This is a recommended option.

2. Author Talk

Ms Angela Woollacott, a Professor at the Australian National University (ANU), authored the first comprehensive biography of Don Dunstan, titled *Don Dunstan: The visionary who changed Australia*.

When first published, in partnership with the South Australian History Trust and the Centre for Democracy, the book was launched by Senator the Hon Penny Wong and accompanied by a lecture from Ms Woollacott. It was subsequently launched again by Professor the Hon Gareth Evans AC KC FASSA FAIA at the ANU.

Staff have confirmed with Ms Woollacott her interest in providing an author talk to assist the commemoration activity.

Given the significance of the author's book and her role as Australian National University's Manning Clark Distinguished Professor of History, it is anticipated that an author event would attract strong community interest.

In this regard, use of the Norwood Concert Hall for such an event would mirror the Council's existing practice when hosting similarly popular author talks in partnership with Dillon's Bookshop.

To progress this event, the Council would need to allocate a budget of \$2,500 that includes:

- approximately \$1,000 to reimburse Ms Woollacott's travel and accommodation expenses; and
- \$1,500 to support production and staffing costs associated with the Norwood Concert Hall.

As the author has flexibility about the timing of the event, it could be programmed at a time which did not materially impact on the Norwood Concert Hall's programming.

The author has agreed to forgo a speaking fee.

The event would be promoted as a Library initiative and utilise the Council's and Library communications.

This is a recommended option.

3. Commemorative Public Seat with the Council's Public Artwork

Consideration has been given to recognising Don Dunstan's advocacy for and contribution to, the arts and the correlation with the Council's significant public artwork collection.

A memorialisation could be achieved through the installation of a public seat/park bench, which includes a plaque and which is situated in viewing proximity of one of the Council's public artworks.

In this respect, a location within the median strip along Osmond Terrace is suggested as it would provide visitors visibility of a number of the Council's Public Artworks and an opportunity to reflect upon both the artwork and Dunstan's contribution to the arts.

The cost of installation of a public seat/park bench which incorporates a plaque is estimated at \$15,000.

This option is not recommended.

4. Plaques

A plaque commemorating Don Dunstan was installed on The Parade adjacent to the Norwood Town Hall in 1997, with Don Dunstan himself present. It remains a fitting memorial. The design of the plaque is consistent with other plaques that have been laid along The Parade which collectively form part of the Council's Cultural Plaque Walk.

As part of works that are proposed to be undertaken through implementation of The Parade Masterplan it is intended to polish and where required, refurbish all the plaques. As a part of this process, emphasis of Don Dunstan's plaque could be achieved through the utilisation of a different/bordering brick treatment.

However, as renewal of The Parade is still in the design stage, there is limited clarity in terms of the final scope and construction schedule for The Parade. On this basis, it is unclear whether such treatment would occur within a timeframe that would align with commemoration efforts.

As an alternative, consideration could be given to a virtual 're-laying' of the plaque at which guests, such as Don Dunstan's family and the Premier of South Australia, could be invited to participate. The estimated cost of this is \$5,000 - \$15,000 depending on the size of the event and the need for traffic management/road closures. In this respect, the attendance of the Premier of South Australia and other dignitaries may attract a crowd necessitating traffic management/road closure. It is suggested however, noting the prior discussion relating to an opening event to support the proposed exhibition, that events which include the participation of the Premier of South Australia and Dunstan's family be minimised to ensure their involvement is not unwittingly diluted.

This option is not recommended.

5. Theatrical Performance at the Norwood Concert Hall

Neil Cole, an Australian playwright and former Member of the Victorian Parliament, has written a play about Don Dunstan's political life, titled *'An Audience with Don Dunstan' and told through drama, music and poetry. It tells of the challenges Dunstan overcame to change Australian society, from a post-colonial backwater to a vibrant, socially aware multicultural nation that believed in fairness, equal opportunity, and the right to wear pink shorts to Parliament*.

The play was most recently performed in Adelaide at Ayers House as a part of the History Festival in May 2025. Whilst the event was successful, it is noted that Ayer's House is a significantly smaller and simpler complex in comparison to the Norwood Concert Hall.

Initial discussions with Neil Cole suggest a willingness to perform his play on a fee for service basis, at a cost of \$20,000. Under this arrangement, Mr Cole would provide the performers, flights and accommodation.

The Council would be responsible for ticket sales, promotion, production and delivery.

In addition, this arrangement would require the Council to provide:

- a minimum budget of \$4,000 per night to cover wages, etc.
- a budget of \$3,000 - \$5,000 to draft associated contracts etc.

To recover the costs of this option, based on a three-night season (subject to negotiation with Mr Cole), the Council would need to sell approximately 800 tickets at \$40 (plus booking fee) in total (noting that the Concert Hall when set up under Cabaret style seats approximately 250 people).

In addition, consideration needs to be given to the impact to the Norwood Concert Hall's potential loss of revenue which is estimated at approximately \$9,000 per night (noting that September 2026 already has 18 nights booked for other events).

Whilst Mr Cole's proposal enables the Council an opportunity to recover some costs through the proceeds from tickets sales, staff are unable to reliably forecast demand for ticket sales. Under this arrangement the Council would carry both the financial and reputational risk resulting from poor ticket sales.

It should be noted that the Council operates the Norwood Concert Hall as a venue for hire and hence, its operations do not include promotional, ticketing or production capabilities or infrastructure. Whilst the Council could consider the engagement of production and ticketing services, this would introduce additional cost, which may not materially impact the commercial risk. On this basis, to progress this initiative, the Council would need to be prepared to carry the entirety of the financial and reputational risk and hence, the option is not recommended.

This option is not recommended.

