

# Council Meeting Agenda & Reports

**7 March 2022**

## **Our Vision**

*A City which values its heritage, cultural diversity,  
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable  
and socially cohesive, with a strong community spirit.*

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

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City of  
Norwood  
Payneham  
& St Peters

3 March 2022

## To all Members of the Council

### NOTICE OF MEETING

I wish to advise that pursuant to Sections 83 and 87 of the *Local Government Act 1999*, the next Ordinary Meeting of the Norwood Payneham & St Peters Council, will be held in the Council Chambers, Norwood Town Hall, 175 The Parade, Norwood, on:

**Monday 7 March 2022, commencing at 7.00pm.**

Please advise Tina Zullo on 8366 4545 or email [tzullo@npsp.sa.gov.au](mailto:tzullo@npsp.sa.gov.au), if you are unable to attend this meeting or will be late.

Yours faithfully



Mario Barone  
**CHIEF EXECUTIVE OFFICER**

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City of  
**Norwood  
Payneham  
& St Peters**

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**VENUE** Council Chambers, Norwood Town Hall

**HOUR**

**PRESENT**

**Council Members**

**Staff**

**APOLOGIES**

**ABSENT**

1. **KAURNA ACKNOWLEDGEMENT**

2. **OPENING PRAYER**

3. **CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING HELD ON 7 FEBRUARY 2022**

4. **MAYOR'S COMMUNICATION**

5. **DELEGATES COMMUNICATION**

6. **QUESTIONS WITHOUT NOTICE**

7. **QUESTIONS WITH NOTICE**  
Nil

8. **DEPUTATIONS**  
Nil

9. **PETITIONS**  
Nil

10. **WRITTEN NOTICES OF MOTION**  
Nil

11. **STAFF REPORTS**



## **Section 1 – Strategy & Policy**

### **Reports**

## 11.1 IMPLEMENTATION OF 40KM/H SPEED LIMIT IN NORWOOD & KENT TOWN

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**REPORT AUTHOR:** Manager, Traffic & Integrated Transport  
**GENERAL MANAGER:** General Manager, Urban Planning & Environment  
**CONTACT NUMBER:** 8366 4542  
**FILE REFERENCE:** qA60176  
**ATTACHMENTS:** A - B

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### PURPOSE OF REPORT

The purpose of this report is to:

- present to the Council the outcomes of the community consultation regarding the proposal to introduce a 40km/h speed limit in residential streets of Norwood & Kent Town (*40km/h speed limit in Norwood & Kent Town*); and
- to seek the Council's endorsement to implement the 40km/h speed limit in Norwood & Kent Town, as recommended by the Traffic Management & Road Safety Committee at its meeting held on 18 August, 2021.

### BACKGROUND

There have been a number of steps culminating in the proposal to introduce 40km/h speed limit in Norwood and Kent Town, as summarised below:

- 6 April, 2020: The Council resolved to request the Traffic Management & Road Safety Committee (*"the Committee"*) to investigate the introduction of a City-wide 40km/h area speed limit;
- 18 August 2020: The Committee recommended to the Council that the investigations identified sufficient justification to consider the *staged* implementation of 40km/h speed limit in residential streets across the City, with an initial focus on Norwood and Kent Town;
- 16 February 2021: The Committee recommended to the Council to undertake community consultation on the proposal to understand the community's attitude toward the reduced speed limit prior to endorsing its implementation;
- 6 April 2021: The Council endorsed that community consultation proceed for the proposal to introduce a 40km/h area speed limit on residential streets in Norwood and Kent Town; and
- 10 August 2021: The Traffic Management & Road Safety Committee recommended to the Council that based on the outcomes of the community consultation, there is justification to implement a 40km/h speed limit in the suburbs of Norwood and Kent Town, subject to approval by the Department for Infrastructure & Transport. A copy of this report is contained in **Attachment A**.

On 10 November, 2021, the Department for Infrastructure & Transport provided 'in-principle' support to implement a 40km/h speed limit in Norwood & Kent Town on the roads depicted in **Attachment B**, subject to Council approval.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

Reducing traffic speed in residential streets has the potential to support and facilitate the Outcomes and Objectives of the Council's Strategic Management Plan, *City Plan 2030*, as listed below.

#### **Outcome 1: Social Equity**

A connected, accessible and pedestrian-friendly community.

Objective 1: Convenient and accessible services, information and facilities.

Objective 2: A people-friendly, integrated, sustainable and active transport network.

Objective 3: An engaged and participating community.

Objective 4: A strong, healthy, resilient and inclusive community.

### **Outcome 2: Cultural Vitality**

A culturally rich and diverse city, with a strong identity, history and sense of place.

Objective 4. Pleasant, well designed, and sustainable urban environments

Objective 5. Dynamic community life in public spaces and precincts.

### **FINANCIAL AND BUDGET IMPLICATIONS**

The Council has allocated \$25,000 in its 2021-2022 Budget to implement the 40km/h Speed Limit in Norwood and Kent Town. This fee was an estimate based on the funding required to implement 40km/h speed limit in Stepney, Maylands and Evandale in 2017.

As the project has developed, the cost to implement has been further refined. It is estimated that the cost to outsource the preparation of the design plans, manufacture the signs and install the signs, will be in the order of \$50,000.

A funding submission has been submitted to the Council as part of the 2022-2023 Budget for an additional \$25,000 to cover these additional costs.

### **EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

### **SOCIAL ISSUES**

If the Council determines to proceed with the implementation of a 40km/h area speed limit in Norwood and Kent Town, it would be appropriate to include an education and awareness campaign so that citizens are given advance notification of the speed limit change.

### **CULTURAL ISSUES**

Not Applicable.

### **ENVIRONMENTAL ISSUES**

Reducing the speed to 40km/h in residential streets improves safety for pedestrians and cyclists which can encourage more people to choose environmentally sustainable transport options for short trips.

### **RESOURCE ISSUES**

If the Council determines to proceed with the implementation of a 40km/h speed limit in Norwood and Kent Town, there will be considerable staff resources required to manage the implementation. This will include engaging a Consultant to prepare plans depicting the details and location of signs, arranging for manufacture and installation, and ensuring that the community is made aware of the change.

### **RISK MANAGEMENT**

If the Council determines to proceed with the implementation of a 40km/h speed limit in Norwood and Kent Town, risk management would be minimal because all works would be undertaken in accordance with the requirements of the Department for Infrastructure & Transport and relevant Australian Standards and Guidelines.

### **COVID-19 IMPLICATIONS**

At this stage, it is unlikely that the finalisation of this project will be affected by Covid-19.

## CONSULTATION

- **Staff**

General Manager, Urban Planning & Environment  
Manager, City Services  
Acting Manager, Urban Services

- **Community**

A *Have Your Say!* campaign was undertaken from 17 May 2021 to 21 June 2021.

6,878 postcards were delivered directly to residents, home-owners and traders in Norwood and Kent Town, letters were sent to key stakeholders and the wider community were informed by various means including print and digital media.

- **Other Agencies**

- Department for Infrastructure and Transport (DIT)
- City of Burnside
- City of Adelaide
- SAPOL

## DISCUSSION

The area that is proposed for a 40km/h speed limit is bound by Magill Road, Portrush Road, Kensington Road, Dequetteville Terrace and North Terrace. The affected streets are the residential streets of Norwood and Kent Town, excluding The Parade West and Osmond Terrace. The roads under the care, control and maintenance of the State Government (The Parade, Fullarton Road, Rundle Street and Flinders Street) are also excluded. The subject area and affected streets are illustrated on the map contained in **Attachment B**.

The investigations which have been undertaken throughout 2020 and 2021 that resulted in the Council's endorsement at its meeting held on 6 April 2021 to undertake community consultation on the 40km/h speed limit in Norwood and Kent Town, are summarised below:

- 40km/h in residential streets aligns with the '*National Road Safety Strategy 2011-2020*', which is the overarching document that provides the national framework for road safety and is committed to by all State and Territory Governments.
- Research shows that the implementation of 40km/h signs in residential streets results in widespread minor speed reduction, indicating that it is a successful and low-cost intervention that changes motorist behaviour and improves safety.
- There have been 160 crashes involving vulnerable road users (cyclists and pedestrians) within the Council's local road network over the past five (5) years and a reduced speed limit to 40km/h represents an opportunity to significantly reduce the number of crashes and injuries over time.
- The Department for Infrastructure & Transport supports 40km/h speed-limited areas to help create a speed environment appropriate to residential streets and in precincts where existing speeds are not overly high.
- Evaluation of the implementation of 40km/h in Stepney, Maylands and Evandale identified that there has been a mean speed reduction of between 1.4 km/h and 3.7km/h.
- A staged approach instead of a City-wide approach was adopted to allow for progressive monitoring and evaluation to ensure that the desired outcomes are being achieved and to ensure the roll-out could be undertaken in a sustainable manner within existing resources.

The suburbs of Norwood and Kent Town were selected as the first stage of this initiative because:

- Norwood and Kent Town are adjacent to the Stepney, Maylands and Evandale triangle which was speed limited to 40 km/h in 2019 as part of the *Stepney, Maylands and Evandale Local Area Traffic Management Study* undertaken in 2017. It is appropriate that the staged approach is undertaken in adjacent suburbs to provide consistency for motorists, rather than a series of speed limit changes, and
- the land-use and street layout of Norwood and Kent Town results in moderate traffic speeds that meet the requirements for 40km/h set out by the Department for Infrastructure & Transport (DIT), without the need for additional traffic calming measures.

The Parade West and Osmond Terrace are excluded from the 40km/h speed limit in Norwood and Kent Town because:

- The Parade West acts as a sub-arterial road, linking roads under the care and control of DIT which have varying speeds (Rundle Street - 50km/h, Flinders Street - 60km/h, Fullarton Road -60km/h, and The Parade - future proposed 50km/h). Roads with a sub-arterial function are rarely reduced to 40km/h unless major infrastructure changes to reduce speed are concurrently applied. Given that the funds are not available to undertake this at present, it is prudent to retain 50km/h along The Parade West for the foreseeable future.
- Osmond Terrace is a major north-south link between Nelson Street, Stepney (a road under the care and control of DIT with a speed of 60km/h) and Prescott Terrace (a road maintained by the City of Burnside with a speed of 50km/h). Liaison with the Department and the City of Burnside, identified that there are no plans to reduce the speed limits of these roads. Therefore, for motorist consistency and acceptance of reduced speed limits, it is considered appropriate to maintain the existing speed of 50km/h along Osmond Terrace for the foreseeable future.

The Parade Master Plan, which has been endorsed by the Council, proposed the implementation of the following speed limits along The Parade:

- 50 km/h (from 60km/h) from Fullarton Road to Osmond Terrace; and
- 40 km/h (from 50km/h) from Osmond Terrace to Portrush Road.

Final approval from the Department for Infrastructure & Transport to change these speed limits on The Parade has not yet been provided. Therefore, The Parade has been excluded from the community consultation for a 40km/h speed limit proposal for Norwood and Kent Town.

### **Consultation Strategy**

The *Have Your Say!* campaign commenced on Monday 17 May 2021 and closed on Monday 21 June 2021.

6,878 postcards were delivered to residents, property owners and traders in Norwood and Kent Town including:

- 5,020 postcards letterbox dropped into every dwelling and business in Norwood and Kent Town; and
- 1,858 postcards delivered via Australia Post to property owners who do not reside in Norwood or Kent Town.

The community was informed that consultation was open by a range of advertising including core flute road signs, posters at Council buildings, an advertisement in *The Advertiser*, a media release, a banner on Council's website and social media posts. In addition, emails were sent to inform key stakeholders including, the Norwood Residents Association, the Kent Town Residents Association and the Prince Alfred College.

The invitation included a QR Code and link to additional information and a survey on the Council's website. The survey could be completed on-line or hard-copy, and included a space for comments and the following questions:

1. Do you support a 40km/h speed limit in the residential streets of Norwood and Kent Town, excluding State Government Roads (Fullarton Road, Flinders Street, Rundle Street & The Parade), and Council Roads (The Parade West & Osmond Terrace).
2. Do you live and/or work in Norwood and/or Kent Town?
3. Do you visit or commute through Norwood and/or Kent Town?

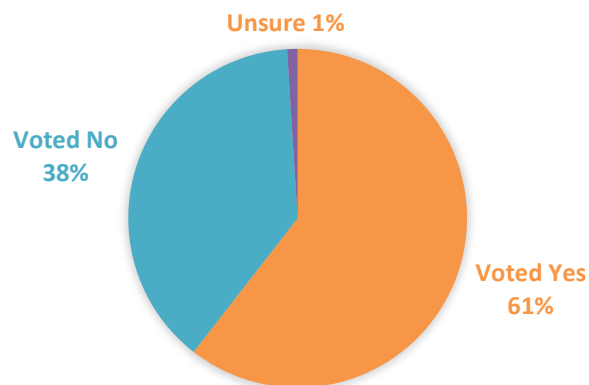
### Consultation Outcomes

The Council received a total of 803 responses to the survey. These have been collated into a table (names and addresses removed), and are contained in Attachment C of the Traffic Management & Road Safety Committee Report, which is contained in **Attachment A** of this report.

Of the 803 respondents, 642 live and/or work in Norwood and/or Kent Town, representing 9.3% of the total number of postcards delivered. The remaining 161 respondents visited or commuted through Norwood and/or Kent Town or they may own a home in Norwood or Kent Town but live elsewhere.

Of the 803 responses:

- 486 (60.5%) respondents support the proposal by ticking the 'yes' box;
- 309 (38.5%) respondents do not support the proposal by ticking the 'no' box; and
- 8 (1%) respondents were unsure.



Of the 486 respondents who support the proposal:

- 369 lived or worked in Norwood and/or Kent Town;
- 114 visited or commuted through Norwood and/or Kent Town; and
- 3 did not answer this question.

Of the 309 respondents who do not support the proposal:

- 265 lived or worked in Norwood and/or Kent Town; and
- 44 visited or commuted through Norwood and/or Kent Town.

All 8 of the 'unsure' respondents lived and/or worked in Norwood and Kent Town.

The most common comments from citizens who support the proposal are:

- too many cars are speeding in the residential streets;
- it will improve safety for my family;
- It will be nicer to ride my bike;
- It will be better for pedestrians of all ages;
- It will discourage people from cutting through residential streets;
- It is a sensible approach to road safety; and
- Norwood would be a nicer place to shop and visit.

The most common comments from citizens who do not support the proposal are:

- multiple speed limits are confusing;
- it is not necessary, 50km/h is fine;
- there is no justification for 40km/h;
- people will continue to speed anyway;
- 40km/h is too slow
- It is a stupid / ridiculous idea / “nanny state”;
- There is no benefit; and
- Will increase travel time / inconvenient to commuters

### Consultation summary

It is considered that a 60.5% majority indicates that there is sufficient community support to justify the implementation of the proposed 40km/h speed limit in Norwood and Kent Town.

### Legislative requirements of the Department for Infrastructure & Transport (DIT)

The Council does not have the authority to install 40km/h speed limit signs without approval from the Department for Infrastructure & Transport (DIT). The legislative requirements that must be met prior to seeking such approval are listed in TABLE 1, along with the current progress of each item.

**TABLE 1: DIT REQUIREMENTS FOR APPROVAL**

Item	DIT Requirement	Current Progress
1	A clear 40km/h area speed limit boundary is defined (generally bound by arterial roads, rivers or rail lines)	Completed
2	Resolution from Council	Purpose of this report
3	Letter of support from Local State Member of Parliament	Completed
4	Consultation with neighbouring Councils	Completed
5	Consultation with DIT	Completed
6	Consultation with SAPOL	Completed
7	Speed data collection and analysis as detailed to identify if traffic management devices are required as part of implementation.	Completed
8	Proposed traffic calming devices on streets with higher speeds	Completed (Assessment undertaken and additional traffic calming devices are not required).
9	A list of all streets less than 250m in length	Completed
10	A site plan showing proposed signs	To be undertaken if endorsed by Council
11	A Traffic Impact Statement	DRAFT submitted to DIT and support provided in-principle. Final to be submitted, with site plans, if endorsed by Council.

On the basis that the Council endorses the implementation of 40km/h in Norwood & Kent Town, the remaining legislative requirements will be undertaken:

- updating the DRAFT Traffic Impact Statement to include:
  - confirmation that the proposal has been endorsed by the Council; and
  - site plans showing proposed sign locations and alterations to existing signs;
- write to the Department for Infrastructure and Transport seeking approval from the Minister to install the 40km/h signs (as required under section 21 of the *Road Traffic Act 1961*);

Subsequent to receiving approval from DIT, the following will be undertaken:

- 40km/h area-wide speed limit signs will be installed; and
- liaison with SAPOL to ensure that appropriate enforcement will be undertaken post-implementation.

## OPTIONS

### Option 1

Do nothing. The Council can decide that despite respondents being in-support of the 40km/h speed limit in Norwood & Kent Town and the support from the Department for Infrastructure & Transport, that the existing default speed limit of 50km/h should remain.

This approach is not recommended on the basis that the investigations into a reduced speed limit has identified that 40km/h is a best-practice, sensible, low-cost approach to improving road safety on residential streets and it is also supported by the majority of the consultation respondents who live, work, visit and commute in Norwood and Kent Town.

### Option 2

The Council can decide that given the consultation outcomes for a 40km/h speed limit in Norwood and Kent Town provides sufficient justification to proceed with its implementation as depicted in **Attachment B**.

This approach is recommended because the introduction of a 40km/h speed limit in the residential streets of Norwood and Kent Town is a practical and cost-effective solution to traffic calming, is supported by all levels of Government Australia-wide and the consultation outcomes indicated community support.

## CONCLUSION

There has been significant research, investigations and community consultation undertaken to arrive at this point, all of which supports the implementation of a 40km/h speed limit in the residential streets of Norwood & Kent Town.

It is considered that given the consultation outcomes in respect to the number of respondents in favour of introducing a 40km/h speed limit in Norwood and Kent Town, there is sufficient justification to implement a 40km/h speed limit in Norwood and Kent Town as contained in **Attachment B**. If the proposal is endorsed, Council staff will proceed to complete the final tasks required to install the 40km/h signs and hence, finalise the implementation of the 40km/h speed limit in the residential streets of Norwood and Kent Town.

## COMMENTS

Nil.



## RECOMMENDATION

1. That the outcomes of the community consultation, as outlined in this report and the report presented to and considered by the Traffic Management & Road Safety Committee at its meeting held on 10 August, 2021, regarding the proposal to implement a 40km/h speed limit in the residential streets in the suburbs of Norwood & Kent Town (as depicted in **Attachment B**), be received and noted.
2. That the Council approves the introduction of a 40km/h speed limit in the residential streets in the suburbs of Norwood and Kent Town, on the roads as depicted in **Attachment B** of this report, and authorises the Chief Executive Officer to:
  - complete any tasks required to meet legislative and Department of Infrastructure & Transport (DIT) requirements to enable the 40km/h speed limit signs to be installed, namely:
    - engage Consultants to prepare a sign schedule and plans showing proposed sign locations and alterations to existing signs;
    - update the DRAFT Traffic Impact Statement to a FINAL version to submit to DIT. This will include the sign schedule and plans, the support letter from the local MP and notification that the Council has endorsed the proposal; and
    - write to the Department for Infrastructure and Transport seeking approval from the Minister to install the 40km/h signs as required under section 21 of the *Road Traffic Act 1961*;
  - liaise with SAPOL following the installation of signage to ensure that appropriate enforcement of the 40km/h speed limit is undertaken; and
  - undertake a promotional awareness campaign regarding the introduction of a 40km/h speed limit in the residential streets in the suburbs of Norwood and Kent Town.

