

Business & Economic Development Advisory Committee

Minutes

18 February 2025

Our Vision

*A City which values its heritage, cultural diversity,
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable
and socially cohesive, with a strong community spirit.*

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City of
Norwood
Payneham
& St Peters

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VENUE Mayors Parlour, Norwood Town Hall

HOUR 6.30pm

PRESENT

Committee Members Mayor Robert Bria (Presiding Member)
Cr Grant Piggott
Cr Garry Knoblauch
Cr Hugh Holfeld
Ms Amanda Grocock
Ms Amanda Pepe
Mr Ben Pudney
Ms Trish Hansen

Staff Mario Barone (Chief Executive Officer)
Claire Betchley (Manager, Marketing & Place Activation)
Eve Green (Co-ordinator, Marketing & Place Activation)
Akarra Klingberg (Co-ordinator, Marketing & Place Activation)

APOLOGIES Mr Joshua Baldwin
Mr Matt Grant

ABSENT Nil

1. CONFIRMATION OF MINUTES OF THE BUSINESS & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING HELD ON 12 NOVEMBER 2024

Ms Amanda Grocock moved that the Minutes of the Business & Economic Development Advisory Committee meeting held on 12 November 2024 be taken as read and confirmed. Seconded by Ms Amanda Pepe and carried unanimously.

2. PRESIDING MEMBER'S COMMUNICATION

- The Presiding Member introduced the Council's Co-ordinators, Marketing & Place Activation, Eve Green and Akarra Klingberg, to the Committee.
- The Presiding Member introduced Cr Hugh Holfeld and Cr Garry Knoblauch to the Committee.
- The Chief Executive Officer provided an update on the Business & Economic Development Advisory Committee framework.

3. COMMITTEE MEMBER DECLARATION OF INTEREST
Nil

4. MATTERS FOR DECISION

4.1 2025 SCHEDULE OF MEETINGS FOR THE BUSINESS & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

REPORT AUTHOR: Manager, Marketing & Place Activation
GENERAL MANAGER: Chief Executive Officer
CONTACT NUMBER: 8366 4582
FILE REFERENCE: qA100657
ATTACHMENTS: Nil

PURPOSE OF REPORT

The purpose of this report is to advise the Business & Economic Development Advisory Committee of the proposed Schedule of Meetings for 2025.

BACKGROUND

In respect to meetings, the Business & Economic Development Advisory Committee's (the Committee) Terms of Reference state that:

7.1 Ordinary Meetings of the Committee will be held every two (2) months.

7.2 The Committee will approve a schedule of Meetings for each year and Special Meetings will be convened as needed for urgent matters.

7.3 Meetings will be held in the Mayor's Parlour, Norwood Town Hall, unless otherwise notified

The purpose of this report is to present the proposed 2025 Schedule of Meetings to the Committee for its consideration and approval.

DISCUSSION

In accordance with the Terms of Reference, the Chief Executive Officer has determined that the Committee Meetings will be held in the Mayor's Parlour, located in the Norwood Town Hall at 175 The Parade, Norwood.

In respect to the time and date of the meetings, it is recommended that the meetings of the Committee to be held in 2025 commence at 6.30pm on a Tuesday night and be held on the dates outlined in **Table 1** below. It is recommended that the 2025 Schedule of Meetings outlined in **Table 1** below, be approved by the Committee.

TABLE 1: BUSINESS & ECONOMIC DEVELOPMENT ADVISORY COMMITTEE SCHEDULE OF MEETINGS 2025

Meeting	Date	Start Time
1	Tuesday 18 February	6.30pm
2	Tuesday 8 April	6.30pm
3	Tuesday 20 May	6.30pm
4	Tuesday 8 July	6.30pm
5	Tuesday 19 August	6.30pm
6	Tuesday 30 September	6.30pm
7	Tuesday 11 November	6.30pm

RECOMMENDATION

That the Business & Economic Development Advisory Committee's Schedule of Meetings for 2025 as set out above, be approved.

Cr Knoblauch moved:

That the Business & Economic Development Advisory Committee's Schedule of Meetings for 2025 as set out above, be approved.

Seconded by Mr Ben Pudney and carried unanimously.

5. PRESENTATIONS / MATTERS FOR DISCUSSION

5.1 Update on the status of *Economic Development Strategy* and Priorities

An update on the *Economic Development Strategy and Priorities* was provided by the Manager, Marketing & Place Activation.

5.2 Presiding Member's Communication / Presentation

A presentation titled *Measurables of our City*, was provided by the Presiding Member.

5.3 *Kent Town Growth Strategy* – Presentation by the Manager, Marketing & Place Activation

A presentation on the *Kent Town Growth Strategy* was provided by the Manager, Marketing & Place Activation.

6. OTHER BUSINESS

Nil

7. NEXT MEETING

Tuesday 8 April 2025.

8. CLOSURE

There being no further business the Presiding Member declared the meeting closed at 8.56pm.

Mayor Robert Bria
PRESIDING MEMBER

Minutes Confirmed on _____
(date)