Summary

A summary of the options is detailed in Table 3 below:

TABLE 3 - OPTIONS TO COMMEMORATE THE 100TH ANNIVERSARY OF DON DUNSTAN

| Item | Activity | Estimated Cost | Recommendation |
|------|---|---|-----------------|
| 1. | Exhibition, opening event and Look East article | Within existing budget | Recommended |
| 2. | Author talk | \$2,500 | Recommended |
| 3. | Commemorative Public Seat | \$15,000 | Not Recommended |
| 4. | Plaques and event | \$5,000 - \$15,000 | Not Recommended |
| 5. | Norwood Concert Hall three (3) night event | \$37,000 (noting a \$9,000 loss of revenue per night from potential other hirers). | Not Recommended |

OPTIONS

A broad range of suggestions and opportunities have been solicited during the development of this report. Consideration has been given to options which:

- achieve a strong level of local community impact;
- leverages the Council's existing services and resources;
- recognises the Council's budget environment; and
- is sympathetic to the interests of other stakeholders to commemorate the 100th anniversary of Don Dunstan's birthday.

In this respect, in summary, the Council has the following options:

Option 1

The Council can choose to deliver the *exhibition, opening event and Look East article* in combination with the *Author talk*. This option provides a significant opportunity to combine ceremony, education and recognition to a broad and diverse audience.

Option 1 is recommended.

Option 2

In addition to Option 1, as outlined above, the Council could also:

1. instal a commemorative public seat/park bench on the median strip on Osmond Terrace in view of the Council's public art. Whilst this option has merit, its impact is realised subtly over a longer period of time when compared Option 1;
2. emphasise the existing plaque on The Parade and host a virtual 're-laying'. Design work associated with the renewal of The Parade is currently underway. However, there is currently no clarity relating to the delivery schedule and hence, there is uncertainty whether this option would materialise to coincide with the 100th anniversary. Further, it is considered that the proposed opening event associated with Option 1 would have a greater level of community impact.

Option 3

Separately, or in combination with one of the other options, engage Mr Neil Cole to deliver his play '*An Audience with Don Dunstan*' in the Norwood Concert Hall. This option is supported, however it introduces a range of complicated logistics and risks.

This Option is not recommended.

Option 4

Alternatively, the Council can elect not to progress one of the identified options or, identify an alternate way to commemorate the 100th anniversary of Don Dunstan.

CONCLUSION

While the possibilities of what the Council can do to commemorate the 100th anniversary of Don Dunstan are diverse, it is suggested that any activity should be:

- meaningful and respectful of Don Dunstan's legacy and his family's wishes;
- not replicate or be counter to other organisation's responsibilities or desire to implement commemorative activities;
- cost effective and in line with existing budgets;
- relevant to contemporary City of Norwood Payneham & St Peters; and
- contributes to the celebration and sharing of the cultural heritage of the City.

In this respect, a range of options to commemorate the 100th anniversary of Don Dunstan have been outlined for the Council's consideration.

The options of hosting an exhibition and associated opening event and, separately, an author talk, are considered to offer significant impact and provides the best value to the community and the Council.

RECOMMENDATION

1. In recognition of the 100th Birthday of former Premier Don Dunstan AC QC, the Council approves, the hosting of an exhibition and associated opening event and separately, an author talk in recognition of the 100th anniversary of Don Dunstan and an article in Look East.
2. That a budget of \$2,500 be approved for the delivery of the exhibition and associated opening event and the author's talk.

Cr Sims left the meeting at 7.55pm
Cr Sims returned to the meeting at 7.57pm

Cr McFarlane moved:

- 1. In recognition of the 100th Birthday of former Premier Don Dunstan AC QC, the Council approves, the hosting of an exhibition and associated opening event and separately, an author talk in recognition of the 100th anniversary of Don Dunstan and an article in Look East.*
- 2. That a budget of \$2,500 be approved for the delivery of the exhibition and associated opening event and the author's talk.*

Seconded by Cr Mex and Carried Unanimously.

13.3 APPOINTMENT TO THE Highbury Landfill Authority Board of Management

REPORT AUTHOR: General Manager, Governance & Civic Affairs
APPROVED BY: Chief Executive Officer
ATTACHMENTS: Nil

PURPOSE OF THE REPORT

The purpose of this report is to seek the Council's appointment of a Member to the Highbury Landfill Authority Board of Management.

BACKGROUND

The Highbury Landfill Authority Inc (HLA) is a Regional Subsidiary which has been established pursuant to Section 43 of the *Local Government Act 1999*, by the Cities of Burnside, Norwood Payneham & St Peters and the Town of Walkerville.

The purpose of the Authority is to:

- facilitate the closure and post-closure of the Highbury Landfill site;
- manage the joint interests and liability of the Constituent Councils in relation to the closure of the Highbury Landfill site;
- undertake all manner of things relating to and incidental to the management function of the Authority; and
- provide a forum for the discussion and consideration of issues related to the joint obligations and responsibilities of the Constituent Councils in respect of the closure (and post-closure) of the Highbury Landfill site.

Clause 2.2 of the HLA Charter sets out the following in respect to the membership arrangements of the Board:

- 2.2.1 The Board shall consist of three members being one person appointed by each Constituent Council;*
2.2.2 A Board Member shall be appointed for a term not exceeding three years specified in the instrument of appointment and at the expiration of the term of office will be eligible for re- appointment.

The Council is also required to appoint a Deputy Member to the Board.

The Board currently meets quarterly at the Town of Walkerville, on a Thursday, with meetings commencing at 11.00am. However, the schedule of meetings of the Board for 2026 has not been determined at this stage.

At its meeting held in January 2023, the Council appointed Cr Grant Piggott as the Board Member and Cr Josh Robinson as the Deputy Board Member.

Cr Piggott has advised that he does not wish to continue as this Council's Board Member on the Highbury Landfill Authority Board.

Cr Robinson has advised that he would like to continue as this Council's Deputy Board Member on the Highbury Landfill Authority Board.

The Charter of the Authority, provides that the Constituent Councils can appoint an Elected Member or a staff member to the Board.