## **Attachments – Item 11.1**

# Attachment A

## Implementation of 40km/h Speed Limit in Norwood & Kent Town

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

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*City of*  
**Norwood  
Payneham  
& St Peters**

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### 3.1 40KM/H SPEED LIMIT IN NORWOOD & KENT TOWN - COMMUNITY CONSULTATION

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**REPORT AUTHOR:** Manager, Traffic & Integrated Transport  
**GENERAL MANAGER:** General Manager, Urban Planning & Environment  
**CONTACT NUMBER:** 8366 4542  
**FILE REFERENCE:** qA60176  
**ATTACHMENTS:** A - C

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#### PURPOSE OF REPORT

The purpose of this report is to:

- present the Traffic Management & Road Safety Committee (“the Committee”) with the outcomes of the community consultation regarding the proposal to introduce a 40km/h speed limit in residential streets of Norwood and Kent Town (“the 40km/h speed limit in Norwood and Kent Town”); and
- to provide the Committee with recommendations regarding the next steps towards implementation of the 40km/h speed limit in Norwood and Kent Town.

#### BACKGROUND

At the Council meeting held on 6 April 2021, the Council endorsed that community consultation proceed for the proposal to introduce a 40km/h area speed limit on residential streets in Norwood and Kent Town.

There were a number of steps culminating in the proposal to introduce 40km/h speed limit in Norwood and Kent Town as summarised in the dot points below:

- 6 April, 2020: The Council resolved to request the Committee to investigate the introduction of a City-wide 40km/h area speed limit.
- 18 August 2020: The Committee recommended to the Council that the investigations identified sufficient justification to consider the *staged* implementation of 40km/h speed limit in residential streets across the City, with an initial focus on Norwood and Kent Town.
- 16 February 2021: The Committee recommended to the Council to undertake community consultation on the proposal to understand the community’s attitude toward the reduced speed limit prior to endorsing its implementation.

#### RELEVANT STRATEGIC DIRECTIONS & POLICIES

Reducing traffic speed in residential streets has the potential to support and facilitate the Outcomes and Objectives of the Council’s Strategic Management Plan, *City Plan 2030*, as listed below.

##### **Outcome 1: Social Equity**

A connected, accessible and pedestrian-friendly community.

Objective 1: Convenient and accessible services, information and facilities.

Objective 2: A people-friendly, integrated, sustainable and active transport network.

Objective 3: An engaged and participating community.

Objective 4: A strong, healthy, resilient and inclusive community.

##### **Outcome 2: Cultural Vitality**

A culturally rich and diverse city, with a strong identity, history and sense of place.

Objective 4: Pleasant, well designed, and sustainable urban environments

Objective 5: Dynamic community life in public spaces and precincts.

**FINANCIAL AND BUDGET IMPLICATIONS**

The consultation campaign for the proposed 40km/h speed limit in Norwood & Kent Town was managed by Council staff. The cost for materials (printing, delivery and advertising) was \$8,574 and was funded from the recurrent Traffic & Integrated Transport budget.

If the Council determines to proceed with implementation of a 40km/h speed limit in Norwood and Kent Town, there would be costs associated with the planning and mapping of sign locations, sign manufacture, sign installation and community education.

The Council has allocated \$25,000 in its 2021-2022 Budget to implement the 40km/h Speed Limit in Norwood and Kent Town. This fee was an estimate based on the funding required to implement 40km/h speed limit in Stepney, Maylands and Evandale in 2017.

**EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

**SOCIAL ISSUES**

If the Council determines to proceed with the implementation of a 40km/h area speed limit in Norwood and Kent Town, it would be appropriate to include an education and awareness campaign so that citizens are given advance notification of the speed limit change.

**CULTURAL ISSUES**

Not Applicable.

**ENVIRONMENTAL ISSUES**

Reducing the speed to 40km/h in residential streets improves safety for pedestrians and cyclists which can encourage more people to choose environmentally sustainable transport options for short trips.

**RESOURCE ISSUES**

If the Council determines to proceed with the implementation of a 40km/h speed limit in Norwood and Kent Town, there will be considerable staff resources required to manage the implementation. This will include seeking final approval from the Department for Infrastructure & Transport, planning the location of signs, arranging for manufacture and installation, and ensuring that the community is made aware of the change.

**RISK MANAGEMENT**

If the Council determines to proceed with the implementation of a 40km/h speed limit in Norwood and Kent Town, all works will be undertaken in accordance with the requirements of the Department for Infrastructure & Transport and relevant Australian Standards and Guidelines.

**COVID-19 IMPLICATIONS**

Not Applicable.

## CONSULTATION

- **Staff**

General Manager, Urban Planning & Environment  
Manager, City Services  
Acting Manager, Urban Services

- **Community**

A *Have Your Say!* campaign was undertaken from 17 May 2021 to 21 June 2021.

6,878 postcards were delivered directly to residents, home-owners and traders in Norwood and Kent Town, letters were sent to key stakeholders and the wider community were informed by various means including print and digital media.

Details of the *Have Your Say!* campaign are provided in this report and a sample of the consultation materials are contained in **Attachment A**.

- **Other Agencies**

- Department for Infrastructure and Transport (DIT)
- City of Burnside
- City of Adelaide
- SAPOL.

## DISCUSSION

The area that is proposed for a 40km/h speed limit is bound by Magill Road, Portrush Road, Kensington Road and Dequetteville Terrace. The affected streets are the residential streets of Norwood and Kent Town, excluding The Parade West and Osmond Terrace. The roads under the care, control and maintenance of the State Government (The Parade, Fullarton Road, Rundle Street and Flinders Street) are also excluded. The subject area and affected streets are illustrated on the map contained in **Attachment B**.

The investigations undertaken throughout 2020 and 2021 that resulted in the Council's endorsement at the meeting held on 6 April 2021 to undertake community consultation on the 40km/h speed limit in Norwood and Kent Town, are summarised below:

- 40km/h in residential streets aligns with the '*National Road Safety Strategy 2011-2020*', which is the overarching document that provides the national framework for road safety and is committed to by all State and Territory Governments.
- Research shows that the implementation of 40km/h signs in residential streets results in widespread minor speed reduction, indicating that it is a successful and low-cost intervention that changes motorist behaviour and improves safety.
- There have been 160 crashes involving vulnerable road users (cyclists and pedestrians) within the Council's local road network over the past five (5) years and a reduced speed limit to 40km/h represents an opportunity to significantly reduce the number of crashes and injuries over time.
- The Department for Infrastructure & Transport supports 40km/h speed-limited areas to help create a speed environment appropriate to residential streets and in precincts where existing speeds are not overly high.
- Evaluation of the implementation of 40km/h in Stepney, Maylands and Evandale identified that there has been a mean speed reduction of between 1.4 km/h and 3.7km/h.
- A staged approach instead of a City-wide approach was adopted not just as a practical budgeting approach but also to allow for progressive monitoring and evaluation to ensure that the desired outcomes are being achieved.

Norwood and Kent Town was selected at the first stage because:

- Norwood and Kent Town are adjacent to the Stepney, Maylands and Evandale triangle which was speed limited to 40 km/h in 2019 as part of the *Stepney, Maylands and Evandale Local Area Traffic Management Study* undertaken in 2017. It is appropriate that the staged approach is undertaken in adjacent suburbs to provide consistency for motorists, rather than a series of speed limit changes, and
- the street layout and dwelling density of Norwood and Kent Town is conducive to meeting the requirements for 40km/h set out by the Department for Infrastructure & Transport (DIT).

The Parade West and Osmond Terrace are excluded from the 40km/h speed limit in Norwood and Kent Town because:

- The Parade West acts as a sub-arterial road, linking roads under the care and control of DIT which have varying speeds (Rundle Street - 50km/h, Flinders Street - 60km/h, Fullarton Road -60km/h, and The Parade - future proposed 50km/h). Roads with a sub-arterial function are rarely reduced to 40km/h unless major infrastructure changes to reduce speed are concurrently applied. Given that the funds are not available to undertake this at present, it is prudent to retain 50km/h along The Parade West for the foreseeable future.
- Osmond Terrace is a major north-south link between Nelson Street, Stepney (a road under the care and control of DIT with a speed of 60km/h) and Prescott Terrace (a road maintained by the City of Burnside with a speed of 50km/h). Liaison with the Department and the City of Burnside, identified that there are no plans to reduce the speed limits of these roads. Therefore, for motorist consistency and acceptance of reduced speed limits, it is considered appropriate to maintain the existing speed of 50km/h along Osmond Terrace for the foreseeable future.

The Parade Master Plan, which has been endorsed by the Council, proposed the implementation of the following speed limits along The Parade:

- 50 km/h (from 60km/h) from Fullarton Road to Osmond Terrace; and
- 40 km/h (from 50km/h) from Osmond Terrace to Portrush Road.

Final approval from the Department for Infrastructure & Transport to change these speed limits on The Parade has not yet been provided. Therefore The Parade has been excluded from the community consultation for a 40km/h speed limit in Norwood and Kent Town.

### Consultation Strategy

The *Have Your Say!* campaign commenced on Monday 17 May 2021 and closed on Monday 21 June 2021.

6,878 postcards were delivered to residents, property owners and traders in Norwood and Kent Town including:

- 5,020 postcards letterbox dropped into every dwelling and business in Norwood and Kent Town; and
- 1,858 postcards delivered via Australia Post to property owners who do not reside in Norwood or Kent Town.

The wider community was informed that consultation was open by a range of advertising including coreflute road signs, posters at Council buildings, an advertisement in *The Advertiser*, a media release, a banner on Council's website and social media posts. In addition, emails were sent to inform key stakeholders including, the Norwood Residents Association, the Kent Town Residents Association and the Prince Alfred College.

The invitation included a QR Code and link to additional information and a survey on the Council's website. The survey could be completed on-line or hard-copy, and included a space for comments and the following questions:

1. Do you support a 40km/h speed limit in the residential streets of Norwood and Kent Town, excluding State Government Roads (Fullarton Road, Flinders Street, Rundle Street & The Parade), and Council Roads (The Parade West & Osmond Terrace).
2. Do you live and/or work in Norwood and/or Kent Town?
3. Do you visit or commute through Norwood and/or Kent Town?

A sample of the consultation materials are contained in **Attachment A**.

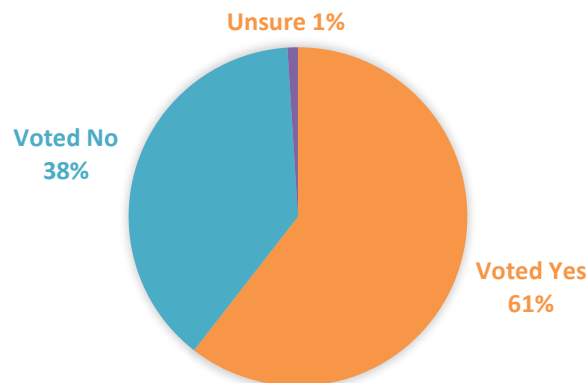
### Consultation Outcomes

The Council received a total of 803 responses to the survey which have been collated into a table (names and addresses removed), and contained in **Attachment C**.

Of the 803 respondents, 642 live and/or work in Norwood and/or Kent Town, representing 9.3% of the total number of postcards delivered. The remaining 161 respondents visited or commuted through Norwood and/or Kent Town or they may own a home in Norwood or Kent Town but live elsewhere.

Of the 803 responses:

- 486 (60.5%) respondents support the proposal by ticking the 'yes' box;
- 309 (38.5%) respondents do not support the proposal by ticking the 'no' box; and
- 8 (1%) respondents were unsure.



Of the 486 respondents who support the proposal:

- 369 lived or worked in Norwood and/or Kent Town;
- 114 visited or commuted through Norwood and/or Kent Town; and
- 3 did not answer this question.

Of the 309 respondents who do not support the proposal:

- 265 lived or worked in Norwood and/or Kent Town; and
- 44 visited or commuted through Norwood and/or Kent Town.

All 8 of the 'unsure' respondents lived and/or worked in Norwood and Kent Town.



The most common comments from citizens who support the proposal are:

- too many cars are speeding in the residential streets;
- it will improve safety for my family;
- It will be nicer to ride my bike;
- It will be better for pedestrians of all ages;
- It will discourage people from cutting through residential streets;
- It is a sensible approach to road safety; and
- Norwood would be a nicer place to shop and visit.

The most common comments from citizens who do not support the proposal are:

- multiple speed limits are confusing;
- it is not necessary, 50km/h is fine;
- there is no justification for 40km/h;
- people will continue to speed anyway;
- 40km/h is too slow
- It is a stupid / ridiculous idea / nanny state;
- There is no benefit; and
- Will increase travel time / inconvenient to commuters

### Consultation Summary

It is considered that a 60.5% majority indicates that there is sufficient community support to justify the implementation of the proposed 40km/h speed limit in Norwood and Kent Town.

### Legislative Requirements of the Department for Infrastructure & Transport (DIT)

There are a number of further steps required prior to implementation of the 40km/h speed limit, to comply with the requirements of the Department for Infrastructure & Transport (DIT), as set out in the "The DIT publication, *Speed Limit Guidelines for South Australia*, which are to:

- obtain support from the Local State Member of Parliament;
- provide DIT with site plans showing proposed sign locations and alterations to existing signs;
- provide DIT with a Traffic Impact Statement that includes all investigations undertaken;
- liaise with SAPOL to ensure support and that appropriate enforcement will be undertaken post-implementation; and
- write to the Department for Infrastructure and Transport seeking approval from the Minister to install the 40km/h signs (as required under section 21 of the Road Traffic Act 1961).

### OPTIONS

The community consultation responses discussed in this report have identified that the majority of respondents support a speed limit of 40km/h in the residential streets of Norwood and Kent Town as depicted on the map contained in **Attachment B**.

The Committee is now required to provide advice on the next steps.

#### Option 1

The Committee can advise the Council that despite the community consultation responses being 60.5% of respondents in-support of the 40km/h speed limit in Norwood & Kent Town, the existing default speed limit of 50km/h should remain.

This approach is not recommended on the basis that the investigations into a reduced speed limit identified that 40km/h is a best-practice, sensible, low-cost approach to improving road safety on residential streets and is also supported by the majority of the consultation respondents who live, work, visit and commute in Norwood and Kent Town.

## Option 2

The Committee can advise the Council that the consultation outcomes for a 40km/h speed limit in Norwood and Kent Town provides sufficient justification for Council staff to undertake the final tasks that are required by the Department of Infrastructure & Transport and to seek approval from the Minister to install the 40km/h speed limit signs and proceed with implementation.

The final tasks are to:

- Obtain support from the Local State Member of Parliament;
- Provide DIT with site plans showing proposed sign locations and alterations to existing signs;
- Provide DIT with a Traffic Impact Statement that includes all investigations undertaken; and
- Liaise with SAPOL to ensure support and that appropriate enforcement will be undertaken post-implementation.

Once the final tasks are completed satisfactorily, a letter is required to be written to the Department for Infrastructure and Transport seeking approval from the Minister to install the 40km/h signs as required under section 21 of the Road Traffic Act 1961.

The Committee could resolve that once approval from the Minister is granted, Council staff would prepare a report to Council that provides:

- A description of the outcomes of the final tasks undertaken, including the approval from The Minister;
- a description of the community awareness campaign to ensure the community has advanced warning of the speed reduction in Norwood and Kent Town; and
- a recommendation that the Council endorse the implementation for a 40km/h speed limit in Norwood & Kent Town as depicted in **Attachment B**.

If however, the final tasks cannot be completed satisfactorily and approval from the Minister cannot be granted, a report will be presented back to the Committee detailing these outcomes and suggesting alternative recommendations.

This approach is recommended because the introduction of a 40km/h speed limit in Norwood and Kent Town is a practical and cost effective solution to traffic calming, is supported by all levels of Government Australia-wide and the consultation outcomes indicated community support. This approach is a practical way forward to expediting the final tasks required and seeking endorsement from the Council rather than requiring an additional Committee meeting.

## CONCLUSION

It is considered that given the consultation outcomes in respect to the number of respondents in favour of introducing a 40km/h speed limit in Norwood and Kent Town, there is sufficient justification to implement a 40km/h speed limit in Norwood and Kent Town as contained in **Attachment B**, and that Council staff can proceed to complete the final tasks required to seek approval from the Minister. On the satisfactory completion of these tasks, a report will be presented to the Council to seek endorsement for the implementation of the reduced speed limit in Norwood and Kent Town. If however, the final tasks cannot be completed satisfactorily and approval from the Minister cannot be granted, a report will be presented back to the Committee detailing these outcomes and providing alternative recommendations.

## COMMENTS

The Council has allocated \$25,000 in its 2021-2021 Annual Business Plan and Budget to manufacture and install the 40km/h signs and therefore implementation can commence this financial year.

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**RECOMMENDATION**

That the Traffic Management and Road Safety Committee recommends to the Council staff:

1. That the Council approves the introduction of a 40km/h speed limit in the suburbs of Norwood and Kent Town subject to completion of the tasks set out in Part 2 below.
  2. Council staff complete the final tasks that are required by the Department of Infrastructure & Transport (DIT) to enable the Council to implement the 40km/h speed limit signs, as set out in the DIT's 'Guidelines to Speed Limits in South Australia', namely:
    - write to the Local State Member of Parliament to request support for the implementation of a 40km/h area speed limit in Norwood and Kent Town;
    - prepare plans showing proposed sign locations and alterations to existing signs;
    - prepare a Traffic Impact Statement that includes all investigations undertaken;
    - liaise with SAPOL to ensure support, and that appropriate enforcement will be undertaken post-implementation; and
    - write to the Department for Infrastructure and Transport seeking approval from the Minister to install the 40km/h signs as required under section 21 of the Road Traffic Act 1961.
  3. The Council notes that a report will be provided to the Council once the final tasks set out in Part 2 above have been completed.
- 

*Mr Shane Foley moved:*

*That the Traffic Management and Road Safety Committee recommends to the Council staff:*

1. *That the Council approves the introduction of a 40km/h speed limit on the residential streets of Norwood and Kent Town as depicted on the map contained in Attachment B, subject to completion of the tasks set out in Part 2 below.*
2. *Council staff complete the final tasks that are required by the Department of Infrastructure & Transport (DIT) to enable the Council to implement the 40km/h speed limit signs, as set out in the DIT's 'Guidelines to Speed Limits in South Australia', namely:*
  - *write to the Local State Member of Parliament to request support for the implementation of a 40km/h area speed limit in Norwood and Kent Town;*
  - *prepare plans showing proposed 40km/h sign locations and alterations to existing signs, that would enforce the 40km/h speed limit on the residential streets in Norwood and Kent Town, as depicted on the map contained in Attachment B;*
  - *prepare a Traffic Impact Statement that includes all investigations undertaken;*
  - *liaise with SAPOL to ensure support, and that appropriate enforcement will be undertaken post-implementation; and*
  - *write to the Department for Infrastructure and Transport seeking approval from the Minister to install the 40km/h signs as required under section 21 of the Road Traffic Act 1961.*
3. *The Council notes that a report will be provided to the Council once the final tasks set out in Part 2 above have been completed.*

*Seconded by Cr Dottore and carried unanimously.*

# Attachment A

## 40km/h Speed Limit in Norwood & Kent Town Community Consultation

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



City of  
Norwood  
Payneham  
& St Peters



**HAVE  
YOUR  
SAY!**

# Proposed 40km/h speed limit in residential streets of Norwood and Kent Town

*Consultation now open*

**Slower speeds > Safer streets > Nicer neighbourhoods**

The Council is seeking your views on reducing the speed limit from 50km/h to 40km/h. Let us know what you think.

**Provide your comments by 21 June 2021.**

**[www.npsp.sa.gov.au/consultation](http://www.npsp.sa.gov.au/consultation)**



City of  
Norwood  
Payneham  
& St Peters



*Traffic speed has a substantial impact on the livability and amenity of our streets and neighbourhoods. The City of Norwood Payneham & St Peters is working towards improving road safety, encouraging sustainable transport and increasing community well-being.*

**Slower speeds > Safer streets > Nicer neighbourhoods**

The proposed speed reduction affects residential streets only.

We value your input and comments on the proposal to implement a 40km/h speed limit in Norwood & Kent Town.

