

# Chief Executive Officer's Performance Review Committee Agenda & Reports

**21 October 2024**

## **Our Vision**

*A City which values its heritage, cultural diversity,  
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable  
and socially cohesive, with a strong community spirit.*

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)  
Socials  /cityofnpsp  @cityofnpsp



City of  
Norwood  
Payneham  
& St Peters

17 October 2024

## To all Members of the Chief Executive Officer's Performance Review Committee

### Committee Members

- Mayor Robert Bria (Presiding Member)
- Cr Kevin Duke
- Cr Garry Knoblauch
- Cr John Callisto

### Staff

- Lisa Mara (General Manager, Governance & Civic Affairs)
- Mr Richard Altman (Independent Human Resource Specialist)

### NOTICE OF MEETING

I wish to advise that pursuant to Sections 87 and 88 of the *Local Government Act 1999*, the next Ordinary Meeting of the Chief Executive Officer's Performance Review Committee, will be held in the Mayor's Office (Ground Floor), Norwood Town Hall, 175 The Parade, Norwood, on:

**Monday 21 October 2024, commencing at 6.00pm**

Please advise me on 8366 4549 or email [lmara@npsp.sa.gov.au](mailto:lmara@npsp.sa.gov.au), if you are unable to attend this meeting or will be late.

Yours faithfully



Lisa Mara  
**GENERAL MANAGER, GOVERNANCE & CIVIC AFFAIRS**

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**VENUE** Mayor's Office (Ground Floor), 175 The Parade, Norwood

**HOUR**

**PRESENT**

**Committee Members**

**Staff**

**APOLOGIES**

**ABSENT**

**TERMS OF REFERENCE:**

*The Committee is established for the purposes of facilitating the review of the Chief Executive Officer's performance as required and in accordance with the Chief Executive Officer's Contract of Employment.*

1. **CONFIRMATION OF MINUTES OF THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 9 SEPTEMBER 2024**
  
2. **PRESIDING MEMBER'S COMMUNICATION**
  
3. **CONFIDENTIAL REPORTS**

### 3.1 STAFF RELATED MATTER

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#### RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Committee orders that the public and the Council staff present, with the exception of the General Manager, Governance & Civic Affairs, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

#### RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999* the Committee orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed.

4. **OTHER BUSINESS**  
(Of an urgent nature only)

5. **CLOSURE**