Should an Elected Member not be interested in being appointed, the General Manager, Governance & Civic Affairs is willing to be appointed.

STRATEGIC DIRECTIONS

CityPlan 2030 Alignment

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

As no sitting fees are payable to Board Members there are no financial implications associated with this matter.

RECOMMENDATION

1. That _____ be appointed to the Board of the Highbury Landfill Authority Inc for a term of three (3) years.
2. That _____ be appointed as the Deputy Member of the Highbury Landfill Authority for a term of three (3) years.

Cr Duke moved:

1. *That the Council's General Manager, Governance & Civic Affairs, Lisa Mara, be appointed to the Board of the Highbury Landfill Authority Inc for a term of three (3) years.*
2. *That Cr Robinson be appointed as the Deputy Member of the Highbury Landfill Authority for a term of three (3) years.*

Seconded by Cr Sims and Carried Unanimously.

13.4 ROAD PROCESS ORDER - LITTLE FLINDERS STREET, KENT TOWN

REPORT AUTHOR: General Manager, Governance & Civic Affairs
APPROVED BY: Chief Executive Officer
ATTACHMENTS: A-G

PURPOSE OF THE REPORT

The purpose of this report is to present to the Council the *Road Process Order* for the closure of a portion of Little Flinders Street, Kent Town and the transfer of this land to the adjoining landowner.

BACKGROUND

At its meeting held on 16 January 2023, the Council considered a request from Prince Alfred College to commence the process to declare a portion of Little Flinders Street, Kent Town (the Land), as public road to facilitate the transfer of the Land to the College under the *Roads (Opening and Closing) Act 1999*.

This request was made on the basis that the Land, located at the continuation of Little Flinders Street, Kent Town was a deceased estate, owned by a Mr Thomas Bourne in fee simple, however the College has been exclusively using and maintaining the land for 56 years.

It is the College's intention to develop the Land to accommodate a playing field to support the College's educational activities and existing facilities.

An aerial image of the Land is contained within **Attachment A**.

The Council was supportive of the College's request on the basis of the following conditions:

- that the existing stormwater draining infrastructure located underneath the Land, be relocated and constructed at the cost of the College;
- that an easement over the Land be obtained by the Council to access the stormwater drainage infrastructure;
- the College meets all costs associated with the preparation and lodgement of documents regarding the easement;
- the Council retains ownership of the upgraded stormwater drainage infrastructure; and
- the Council continues to be responsible for the ongoing maintenance, repair and replacement of the stormwater drainage infrastructure.

Following consideration of the matter, the Council resolved to commence the process under Section 210 of the *Local Government Act 1999*, to declare the privately owned Land (contained in Certificate of Title Volume 5841 Folio 584), as a public road to vest in the Council and transfer the Land to the College under an Agreement pursuant to Section 12 of the *Roads (Opening and Closing) Act 1991*.

The required procedures as set out in the *Roads (Opening and Closing) Act 1991* (the Act), have been followed, including preparation and lodgement of the Preliminary Plan with the Surveyor-General and completion of the required 28-day public notification period. A public notice with respect to the proposed *Road Process Order* was published in the SA Government Gazette on 9 October 2025.

A copy of the Gazette notice is contained within **Attachment B**.

A copy of the Preliminary Plan showing the portion of road to be closed and marked 'A' is contained within **Attachment C**.

The Council can now proceed to make the *Road Process Order* contained within **Attachment D**, to close a portion of Little Flinders Street, Kent Town and transfer this land to the private landowner.

STRATEGIC DIRECTIONS

Not Applicable.

FINANCIAL AND BUDGET IMPLICATIONS

The costs associated with the request that has been made by the College will be met by the College. This includes the legal costs associated with the preparation and the lodgement of documents with the Land Services Group and the Office of the Surveyor-General.

In addition, the College is responsible for the costs associated with the relocation and reconstruction of the existing stormwater drainage infrastructure located underneath the Land. Further information regarding the drainage works and costs is set out in the Discussion section of this report.

RISK MANAGEMENT

Not Applicable.

CONSULTATION

Elected Members

Elected Members considered this matter at the Council Meeting held on 16 January 2023 and this matter has been progressed in accordance with the Council's resolution.

Community

Public notification of the road closure was conducted in accordance with Section 10 of the Act, which included publication of a notice in the SA Government Gazette, together with notification of the Surveyor-General and the prescribed public utilities and authorities.

Upon final confirmation of the *Road Process Order* to close the road by the Minister, the Surveyor-General is required to publish notice of the order in the Gazette, in accordance with Section 24(4) of the Act.

Staff

Manager, Assets & Projects
Project Manager, Assets

Other Agencies

Surveyor-General
Public utilities and authorities

DISCUSSION

As stated previously, the Council was supportive of the College's request on the basis of a number conditions which included the relocation and construction of the existing stormwater drainage infrastructure that is owned by the Council which is currently located under the Land.

To this end, a number of discussions have been undertaken between Council staff and representatives from the College regarding the infrastructure upgrade works to be undertaken within their land. As the proposed works have the potential to impact the existing Council-owned stormwater drainage infrastructure located within a Council easement on the Land, a condition assessment of the stormwater drainage infrastructure was undertaken using CCTV inspection methods. The assessment identified that several sections of the existing drainage system are approaching the end of their serviceable life and can be reasonably justified for renewal.

Taking into consideration the finds of the CCTV assessment and noting that the proposed works may alter existing ground levels (thereby affecting the levels and function of the stormwater drainage system) it was determined that renewal of the entire Council-owned stormwater drainage system within the Land is required.

In addition, to ensure the continued functionality of the renewed stormwater drainage system, it was determined that the stormwater drainage network will be extended to align with the new end of the termination

point of the laneway, at which point, a new pit will be constructed, and new pipework installed to connect to the existing drainage system.

It has been agreed that all costs associated with these works (including drainage, minor kerbing, traffic management and contingency costs) will be met by the College. The cost for these works is approximately \$125,000 (excluding GST).