A short questionnaire is available on-line via the QR code or visit [www.npsp.sa.gov.au/consultation](http://www.npsp.sa.gov.au/consultation)

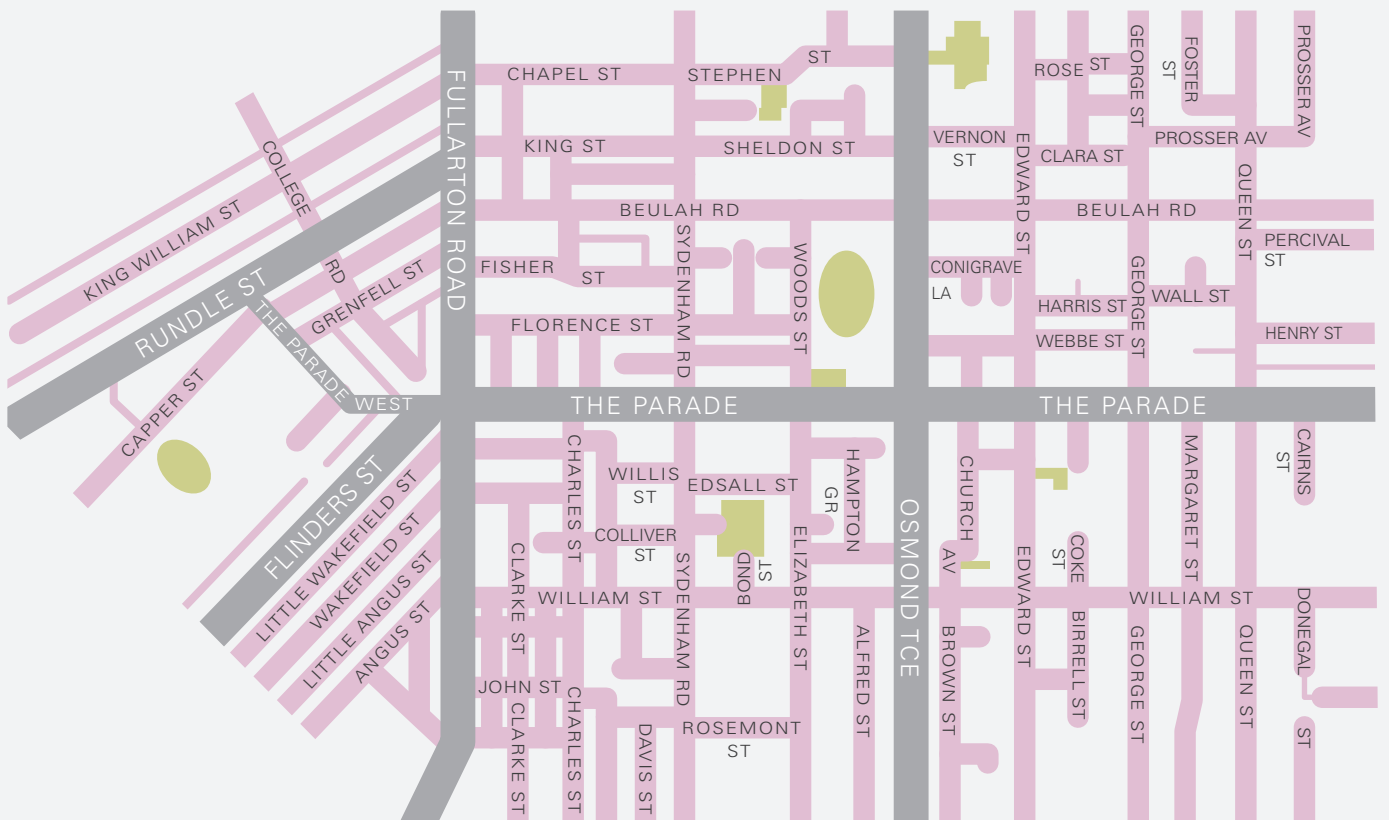
Alternatively, you can phone 8366 4555 to request a hard copy.

**Comments must be received by 5pm, 21 June 2021.**



*The proposed speed reduction affects residential streets only.*

- Streets with proposed 40km/h speed limit
- Roads remaining unchanged



**We value your input and comments.**

City of Norwood Payneham & St Peters  
 175 The Parade, Norwood SA 5067

Telephone 8366 4555  
 Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
 Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)  
 Socials /cityofnpsp @cityofnpsp



**City of  
 Norwood  
 Payneham  
 & St Peters**

A13

# Attachment B

## 40km/h Speed Limit in Norwood & Kent Town Community Consultation

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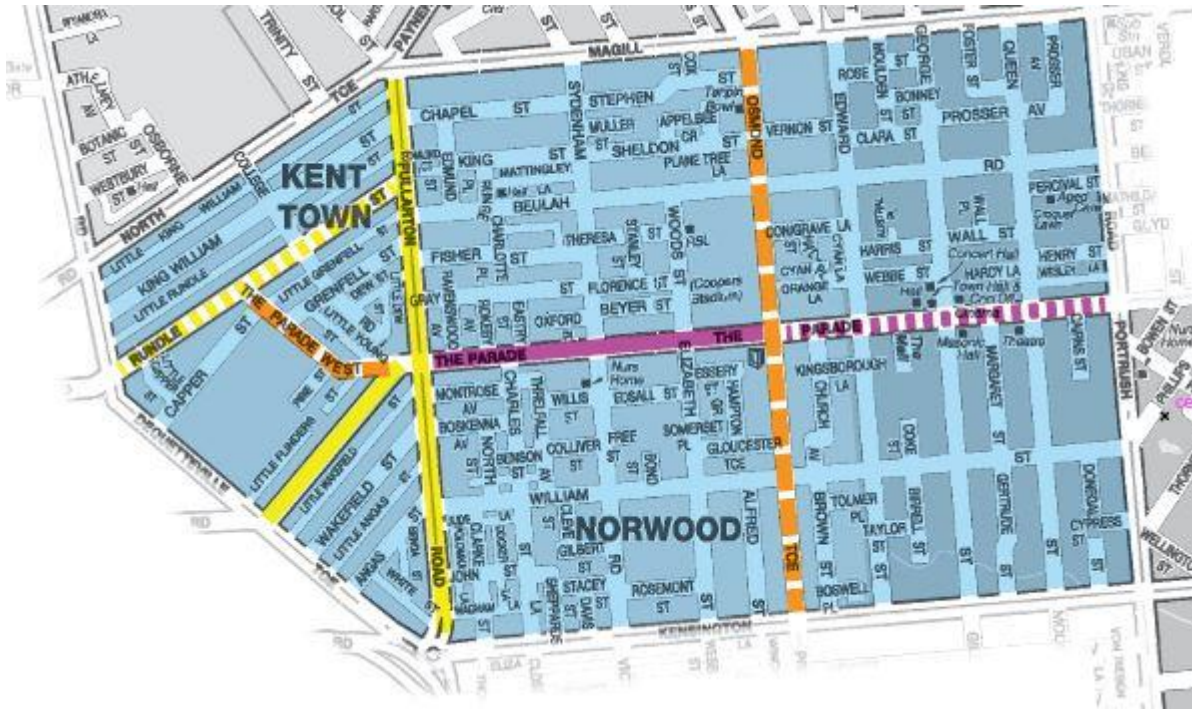
City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
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Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



City of  
Norwood  
Payneham  
& St Peters





**COUNCIL ROADS**

- Proposed 40km/h Area Speed Limit
- Existing 50km/h speed limit to remain

**DIT ROADS - ongoing liaison required**

- Proposed 40km/h Speed Limit (subject to future DIT approval)
- Proposed 50km/h Speed Limit (subject to future DIT approval)
- Existing 50km/h speed limit to remain
- Existing 60km/h speed limit to remain

*Note: Consultation for reduced speed limits on The Parade were undertaken as part of the The Parade Master Plan*

A15

# Attachment C

## 40km/h Speed Limit in Norwood & Kent Town Community Consultation

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



City of  
Norwood  
Payneham  
& St Peters

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	No	I ride my bike through Norwood and Kent Town and drive a car. 40km/h is an improvement but would prefer 30 km/h on side streets.
Yes	Yes	Please change speed limit, cars are way too fast on my street.
Yes	Yes	
Yes	Yes	This is long overdue and will need strong policing especially in smaller backstreets where cars roar through taking shortcut
Yes	Yes	I am a regular cyclist and I think that this speed limit change will make Norwood an even safer place to ride
Yes	Yes	
Yes	Yes	
Yes	No	I live in a neighboring suburb and think we should follow best practice of keeping our suburban roads safe for pedestrians and cyclists.
Yes	Yes	Cars travel too fast down residential streets in Norwood. As a resident I often have concerns for my children. I am in full support for the reduced speed limit
Yes	Yes	Hopefully lower speed limit could discourage commuters from speeding through narrow residential streets to avoid traffic lights or taking short cuts to main roads resulting in noisier and less safe side streets.
Yes	Yes	
Yes	Yes	Our street, Sydenham Rd, is being used too often as a cut through from Kensington Rd to The Parade and there are a few too many hoons speeding in our street and inadequate policing of the speed limit in our area.
Yes	Yes	This will be consistent with Unley area where the 40 kms limit is well accepted and makes the place feel safer. Sadly there are still those who insist in using excessive speeds so enforcement measures will need to be undertaken.
Yes	Yes	
Yes	No	I strongly support the introduction of a 40km/h speed limit on residential streets throughout Kent Town and Norwood and eventually the extension of a 40km/h speed limit to the rest of NP&SP and in particular to Kensington. Studies have shown that a 40km/h speed limit in residential streets would result in very minimal increases in the time to drive to the nearest arterial road.
Yes	Yes	
Yes	Yes	
Yes	Yes	Great idea!

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	I live and work within the NPSP council area and I fully support a reduction in speed limit. I see many benefits to a reduced speed limit, including; improved safety for active commuters and children, reduced noise levels, disincentive for traveling through residential streets "rat runs". Research conducted by the Centre for Automotive Safety Research shows that reducing speed is the quickest and easiest method of reducing road trauma. Each 5 km/h speed reduction approximately halves the risk of being involved in a serious injury crash. If we say that a 10 km/h speed limit reduction results in an average speed reduction of about 2.5 km/h then we should see about a 25% reduction in serious crashes. Within the council minutes I read that there were 160 venerable road user crashes in the last 5 years. If 40 of these could have been avoided by the implementation of a 40 km/h speed limit I would think it easily worth the \$25,000 investment.
Yes	Yes	I live in the Flinders Street, Kent Town. Every day during the rush hour, there is too much traffic and the speed is too fast. Worried about the kids going out to play. In addition, cars make too much noise if they go too fast. Thanks.
Yes	No	
Yes	No	
Yes	No	This has worked well in other Council areas, eg. Unley Council, for a very long time. I support a 40 km/h speed limit across all of metropolitan Adelaide, particularly in the busy, highly populated suburbs which attract people from all over the state for leisure activities, such as shopping and visiting hospitality venues.
Yes	Yes	I live in Margaret Street which is very narrow and busy. I am hoping that by reducing the speed it will be easier for me to get out of my driveway without cars looming in on me.
Yes	Yes	I live in George Street, and people drive like crazy. I have called the police sometimes but it still happens. I strongly welcome 40km.
Yes	Yes	I lived in Unley in the 80s and 90s when it went to 40kph and I agree with this speed limit. Please however don't do all the other horrible things Unley did, for example: speed humps (cause cars slowing down and speeding up so more emissions and more noise), long paved speed humps (aaaaaagh!), paved roads like King William Rd (noisy and bumpy to drive on and noisy for people who go to or live anywhere near the road). I hate going on Beulah rd Norwood now since the roundabouts were tightened and those ugly paved speed humps were put in. The paved section where you turn off Osmond tce to Beulah rd past the police station is awful to look at. The only good thing is the native plant islands. I get that this road was modified to help cyclists but the other day I waited for a cyclist ahead of me at the Edward st/Beulah rd roundabout. I then passed him but then had to slow down for the speed hump where he passed me. I then had to wait for him to reach and pass the next roundabout. The whole experience of driving that road now is irritating so I avoid it. Also, if I'm driving along a road that is an obstacle course of bumps and tight roundabouts then I am less able to concentrate on avoiding pedestrians and cyclists. In conclusion: 40 kph yes, and enforce the speed limit as much as you want, but please don't do all the other stuff to the roads.
Yes	Yes	
Yes	No	This 40 kmh limit save lives .
Yes	Yes	The streets are full of non residents speeding thought the area with no regard for others. It affects pedestrians, students, businesses.
Yes	Yes	Traffic volume and speeds continue to rise as Norwood's residential streets are now becoming commuter streets for eastern suburbs above Portrush Road. Made worse because many motorists are scared of the Britannia roundabout and thus use residential streets to avoid it.
Yes	No	I would love to visit more with my children. Calmer roads would be better for young families.
Yes	Yes	
Yes	Yes	

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	No	My Mother lives in Norwood. I ride there once a week from either the City or Glandore. She also rides her bike in the area. I'd like safer conditions for both of us. During peak hours side streets are as dangerous as the Parade or Kensington road due to rat runners. As a rate payer my Mother deserves safer riding conditions and the council has a moral obligation to provide this.
Yes	Yes	I live and work in Kent Town and would also support speed limit reduction for The Parade West and Flinders Street. Pedestrian safety would be significantly enhanced on The Parade West if the speed limit were reduced.
Yes	Yes	The parade between Portrush road and Osmond terrace should be included 40km/h speed limit
Yes	No	Traffic and parking in Stepney is difficult to manage. Too congested. Anything to reduce volume and speed is welcome. The council needs to do more for bikes and pedestrians and less for cars. I support a 40km speed limit.
Yes	Yes	I live on King William St Kent Town & am concerned about traffic congestion, speeding & parking. 40km/hr limits would be an extremely positive change. Of particular concern is the lane ways through Kent Town. Hopefully these will also be considered for one way traffic only at some point.
Yes	No	These streets are used to ride through or to the Norwood area. They are either narrow, or have vehicles parked both sides. To stay clear of the door zone means riding in the middle of the lane. A lower speed limit is needed for such a congested area for safety for all, and for a more pleasant environment.
Yes	Yes	I am 10yrs old and think cars driving slower would be safer for everybody.
Yes	No	
Yes	Yes	I think this is very important in light of the increased traffic flow and street parking. It can be very difficult to safely move onto William street from our street due to the impaired view of oncoming traffic due to the street parking. This is worst at peak commuting times as traffic is invariably at or above the speed limit. I previously lived in Unley and found the 40km speed restrictions to be very effective. This proposal has my full supporter
Yes	Yes	I live on William St and generally the traffic is good. There are some hoons, especially late at night, and there is no speed limit restriction that is going to stop that. Additional policing during the night would be ideal.
Yes	Yes	
Yes	Yes	I live in The Parade, Norwood. General traffic noise doesn't bother me much but people speeding in revved-up cars and motor-bikes sometimes do. I realise that noise is probably a state government matter but anything that can be done to make our streets safer, quieter and less-polluted is a welcome move.  Part of my contribution to the environment is to not own a car and walk everywhere I can, including the city and surrounding suburbs.
Yes	Yes	
Yes	Yes	Strongly support the reduction of speed limits.
Yes	Yes	
Yes	No	There are many pedestrians on Norwood which will benefit from this as it will be much safer.
Yes	Yes	
Yes	Yes	Lowered speed limits make sense as the number of people living in the precinct increases and the village feel / vibe should be supported.
Yes	No	Great idea, big boost to the local economy and reduction in congestion would be happily welcomed.
Yes	Yes	This will make the streets safer for all residents and road users
Yes	Yes	Parade West should be included as an inclusion due to the proximity to PAC and the large number of staff, students etc crossing the road



Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	No	I live in Unley where all streets are 40 and it is fantastic. Feels much safer to walk and cycle.
Yes	No	I have family and friends in this council area that I visit, and I lived in the NPSP council area for about 5 years in the past. I would strongly support a 40 km/h limit to improve safety for pedestrians and cyclists, including children. In 2012 I completed a PhD in pedestrian safety research and there are significant road safety benefits to a lower speed limit, including a drastically reduced chance of injury for pedestrians compared with a 50 km/h limit.
Yes	No	I definitely support the change. I cycle regularly on weekends and would feel safer with the decreased speed limit.
Yes	Yes	Also speed limiters in Queen St!!! Hoons & sheer volume of traffic is getting beyond a joke with all the increased development in the area and needs better controls before someone gets killed and to reduce noise pollution
Yes	Yes	I live in Kent Town and am concerned about how unsafe the streets are, the narrow lanes and the wider streets. We have old people and school kids who are at risk from rat runners taking short cuts at speed. There is much less cost to motorists from slowing the limit to 40 and yet so many benefits to residents, workers, visitors, etc. I understand that the speed along DPTI roads isn't changing now but they are so short there is little inconvenience to motorists but so much added safety for others to reduce these speeds too. It is hard to understand why Governments don't make these commonsense rules.
Yes	Yes	our street Alfred st Norwood, is used as a 'Rat Run', to avoid the lights at Osmond terrace, and whilst a 40 km limit would be much appreciated, I doubt that it will slow down those using it as a 'Rat Run', we believe that permanent slowing methods, such as partial closures, one way curves or permanent speed humps would be the best possible outcome. We have had a hit and run on our car parked legally in our street, by a speeding driver, police believe an under the influence who was using the street as a cut thru from the Colonist hotel.
Yes	Yes	It will only be of benefit to the local community if the speed limit is enforced. Many cars traveling along Queen St currently do more than the 50km/h speed limit.
Yes	No	The speed humps on Beulah Road only seem to influence some drivers. SUV and ute drivers simply use their increased ground clearance to speed over the humps. Calming the north-south approaches was never implemented despite data clearly showing this was a big risk.  50kph on The Parade is madness - it should be a place to visit not drive through. Triple bottom line benefit.
Yes	No	40 km/h speed limits on local residential streets is a great way to improve the amenity of our council area. This limit should also be applied to the St Peters / Joslin & Royston Park streets in the future.
Yes	Yes	
Yes	Yes	
Yes	Yes	Norwood has a different streetscape to many other Adelaide suburbs. Due to the historic nature of Norwood the majority of streets besides the main tributaries that will be excluded from the 40km/h speed limit are quite narrow. Additionally due to the heritage nature of many Norwood houses there is less off street parking. So a combination of already narrow streets that are often lined with parked cars makes the current 50km/h speed limit too fast and potentially dangerous on these restricted roads. I have lived on Appelbee Crescent, which isn't a thoroughfare, for over nine years and it is surprising and disappointing to see vehicles regularly travelling too fast on such a narrow street putting pedestrians and local residents at unnecessary risk. A change in the speed limit to 40km/h will put greater emphasis on all drivers to travel at a speed appropriate for our streets. Thank you for the opportunity to be able to provide feedback on this proposal.
Yes	Yes	I presume North Tce is excluded. I wonder if King William Street should be included for its full length. If so, I believe it should be traffic-calmed with perhaps 60degree parking on the south side and positive efforts made to direct through traffic to Rundle St.
Yes	No	Any thing that makes cycling safer and attracts more people to cycle is important.
Yes	Yes	
Yes	Yes	I am strongly in favour of a 40 kph speed limit in Norwood Kent Town.



Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	The 40km/h speed limit should also be on The Parade between Portrush road and Osmond Tce.
Yes	Yes	I live in College Park and notice there are drivers who speed through these streets as a short cut to Payneham Road from Hackney Rd - this is so dangerous as they pass a Kindergarten and a secondary school with no care ! Late night joining is a common occurrence.
Yes	Yes	
Yes	Yes	I live on the corner of High and Bridge Streets Kensington and I witness consistent speeding through the stop signs, many near accidents and busy mothers speeding to pick up children. I am tired of the high speeds and urge you to do something about the rat run down High Street.
Yes	Yes	I don't think the main roads should be reduced to 40kph as 50kph is adequate as there is already enough congestion causing slow down in traffic - only side streets should.
Yes	Yes	
Yes	Yes	I live in Sheldon Street Norwood and very much agree with reducing the speed limit in the Norwood, Kent Town area. Many of the streets are narrow and drivers often do drive far too fast down these roads making them very dangerous.
Yes	Yes	I support the proposal but policing it adequately is a major concern-the current speed limit is consistently abused with regular "hooning" around certain streets-William and Edward on this side of the Parade in particular the proposed limit needs to be supported by traffic calming measures-speed humps-policing. Note that speeding is just one traffic problem in this area-regular driving up the wrong way -quite deliberately - on one way streets ie Church and Kingsborough Lane will at some point lead to a serious injury -we have had numerous close escapes!
Yes	Yes	Changing to 40km/h is welcome but there is increasing evidence that 30km/h zones are better for roads for pedestrians, active transport users and reducing pollution. Avoiding serious injury for pedestrians with collisions with motor vehicles increases when the speed of impact is 30km/h vs 40km/h <a href="https://www.heartfoundation.org.au/getmedia/c771e0c2-8628-46d3-97c5-9ab2585c6114/ReduceSpeed.pdf">https://www.heartfoundation.org.au/getmedia/c771e0c2-8628-46d3-97c5-9ab2585c6114/ReduceSpeed.pdf</a> . From a pollution and emissions perspective, in London, "Transport for London has indicated that 20mph (32km/h) zones have no net negative effect on emissions due to smoother driving and less braking". <a href="https://theconversation.com/busted-5-myths-about-30km-h-speed-limits-in-australia-160547">https://theconversation.com/busted-5-myths-about-30km-h-speed-limits-in-australia-160547</a> . Please consider a LGA wide 30km/h limit in residential areas, and 40km/h in commercial strips.
Yes	Yes	A speed reduction will enhance road safety for cars, cyclists, and pedestrians as well as benefiting the environment through a reduced vehicle's fuel consumption.
Yes	No	We have just had a 40 km/h zone introduced where I live in the Prospect council area. It is a noticeable improvement. The lower speed limit increases safety and amenity. After a few months of this, I doubt anyone would agree to the speed limit being raised again. I am often in the Norwood area and I think the area would benefit from this initiative. It should extend to the shopping precinct on the Parade (at least during business hours).
Yes	Yes	We have been owner-occupiers of a house in the Southern end of Edward Street for over ten years and have always been concerned about speed in this and other residential non-main roads in Norwood. Because we are an easy 'rat run' between Kensington Road and The Parade, we deal with a lot of traffic, especially cars trying to avoid the traffic lights at Osmond Terrace / Kensington Road, but also just using us as a thoroughfare between these two main roads. Many motorists simply ignore the 50 kms/ph speed limit and race through the street at dangerous speeds. This is exacerbated by increasing traffic from tradespeople who are working on numerous new developments in ours and other streets. Often tradies take up all available parking as well as travelling at high speed in large vehicles. An added danger is that we have the Kensington Ballet School located on Kensington Road close to Edward Street. This means that we have lots of parents parking in Edward Street with small children and have seen a few near misses where excited kids have got out of cars ready to go to dance class while parents are taking other babies or toddlers out at the same time. This leaves the dance class kids vulnerable to being hit by cars racing along Edward Street or turning onto Edward from Kensington without considering that pedestrian (especially excited children) may be about. We would very much welcome having ours and other residential streets' speed limit reduced to 40 kms/ph as it would reduce noise, traffic, parking congestion and make our street very much safer for us and others who regularly use it.



Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	I am supportive of safer streets without high speed vehicle traffic. My observation as a resident is that some vehicles are travelling much higher than the current limit of 50km/hr, particularly as a quick cut through from the arterial roads. 40 would be a sensible reduction in speed.
Yes	No	
Yes	Yes	I can't believe this hasn't been implemented yet. It must be done to slow down all the "rat-runners" who have no consideration for the children and our older citizens. Please, let this be! Emero Barone PhD(Adel, 1990), 0418714993.
Yes	Yes	My views are based on the effect of car speed on safety for people getting in and out of parked vehicles, on safety when cars leave parking spaces, the fact that many children cycle to and from school when there is also increased car traffic related school pick-up and drop-off, and the difficulties with visibility when driving out from streets related to the supermarkets.
Yes	No	
Yes	No	I was a resident in Norwood for 11 years until I recently moved to the city, and I will be looking to move back in the future. The Parade and surrounds is still my primary shopping destination, and my workplace has an office there that I frequently visit. Norwood is great to walk and cycle around from an amenity point of view -- lot's of trees, quiet streets, and hospitality destinations to visit. As someone walking through Norwood, I often experience fast drivers using their cars in intimidating ways which make it difficult to cross streets, or creates an unpleasant experience all around. Similarly when I cycle through Norwood, I have experienced a lot of poor behaviour from impatient people driving their cars. I suspect the speed differential is the main problem, which adds to the behaviour issues, as there would be more acceptance from all road users if this speed difference was less.
Yes	Yes	A reduced speed limit is essential to cater for the diversity of people that live and visit Norwood. The importance of these people to feel included as part of the community is essential to continue to allow Norwood to thrive into the beautiful community it is, from the young, disabled, mobility affected and elderly people.
Yes	Yes	
Yes	No	
Yes	Yes	Essential because of increasing volume of traffic in the area.
Yes	No	My friends and I often cycle around Norwood and Kent Town. Often we have breakfast lunch and dinner at various cafes and restaurants. I have lived and worked in this district over many years and have been eating and shopping in Norwood/Kent Town for over 40 years now. I still have friends in the area whom I visit. I think this proposal for 40klm limits in many streets is an excellent idea and is in tune with the style and feel of the area. It also represents a serious safety upgrade for the many cyclists, pedestrians and other visitors who enjoy this area. I support this proposal wholeheartedly. ????
Yes	Yes	Please listen and read the ratepayers views, something the Council has a questionable record on. People want a 40km/h limit. I have been a victim of reckless driving in my street and the council's response was disgraceful; it cost me money. It continues to do so with increased insurance premiums.
Yes	No	As a cyclist, I would welcome the speed reduction. I was hit on a roundabout on Beulah Road.
Yes	Yes	
Yes	Yes	
Yes	No	
Yes	Yes	I strongly support the reduced speed limit for the following reasons: - People frequently speed down our street between Portrush Rd and Queen St. - It is hazardous for pedestrians and people entering and leaving parked cars (the street is narrow and almost always congested with parked cars on each side). - There has been at least one pet (a cat) killed by a car in the street and the population in the street includes young children.

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	Sheldon street is now being used as a thoroughfare (from the ALDI shopping centre we assume). The traffic has increased considerably and cars travel at speed on this narrow road. We believe traffic speed measures should be introduced. We are also in favour of other speed controlling devices in our street, provided the limited residential parking is not jeopardised.
Yes	Yes	
Yes	No	I often ride from CBD to businesses in this area. Reducing local speed limits is an easy and affordable way to increase safety for all road users, including our kids.
Yes	Yes	You should not have to consult on this. It should just be changed to 40km/h without hesitation
Yes	Yes	
Yes	Yes	I would like to see the speed limit reduced to 40 Km/h on the roads around Norwood. I live on Beulah Rd and my balcony overlooks one of the newly installed raised sections, very few people slow down for it. The raised section actually makes it worse for cyclists as it has narrowed the road, lowering the speed limit will make it safer.
Yes	Yes	
Yes	Yes	
Yes	No	Many of the streets are tight, have only on street parking and crowded intersections. ive had many near misses cycling through Kent Town and Norwood. a slower car speed will make me feel safer and more likely to cycle to Norwood rather than elsewhere to shop and do other errands.
Yes	Yes	
Yes	Yes	100% the correct thing. With parking in side streets an issue - limited movement through streets. I have tested both 60kmh and 40 kmh and the slower speed feels MUCH safer!
Yes	Yes	I am a PAC student - the volume and speed of traffic is dangerous for our safety. Council NEEDS to improve our road safety, amenity & community well being.
Yes	Yes	Cars are dangerous and 40kmh will keep cyclists and pedestrians much safer.
Yes	Yes	I am happy for the roads to become 40kmph, as long as The Parade and Osmond remain as they are, as you are suggesting. However, I do not believe this is going to solve the problem of fast cars, we need a similar system to Beulah road, some added curves, or sleeping policemen/humps. Cars absolutely fly along both William Street and Edward Street. I walk them both a few times each day, and cars are always going quicker than the current 50kmph, so I'm not sure why 40kmph will make it any better? A huge number of cars don't stick to 50kmph, and there is no incentive for them to do so. Today I walked into Norwood for some shopping (I'm 43 years old so not an old moaner....yet!!), as I do every day, for one reason or another, and as I crossed William Street from Brown Street, there were two cars, one coming each way, both flying along, a Porsche Cayenne using is as an opportunity to make a loud car exhaust noise whilst accelerating hard, then braking hard, same the other way with the other car. It's bonkers! Edward Street is just the same, on the same walk today a motorbike flew down the road. I don't think any of those three vehicles cared about the 50kmph, and won't care about 40 kmph either, it needs road humps to slow everything down, it's super dangerous, and today was no exception, it's absolutely normal I'm afraid. I'm sure you all know this. PLEASE allow us some road slowing measures, humps, curves, etc.
Yes	No	
Yes	Yes	This is an excellent idea - great for pedestrians, cyclists, residents and not onerous for car users.
Yes	Yes	
Yes	Yes	
Yes	Yes	As a resident of St Peters, I regularly drive through Norwood and Kent Town for shopping and work. This is a fantastic idea to keep the community safe and improve the walkability of the streets. I strongly endorse this proposal, and would love to see it throughout St Peters and Payneham.

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	No	
Yes	Yes	
Yes	Yes	My wife and I strongly support this proposal
Yes	Yes	I strongly support a 40km/h limit on residential streets. Traffic analysis shows that this would have a negligible effect on travel times, but would have a significant positive impact on safety.
Yes	Yes	
Yes	Yes	Lower speed limits are critical for promoting safety, encouraging more walking and cycling and creating more vibrant communities.
Yes	Yes	
Yes	Yes	
Yes	Yes	I live in Joslin, however I often bicycle through Norwood and Kent Town. Please extend the lower limit to College Park, Joslin, St Peters, Royston Park and Marden (at least the western part).
Yes	Yes	
Yes	Yes	As someone who likes to walk around Norwood, I would welcome slower speeds that would encourage more people to walk. Less traffic would make Norwood more pleasant. More walking would encourage more interaction and neighbourliness.
Yes	Yes	This change to 40 kmph speed limit is absolutely critical to the safety, health and well-being of Norwood residents. It is also critical that the speed limits be enforced. As a resident of Wall Street I am constantly a witness to many drivers speeding down our street in excess of the current limit of 50 kmph, and putting at risk residents trying to park their cars; residents trying to back out of their driveways and even trying to cross the street safely. These scenarios are common and are not an exaggeration.
Yes	Yes	
Yes	Yes	I absolutely support the lowering of speed limits for residential roads in Norwood. I live on a one way street in Norwood, it is unfortunately very busy and people speed like crazy down there. It's incredibly dangerous.
Yes	Yes	
Yes	Yes	
Yes	Yes	Fully support the proposal. Beneficial for residents as well as motorists.
Yes	No	Keeping a slower speed limit is critical for safety of pedestrians and cyclists
Yes	No	Living in St Morris (part of NPSP) and commute by bike and car through Norwood regularly, would absolutely support the 40km/h limit.
Yes	Yes	
Yes	Yes	Local resident, and I love the idea of lowering speed limits. It helps walkability, safety, lifestyle and so much more.
Yes	Yes	Alfred St is a "rat run" for cars cutting through from Kensington Rd and cars travel at least 60kmp & it is a high volume of cars at high speed in narrow busy street with many parked cars
Yes	No	
Yes	Yes	I would feel safer cycling with my toddler around Norwood if the speed limit was lower. I would also feel less afraid that my toddler would be hit by a car if the cars were going slowly. It would make the area feel more relaxed and less car dominated.

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	
Yes	Yes	
Yes	Yes	
Yes	Yes	
Yes	No	There are so many pedestrians and cyclists in the area that it only makes sense to reduce the limit to 40km.
Yes	Yes	I live with my wife and family on Boskenna Avenue Norwood. As Boskenna meets Fullerton road we are regularly used as a cut through for vehicles avoiding the traffic lights on The Parade. Boskenna is a skinny street with vehicles allowed to be parked on both sides meaning that we have cars speeding down our street, very close to parked vehicles, which create blind spots. We regularly have vehicles speeding down our street and we find it quite dangerous, especially as we have no off street parking and very young children. I fully support dropping of the speed limit and further restrictions, such as speed humps, on certain streets, like Boskenna. Happy to discuss this further.
Yes	Yes	Please also include First Avenue St Peters in this proposal. A quiet residential street has become a thoroughfare for speeding cars and an all-day car park for nearby businesses. Let St Peters return to its homely origins. Thank you!
Yes	Yes	
Yes	Yes	
Yes	Yes	I'd welcome the change. The road where I live often has traffic travelling quite fast - I think this road is often used as an alternative route between two major roads.
Yes	Yes	
Yes	Yes	
Yes	Yes	
Yes	Yes	
Yes	No	I support a 40km/h speed limit especially at residential streets nearby The Parade. My family lives nearby Norwood. We often walk/ride/drive to The Parade. We notice that cars are often quite fast turning into the Norwood residential streets from The Parade, and dangerously stop and make quite U-turn.
Yes	Yes	
Yes	Yes	I think the whole world needs to just slow down a little!
Yes	Yes	I think it makes absolute sense to lower the speed limit in residential streets.
Yes	No	I live at Norton Summit and frequently shop at Norwood. I also drive and ride my bicycle through the streets of Norwood and Kent Town to either shop, attend events there and nearby or when travelling to and from the city. I would also support the lowering of the speed limit from 50kph to 40 in the main shopping precinct of The Parade.
Yes	No	It is well documented that slowing the limit from 50 to 40kph saves lives. I would also like to see this implemented in Kensington.
Yes	Yes	Generally support the proposal, though not sure about whether Beulah Road needs to have a 40km/ hr limit.
Yes	No	I cycle through Norwood and Kent Town everyday via the Norwood - Magill Bikeway along Beulah Road. In addition to the speed of the cars at the roundabouts, the doors from the parked cars are a hazard and risk for my cycling trip. I am a resident of Norwood, Payneham & St Peters Council living in Firle, but I travel through Beulah Park and Norwood by bicycle to work and for recreational and shopping trips to the Norwood Parade on weekends.

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	
Yes	Yes	We support 100%. We live in Edsall Street, and find that both Elizabeth and Sydenham are used as 'cut-throughs' from the Parade to Kensington Road by speeding cars. This makes it dangerous for residents in Edsall to turn into either Elizabeth or Sydenham. No sooner do you think that the way is clear to turn out, than a car zooms up from the Parade.
Yes	Yes	
Yes	No	Drivers often speed on the street where I live at Belinda St Evandale. The modern car is able to accelerate very quickly leading many drivers to ignore the safety of others on the road and the community. The natural break on speed that cars of 20 or more years ago with slower acceleration no longer exists. The reduction to 40km/h in Maylands and Evandale has in my opinion been a good step. It leads me to travel often at this speed in Norwood as well. Kent Town with its narrow streets would benefit. I support the NPStP proposal.
Yes	Yes	Proposed speed limit would be good providing it is policed on a regular basis I think the issue of parking in Charles Street has a bigger impact on our liveability and amenity of our street and neighbourhood
Yes	Yes	The parade is chaotic on the road. Changing the speed limit is essential. We have recently moved into Beulah Park, just off The Parade.
Yes	Yes	Emergency vehicles exempted.
Yes	Yes	
Yes	Yes	
Yes	No	I regularly travel by bike through NPSP. A lower speed limit would be great.
Yes	Yes	
Yes	Yes	
Yes	Yes	
Yes	Yes	What's the rush? Residential streets aren't highways.
Yes	Yes	
Yes	Yes	
Yes	No	40km/h speed limits would help make the NPSP cycling plan easier to position as a priority for Council, and would make cycling through (and across) the council area more attractive to those who do not already. It would also further enhance the Beulah Bike Boulevard more attractive as a commuting option and would hopefully discourage motorists from using Beulah. It also provides an opportunity for evaluating the value of William St as a core east-west option on the south side of the LGA. Living in St Peters and regularly travelling through Norwood and Kent Town, a 40km/h network connecting through Stepney and Maylands would also help encourage and enable cross council cycling and walking trips.
Yes	Yes	I have lived at 105 Edward Street (Kensington Road end) for over three years. I am fed up of people using this as a speed track. They accelerate out of the roundabout on William St towards Kensington Road as if they are starring in the Fast and Furious movie. Not only do I support 40 KPH, I also support Speed humps as a matter of urgency.
Yes	Yes	This initiative is overdue for Norwood and Kent Town. The (evidence-based) benefits to the community's ambience and safety are well documented. I assume NPSP staff have done a literature review of this topic. If not please let me know and I'd be happy to provide something. To use common language, this is a 'no brainer' for us.
Yes	No	I think Parade West should be included in the 40 km/h limit, considering the proximity to school, and cafes.

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	
Yes	Yes	
Yes	Yes	
Yes	Yes	
Yes	No	
Yes	No	
Yes	Yes	
Yes	No	Very keen to see this happen, particularly for the safety of children and cyclists.
Yes	No	
Yes	Yes	
Yes	Yes	
Yes	Yes	I am a prep student at PAC. Please improve our ROAD SAFETY and AMENITY !!
Yes	No	40 KMH in Maylands area is appreciated and contributes to a sense of safety in the area.
Yes	Yes	For the safety and amenity of the community, the proposed 40km/hr is an essential change.
Yes	No	More needs to be done about traffic and parking in Norwood and KT as well as neighbouring suburbs like Stepney and Maylands. Traffic volume is a problem due to increased density of housing. Smarter solutions need to be found if density is to continue to increase.
Yes	Yes	
Yes	Yes	
Yes	Yes	
Yes	Yes	Fully support the proposed change including keeping Osmond Tce at 50kph.
Yes	Yes	Elizabeth Street is a through road from Kensington to Norwood Parade and the Traffic Noise is unbearable in early mornings and really through out the day with many speeding over the speed limit. Motorists speed and as there are many children in the area between William Street and Norwood Parade there is a concern.
Yes	Yes	Any plan that helps to slowdown the thousands of cars a day that use Beulah Rd as a thoroughfare would be greatly appreciated. Most are rat runners. Beulah Rd has become a main road now, much to the chagrin of its residents. I do however doubt that it will stop the boy racers who turn right into Beulah Rd from Portrush Rd. One of these days one of them will lose control and smash through the front walls of Beulah Terraces.
Yes	No	Reducing this speed limit would help keep everyone safe, including vulnerable road users such as cyclists.
Yes	Yes	
Yes	No	I cannot see any benefit in terms of travel time for motorists to drive faster than 40kph in the relatively short and busy streets of Norwood and Kent Town given that commuter main roads are excluded from the limit. It would make life in those areas much safer and more peaceful for everyone.
Yes	No	Norwood would be a nicer place to shop and visit for restaurants, however the speed of the local traffic is off putting and dangerous. Norwood clearly lags behind Unley in terms of traffic management.

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	No	Please change the limit in St Peters/College Park and Joslin to 40 too.
Yes	Yes	I thoroughly support this proposal. We live in Boskenna Avenue and particularly at peak hours have cars constantly speed down our small road at very high speeds trying to avoid or shortcut traffic onto Fullarton Road. We have young children and in the mornings and afternoons our street becomes highly dangerous and we are on constant high alert for both their and our safety. Although connected to a main road (Fullarton), we are a residential street with many families. So any help the Council can action that will aid to slow down the often dangerous and aggressive stream of traffic travelling at high speed down our street would be so tremendously appreciated. Thank you so much for raising this proposal and for taking the initiative, time and care to do so!
Yes	Yes	Strongly support the reduced speed limit! As a resident on William St Norwood I have seen an increase in poor driver behaviour over the past five years and hope that the speed reduction (and policing thereof) will help restore the residential and community atmosphere of our neighbourhood.
Yes	Yes	
Yes	No	Slower speed limits will make me feel safer cycling and will make me feel more comfortable letting my kids walk through the neighbourhood to The Parade.
Yes	Yes	slowing down traffic leads to less pollution from noise and exhaust and keeps our streets safer for all concerned: motorists, pedestrians, cyclists, pets and children.
Yes	Yes	The sooner the better. There's far too much speeding traffic and rat running in Norwood.
Yes	Yes	Whilst a great initiative how will this stop the van/truck drivers who use our residential streets as shortcuts/racetracks?
Yes	Yes	
Yes	Yes	
Yes	Yes	This will increase pedestrian safety and encourage walking. If possible Osmond Terrace should also be included or have a lower speed limit than main roads.
Yes	Yes	Makes sense to keep the main roads at 60km but to slow down those if we can that use the residential streets to cut-through and endanger the elderly and children not expecting them to speed through.
Yes	Yes	The Beulah Rd bicycle boulevard should probably be 30 km/hr to further improve cyclist confidence in their safety.
Yes	Yes	
Yes	Yes	Please support for a more walkable environment.
Yes	Yes	
Yes	Yes	
Yes	No	
Yes	No	I live in Heathpool, and would also welcome such restrictions there, basically all traffic on most of our roads should be limited to 40km as the default, with higher speeds for primary roads - I understand are outside your control anyway, such as Portrush or Magill Roads - and selectively, secondary roads as you seem to have identified. So appreciate the forward-thinking of Council on this matter.
Yes	Yes	
Yes	Yes	
Yes	No	Make our roads safer for bike riding by reducing speed limits please!
Yes	No	This is a no brainer that has been successfully implemented in many other parts of Adelaide.