Pursuant to Section 15 of the Act, the Council must, as soon as practicable after the expiration of the 28-day notice period and having considered any objections or applications made during this period, proceed to make the *Road Process Order* to close the designated portion of Little Flinders Street, Kent Town and to transfer the land to the adjoining landowner. One (1) objection was received during the notice period.

In determining whether to make a *Road Process Order*, the Council must have regard to the criteria set out in Section 16 of the Act, which are outlined in Table 1 below.

One (1) objection to the proposed road closure was received during the notification period. The objection to the proposed closure was lodged by SA Water who advised that:

If the process is to proceed the following will be required: -

1. *An easement for "Sewerage Purposes" being 4m wide (2m either side of the main) is needed within the area marked "A" to be closed.*

or

2. *SA Water is also willing to accept an easement over the width of the road should that suit.*

This easement will need to be granted on a Final Plan free of cost.

A copy of the correspondence (email) dated 9 October 2025, from SA Water is contained in **Attachment E**.

In response to SA Water's submission on the road closure on the basis that a sewerage easement is required, this has been addressed in the Road Process Order. As such, SA Water's requirements do not impact on the Council in terms of making the Road Process Order.

In addition, the Road Process Order makes provision for the granting of an easement to the Council for stormwater drainage purposes.

In determining whether to make a *Road Process Order*, the Council must have regard to the criteria set out in Section 16 of the Act, which are outlined in Table 1 below.

**TABLE 1: ROAD PROCESS ORDER – SECTION 16 ROADS (OPENING AND CLOSING) ACT 1991
CRITERIA**

| Section 16 Criteria | Comments |
|---|---|
| <ul style="list-style-type: none">any objections made by any person pursuant to this Act; | As set out above, SA Water lodged an objection to the proposal to close the road subject to granting an easement for Sewerage Purposes. The easement for this purpose has been granted. |
| <ul style="list-style-type: none">the plans, principles, regulations and other matters to which regard must be had by assessment authorities for determining applications for development authorisation under the <i>Planning, Development and Infrastructure Act 2016</i> in relation to developments in the area to which the proposed <i>Road Process Order</i> relates; | There are no outstanding development assessment matters with respect to the Land. |

| Section 16 Criteria | Comments |
|--|--|
| <ul style="list-style-type: none"> whether the land subject to the road process is reasonably required as a road for public use in view of present and likely future needs in the area; | <p>The portion of Little Flinders Street, Kent Town proposed to be closed and transferred to the private landowner is not currently used by the public as a road. All adjacent properties to the subject Land are owned by the private landowner who the land will be transferred to.</p> <p>No future needs for this section of Land have been identified or are envisaged.</p> |
| <ul style="list-style-type: none"> alternative uses of the land subject to the road process that would benefit the public or a section of the public; and | <p>The Land is landlocked by the private landowner and due to its size and location there are no anticipated alternatives uses that would be of benefit to the public.</p> |
| <ul style="list-style-type: none"> any other matter the authority considers relevant. | <p>The Land was previously in the ownership of a deceased estate.</p> <p>The Land has been underutilised and dormant as no person is legally responsible for the maintenance, upgrade, replacement or repair of infrastructure on the Land.</p> <p>Whilst not legally responsible, Prince Alfred College has used and maintained the Land for over 50 years.</p> |

Following the Council's resolution to make the *Road Process Order* to close the designated portion of Little Flinders Street and to transfer this land to the adjoining landowner (Prince Alfred College), the Council must, within three (3) months, deposit the required documents with the Surveyor-General and the Registrar-General, as required by Section 20 of the Act. This includes a copy of the *Road Process Order* to close the road, a certified copy of the Council minutes, the Road Plan (Final Plan) and a copy of the Agreement for Transfer with the adjoining landowner.

A copy of the Road Plan (Final Plan) is contained within **Attachment F**.

A copy of the Agreement for Transfer with the adjoining landowner is contained within **Attachment G**.

Following lodgement of the above documents, the Surveyor-General must review the Council's *Road Process Order* and must, as soon as practicable, make a recommendation to the Minister as to whether the Order should be confirmed by the Minister, pursuant to Section 23 of the Act. The Minister must then confirm or decline to confirm the *Road Process Order*, in accordance with Section 24 of the Act. If confirmed, the Surveyor-General must place a notice of the *Road Process Order* and its confirmation in the SA Government Gazette.

Upon publication in the Government Gazette, the closure of the Land will become effective and the Land will be transferred to Prince Alfred College and vested in them for an estate in fee simple, pursuant to Section 25(2)(a) of the Act. A new Certificate of Title will then be issued by the Registrar-General to the College.

This will result in an alteration to the Prince Alfred College property boundary to include an additional 158m² of land that will enable the College to construct new playing fields.

OPTIONS

The Council could determine not to make the recommended *Road Process Order* to close the designated portion of Little Flinders Street, Kent Town and to transfer that land to the adjoining owner.

However, on the basis that the Council has previously agreed to undertake this process and transfer the Land to Prince Alfred College and that the only submission that has been received in respect to the proposal has been responded to and satisfied and that the Land holds no value to the public, both now and in to the future, it is recommended that the Council proceeds with the proposal.

CONCLUSION

Following the completion of the Road Process Order, staff will work with the College to undertake the drainage works which will be scheduled to commence in 2026.