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	No	This replaces the previous form which was mistakenly sent before completion. I regularly visit my daughter who lives in this area and attend my physio and pilates studio in this area. As a former Director Road Safety of South Australia, I strongly support the application of a citywide 40 km/h speed zone. This now represents minimum level safety and liveability standards in urban Australia. I was surprised about the rather prosaic and functional level of communication for this change, but appreciate that this process is now business as usual for any council which takes care and concern for the safety, health and welfare of those people who use the roads it is responsible for. For too long, the Department I worked for put barriers in the way of councils lowering speed limits, and I'm glad that actions I took within the Department a decade ago have got to the point where such actions are now routine. That said, no speed limit reductions can be taken for granted given the history of poor professional practices and community information in the past. As one of the world's leading road safety management consultants, regularly engaged by the World Bank, the Asian Development Bank and other multilateral organisations, I can advise that safety understanding and practice has moved further onwards, and the United Nations Global Road Safety Week just past focused on the most recent UN General Assembly resolution calling for the application of 30 km/h speed limits in urban environments. The Deputy Prime Minister is a strong road safety advocate and was present in Adelaide at the Australian launch of Global Road Safety Week last month. As the President of the Australasian College of Road Safety, I can advise you that one of our few demands which are being addressed in the upcoming National Road Safety Strategy is preparation of a national regulatory impact statement to lower the default urban and rural speed limits. If approved, and the College is receiving substantial backing for our case, these changes will provide the foundation for achievement of the national targets which have already been signed off by all Australian transport Ministers – a 50% reduction in fatalities and 30% reduction in serious injuries on the country's roads by 2030. Achieving this target will be a major step towards the vision set out by Ministers - to eliminate fatal and serious injury on the road by 2050. Your simple steps in favour of the safety, health and welfare of the users of your road network are an important part of the progress being made. I recognise that there remain some people and some professionals and some elected representatives who favour other things. If you as Councillors feel a need to discuss, rather than simply endorse, this straightforward safety decision, or wish to discuss how you can move beyond this action and assume a leading local government role in sustainable mobility, I would be very pleased.
Yes	No	
Yes	No	
Yes	Yes	
Yes	Yes	Research indicates impact of vehicle collision when speed is 10km/h less from (50 to 40) is greatly reduced. If we want safe streets for families, cyclists it's a good step forward. Has worked well for City of Unley.
Yes	Yes	Great idea - will make back streets much safer. It will need to be policed - if it is not enforced it will be ignored.
Yes	Yes	I live on First Avenue St Peters and I want to stop people using our street as a short cut from Payneham Road and the speed they travel. 40km/ph would assist greatly with this and it needs to be policed once it is done.
Yes	Yes	
Yes	No	I regularly cycle and drive in the area, and think that the whole of Beulah Road (through Burnside) and surrounding suburbs should be lowered too. It would increase safety and reduce emissions.
Yes	Yes	If you do this please police the restrictions. I live in George Street, 50 km/h and many cars just accelerate down the street from Kensington Road or from the William Stree roundabout. There seems to be no policing of the non-smoking rule on The Parade as well.
Yes	Yes	Pedestrians will feel much safer with slower speeds
Yes	Yes	I absolutely support this. It is beneficial for safety as well as amenity. Reducing the speed limit to 40km/h will literally only "delay" people for a few more seconds, but will have a dramatic effect on safety. A study undertaken by the Centre for Road Safety, which looked at 10 years of data (2005-2015) showed over a 30% reduction in crashes causing serious injuries and deaths when the speed limit was reduced from 50km/h to 40km/h. Looking at it from a different perspective - If you were armed with this data and had obligations under OHS legislation you would have no option but to reduce the speed limit. From a safety perspective, surely the Council has no option but to implement this change. The reduction also makes the streets much more pleasant. It will reduce the incentive for people to take shortcuts off arterial roads as the perceived benefit will be less. Slower traffic will also generate less road noise. Thank you for considering my submission. Michael (Resident- Norwood).



Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	Chapel Street desperately need reduce the speed limit.
Yes	Yes	hope to see a further reduction once trial period complete
Yes	No	I have felt unsafe commuting on bike or walking with children & my dog when vehicles are speeding through, seemingly using these back streets to take short cuts. Implementing traffic suppression measures like this not only increases safety but encourages vehicle users to utilise the main roads where they should be. Ultimately this should provide significant cost savings to the council with reduced maintenance requirements.
Yes	Yes	The change to 40km/hr will Improve safety for the community. Particularly in a time where it is near impossible to regulate drivers using mobile phones. It supports the demographics of the community by better protecting children and the elderly. The proposal will also enhance vitality and livability for residents, businesses and visitors to Norwood and Kent Town.
Yes	Yes	I live at 96 Edward Street and find reversing out of our driveway a challenge. Managing cars parked solidly along the street with the limited clear vision time to complete the manoeuvre is nerve wracking . Most cars do not get up to 60 & more likely 50 but an extra 10 km would make a difference not only to safety but also to the amenity of quieter peaceful living. Somewhat lacking at the moment especially with the development of Coles and increased cars with the new high density apartments going on top.
Yes	Yes	
Yes	Yes	
Yes	Yes	I use my car and ride my bike in this area. Safe bike routes are critical to improving the liveability in our suburb.
Yes	Yes	
Yes	Yes	Would be 100% great down Edward Street ?????
Yes	No	
Yes	Yes	I support lower speeds on suburban roads in general but I don't necessarily think speed limits is the way to do it; people will just speed. It needs road designs that encourage more careful driving more generally
Yes	No	
Yes	Yes	I live at the southern end of Edward Street, which is used for shopping access to the Parade (not so much at the moment with Coles closed) and as a well-worn rat-run to avoid the Osmond Tce/Kensington Road intersection. There are times that it's a race-way, with cars (and trucks) exceeding the 50km/hr limit and speeding past. It's not occasionally, it's constant.
Yes	Yes	
Yes	Yes	I have coffee with friends at Bravo Cafe one morning a week and often observe motorbike riders doing wheel stands and speeding from the pedestrian crossing down The Parade! A number of cars with very noisy exhaust systems roar off down the middle of Norwood Parade after stopping at the lights. I am also aware of the sound cars racing around the suburban streets of Norwood while at home in Bond Street.
Yes	Yes	As a cyclist that lives in Norwood and commutes through everyday, this is important for pedestrian and cyclist safety. Additionally living on Sydenham Road, changing the speed limit to 40 will reduce traffic noise. YES PLEASE!
Yes	No	I live in Stepney, 40km in the residential streets is much safer.
Yes	Yes	We have tried for years to reduce speeding traffic in Percival Street, but have received virtually no support from Council. Perhaps this will help. The Parade between Osmond Terrace and Portrush Road should be included in the 40km/h speed limit. It is an area where there are so many pedestrians and businesses it needs traffic to slow down to increase safety.
Yes	No	Please keep our pedestrians and cyclists safe. Cities and neighbourhoods are for people, not cars.
Yes	No	

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	No	
Yes	Yes	Currently there are quieter streets that get a few fast drivers especially around rush hour where everyone is rushing to get home or to work. This is exacerbated when there are traffic delays in and out of the CBD. As a result, drivers will go through these quieter streets and drive fast, whether unconscious or consciously, as they want to get to their final destination with minimal inconvenience. As you know Norwood has several schools and children are getting to school. As the daylight gets extended, kids are still on the roads long after school has finished. To curb the driving speeds, it may be beneficial to install speed bumps on these quiet streets to deter people from taking the backroads to get to their final destination. In the area where there is light commercial/ industrial zoning like in Kent Town, commercial vehicles have to slow down but do not as they may have pressing deadlines to meet.
Yes	Yes	As a pedestrian, crossing Parade West in front of Prince Alfred College main entrance is hazardous to me as the vision is very limited to seeing cars coming from both directions. There is no pedestrian crossing there nor a school crossing either.
Yes	Yes	
Yes	No	
Yes	Yes	Absolutely support this. Would love to see a traffic calmer in Percival Street, too.
Yes	Yes	
Yes	Yes	
Yes	Yes	Yes fully support this and particularly in the Kent town laneways which will also need appropriate signage to reinforce the limit.
Yes	No	
Yes	No	I commute by bicycle via residential streets (not main roads), so a speed limit reduction would be very welcome.
Yes	Yes	
Yes	Yes	As a cyclist and pedestrian, I welcome this move. I am, however, sceptical that it will be strictly followed, as I have witnessed vehicles travelling down Norwood's back streets at speeds that would be closer to 60 km/h. Maybe this initiative will temper that a little and we will see speeds at the upper end of what we currently have (50 km/h)!
Yes	Yes	
Yes	Yes	I live on little capper Street, it is currently used in a very dangerous way by drivers cutting through and picking up from PAC. Drivers park illegally meaning other drivers have to pass in dangerous ways that mean visibility is limited. I have a primary aged child and we walk to school every day, the walk along little capper is very dangerous as cars speed and have poor attention due to rushing.
Yes	No	I would like to see 40km/h speed limits throughout residential streets of the whole council area not just the selected streets proposed. These cut through areas need to be monitored by police or the reduced limits are futile. I live on First Avenue, St Peters and the cut through traffic here is dangerous and incessant during peak hours with some drivers traveling well over the speed limit.
Yes	No	Yes , many other cities around the world are reducing vehicle speed limits to make for a much more "people friendly" place .
Yes	Yes	The Parade eastern end from Portrush Road to Osmond Terrace should also be included.
Yes	Yes	
Yes	No	I regularly cycle and drive through the area for commuting to the city and shopping in Norwood.
Yes	No	
Yes	No	Excellent idea. Improved safety for pedestrians and cyclists. It's good to reduce the dominance of motor vehicles.

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	In addition to the 40kmph limit , which is a great idea but not able to be enforced all hours , a number of speed bumps should also be installed. This street has recently become a race track! Something needs to be done urgently before someone is injured or worse. Many aged residents use this street.
Yes	Yes	
Yes	Yes	
Yes	Yes	most side streets are narrow, cars parked on both sides of the road. Cyclists use the roads, there are many cross roads and lots of vehicles using side streets to wind their way through Norwood / Kent Town to enter the CBD of Adelaide. A lower speed would make it safer for all road users.
Yes	Yes	Give the residential street back to the people by slowing cars down. If Norwood is serious about encouraging cycling, the cars need to be slowed down.
Yes	No	
Yes	No	
Yes	Yes	I fully support this proposal as a resident of George St who walks my child to and from Norwood Primary every day. Cars really do hoon down George St, particularly approaching the Parade and as a residential/shopping precinct 50km/h is just too fast.
Yes	No	
Yes	Yes	We both definitely support the move to 40k.
Yes	Yes	Some wide or less frequently used roads could be excluded.
Yes	No	Owned a house in Norwood for 30 years, and still own it, even though have moved to Toorak Gardens. Many of the back streets are narrow with many parked cars so 40 kmh is a great idea!
Yes	Yes	This would make streets such as Sheldon Street much safer for all.
Yes	No	
Yes	No	
Yes	Yes	The Unley Council seem to have prospered over the several decades that it has had 40 kph speed limit, why not Norwood?
Yes	Yes	
Yes	Yes	I support 40k in all streets.
Yes	Yes	I think a 40km/h zone should also be considered for Norwood Parade between Portrush Road and Osmond Terrace. Also construct a scramble crossing at the George Street and Norwood Parade intersection
Yes	Yes	We are strongly supportive of the change to 40kph in Kent Town. Having lived here for 3.5 years we are unhappy every day with people using Kent Town as a cut-through suburb and/or travelling at excessive speed and noise. Bring the change on!
Yes	No	Speed is a real safety issue.
Yes	Yes	Very good idea. Reportedly works well in Unley. The 10 kph drop is hardly noticeable with traffic in many local streets already calmed by corners and roundabouts leaving only fairly short stretches in which to accelerate, drive and brake before the next intentional obstacle.
Yes	Yes	40km/hour has proved to be beneficial in Unley, and they have similar traffic volumes to ours. We need to do something to improve safety on our roads. 40km/hour would be a step in the right direction.

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	
Yes	Yes	I think the reduction in speed limits is a good idea. I particularly like the inclusion of the supposedly bicycle-friendly streets - Beulah Road and William Street. The camber on William Street and the roads that slip into William Street are such that, for a cyclists, it can feel like drivers are not going to stop when they come to the roundabouts in William Street. Slowing the speed they can use will vastly improve the safety for cyclists, particularly from drivers who are heading straight ahead (ie not turning left or right as they enter William Street). Many drivers use those streets as a quick route through the suburb. I have been knocked off once by a car that was speeding through one of the roundabouts, and I am now understandably a bit nervous when I see a car speeding towards (and sometimes through) the roundabouts.
Yes	No	
Yes	Yes	We have cars, bicycles, children, dogs and elderly residents on the streets of Norwood. Slowing everyone down makes it safer for us all.
Yes	Yes	Great idea, which aligns perfectly well with the development of the Beulah Road Bicycle Highway and the overall global trend. I live in Wall Street and the street suffers a lot from drivers who visit the parade but cut through the smaller parallel streets to avoid traffic. In my opinion, 50 kmh is too fast for these narrow roads. Furthermore, I cycle into the city everyday (as more and more people from the area do these days) and the reduction of the speed limit would mean a great improvement in road safety for all cyclists. This is especially true for all the roundabouts in the area. It is very easy for fast cars to overlook cyclists when entering the roundabout and in my opinion, reducing the speed of the overall traffic would give everyone more time to prepare, look out and stop in case of an emergency.
Yes	Yes	Travelling at speeds higher than 40Kph is almost impossible on residential streets, yet some people will still do it, with disastrous effects. When a pedestrian unwittingly encounters a driver at higher speeds the injuries are far more serious and in the case of a child more likely to be fatal. Drivers who are against these mandatory speeds cannot understand the problems posed to some innocent pedestrian due to their right to be on the road. The council's argument is correct as to amenity.
Yes	Yes	Many wider streets perceived as speedways. Extraordinary increase in volume of traffic resulted in increased disregard for speed restrictions. I hope that speed restrictions are most viable way of traffic control. The broad traffic humps seem eminently successful.
Yes	No	I'd like to see this adopted across the whole council area.
Yes	No	This will greatly assist in transitioning our residential streets to cycle/pedestrian friendly environments. Roll out council wide!
Yes	Yes	
Yes	Yes	
Yes	No	Residential streets should be safe for all forms of active transport.
Yes	Yes	
Yes	No	Rental property in Norwood
Yes	Yes	Living in Norwood, I don't generally feel car traffic is too fast and I mostly feel safe crossing residential roads. I do feel that reducing the speed limit would help in countering the instance of hoon driving which sometimes occurs in my neighbourhood around Edsall, Elizabeth and Sydenham Roads. I support the lowering of the limit to 40kph.
Yes	Yes	This needs to happen. As an active cycling commuter, cars often speed past. Slower cars is safer for everyone.
Yes	No	I think this a very worthy proposal as most western countries have taken note of the safety evidence and lowered speed limits in all urban areas. This is mostly 30 km/h so a reduction to 40 would go some way to make streets safer for all users and keep up with road safety advances in the rest of the world.
Yes	No	
Yes	Yes	
Yes	Yes	

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	No	Shop and socialise in Norwood and commute through both areas, including with my children on bikes.
Yes	No	I live in St Peters and regularly commute through Kent Town. This is a much needed change to increase the safety of the streets.
Yes	Yes	We live on Edward Street (on the Magill side of Beulah Rd) and people regularly speed down the road. At night we have cars accelerate loudly coming out of the round-a-about clearly going faster than 60km. It is a very busy road due to all the traffic coming and going from the shopping centre. There are kids everywhere some time of the day on and around Edward St so I think it is about time the speed limit was lowered.
Yes	Yes	
Yes	Yes	As well as supporting this initiative, I'd also like to see more done to slow traffic on Beulah Road between Osmond Terrace and Portrush Road. Cars approaching the roundabouts travelling north/south and south/north often fail to give way to cyclists.
Yes	No	Vital for child safety.
Yes	Yes	
Yes	Yes	We live on Osmond Tce & think it & the Parade between Osmond & Portrush Rd should be included in the 40k/h zone too.
Yes	Yes	
Yes	Yes	
Yes	Yes	The speed limit will need adequate policing otherwise the change in speed limit will make no difference.
Yes	No	Hope it slows traffic at roundabouts. I have had several close calls.
Yes	No	The key is enforcing the limits that are in place. Most stupid drivers drive more than 50 km/h. It all depends on time of day, number of people and a host of other factors! We may not live in NPSP but we do most of our shopping in Norwood.
Yes	Yes	High time! As a resident at the corner of William & George street, we often are subject to people using it as a rat run, often at speed. Will need to be enforced.
Yes	No	
Yes	No	
Yes	Yes	There are a number of drivers who speed through Kent Town and make it dangerous for residents and visitors who are trying to cross the street. Rundle Street and College Road are very high use roads, speeds are often in excess of 50km/hr. The additional problem is the number of drivers who are not able to see cars when turning. I see many instances where there are near misses.
Yes	Yes	Why not include The Parade?
Yes	No	
Yes	Yes	I would like to see all of The Parade at 50kmp/h
Yes	Yes	I believe the lower speed limit is important for safety of children and older residents. It will improve the liveability of the area.
Yes	Yes	
Yes	Yes	

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	Since humps were put in Beulah Road, our street (Sheldon St) is being used more and more as a thoroughfare. Our street is 100% residential with parking on one side & even now 2 cars cannot pass head on without one stopping. It is dangerous for children, adults and animals. With more residential buildings being erected close by this problem will only get a lot worse. We need not only 40K but also humps is this street.
Yes	Yes	
Yes	Yes	And the lanes- need to be 25km before someone is killed. Several near misses have occurred in Little Rundle Streets. 25km signs or humps need to be provided please.
Yes	No	
Yes	No	40 km/h local residential streets are essential. As a frequent bike rider on these streets, vehicles are often observed travelling at 50km/h, which feels very unsafe when riding in a shared environment, especially with young kids. As a recent bike rider in the City of Unley area, 40 km/h will provide a significantly safer environment. City of Unley have had their 40 km/h speed limit in place on all their local residential streets since 1999. Get with the times!!! Residents, businesses, and the overall community regardless of mode of transport will significantly benefit from this initiative - as it will significantly assist in providing an improved and more welcoming environment regardless of your mode transport - walker, bike rider, e-scooter user, public transport user and/or driver.
Yes	Yes	
Yes	No	CYCLISTS AND PEDESTRIANS will be safer. livability will grow stronger as you say and CO2 emissions might go down with less stopping and starting as the slower speed will bring. All these things are important when we consider the doomsday clock at 100 second to midnight
Yes	Yes	Very supportive of this measure. Long overdue as someone who has lived and worked in the area for 11 years.
Yes	Yes	
Yes	Yes	Sydenham Rd btwn The Parade & Magill Rd is a rat run especially during the week so as to avoid two major & complex intersections. A 40 zone may help to reduce but I doubt it. 15-20% probably don't obey the 50 zone now! Speed humps that were installed on Beulah Rd between Fullarton Rd & Osmond Tce seems a better idea ( with the 40 Zone thrown in)... Sydenham is way more of a rat run. Thankyou
Yes	Yes	
Yes	Yes	
Yes	Yes	Very pleased to support this proposal throughout the proposed region and, in particular, as a long term residents of Elizabeth Street Norwood. In fact we're delighted. We're hopeful the proposal will be approved and implemented. How it might be implemented is crucial to its success - or failure. Since OTR commenced on the corner of The Parade and Elizabeth Street our smooth road serves as a speed track for drivers heading both south and north. In particular when leaving the OTR station and heading south down Elizabeth many drivers mistake our residential street for Peregrine's The Bend race track. The traffic is heavy with commuters before and after work and school drop-offs and very few obey the current 50k limit and I'd suggest unlikely to change their habits and reduce speed further. I've requested the attendance of a police speed camera positioned on Elizabeth Street on two occasions with no response. If the proposal is successful I hope the 40k limit will be enforced which I believe occurs in the Unley Council area. I certainly hope 40k signage would be included for Elizabeth Street. And an education strategy put in place early. Thanks for the opportunity to comment of this issue. The social environment has changed and we're pleased the Council is acknowledging this.
Yes	Yes	
Yes	Yes	
Yes	No	
Yes	Yes	