RECOMMENDATION

1. That pursuant to Section 15 of the *Roads (Opening and Closing) Act 1991 (the Act)*, and having regard to the criteria set out in Section 16 of the Act, the Council hereby makes the Road Process Order contained within Attachment D, namely:
 - to close a portion of Allotment 37 in Filed Plan 3654 contained in Certificate of Title Volume 6299 Folio 486, commonly known as Little Flinders Street Kent Town, being the area marked 'A' in Preliminary Plan No. 25/0024; and
 - that in accordance with the Agreement for Transfer dated 10 September 2025, entered into between the Corporation of the City of Norwood Payneham & St Peters (**Council**) and Prince Alfred College of 23 Dequetteville Tce, Kent Town, the whole of the land subject to the road closure marked 'A' in the said Preliminary Plan be transferred and merged with the adjoining land comprised in Certificate of Title Volume 5871 Folio 440 owned by Prince Alfred College,
2. That the Council grants the following easements over the whole of land to be closed marked 'A' in the Preliminary Plan:
 - an easement to the Council for stormwater drainage purposes; and
 - an easement to the South Australia Water Corporation (ABN 69 336 525 019) for sewerage purposes.and that the Mayor and Chief Executive Officer be authorised to sign and seal the Road Process Order on behalf of the Council.
3. That the Chief Executive Officer be authorised to execute and lodge all required documents with the Office of the Surveyor-General to effect the road closure and transfer and merger of the land subject to the road closure in accordance with the Act, including the final road closure plan D139944, contained within Attachment F and the Agreement for Transfer contained within Attachment G.

Cr Sims left the meeting at 8.18pm

Cr Duke moved:

1. *That pursuant to Section 15 of the Roads (Opening and Closing) Act 1991 (the Act), and having regard to the criteria set out in Section 16 of the Act, the Council hereby makes the Road Process Order contained within Attachment D, namely:*
 - *to close a portion of Allotment 37 in Filed Plan 3654 contained in Certificate of Title Volume 6299 Folio 486, commonly known as Little Flinders Street Kent Town, being the area marked 'A' in Preliminary Plan No. 25/0024; and*
 - *that in accordance with the Agreement for Transfer dated 10 September 2025, entered into between the Corporation of the City of Norwood Payneham & St Peters (Council) and Prince Alfred College of 23 Dequetteville Tce, Kent Town, the whole of the land subject to the road closure marked 'A' in the*

said Preliminary Plan be transferred and merged with the adjoining land comprised in Certificate of Title Volume 5871 Folio 440 owned by Prince Alfred College,

2. *That the Council grants the following easements over the whole of land to be closed marked 'A' in the Preliminary Plan:*

- an easement to the Council for stormwater drainage purposes; and*
- an easement to the South Australia Water Corporation (ABN 69 336 525 019) for sewerage purposes.*

and that the Mayor and Chief Executive Officer be authorised to sign and seal the Road Process Order on behalf of the Council.

3. *That the Chief Executive Officer be authorised to execute and lodge all required documents with the Office of the Surveyor-General to effect the road closure and transfer and merger of the land subject to the road closure in accordance with the Act, including the final road closure plan D139944, contained within Attachment F and the Agreement for Transfer contained within Attachment G.*

Seconded by Cr Robinson and Carried.

14 COMMITTEE REPORTS & RECOMMENDATIONS

Nil

15 OTHER BUSINESS

Nil

Cr Piggott moved:

That the Council acknowledges the recent passing of former Councillor, Ms Christine Pierson, founder of Cats Assistance to Sterilise Inc and recognises the valuable contribution she has made to the City.

Seconded by Cr Moorhouse and Carried Unanimously.

Cr Callisto left the meeting at 8.29 pm.

Cr McFarlane left the meeting at 8.29 pm.

Cr Mex left the meeting at 8.30 pm.

16 CONFIDENTIAL REPORTS

16.1 MARDEN PRACTICE PITCHES

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (b) information the disclosure of which -
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - (ii) would, on balance, be contrary to the public interest.**
- (h) legal advice.*

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 3

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential until the matter is finalised.

Cr Robinson moved:

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (b) information the disclosure of which -
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - (ii) would, on balance, be contrary to the public interest.**
- (h) legal advice.*

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Knoblauch and Carried Unanimously.

Cr Robinson moved:

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential until the matter is finalised.

Seconded by Cr Knoblauch and Carried Unanimously.

16.2 AUSTRALIA DAY AWARD NOMINATIONS - 2026

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (o) information relating to a proposed award recipient before the presentation of the award;

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 3

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the report, discussion, and minutes be kept confidential until 26 January 2026.

Cr Callisto moved:

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (o) information relating to a proposed award recipient before the presentation of the award;

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Knoblauch and Carried Unanimously.

Cr Knoblauch moved:

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion, and minutes be kept confidential until 26 January 2026.

Seconded by Cr Duke and Carried Unanimously.

16.3 CONSTRUCTION OF BLUESTONE AND CONCRETE KERBING CONTRACT

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works.

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 3

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding seven (7) years and that this order be reviewed every twelve (12) months.

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the minutes be kept confidential until the contract has been entered into by all parties to the contract

Cr Callisto moved:

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works.

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Robinson and Carried Unanimously.

Cr Robinson moved:

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding seven (7) years and that this order be reviewed every twelve (12) months.

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the minutes be kept confidential until the contract has been entered into by all parties to the contract

Seconded by Cr Knoblauch and Carried Unanimously.

16.4 EAST WASTE GREEN ORGANICS TENDER

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works.

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Cr Granozio moved:

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

(k) tenders for the supply of goods, the provision of services or the carrying out of works.

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Duke and Carried Unanimously.

Cr Duke moved:

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding seven (7) years and that this order be reviewed every twelve (12) months.

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the minutes be kept confidential until the contract has been entered into by all parties to the contract

Seconded by Cr Robinson and Carried Unanimously.

16.5 NOTICE OF MOTION - STAFF RELATED MATTER

RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

RECOMMENDATION 3

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the report, discussion and minutes be kept confidential until the matter is finalised.

Cr Knoblauch moved:

That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

Seconded by Cr Duke and Carried Unanimously.

Cr McFarlane moved:

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential until the matter is finalised.

Seconded by Cr Duke and Carried Unanimously.

2025 VALEDICTORY STATEMENTS

Mayor Robert Bria

The past year has been an incredible period of challenges and achievements.