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	My car was written off when I pulled out of my residence (Chapel St Norwood) and a car which I could not see collided with me at a significant speed. Cars routinely use Chapel St as a shortcut to bypass Magill Rd and dangerously exceed the speed limit. I do not feel safe pulling out of my residence and strongly support the speed limit being reduced in the residential streets of both Norwood and Kent Town.
Yes	Yes	
Yes	No	The best solution would be for a 30 km limits for the whole city.
Yes	Yes	
Yes	Yes	There is a need to slow down traffic as I have seen a considerable increase in cars and trucks using the streets. Also the NPSP Council promoting shopping, the benefits of the Norwood Oval upgrade and hence these activities bring more traffic and people to the area. This proposal is to make the streets safer for all users. I cycle in the area and I see the need to slow the traffic down. It's a no brainer for this proposal to be adopted!!
Yes	Yes	Increasing number of cars using Norwood as a thoroughfare to avoid main roads. Speeding and endangering lives.
Yes	Yes	Absolutely. Lower speed limits are imperative to continue Council's vision to maintaining and bettering a safe environment for its residents and visitors. As if this even needs a discussion!
Yes	Yes	
Yes	Yes	
Yes	Yes	Main roads are for traffic travelling 60km/hr as a main route. Side streets are for traffic to move slower (40km/hr) and share the street and surrounding areas with residents.
Yes	Yes	yes, good idea, a safer community will result, Unley works well .
Yes	Yes	
Yes	Yes	
Yes	Yes	
Yes	No	
Yes	Yes	
Yes	No	
Unsure	Yes	I think some of the larger roads such as Sydenham Road, George St, Beulah Road and Williams St should remain at 50. Otherwise support 40km in smaller streets.
Unsure	Yes	
Unsure	Yes	I think this so called consultation needs a bit more substance from the Council as to the benefits a 40 or 50km speed limit would have on the proposed streets.
Unsure	Yes	Sydenham Road, Edward, George and Queen Streets should be left at 50km/hour limit. Otherwise I can see many issues arising from a 40km limit. These streets provide their own restrictions.

Support 40km/h Y/N	Live or work in Y/N	Comments
Unsure	Yes	All residential streets should be 40km/h. Many effectively are already; drivers voluntarily moderate vehicle speeds. We do. Additional speed might shave "seconds" transiting suburbs. It is unnecessary. Several local studies (SA, Aust) support this assertion and international studies have concluded that small percentage speed reductions render much larger reductions in accident and trauma rates.
Unsure	Yes	The difference between 60KMh for major roads and 40KMh for residential roads is quite large and could lead to confusion when traversing a mixed route across the area. I don't have any objection to the residential 40KMh otherwise. There are also quite a few Norwood streets which are too narrow to support 40KMh and would benefit from a 30KMh limit. Any changes should take account of the adjacent council area limits (e.g. Burnside) and should include the rest of the NPSP area. I think careful coordination will be necessary before any changes are published.
No	Yes	
No	Yes	We moved from Unley area, in part due to lower speed limit. Too confusing with multiple speed limits. But would support lower limits in key shopping streets (eg: behind and around Norwood Place).
No	Yes	
No	Yes	Not necessary as in general, we have excellent footpaths pedestrians can stay on. I have 3 small children, we live in Norwood and walk around the area daily.
No	Yes	Needless expense for additional and potentially confusing speed limit signage. No factual evidence has been provided that by reducing speed limits on already narrow, short streets in the affected area (especially where a speed of 50km/hr would not be considered safe practice anyway) will affect safety outcomes. Any change to less than the default limit of 50km/h, would only need to be in streets with clearly justifiable risks, e.g. where passing oncoming traffic is not possible due to parked vehicles, or similar traffic flow restrictions. Competent driving should ensure adherence to a safe speed level as conditions dictate.
No	Yes	The current 50km/hr speed limit is fine. The occasional idiot who drives through suburban streets doing 60km/hr or more is not going to be deterred by reducing the limit to 40km/hr. Rather council should look at carrying out random speed checks to fine those exceeding the current 50km/hr limit.
No	Yes	50 is safe. Please don't decrease the speed limit.
No	Yes	This is ridiculous. As a resident of Norwood I absolutely do NOT support the lowering of the speed limit in residential areas.
No	Yes	
No	Yes	
No	Yes	It does not make streets safer. Good drivers drive safely. Speed humps and restrictions increase risk of death in the event of an ambulance ride for a heart attack victim.
No	Yes	50km is fine, safe and quiet.
No	Yes	There is already ample infrastructure in place to prohibit speeding including speed humps and many roundabouts. A reduction in the speed limit is an unnecessary inconvenience to locals.
No	Yes	I don't believe it is necessary to lower the speed limit.
No	Yes	
No	Yes	Many roads in Norwood, eg Sydenham Road, are wide and open, with great visibility, and recently resurfaced so are in good condition. Absolutely no need for this long straight road to go from 50km/hr > 40km/hr. Roads such as Beulah road already have speed humps to slow traffic. I do not support lowering the speed to 40km/hr.
No	Yes	If there was stricter policing of the hoon driving and exceeding 50 it would be a better place. The issue is not the limit but the lack of policing of it. Much like the parking situation appalling
No	No	I believe the current speed limits are adequate.



Support 40km/h Y/N	Live or work in Y/N	Comments
No	No	
No	No	There are too many speed changes in the area which will leave people confused and ultimately fined for driving at the wrong speed. I feel it is totally unnecessary and don't see any gain, only very irate drivers leading to more road rage. We have more than enough speed humps to slow people down. Place more speed humps in dangerous high speed areas instead.
No	Yes	NPSP Council considered lowering city speed limits to 40Km/h in 2015. At the time, Council consulted the community who responded with an overwhelming 67% majority in favour of leaving speed limits as they were. Now, Council are spending \$4,000 of rate payer money to conduct the same consultation in the hopes of achieving a different result. Instead of targeting the easiest and cheapest of the four main pillars of the Safe Systems Approach, namely Safe Speeds, why doesn't Council target the Safe Roads or Safe People pillars? Educating people on safe driving practices and giving people well-designed, well-maintained roads to drive on would achieve a better road safety outcome than simply working to impose a blanket, city-wide 40Km/h speed limit.
No	Yes	
No	Yes	40 kms p/h is a slow pace with no flow and very difficult to stay under that speed. 50 km p/h is fine, leave it that, 99% of people are safe & responsible drivers at 50km. Don't complicate the speed limits in my area & open up speeding fines opportunities for revenue. I am a rate payer!
No	Yes	Absolutely stupid idea. May as well ban cars then no accidents!
No	Yes	This is almost as ridiculous as your "Piazza" plan or the bikeway boulevard on Beulah Road. Just stop the bullshit ideas and find something useful to do - maybe some tree trimming or removing the planter boxes on Beulah Road so vehicles bigger than a Mini can traverse the road without driving over kerbs and incurring subsequent damage to rims etc.
No	Yes	
No	Yes	Support 40kph - but would like to see The Parade West also included at 40kph - as is different from The Parade (width, lanes, curb side parking, residential driveways, mix of residential and commercial development and schools - therefore should also be 40kph. Closeness to city encourages pedestrians - 50 kph is too fast for school zone. The Parade West should not be excluded.
No	Yes	
No	Yes	
No	No	
No	Yes	The proposal will slow transit times and render Norwood an over-regulated nanny suburb. I have lived here since 1996 and my observation is that drivers self regulate without big brother. I think this is an appeal to the do-gooders and the infirm who want to be mothered. Don't do this please. It is un-necessary. The enlarged roundabouts already do the job. Thanks.
No	Yes	
No	Yes	my impression is that unless there is evidence to suggest 40 vs 50km/h reduces accidents then it should remain as it is. The nature of the streets along with speed humps effective curtail speed anyway.
No	Yes	40kph speed zones sound good but have no proven beneficial impact in local government areas were they have been implemented. They are however used as revenue raising to solve a on existent problem. The vast majority of drivers in the subject area are responsible and those in the very small minority that are not, will drive inappropriately irrespective of a 40 or 50 kpm speed limit.
No	Yes	I don't support 40 in back streets. However I feel that The Parade between Portrush Road and Fullarton Road should be lowered to 50 km/h. this is due to the large amount of people crossing the road and people double parked to load goods into their car and people trying to park on the side of the road. Kensington Road between Portrush and Fullarton should also be lowered to 50 km, it would help to reduce the number of accidents on the road. Please drive to fast and not to the conditions.

Support 40km/h Y/N	Live or work in Y/N	Comments
No	Yes	As a resident of Kent Town, a 40km/h speed limit would be more of an impediment than a benefit and we strongly oppose it. There are problems with speeding drivers, however a lower speed limit will do nothing to change this, the streets will also be plastered with ugly speed signs and speed notification signs. I would however support 40km/h on The Parade between Osmond Tce and Portrush Rd only.
No	Yes	
No	Yes	
No	Yes	40kmh is way too slow. Modern cars are capable of stopping very quickly.
No	No	
No	Yes	I live in Norwood and walk around the streets all the time. I have NEVER felt my life endangered by drivers or drivers doing the current 50km/hr speed limit for that matter. It is completely unnecessary to reduce the speed limit in these areas. Reducing the speed limit will not stop those speeding. Those people will always continue to speed no matter the limit. My partner lives near the prospect council which is all reduced speed limits and to me that makes no difference what the speed limit is, people are not abiding by it, another waste of time revenue earner. If you need to collect speeding fines (which to my knowledge you don't anyway, the police do) then go for it, but as I said it won't reduce speeding. I have also never heard of any pedestrian or cyclists being hit in these residential streets. Main roads yes but not back streets!!!
No	Yes	
No	No	
No	Yes	Not necessary.
No	Yes	It would slow down traffic on significant internal suburban streets too much e.g. William St.
No	Yes	I would like to see concrete evidence that reducing the speed limit would reduce traffic accidents, and make our Neighbourhood safer!
No	Yes	Before implementing an inconvenient speed limit, please show evidence that this will reduce accidents. How many accidents are there in the residential streets around Norwood and Kent Town? In what proportion was speed a factor? Would implementing a 40 km/h speed limit have prevented any of these?
No	Yes	
No	No	Removable or fixed speed bump is preferred to slow down in some black spots or before intersection or in the middle of a long straight road. (from a rate-payer of City of Norwood Payneham & St Peters).
No	Yes	I am a long term resident and business owner of Norwood and dont see any benefit in reducing the residential streets down to 40kms
No	Yes	
No	Yes	
No	Yes	It's not necessary to reduce the speed limit - 50 kilometres working well. Just keep clear access for cyclists and pedestrians.
No	Yes	Residential speed limits have already been reduced from 60 to 50. Current safety arguments also strongly support a 30Km per hour speed restriction. Is this ultimately where we are headed? I do not consider that reducing the speed limit to 40 will in fact address hoon/rat runner behaviour or the growing (?) lack of pedestrian attentiveness (especially those on mobile phones) to road safety. ALL parties (drivers, parents, pedestrians & pet owners etc) share a road safety responsibility & should behave according to prevailing road conditions rather than expecting problems to be sorted out by lowering speed limits.
No	Yes	

Support 40km/h Y/N	Live or work in Y/N	Comments
No	Yes	Totally opposed. Accidents and injuries are low and there is not a pressing problem to address. If it were otherwise then we ought to consider if current speed limits are a contributing factor. Change for a reason not identified is opposed by me.
No	Yes	I believe we are turning into a "nanny state" where people simply rely upon someone else to accept the responsibility... "if I'm doing wrong ... you tell me off" head-set. Such delegation of responsibility is a cop-out by (in this case) drivers who want someone else to police their behaviour. If 50kph is established as a limit it will need to be policed/enforced. And takes away any "ownership" by the fool who travels way above the current limit. REDUCING THE SPEED LIMIT WILL NOT STOP CRETINS OR INCOMPETENTS SPEEDING... it will simply transfer blame to the authorities and away from the perpetrators.
No	Yes	
No	Yes	
No	Yes	
No	Yes	One of the positives about the area is the flow of traffic and the ability to use various streets at safe yet efficient speeds (50km/h).
No	Yes	
No	No	Speed isn't the problem of accidents it is incompetence and governments and councils not emphasizing on pedestrian education and making pedestrians accountable NOT just drivers.
No	Yes	
No	Yes	
No	Yes	40 km/h streets do nothing to stop the real menace - hoons. Never had any trouble with the vast majority of people driving along at 50 km/h but there are motorcyclists and d*ckheads in cars with stupidly loud exhausts who either speed like maniacs or take delight in causing backfires. What we need is actual policing, not 40 km/h limits. p.s. It's a nightmare in Unley Council where there are plenty of hated 40 km/h areas.
No	Yes	Most streets cars are only able to travel at 40 mph at busy times already.
No	Yes	
No	Yes	
No	Yes	The speed humps are already enough, the traffic moves too slow as it is!
No	Yes	This is unnecessary and will add to travel time - stop becoming a Nanny State, surely there's better uses of our Police's time than nabbing people doing 43kms down streets!
No	Yes	Continuously lowering speed limits is not a solution to the issues experienced in the Norwood and Kent Town areas. People who drive at speeds exceeding the current limit will exceed the new one as well. People who drive inattentively, meander between lanes and across shoulders, will continue to do so. This area is crawling with motorists searching for the perfect parking spot, so erratic u-turns and kerb-crawling are rife. There is a significant elderly population, so inattention and general unawareness of road laws is a given. There are multiple school zones with parents queueing around the block, which often leads to competitive and aggressive driving by others trying to traverse these same zones. Any traffic issues which this proposal seeks to allviate are the product of distracted drivers in a densely populated commercial area full of bottlenecks. If you lower the speed limit, you do not address these problems. Any responsible driver can see when it's unwise or impractical to drive faster than 40km/h, and any irresponsible driver doesn't care about your new speed limit. The uptick in speeding fines will no doubt be profitable, but it will be a burden shouldered by an entire community based on a knee-jerk response to any concerns raised by a vocal minority.

Support 40km/h Y/N	Live or work in Y/N	Comments
No	No	
No	Yes	This a backwards step how many accident or fatalities have occurred in the designated streets on proposed map. The modern vehicle are now fitted with FORWARD Crash Mitigation. As a resident of Norwood I am amazed at the current attitude and the number of pedestrians who cross the road with no regard to their safety they just ignore you, I will always give way but they behave like they have a divine right over Vehicles. It is yet another typical Adelaide view no wonder we are called the Granny STATE. Or Australia's rust Bucket STATE.
No	Yes	I have been a Norwood home owner and resident for 19 years. The 50km suburban speed limit should be maintained. Drivers drive at or below the speed limit when required. The statistics for vehicle and pedestrian accidents are extremely low, almost zero, thus supporting keeping the 50km speed limit.
No	Yes	I believe that a change to the speed limit is pointless without measures to ensure that cars comply with these restrictions. I live on a through road in NPSP and regularly see cars driving at excessive speeds, but there is nothing to stop them nor policing of this behaviour. Reducing the speed will do nothing unless appropriate measures are taken to enforce the limits.
No	Yes	I certainly can appreciate why this is wanted or proposed. I also understand the difference 10km/h can make in the unfortunate event of a crash. However, I believe that 50km/h or 60km/h is an acceptable speed limit. I should hope that everyone on the roads is being safe and following the rules to the letter and assuming this is the case a speed limit of 50km/h is acceptable. I do understand that saying this is somewhat flawed as obviously there will always people who do not follow the rules, but if they are not going to follow the rules anyway what difference will an imposed limit 40km/h make. I do want the area to be safe, but I don't see how this limit will fix all the issues.
No	Yes	Are there really that many accidents in Norwood? Instead of making a blanket ban, perhaps if there is a problem street, limit that to 40kph.
No	No	I understand the reasoning, but people who are going to go too fast will do so anyway. I think the existing 50kph is sufficient to be safe.
No	Yes	
No	Yes	I own a property in Norwood and regularly drive around area and do not feel that the speed difference would be safer or beneficial. 50km/h is slow enough surely.
No	Yes	I think too many major roads will be listed as 40kms an hour. It is important to move traffic especially in business areas. i.e. King William Street Kent Town Mayor wide road, Chapel Street Norwood.
No	Yes	40kph is so very slow particularly on streets such as Sydenham Road or other 'more significant' streets in Norwood/Kent town. Further those streets that are of issue already have humps ie Beulah Road. I do not support the change to 40.
No	Yes	
No	Yes	I do not think this is necessary as the speed platforms in Beulah Road and the roundabouts are sufficient to slow traffic down. Therefore, i am reasonably satisfied with the current situation.
No	Yes	This is ridiculous do not change the speed
No	Yes	I do not think that there is any need to reduce the speed in fact I think that Osmond Tce should be 60 ks
No	No	
No	Yes	We are far too mollicoddled in these matters - 40km/h is TOO SLOW - RIDICULOUS!
No	Yes	Absolutely unnecessary proposal! Norwood is no different than the City, Unley, North Adelaide or other suburbs that have high volume of traffic. 50km/h is an appropriate speed limit and should stay
No	Yes	The current speed limit is sufficient enough for safety.

Support 40km/h Y/N	Live or work in Y/N	Comments
No	Yes	
No	Yes	I read the Herald article and I do not believe that lowering the speed limit to 40KPH will do anything to alleviate the issues raised. Capper & Little Capper Streets will always have problems due to the number of cars which use it. Most of the time no-one is even doing the current limit on those streets as there are too many cars either trying to park or just pulling up. The so called 'rat runners' would not use the back streets if Fullarton Road flowed smoothly and was two lanes all the way through Kent Town. Having only one lane causes major issues, especially at peak time. I think residents would be better off advocating for improvements to the major roads.
No	Yes	There are already plenty of roundabouts and humps that already achieve keeping traffic to safe speeds in our local streets.
No	Yes	Nothing is done when drivers exceed the current speed limit. There are several school zone speed restrictions which are effective for keeping the children safe . Other than the school zones, it doesn't make sense for the speed limit to be changed to 40 when every other suburb is 50. This will cause unnecessary confusion and the unintended consequence is that it will be more likely that drivers will drive at the 50km limit that they are accustomed to. Norwood Council should be putting more effort into the upkeep of the streets including more frequent cleaning especially on The Parade . There are many pavers that need replacing. Please focus on doing the job at hand properly before legislating for the sake of legislating
No	Yes	This is a unnecessary retrograde step and a bad idea . It will only serve to confuse drivers and raise revenue for the Govt. It does nothing to enhance safety at all. How many serious injuries or deaths have occurred in Kent Town over the last 5 years due to traffic accidents ? I'll bet its very low . Therefore there is no scientific or real rationale for this bad proposal. Keep limits as they are. They are already slow enough.
No	Yes	
No	Yes	40 kmh is far too slow for roads such as Sydenham, Beulah and other similar connector roads in the area.
No	Yes	
No	Yes	
No	Yes	
No	Yes	Much of Norwood itself is ringed by roads which are 60 (e.g. Kensington Rd, Magill Rd, Portrush etc. Turning off these in to a 50 zone is difficult to remember to keep speed down, let alone into a 40 zone. The change in speed is too much. Many roads do not require the lower speed limit (e.g. George Street). Where roads are narrower there may be some justification, but can be controlled as much by traffic control devices (roundabouts, speed humps, rather than lower speed limits which can only be managed by policing and fining.
No	No	
No	Yes	I think its totally unnecessary and I own 4 properties in the Council Area so I hope you allocate 4 "NO" votes please. If we have a speeding problem, work with the Police to enforce the 50 speed limit, don't just impose a 40 limit now, then get the Police involved. That's just revenue raising.
No	Yes	I do not wish to see multiple speed zones throughout the council area. Perhaps place stop signs on crossroads at roundabouts.
No	No	There is no justification whatsoever to reduce speed limits to a ridiculous 40km/h. Traffic already moves slowly enough through these areas. Educating the imbecile pedestrians and rabid cyclists (who pay no fees) and who create the road hazards are what you should be focussing on.