When I delivered my Valedictory speech 12 months ago, I used a football analogy to say we would return to the field in 2025 for the premiership quarter (third quarter) of this Council term kicking with the breeze and playing with confidence and momentum.

I also said that when I delivered my 'three quarter-time address' – which is now – I wanted the result to be beyond doubt.

By any measure, I believe the achievements of this year tell a story of a team firmly in control of the game with a big final term in front of it.

It is, therefore, appropriate to pause and reflect on some of our achievements during the 'third term':

- hosted stage 2 of the 2025 Tour Down Under;
- held Australia Day celebrations;
- held three community concerts as part of the 'Concerts in the Park' series;
- held the St Peters Fair;
- partnered with Com.It.Es and the Italian Consulate in South Australia to install a Red Bench near the Fogular Furlan Club, Felixstow to honour the memories of victims of domestic violence – the first Council in South Australia to do so;
- participated in South Australia Living Artists (SALA) event;
- hosted the 8th Eastside Business Awards with 9,265 votes cast;
- hosted two matches at the Norwood Oval and a Long Lunch on Osmond Terrace as part of the 2025 AFL Gather Round, which resulted in \$15.6 million of expenditure in our city over three days, including \$1.2m from interstate visitors;
- commenced Stage 4 of the \$20million Trinity Valley Stormwater Drainage Project, with the redevelopment of St Morris Reserve due later this month;
- planted more than 500 trees;
- commissioned the Council's 5th Quadrennial Major Artwork;
- hosted the 2025 'Raising the Bar' event with 923 people in attendance;
- continued our participation in the Eastern Business Advisory Service, with 44 of the 153 business owners involved coming from our city;
- implemented a 40kph speed limit in a number of suburbs;
- installed new playgrounds at Bridge Street (Payneham) and Broad Street (Marden);
- celebrated National Volunteers Week with a barbecue lunch at Linde Reserve, Stepney;
- hosted Her Excellency, The Honourable Frances Adamson AC, Governor of South Australia and Mr Rod Bunten on a tour of our city;
- completed 75% of the new Payneham Memorial Swimming Centre development;
- held the mid-year and end-of-year networking functions for our local business community attended by more than 220 local business owners;
- hosted Year 4 students from Loreto College and Prince Alfred College on tours of the Norwood Town Hall;
- protecting 20 properties with Local Heritage listing and introduced additional character overlays in Marryatville as part of the Interwar Heritage DPA;
- commenced the George Street upgrade;
- recorded 16 consecutive months (August 2024 – November 2025) as the Number 1 Council in Australia for having the lowest risk of business failure;
- conducted five (5) Citizenship Ceremonies, which saw more than 200 people become Australian Citizens;
- held the annual Christmas Pageant attended by 15,000 locals and visitors;
- hosted the Annual Volunteers Christmas Dinner with 36 volunteers receiving Years of Service Awards ranging from 5 – 20 years; and
- adopted the Volunteering Strategy.

By any measure, this is an impressive list of achievements to meet the objectives of *City Plan 2030*, but more importantly these achievements are making a practical difference to the everyday lives of our resident and business communities.

Moreover, we have only achieved this impressive record because we have worked together and remain totally focused on the agenda.

At the same time, we cannot ignore the multiple challenges which continue to confront us as a Council and as a community.

The uncertain economic environment in particular continues to be an ongoing concern and will no doubt have an impact on the Council's decisions for the foreseeable future.

However, I believe an equally important challenge is the declining level of civility in the body politic and the community at large.

Being an Elected Member of a Council has its difficulties and being an Elected Member of this city brings added layers of complexity and scrutiny, whether we like it or not.

Criticism is never far away; sometimes it's warranted, sometimes it's not but that is the nature of elected office. As hard as it might be, we must always strive to be the 'adults in the room', rise above the fray, take the 'slings and arrows' that come our way and put kindness and respect at the heart of our interactions with our community and with each other.

And while we can justifiably be proud that we have not experienced the behavioural issues other councils have, we must remain vigilant to uphold a high standard of behaviour which has set us apart within the Local Government sector, and which our community can be proud of.

As we all know, reputations aren't built overnight – they take years.

Over the years, we have remained consistent in our efforts and earned credibility in the process by continually 'showing up' and doing the hard things, day in, day out, especially when no-one is watching.

Engaging with Mayors on a regular basis, both metropolitan and regional, let me assure you this Council has a reputation for consistency and credibility, stability and civility, respect and results, not to mention genuine admiration and dare I say it, envy, for the manner in which we deliver major projects and major events.

Now for the 'thank you's'.

There are a number of people I would like to thank for their support during the past year.

Firstly, to all Elected Members. Thank you for your efforts during what has been an extremely busy and challenging year.

Your dedication to the task, given the other commitments, both personal and professional, which take up your time, is sincerely appreciated. People often underestimate the time commitment required to be an Elected Member, and I acknowledge your commitment to serving our community has not wavered.

I have particularly appreciated Elected Members representing me – and by extension the Council – at different community events, ANZAC Day Dawn Services and Armistice Day Services.

It is important that wherever and whenever possible, the Council's presence is not only seen and heard but also felt. I know that organisations across the Council area appreciate the Council's interest in and support for their respective activities, events and presentations.

On behalf of all Elected Members, I want to thank the Executive Leadership Team, led by the Chief Executive Officer. Mario, we are fortunate to have a Chief Executive Officer of your experience and calibre, which has contributed to the stability of this council.

I know I speak for all Elected Members in saying their leadership, advice and follow-up on issues is highly valued and greatly appreciated.

One of the hallmarks of this Council is the professional working relationship between Elected Members and Council staff, particularly senior staff and having easy access from the 'open door policy' is a privilege we are grateful for but should never abuse.

Thank you, Lisa, Natalia, Jared, Andrew, Carlos, Skye and Alli for your leadership during the year. We are fortunate to have such an experienced and talented senior management team support the Council.

To all Council staff, I thank them for their efforts throughout the year. Working for a fast-paced Council such as this one cannot be easy but the manner in which they have conducted themselves with diligence and professionalism is a source of inspiration and pride.

As many of us experienced last week, our city is blessed to have an amazing group of volunteers – many who do not live in this Council area - who work for a cause, not applause. They are ordinary people doing extraordinary things and are indispensable partners in our collective objective, which is to improve the welfare of the people of our city who we have the honour to serve.

I know all Elected Members and Council staff join me in saluting their work – the 10,582 hours of time they donated this year – and again congratulate the 36 volunteers who were recognised for Years of Service at the Volunteers Christmas Dinner.

To my fellow Mayors, particularly those from Eastern Region Alliance (ERA) Councils, I thank them their support during the year. Our monthly breakfasts are a great opportunity to share stories and seek each other's counsel, and I look forward to working with them again next year.

I also want to thank the Independent members of the Audit & Risk Committee, Business & Economic Development Advisory Committee, Traffic Management & Road Safety Committee, and the Council's Assessment Panel. Their skills, knowledge and experience are highly valued and welcomed in the decision-making processes of those committees.

To the state and federal parliamentarians whose electorates traverse our Council boundaries: Hon Vincent Tarzia MP (Member for Hartley and Leader of the Opposition); Cressida O'Hanlon MP (Member for Dunstan); Jack Batty MP (Member for Bragg); Claire Clutterham MP (Federal Member for Sturt) and James Stevens (former Federal Member for Sturt), I extend my gratitude on behalf of our city for their support and advocacy of the Council and its strategic objectives.

To the people of the City of Norwood Payneham & St Peters, I thank them for their participation in consultations, attendance at events, interest in Council's decisions, investment in local business and being active citizens in holding the Council to account. Without you, there is no Council.

I also want to extend a special thank you to two people I deal with daily.

The first is Lucinda, who went on Maternity Leave in July to have her first child. Lucinda is a true professional and her grace and can-do attitude is greatly appreciated.

The second is Giulia, who effortlessly and seamlessly picked up where Lucinda left off and took to the role as acting Executive Assistant to the CEO and Mayor with confidence, poise, efficiency and humour.

Thank you, Lucinda and Giulia for your professionalism and attention to detail. I am sincerely grateful for all they do - without stress, drama or complaint - to help me perform my duties as Mayor.

To Tina and Marina, I extend the thanks of all Elected Members for their dedication for taking the Minutes at Council meetings and organising our meals. Both are loyal and long-serving members of the Council team and their commitment to the organisation is highly valued and very much appreciated.

Finally, I thank my wife Pina, and our children: Isabella, Christian and Charlotte for their unwavering love and support, as well as that of my extended family.

The past twelve months have been personally very challenging for me and I have only been able to get through it because I have them at the centre of my life.

My family is everything to me – as I know yours is to you - and the last 12 months have reinforced to me how important it is to have people you love and who love you by your side when things aren't quite going your way.

On that note, I sincerely thank the partners and families of all Elected Members and Council staff for their love and support of you to exercise your important roles and immense responsibilities.

And as I say every year, it is family not Council, that should be the most important thing in your life and if they're not, I strongly encourage you to review your priorities.

As we all know, 2026 is an election year, a time when the voters of our city get the opportunity to pass their judgement on the performance of this Council.

With that comes the temptation to put your foot on the brake in the belief major decisions, projects, or policies should be left to the next Council to make.

I believe adopting this approach would not only irresponsible and unprofessional but a betrayal of our community.

They have not elected us to govern for three years but until the very end of this four-year term.

Next year is therefore not the time to delay, defer or dither, but instead plant our foot on the accelerator until we get to the finish line.

There is still a lot of work ahead of us and the expectation of our community is that we do it, without regard to the election timetable or our individual political fortunes.

As such, I look forward to the next 12 months with a great sense of excitement and anticipation.

Let's continue to work together to make sure 2026 is not only the final year of this Council term but also the best.

On behalf of my family, I wish you and your families, friends and loved ones a very Merry Christmas and a safe and Happy New Year.

Chief Executive Officer

As Elected Members are aware, it is usual practice and part of our culture at the City of Norwood Payneham & St Peters, that the Mayor and Chief Executive Officer deliver Valedictory speeches at the last Ordinary meeting of the Council.

We do so because it is the right time and indeed a good time, to reflect on the year that has passed and to thank the many people who have individually and collectively made this year a successful one and in turn, continue to make this City a very special place.

This City, both in terms of urban form, cultural heritage and 'sense of place', is not part of a sea of ubiquitous suburbs, it is indeed a special and unique place – a concept that we must all respect and keep at the forefront of everything we do, including the decisions that we make.

Over the years, we have collectively built, managed and curated, a strong and excellent working relationship between our staff and Elected Members – a relationship that cannot and should not be taken for granted and which continues to be recognised throughout Local Government.

As I have said on many occasions, whether we wish to accept it or not, the world from a geo-political and societal perspective has changed since the COVID-19 Pandemic. The issues that now face us and which we will continue to face, are complex and becoming more and more confronting each day. The advent of AI and the transformational change that it will have on how we live, work and just go about

everyday things, such as shopping, communicating, etc and the advent of the term “fake news” and the change in how the media tells the news from being fact-based to expressing opinions, means that many of the rules that we operated under just 12 months ago, are no longer applicable.

These challenges are confronting as they are thorny and as they are intractable. However, rather than succumb to these changes, we must be able to pivot and adjust without compromising the very essence from a staff perspective of providing frank and fearless advice without fear or favour and from a decision-making perspective remember that we are here as a collective group of leaders to make decisions in the best interests of our community and to improve the wellbeing of our citizens. As an organisation and as a community, we are not immune from these impacts of what is happening around us.