Support 40km/h Y/N	Live or work in Y/N	Comments
No	Yes	This is the VERY backwards step for the area I am totally against this 50kms speed limit is fine has work well for years we all don't want to walk , cycle or drive electric cars - as you want us to STOP interfering in our lives - fix the roads & footpaths if your bored.
No	Yes	
No	Yes	This cannot be policed and a one size fits all does not address individual situations, Just one more control.
No	Yes	leave speed limits as they are.
No	Yes	
No	Yes	
No	Yes	This is ridiculous. Do you have any empirical data to show that there will be less accidents at 40 kph? I suspect not. Slower speeds create more greenhouse gasses and pollutants per distance travelled. Vehicles in lower gears create more noise pollution. Once slowed down, vehicles then accelerate when out of the zone, creating an excessive burst of noise, pollution and greenhouse gasses that would otherwise not have existed. This proposal is madness! Almost certainly based on emotion and not science. What on earth can you be thinking?
No	Yes	If the current 50kph limits were policed and enforced there is little need that I can see why a 40kph limit is required. Our own street in Norwood (Wall Street) has become a rat run with many drivers exceeding the current 50kph limit so why would I assume they would follow a 40kph? Sorry I can see no value other than possible revenue raising to warrant a change'
No	Yes	Not necessary, short sections of road broken up by roundabouts and speed mounds already reduce the speed enough.
No	Yes	I find that the exceptions list is too small, why is it that nice wide, heavily commuted roads including William Street, Edward Street, George Street and Beulah Road are no included in it? The Roundabouts included in some of these streets enforce a passive level of speed control regardless. Please do not blanket enforce a 40km/h speed limit in the residential streets of Norwood and Kent Town.
No	No	I live in College Park and frequently visit The Parade
No	Yes	
No	Yes	I believe a 50km speed limit is sufficient within residential streets. There are far more important issues Council could be concentrating on and reducing a speed limit is simply a easy way of self promotion by conveying 'look, we've achieved something'.
No	Yes	
No	Yes	With the amount of roundabouts throughout the backstreets of Norwood, a number of slimmer streets, and the speed bumps installed along Beulah road, it's unnecessary to reduce speed limits within Norwood and Kent Town.
No	No	While it is not my primary work address I frequently visit these suburbs for work, I also live within the council area in a neighbouring suburb.
No	Yes	Despite the increase in population by 10% over the last 20 years, injuries have decreased by 50%. You can put a major component of this down to an increase in technology over the years. Cars can now brake quicker than they could historically, making the roads safer. There is zero need to further restrict limits unless there's roads which need it. I look at the map of proposed roads and some make zero sense for the reduction, ie. Sydenham Rd. Whereas others, ie. Sheldon St you might be able to argue it sensibly due to it being a skinny road with parked cars obstruction vision on one side which any kid/animal which might jump out of resulting in a dangerous situation. And even then, pedestrian INJURIES in the STATE are 1 on average every week.
No	No	

Support 40km/h Y/N	Live or work in Y/N	Comments
No	Yes	
No	Yes	Any decrease in speed-limit is only as affective as the 'will to police it'. As a ratepayer-resident of NPSP for over 30 years, the only location where I have seen speed-cameras etc is on Osmond Tce over that period. The issue of excessive speed inter alia dangerous driving is most frequently observed on The Parade, particularly at night. I have never seen it policed. I further consider that a reduction (as proposed) to reduce from 50kph to 40kph is too marginal. 50kph to 25kph YES. 50kph to 40kph NO. Why bother!
No	Yes	There's no need to further reduce speed limits. The bigger issue is educating drivers about give-way laws with respect to intersections and pedestrians, and speed limits won't help with this. Apparently a vast proportion of drivers don't even know the basics of when they must give way to pedestrians. Marked pedestrian walking areas at intersections (aligned with the footpaths either side) might help with this by drawing attention to the thoroughfare. Driver inattention is also a major issue (e.g. distractions due to mobile phones etc) -- again, lower speed limits (and thus probably unjustified fine revenue) won't help with this.
No	No	
No	Yes	Absolutely unnecessary.
No	Yes	I think this is a totally unnecessary proposal perhaps dreamt up by bureaucrats and or Elected Members looking for relevance. There isn't a speeding issue in Norwood side streets. Perhaps we can have someone walking in front of cars waving a red warning flag instead of the current proposal.
No	No	
No	Yes	a 40km/h speed limit is unnecessary. When the streets are busy you can't do more than 40 anyway and when they are quiet 50km/h is not an issue.
No	Yes	
No	Yes	
No	No	How about instead if continually reducing the speed limits back to the days when horse and cart still ruled the road we actually teach people proper road rules again and people how to cross roads properly again.
No	Yes	There is little to no difference between 50KPH and 40KPH. There are no accidents or incidents that would change due to a minor drop in speed. There is absolutely no point in doing this except to raise revenue via speeding cameras. I know you'll do it anyway because that council never listens to residents but jesus guys stop spending money on pointless things like resurfacing the same roads over and over again and this garbage. Start addressing the things people care about like having a giant stadium with literally zero parking, insanity.
No	Yes	Improve traffic flow on the main roads. This is a proven way to keep side streets safe.
No	Yes	Besides some flaky reasons to reduce the limit to 40kmâ€™s lâ€™m unable to see real reasons to reduce the limit. There is an argument that it may be safer, however if you want to make it safer for cyclists consider proper bike lanes. You will not reduce the number of accidents by removing the speed limit, there are many more factors that come into play for this. It will make it unattractive for people to go to Norwood to do shopping.
No	Yes	Ridiculous. Too slow at 40km/h. Revenue raising at its best. Streets are capable of 50km/h and must not be reduced. The current elected members for Norwood will lose my vote at the next Council election if it is reduced to 40km/h.
No	No	
No	Yes	I feel that 50km/h is fine. I've never had any trouble while driving in Norwood regarding the speed limit in my 2 years of living here. Unsure why anyone would think the change is necessary.
No	Yes	This is a stupid idea probably proposed by some old nanny
No	Yes	Don't make Norwood the "Nanny Suburb" 50km is slow enough and there are enough speed cameras taking advantage of revenue raising as it is. It confuses people, 60km, 50km now you are thinking of 40km also. Keep it simple.
No	Yes	
No	No	

Support 40km/h Y/N	Live or work in Y/N	Comments
No	Yes	I would like to respond to the proposed 40km/h speed limit in residential streets of Norwood and Kent Town. If this is implemented I feel that this would be just another imposition imposed on resident drivers in this Council area. I personally feel that the current speed of 50km/h should stay, there are many speed humps to deter lawbreakers, however, there will always be some who don't observe the law regardless of what the speed limit is! It will be mainly the people who observe the road rules who will be disadvantaged if this proposal comes to fruition. It is the old story that when the majority of law abiding citizens do the right thing they pay for the recklessness of the minority. If I were a cynical person I would say that this is just another way of revenue raising! Residents of NPSP don't have to be lemmings and follow other suburbs, particularly when there are so many minor roads in this Council area. On this basis I am opposed to the proposal to lower the speed limit to 40km/h in the NPSP Council area. I thank you for the opportunity to comment.
No	Yes	
No	Yes	
No	Yes	This is an extension of the spiraling number of speed limits that create confusion for drivers. This overrides the proposed safety benefits of the lower speed limit. Where does it stop?
No	Yes	
No	Yes	I understand reduced speeds around schools, but I have had no issues previously.
No	Yes	Before agreeing to this change I would value data that shows a need for slower traffic: * how many fatalities in the Council area in 50 KPH zones * where were these fatalities * how many accidents in roads and streets now allowing 50 KPH? * where where these accidents? I believe that too many changes of speed levels causes confusion to motorists, cyclists and pedestrians and makes it harder to predict the speed of vehicles, therefore causing more confusion and more accidents.
No	Yes	I live in George St and routinely approach my home via the side streets in order to avoid the chaos of the George St/Parade intersection. If this intersection was made more user friendly... even just a pedestrian scramble.would enable a steady flow of traffic and drivers would have no need to use neighbouring streets. I am concerned that a 40km limit will be purely revenue raising while the real problem continues.
No	Yes	Absolutely not. International studies have shown reducing urban speed limits does not make us safer. You need to target inattention and stupidity. Stop trying to turn us into a nanny state.
No	Yes	
No	Yes	50 kph is ample.
No	Yes	Kent town (where we live) and Norwood are mixed urban service environments and not residential suburbs only. The speed zones work as they are now set.
No	Yes	
No	Yes	50 km is fine
No	Yes	
No	Yes	40km speed limit did not work for Hutt St, so why would you bring it to Norwood and Kent Town? Do not implement this.
No	Yes	Reducing the speed limit will affect only those who obey the rules - The comment... During 2020, there were 20 crashes reported by SA Police in the suburb of Kensington. In 8 of those 20 crashes, one or more people needed to go to hospital. Fortunately there were no fatalities... does not say how many were caused by speed .. inattention, mobile phone use, lack of drop off areas around schools causes congestion and frustration leads to silly maneuvers or risk taking ...speed is not always the cause and not always the answer.



Support 40km/h Y/N	Live or work in Y/N	Comments
No	Yes	
No	No	50km is quite slow enough and I do not believe dropping the speed to 40k/h will stop the hoons and may actually cause people to lose concentration.
No	No	I would be interested in the data to support this reduction, have there been many accidents which were attributed to speed for example?
No	Yes	I am vehemently opposed to this.
No	Yes	
No	Yes	Speed Limits on State and Council roads should be uniform.
No	Yes	I think this is complete revenue raising. 50km is sufficient for safety. I live and drive/walk/run through these suburbs every day and feel very safe with current road speeds. I think it would be cruel to drop to 40km. Big side streets in Norwood often have speed cameras. We all have moments where we take a few seconds to adjust to the 50km/hour. If we take that bit longer and get caught doing 55km in a 40km zone that is a huge fine and possible loss of licence for some people. Given youth unemployment rates and the national pandemic why put more hardship on to people. Leave the 50km and trust people to do the right thing.
No	No	I believe that the streets in this area have the attributes (wide streets, etc.) that make a 50km/h speed limit safe and reasonable.
No	Yes	I support the long overdue 40km/h speed limit in the residential streets of Norwood and Kent Town but including also State Government Roads: Fullarton Road, Flinders Street, Rundle Street & The Parade, and Council Roads: The Parade West & Osmond Terrace. The roads the Council is proposing the exclude are too dangerous at 50km/h and should be 40km/h. I live in the one-way, residents only Conigrave Lane, Norwood. Currently the speed limit is 50km/h at which increasing cut-through vehicles dangerously drive. 40km/h is too fast for this Lane which is intersected by Hall St. 20km/h would be the safe speed limit as it is a shared way for pedestrians and cars, with no signage at the blind Edward St entrance advising vehicles about this shared situation. There are also blind driveways exiting into Conigrave Lane. Conigrave Lane also has a dangerous blind exit across a footpath (near the Norwood pedestrian crossing to the Norwood Primary School) onto Osmond Tce which also requires vehicles to be travelling at a lower speed than 40km/h.
No	Yes	I chose to live in this council area because it does not have a 40km/h limit. Please don't change it now, there is no need.
No	Yes	I have seen cars travelling at 50 km/h and people don't want to wait. I also seen people doing the right thing getting in the way of people doing the wrong thing it is not speed it is idiots that shouldn't be on the road. Take those idiots off the road and you can put the speed limit back to 60 km/h.
No	Yes	Some streets would be benefitted, particularly some skinny streets (e.g. King Street / Edmund Street /Church Avenue Lan). Beulah/Sydenham/most of Kent Town are safe at 50km/h.
No	Yes	Too slow and not necessary
No	Yes	
No	Yes	
No	No	Too many revenue raising changes to speed limits already.
No	Yes	What has changed to worsen amenity or safety in Norwood / Kent Town? Is there higher traffic volume? Have there been more accidents? no justification provided for this change. The Council running leave blowers on the Parade at 5:50am twice a week disturbs my amenity more. If people want a quiet and boring place to live, they can move to the City of Unley.
No	Yes	There is no need to decrease speed limit below 50km/h. 50 is slow enough.
No	Yes	
No	Yes	

Support 40km/h Y/N	Live or work in Y/N	Comments
No	Yes	A ridiculous idea, have a look at Unley 40, 50 who would know? Friends actually moved out the other day as they were sick of the inefficiency of 40. I would be very interested in the statistics that back up the argument. Hope they are more convincing than those offered before millions were wasted on Beulah Road !
No	Yes	as long as there are vehicles on the road there will be accidents, no matter what the speed limit is. Driver education is the key.
No	No	I find that lower speed limits are either ignored or lead to agitated drivers. Drivers are also likely to get more distracted because the speed feels slow they pay less attention. I also believe that dropping the speed limits in the area will be bad for the environment, as the increase in car exhaust caused by journeys taking longer, meaning longer engine run times and larger fuel consumption. I see no purpose to reducing speed limits beyond keeping complaining interest groups happy. I would also suggest that a vast majority of the local population would feel the same.
No	Yes	
No	Yes	The only changes you need to make is enforcing people slowing down on the intersection on Rundle and Parade West. The speed bumps do nothing to stop Karen's speeding through in their husbands range rovers. Just to reiterate... I was kidding about the Karen comment. I also wanted to make it clear that I do not support speed limit changes in general. I made reference to the intersection of parade west and Rundle where it is rather difficult to turn onto Rundle due to some people not changing speed over the speed bumps. This makes it difficult to judge when it is safe to turn over onto rundle.
No	Yes	
No	Yes	
No	Yes	
No	Yes	
No	Yes	
No	No	Lets reduce to 5km so make it complete in-liveable place shall we? The silly political correctness is getting worse every day, if people don't pay attention, no matter how low speed limit is won't save the dumb ass.
No	Yes	50km is slow enough
No	Yes	50kph is ok. Better to focus on what back roads traffic is using. Chapel St for example to avoid Magill Rd.
No	Yes	
No	Yes	Outrageous proposal. 50km/h is fine! Slower would massively inconvenience the 99% of people who do the right thing! What hooligan activity are you referring to? I've never seen it!! Why would 10km/h reduction stop a tiny minority of once in a blue moon hooligans? Where are the accidents to justify the change? Cars are getting safer. They're all being rolled out with collision control but the speeds are coming down. Madness!!! But then this is not about common sense. It's just more nanny state overreach gearing towards getting more revenue by fining people doing a few km/h over the limit. The fact that this is even being entertained makes me sick. Please focus on what matters!!
No	Yes	
No	Yes	Very unnecessary. 50kmph is sufficiently slow and I have not experienced any issues to make me think that is should be slower.
No	Yes	
No	Yes	
No	No	
No	Yes	
No	No	I very strongly disagree with the notion of reducing the speed limit on these roads to 40
No	Yes	
No	Yes	

Support 40km/h Y/N	Live or work in Y/N	Comments
No	Yes	Firstly your map for consultation is full of errors and does not represent Norwood. Eg Florence Street is not a connector to Fullarton. Please present correct information for important decision making. Main arterials through Norwood if reduced to 40 km will result in further congestion. Eg sydenham has limited flow as it is. The flow of traffic is a major concern in the area. Your tag line on your communication is "reduce speed nicer neighbourhoods" could you please make this link clear as it is not to me how this is correlated. The Parade at the city end is currently 60km you have marked as 50km with no change applicable (unchanged) this is also misleading and not factual. What is the rationale as a long term resident I am not aware of issues or concerns.
No	Yes	Not supportive of wholesale implementation of a 40kph speed limit. No objection to the reduced limit in some of the narrower and shorter streets and lanes where in reality not practical to exceed a 40kph limit, such as John Street, Gilbert Street, Willis Street, Gray Street, Conigrave Lane, Wesley Lane, Little Wakefield Street, just to name a few as examples. Queen, George, Edward, William, King William, Rundle, Flinders Streets and Beulah , Sydenham Roads all seem to be local feeder roads that can be retained at current limit of 50kph, as is Osmond Terrace. The Parade between Portrush Road and Osmond Terrace could be reduced to 40kph due to high pedestrian / local business activity in this stretch of roadway.
No	Yes	Inconsistent speed limits are confusing. Let's just enforce 50kmph.
No	Yes	I am happy with the current speed limits and feel safe as a pedestrian and driver. I feel a change in limit would be a waste of time and money and potentially add to driver frustration on the roads.
No	No	
No	Yes	
No	Yes	
No	Yes	
No	No	I strongly oppose reducing the speed limit further, either by a speed limit change or any other civil engineering means e.g speed humps, narrowing road access etc Leave it alone.
No	Yes	
No	Yes	
No	Yes	Unnecessary
No	Yes	Yes, the 40 kp/h would just further restrict the Traffic flow and create even bigger inconvenience to commuters. The 40 Kp/h will not deter the hoons that currently exceed the 50 & 60 Kp/h zones but only increase the councils revenue if & when they are apprehended!
No	Yes	I consider 50kms is quite ok for our suburb.
No	Yes	No need, and no evidence for a need - just assertions made. We have many speed bumps and roundabouts anyway.
No	Yes	In regards to George Street, I have lived on this street for over 25 years and regard 40kph to be absolutely ridiculous for this particular size street. Also, why isn't such a major consideration letterboxed to all residents rather than relying on a very few residents happening to come across such a proposal like I have just done whilst on the Norwood Council website looking for Development Application minutes? Are you just trying to sneak it through?