Now more than ever, the public sector needs leaders. We need to continue to attract and retain the best staff and leaders to manage our projects, to build a great City and mesh our community together and in our case continue to curate to ensure that this City remains a special and unique place.

Attracting and ultimately retaining good staff in an environment where the quintessential ingredient of public service is being challenged daily, is to make sure that the Council as an entity is working as one without destabilisation and dysfunction.

At the City of Norwood Payneham & St Peters, we have a strong culture of Elected Members and staff working together – that is, we just don’t come together, we work together, we work collaboratively and professionally with integrity and respect, with each one of us knowing and playing our role in the process.

To keep this culture going, it is important that as leaders and decision-makers, we do not lose sight of this and that we, at all times, ensure that this culture continues to transcend everything we do, including how we conduct ourselves, how we interact with each other and that this culture remains long after we are gone!

As I have discussed with many Members and staff, it is instructive to observe and reflect on what happens elsewhere around us in Local Government and ensure that we learn from this and that we remain focused on what we are all here to do. Yes, there will be differences in respect to how we go about this, but ultimately, the over-riding reason why we are all here is to serve our community. That should be the reason why we have chosen public office – either as an Elected Member or as a staff member.

This year, as evidenced in the 2024-2025 Annual Report that you endorsed at the last Special Council Meeting, we have achieved many things Mayor Bria has highlighted the many achievements in his speech. At times, we do forget what we have done as we are so busy moving onto the next thing.

Whilst two large and complex projects – the Payneham Memorial Swimming Centre Project and the Trinity Valley Stormwater Project – have dominated our projects list, there are hundreds of other projects, initiatives and services, which we have commenced and completed.

Without listing every achievement, perhaps the best and most notable culmination of everything we do – albeit that these two achievements are generally viewed through the lens of economic development are:

1. The City of Norwood Payneham & St Peters is the best Local Government Area in Australia to do business as measured by having the lowest rate of business failure – we have held this position for 16 consecutive months; and
2. Norwood being judged in the top 35 ‘coolest’ neighbourhoods in the world by Time Out – an international organisation that covers events, entertainment and culture in cities around the world.

From any perspective and by any measure, this really sums up the aggregate of everything we do from curating urban form and land use, management of infrastructure, programs, events, economic development, community development, place activation and so on. These things all add up.

Despite negative opinions at times, the aggregate of everything we do has achieved these two great outcomes.

Importantly, it must also be remembered that there are many dedicated and professional staff behind these achievements and that sometimes, we should just stop and smell the roses as without doing so, we may take what has been achieved for granted.

And now to the thank you's

Mayor Bria, it has again been a privilege and an honour for me to serve in public office with you. In fact, we have worked and served together for 28 years and it is something that I do not take for granted.

Your 20 years of continuous service as the Mayor of this great City is an amazing achievement – particularly in today's world and is reflective of the stability of this Council.

We continue to get the job done in an environment of mutual respect, openness and trust. Our mutual and individual goal has been and will always be, to work together for the good of this City and its citizens.

The important ingredient of our working relationship is that we accept and are respectful of each other's roles, responsibilities and importantly, our opinions and skills and this ensures that our individual and collective efforts assist and contribute to good governance of this great City.

Thank you again for your leadership, your wise guidance and above all, being there in good times and in tough times.

To the Councillors, thank you again. We may not always agree and we as staff don't always get it right and we can't always say yes to what you want. Yet I and my staff feel safe in providing advice to you without fear or favour because our working relationship is strong and is founded in an environment of mutual respect and trust, where advice and professional opinions, if requested, can be provided without fear or favour.

Can I say that without this fundamental understanding – that is, being able to provide advice without fear or favour – the decision-making process will become compromised and in turn, the whole system of governance becomes dysfunctional and will eventually break down – there are examples of this happening throughout all levels of government.

So, Councillors thank you for your ongoing trust, support and leadership of this great City. We have achieved many great things this year which has been possible through all of us working together with each of us playing our part.

It is difficult being a Chief Executive Officer – particularly in Local Government - if you are not grounded in the lives of the people whom you lead.

Our staff get up in the morning, come to work, go home spend time with family and friends, put the kids to bed and get up and do it again the next day and don't expect anything other than a fair day's pay for a fair day's work. Our staff are grounded on the objective of improving the wellbeing of our citizens and understand that we are all connected to each other and that we look after each other when things get tough.

And to this end, to my Executive Leadership Team, Lisa Mara, Carlos Buzzetti, Allison Kane, Andrew Hamilton, Skye Grinter-Falzun, Jared Barnes and Natalia Axenova, thank you for your support and for your contribution to the corporate management and leadership of the organisation over the last 12 months.

You have been a pleasure to work with over the last few months. We have faced many hard and difficult decisions as well as seeing our organisation change and progress.

We still have much work to do and I am confident we will achieve many more great outcomes for our City and community.

As the Chief Executive Officer, it is a very lonely job in today's complex world and decision-making is more complex and nuanced. It is no longer a linear process.

To this end, I wish to sincerely thank my Executive Leadership Team for their extraordinary personal and collective support over the last 12 months.

You have been outstanding and I am very proud and privileged to lead a great group of leaders.

To all our staff, I wish to again record my sincere thanks and appreciation. Our challenges – as I have stated earlier – are many and complex. However, my staff continue to demonstrate the attitude and professionalism which in my humble opinion is second to none. They are outstanding!

It is clear that times are difficult, our workload is high, the expectations are high – often beyond reality - but I know that I have always been able to count on all staff to rise to the occasion and to go above and beyond and provide that discretionary effort that gets things done!

What I see almost every day continues to humble me and makes me feel very proud and privileged to be the Chief Executive Officer of an organisation that is made up of great staff – our most important resource.

Finally, I wish you and your families a very special Christmas and importantly a very prosperous, healthy and great 2026.

17 CLOSURE

There being no further business, the Mayor declared the meeting closed at 10:02 pm

Mayor Robert Bria

Minutes Confirmed on _____
(date)