Support 40km/h Y/N	Live or work in Y/N	Comments
No	Yes	In regards to George Street, I have lived on this street for over 25 years and regard 40kph to be absolutely ridiculous for this particular size street. Also, why isn't such a major consideration letterboxed to all residents rather than relying on a very few residents happening to come across such a proposal like I have just done whilst on the Norwood Council website looking for Development Application minutes? Are you just trying to sneak it through?
No	Yes	50 kph is quite adequate speed limit, particularly given the number of speed humps already in existence throughout Norwood.
No	Yes	The speed limits are sufficient as is. Some more policing of current limits would be good and works to help stop speeders over current limits such as mid road divisions on corners of larger streets etc. etc. I live in Norwood, have a family in Norwood who regularly walk to shops etc but don't think more restrictions are necessary. Only exception should be The Parade in shopping areas should be 40 for safety as very crowded with people and cars parking and visibility sometimes low and School zones
No	Yes	
No	Yes	The present restriction works well enough. The many speed humps, roundabouts, traffic lights and general traffic offer enough controls with speeding.
No	Yes	slows down morning traffic! it is safe enough. trim the trees and bushes so we can see oncoming traffic.
No	Yes	
No	No	
No	Yes	
No	Yes	I like it the way it is
No	Yes	The speed limits at 50km/h and 60km/h are more than sufficient, reducing the speed will only serve to create delays unnecessarily.
No	Yes	Keep up the bike lanes, roundabouts and other traffic calming features of Norwood. More confusing and visually polluting signs will not help reduce accidents or slow traffic.
No	Yes	Absolutely not. I live in Norwood and work in the city. My children go to school locally. It will take me so much longer to get anywhere if speeds are reduced. My main concern is the works to Portrush Rd and the Parade and nothing can be done about those as it is within the State Government's control. Please Council just leave everything else alone and focus our local spend on a new pool, library or civic centre like the ARC. It's embarrassing the lack of community facilities in Norwood and Kent Town.
No	No	
No	Yes	Absolutely unnecessary. Change for the sake of change. 50km/h is safe
No	Yes	
No	Yes	

Support 40km/h Y/N	Live or work in Y/N	Comments
No	No	The so called safety measures on Tenth Ave Royston Park with trees in the road and right angle corners so you must go on the opposite side of the road to turn left are very dangerous so it is hard to see the council taking road safety as a motivation for change seriously. 50 km/h is slow enough.
No	Yes	
No	Yes	It is extremely unnecessary for a drop of the speed limit. People have take some responsibility themselves and drive at a slower speed when necessary. A set of flashing lights along Parade West near the PAC school entrance at certain times may be handy.
No	No	
No	Yes	Very confusing when it's 50 or when it's 40 or when it's 60! That's how people get tickets! And I don't want a ticket. They have already reduced the parade to 50 which I agree with but the rest leave at 60.
No	Yes	This is absurd and unnecessary. Show me the statistics that support this nonsense, because I don't believe it exists. No doubt any such plan would be followed by a roll-out of unsightly speed humps to police enforcement. Get on with worthy projects; everywhere I've encountered this development, it has had negative impacts.
No	No	40 km/hr has been for some time after the resurfacing recently on Fullarton Rd - Yes hiding the fact that this has been one of the slowest roads to traverse in Adelaide for many years - however outside of peak time this is an arterial road. A major issue I see is the timing bias to East West travel as opposed to North South travel at the lights at The Parade & Fullarton Rd. which very much needs to be changed for peak hour travel. The side roads currently 50km/hr seems very appropriate. I live local & travel frequently per day through these areas. I am very happy for my residential road in St Peters to remain 50 km/hr rather than slower. Traffic needs to flow - this is still a very safe speed.
No	Yes	Thanks for the opportunity to have a say. The council should do this more often.
No	Yes	Hoons will still go fast whatever you do. If 40, why not 30 or even slower. Perhaps people crossing the roads should look and listen and not be doing facing book or talking on their phone!
No	Yes	It is totally unnecessary with no benefits. Why change something that currently works. It is frustrating in Maylands.
No	Yes	40km is frustratingly slow and makes no difference to safety in the event of a vehicle collision with a pedestrian. As there has been no recent incidents of this, I fail to see why this is an agenda item. 95% of drivers do the right thing and drive slow enough or to the conditions, PLEASE for once, don't punish the majority for the poor choices behind the wheel by the minority.
No	Yes	There is absolutely no need for a 40km limit. Seems completely pointless!!
No	Yes	I live and work in Norwood. I walk to work every day. I do NOT support 40km/h zones in our area.
No	Yes	
No	Yes	Horrible idea.
No	Yes	I don't think it is necessary as average speeds in residential streets tend to be lower anyway. I don't want to get pinged \$496 for driving 42kph driving home. Even my elderly mother got pinged in Osmond Terrace for doing 52kmh. Imagine what it would be like if 40kph (noting that Osmond Tce is not proposed to be changed). Introducing 40kmh zones necessitates the introduction of hundreds of 40 street signs, which would visually clutter our residential streets and thereby spoil the look of our streets. Presently no signposting is necessary as 50 is the default speed limit which needs no signposting. I am not aware of safety incidents necessitating this move which I think is an over reaction similar to the yellow line marking across every driveway when it was only an issue in streets close in to the city where commenter parkers go.
No	Yes	We already have speed humps. I don't know what a reduced speed limit would achieve.
No	No	

Support 40km/h Y/N	Live or work in Y/N	Comments
No	Yes	Obviously drivers should be aware at all times and if they do not trust the area/their ability to drive 50kph safely then it should be their choice to go slower. But for confident drivers it should be unchanged.
No	Yes	Where is any statistical evidence to support the relationship between dropping the speed to 40kmh and an increase in safety and a nicer neighbourhood? Where will it stop? Will speeds be dropped to 30kmh in a few years' time? Hutt St ran a trial of 40kmh limits back in 2018 (or thereabouts) before reverting back to 50kmh, presumably because there was zero benefit. Traffic is already increasing at a daunting rate and I just wonder if dropping speeds on residential through roads is going to make things even worse for little to no benefit.
No	No	Will avoid sections of Norwood if this is implemented including withdrawing my patronage to several establishments due to the hassle to travel this will cause.
No	Yes	
No	Yes	Slower and idling vehicles produce increased carbon emissions and air pollution. Lower speed limits reduce the number of vehicles that can transit a given segment of road per unit of time thereby increasing road congestion. Lower speed limits encourage pedestrians to be less cautious around vehicle traffic and have been linked to higher rates of adverse pedestrian/cyclist/vehicle interactions/accidents. People who flaunt traffic laws and drive irresponsibly fast do so irrespective of the posted limits. Lowered speed limits do not reduce the threat posed by the most dangerous types of drivers. Adelaide already has a highly convoluted and inconsistent mix of suburban speed limits that make compliance difficult. This often results in vulnerable community members receiving excessively punitive fines.
No	Yes	There haven't been incidences I'm aware of that warrants having a 40km/h speed limit in residential areas. I find the slower limit aggravating and don't like it when in areas that have the limit. 50km/h is fine leave it as is.
No	No	
No	Yes	I do not support this limit as it will have a negative impact on local residents and not have a large impact on road safety. Cyclists now have the dedicated bike boulevard on Beulah Road which was meant to address concerns over safety and resulted in traffic restrictions being installed along that road. Many roads in the area do not consistently have average speeds above 40km as shown in the consultants report presented to Council.
No	Yes	I believe that many of the roads (eg Elizabeth, Sydenham) are wide enough to allow for a car travelling at 50kph with plenty of space to sight pedestrians and to avoid impacts.
No	Yes	I believe driver behaviour education is more important than enforced speed limit reductions.
No	Yes	
No	Yes	Major streets close to schools should be 40kmh or Nursing Homes/Hospitals ....but I disagree with a blanket rule of all streets in Norwood Kent Town being subject to this change in speed limit.
No	Yes	
No	Yes	Absolutely ridiculous proposal. Adelaide's population primarily uses private vehicles for transportation due to there being basically no efficient public transport alternatives in the east and culturally people in Adelaide rely on cars. I am unsure what this proposal is hoping to achieve; there is barely any pedestrian or cycling traffic on the smaller roads within Norwood and Kent Town so I assume safety cannot be claimed as a reason. In an already busy life with children and work and the commutes involved with those I don't need to spend even more time crawling along roads thank you very much. If the intention is to push traffic more into the busier arterial roads then again this is flawed as the arterial roads are not built for the increase in traffic. As a rate payer I expect to be able to use any of the streets I help pay to maintain in an efficient and convenient manner. This lower speed proposal is totally backwards.
No	Yes	50km/hr is sufficient if enforced. Don't see significant benefits going to 40km/hr.



Support 40km/h Y/N	Live or work in Y/N	Comments
o	Yes	I currently live in a 40 km zone and the reduced speed limit is ridiculously slow for many of the streets which should never be 40 km hr and 50 km hr would still be a safe speed. The reduced speeds of only 10km hr are increasing traffic gluts and are promoting the use of police speed detection to penalize the residents living within its own 40 km zone as the majority of residents are finding the speed ridiculously slow. We as residents are now entrapped by our own councillors stupid decision which has affected its own rate payers. To reduce to 40 km hr is also an appalling cost burden of millions of dollars on the council for signage on every street and an extreme eyesore of signage pollution. Drivers need to be able to focus on safe driving rather than worrying about looking out for signs, and police should be able to focus on those minority drivers who break the current speed limits within council zones rather than continuing to reduce speed limits in the name of safety which affects all drivers. Furthermore the speed zones affect traffic for 24 hours a day, where the majority of time there is no one even out in the public arena. I wish my council could get rid of our ridiculous 40 km hr speed zone and its polluting signage and catch the drivers exceeding 50 km hr within our streets. People and not just drivers also need to start taking responsibility for their own safety rather than a councillors decision to affect all drivers within the area 24 hours a day forever more.
No	Yes	I would encourage you to consider the productivity losses as a result of decreased speed limits not only in Norwood and Kent town but in the CBD and outskirts in general. Reducing speed limit increases commute time, increases greenhouse gas gas emissions - further contributing to global warming. There is no need to reduce speed limits in an area where pedestrians know the rules as do drivers, therefore the priority should be on reducing commute time. Being stuck in unnecessarily slow traffic (40kph) increases driver frustration and potential for road rage incidents. I love living in Kent Town - please do not make it a painful place to commute with unnecessarily slow speed limits.
No	Yes	
No	Yes	The streets indicated on the map in purple are all required to be 50km/hour which is an adequate speed reduction. I do not support the 40 km/hour speed reduction, particular on Beulah Road and William Street where 50 km/hour restriction is sufficient on a wide road to allow safe passage for pedestrians, cyclists and cars
No	Yes	
No	No	I own a property in Norwood and while I do not live there currently I feel I have a voice in this matter. The arguments put forward do not offer a rational reason to implement change. Social amenity will not be impacted and just because others are doing is not an imperative. Also the streets are such that exceeding 40kph would be difficult at most times unless one was 'hooning' and that's a different problem altogether.
No	No	
No	Yes	
No	Yes	It's hard enough getting around Norwood and Kent town now without having to reduce speed to 40 km. It will just create more issues related to driver impatience and frustration, particularly around shopping and commercial areas rather than provide a "pseudo" safer environment. A very bad idea indeed.
No	Yes	
No	No	
No	Yes	
No	Yes	
No	Yes	



Support 40km/h Y/N	Live or work in Y/N	Comments
No	Yes	What for, with such a limited questionnaire I doubt the outcome will be anything other than what the council has already decided will be implement. I have lived in Norwood for over twenty years and have found that the council's level of services and so called community consultation lacking. I don't know what you or the council consider as community consultation, but frankly giving us the opportunity to answer only two questions when you're asking for our views, ideas and suggestions about an important issue like this, I find rather insulting. The council has conducted a number of traffic studies over the years but has not provided any statistics to substantiate the reduction other than feel good words like "working towards improving road safety, encouraging sustainable transport and increasing community well being' how? You've already added road humps to Beulah Road and narrowed the entrance to the roundabouts that are in the cross streets running from Magill to Kensington road. In my opinion this has only increased the risk to bike riders when crossing the humps or entering the roundabouts in Beulah road, it's the design that contributes to the risk of a collision not the reduction in speed limit. The side streets especially Edward, George and Queen are often busy as the Parade is usually congested, so how is reducing the speed limit so that cars remain in our streets longer emitting pollution and tiny particles that damage our lungs and impact our health contributing to our well being! Therefore, I am against introducing a 40km/h speed limit. The Council needs to concentrate on providing parking, not reducing it. Cleaning leaves from our streets while maintaining the footpaths top soil so that our plastic drain pipes don't get damaged. And a small but important thing, is providing a fridge magnet collection calendar rather than expecting your ratepayers to print one, a poor reflection of the council's priorities and nothing to do with sustainability.
No	Yes	If people/driver's stick to the 50kph I think that speed is low enough! Distracted drivers or those (especially menacing 'hoon' drivers) and others ignoring 50kph are the main reason for accidents (in my opinion).
No	Yes	We live on Little Capper. Definitely no to 40km/hour speed limit. 50 is adequate with slower speeds where needed with schools, roadwork etc. There is more risk with parents parking illegally on Little Capper while waiting for their child. This reduces a dual carriageway to a single.
No	No	I say No to the speed limit being dropped to 40kph. That will have more cars on all these minor streets for more time and congest the streets even more than it is at the moment. This is not a strategic financial plan. The Council will only revenue raise for their own pockets.
No	Yes	45 better - road humps doing 50h. Traffic speed could be reduced to 45. The humps have already made a huge difference. Cross section George Street/Parade YES Please. Scooters - please NO, living on Osmond Tce we have enough problems on weekends with young ones using the strip. Last weekend it was with a scooter (that was left). Please could the trees be pruned back as they are too high and causing problems to the homes/units on this street. Gutters/gardens/plumbing/blockages. It is starting to cost a lot of money. Many thanks.
No	Yes	I am against speed limit reduction. I've been living in Norwood neighbourhood since 2003 and with the speed humps, roundabouts and stop signs and giveaway signs I see absolute no reason to cut the speed limit. I have never noticed anyone speeding around the area and I have not seen any accidents between cars or pedestrians. I am aware that there are lots more townhouses and apartments going up in this area. I am also aware the council only allows one driveway and lots more cars are parked in the street. That is my only complaint.
Un-determined	Yes	Hello, Thanks for the opportunity to comment on the 40km/hour speed limit. I think we already have a plethora of speed limits - the issue is getting drivers to abide by them! I think rather than impose another one we just adopt a process where all cars are accompanied at the front by a qualified person dressed in bright clothing, waving a lantern at night and a flag (probably a gay pride one) during the day? He or indeed, she, could walk quite quickly or even break into a jog when traffic allows. They should carry a horn in the case of emergency, and a didgeridoo to acknowledge our First Nation brothers and sisters and any in between, plus trans genders. I hope this helps?
Unsure	Yes	I don't know if this will make any difference. The speed limit is currently 50km and very few observe that. I know that William Street is a racing road for all those who avoid the Parade. Who will "police" the speed. No one does anything about it now.
Yes	Yes	Too much speeding - people drive like crazy. Not enough parking. Cars parking across driveway. Have lived in Norwood for 58 years.
Yes	Yes	I would like to see a 40km/h speed limit throughout residential areas in Adelaide.
Yes	Yes	They speed like mad sometimes.

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes		I am strongly in favour of this proposal. The safety significance of a 10 km/h difference in travelling speed is often underestimated. Taking as an example a car travelling at 40 km/h with another car alongside, overtaking it at 50 km/h: In an emergency braking situation when the car travelling at 40 has stopped, the other car will still be travelling at 44 km/h. A 10 km/h difference in travelling speed can mean a difference between an impact at 44 km/h and no impact at all. A limit of 40 km/h has meaning in another safety area, the Australasian New Car Assessment Program, ANCAP. The pedestrian tests estimate likely head and leg injuries to child and adult pedestrians, with head-forms and leg-forms fired at various test locations on the front bumper, bonnet, windscreen and A-pillars of the vehicle. These tests are conducted at 40km/h. These impact tests were developed more than 20 years ago by an international committee with participation from research groups in the EU, Japan and Australia (the Road Accident Research Unit, now CASR). The test speed of 40 km/h was chosen because it was thought then that it would not be possible to design a car to protect a pedestrian at a higher speed. These ANCAP pedestrian tests are conducted at the CASR Vehicle Test Laboratory in Kent Town. Finally, the proposed reduction in the speed limit will greatly improve the amenity of the affected areas as well as the safety of pedestrians and cyclists.
Yes	No	
Yes	No	
Yes	Yes	Particularly between Beulah and William Streets.
Yes	Yes	Speeding an issue in my street off The Parade.
Yes	Yes	
Yes	Yes	
Yes	Yes	The traffic through Edward Street has increased over recent years and travels very fast rather over 60 KPH - including heavy vehicles.
Yes	Yes	
Yes		Our Association supports the proposed introduction of a 40km/h speed limit for residential streets in Norwood & Kent Town. Some parts of Norwood, Payneham and St Peters already have a 40km/h speed limit and we support the reduction of the speed limit from 50km/h to 40km/h throughout all residential streets in NPSP. A reduction in the speed limit will result in safer streets for pedestrians, particularly so for children and the elderly, cyclists and other motorists. In Kensington we have four schools and a kindergarten and another three schools very nearby. Reducing speed limits should encourage more students to walk or ride to school. In May 2015, the then Department of Planning Transport & Infrastructure, prepared a paper that stated "A reduction in average travel speed across the road network - even by as little as 5 km/h - would be the most effective, swift way to reduce road trauma and would produce significant and immediate road safety benefits. Some argue against lower speed limits claiming they will increase driving times. However, studies have shown that a 40km/h speed limit in residential streets would result in no or a very minimal increase in the time to drive to the nearest arterial road. On behalf of our large membership base and many Kensington residents we commend this initiative and look forward to the adoption of lower speed limits in all our residential streets.
Yes	Yes	speedy "short cuts" are raising risk considerably.

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	<p>The committee of the Norwood Residents Association supports the move to a 40kmh speed limit on our residential streets. We quite frequently hear complaints about traffic in our streets, including people driving at inappropriate speeds and “rat runners” avoiding traffic lights. We believe that reducing the speed limit will help to discourage this. We are aware that slower speeds provide a safer environment for ourselves and our pets; that the chance of being killed when hit by a car drops dramatically between the speeds of 50 and 30 kmh. A 40kmh speed limit will also give a better chance for drivers to pull up before making impact. We also understand that cars are quieter at slower speeds, especially if they are not accelerating quickly in an attempt to reach 50kmh. Altogether, slower speeds will provide a more pleasant street environment for our members, encouraging more walking and interaction between neighbours. The time imposition of a slower speed will not be significant for residents. The street layout of Norwood is such that residents rarely drive more than a kilometre before reaching the arterial road network. The theoretical maximum time saving in travelling one kilometre at 50kmh rather than 40kmh is 18 seconds. However, with time taken to accelerate and decelerate, as well as slowing for any corners, roundabouts, other traffic and traffic calming measures, the actual time savings are going to be much less than this. Indeed, a series of 650 metre time trials undertaken at night when there was no other traffic from one committee member’s home to the nearest 60kmh arterial road found a time saving of only one second!</p> <p>We accept that some of our members resist change and want to maintain a higher speed limit. But, noting that no suburb that has moved to 40kmh has ever gone back, and that a Stepney Maylands ward councillor who had opposed 40kmh later took credit for its introduction, the committee is confident that members will not</p>
Yes	Yes	
Yes	Yes	Good enough for Unley to impose the lower speed. Speeding is a major problem in Norwood, in particular wider streets and narrow streets (ie. Henry Street) and The Parade. Best wishes for the new speed limit. Note: we live in Henry Street, Norwood, motorists use excessive speed to dodge the intersection of Portrush Road and Parade. This is a danger to all residents in Henry Street.
Yes	Yes	
Yes	Yes	
Yes		I support this proposal.
Yes	Yes	Long overdue. Please include Parade and Osmond. George Street even with rebuilding of 88 George Street and Coles project is very hazardous. Often nearly 'cleaned up' when backing out!!
Yes	Yes	The introduction of a 40kph speed limit on proscribed roads adjacent the Parade is a timely idea in that it paves the way for safer vehicle pedestrian interaction in what is becoming an increasingly high population density city. I attended a Mitcham library presentation on electric cars and it revealed the distinct advantages these vehicles offer people in urban environments, the main one being less pollution. A 40kph limit would be ideal for the interaction between silent electric vehicles and pedestrians. Please take this opportunity to invoke a vision for the future where we can all enjoy pollution free safe travel on our inner suburban roads.
Yes	Yes	40kmph limit should cover all roads in Norwood & Kent Town. Why? More people are coming to our area to live and work and the population is aging. Walking is encouraged as is cycling. With many schools in the area slower speeds would increase safety for cyclists and walkers. 40kmph is a priority for many who live and work here. In future we will have more electric (Quicker) vehicles we won't hear them so slow speeds will add to safety. As older residents we are slower now to walk across roads but many drivers assume we cross quickly. Slowing the traffic flow will help. More traffic calming strips as in Beulah Road would also help. thanks for the opportunity to comment.
Yes	Yes	It is an overwhelming Yes vote from us to implement the speed restriction to 40 km/h. We reside in William Street and at times this street is utilised as a speedway circuit.

Support 40km/h Y/N	Live or work in Y/N	Comments
Yes	Yes	I'm a resident of the East Park Apartments in Kent Town and wish to express my thorough approval of Council's vote to proceed with community consultation on the proposed speed limit of 40 Kph in Norwood and Kent Town. I will be away for 5/6 months and won't be able to participate in the upcoming community consultation, so will this suffice as a YES vote? If not please let me know how I can participate in the consultation.
Yes	No	<ol style="list-style-type: none"> <li>1. I support 40km/hr speed limit in the residential streets of Norwood &amp; Kent Town.</li> <li>2. No, I do not live in Norwood or Kent Town, however my two children attend school in Kent Town.</li> <li>3. I would like to be kept informed of the Council's final decision on the proposal to implement a 40km/hr speed limit in Norwood and Kent Town.</li> <li>4. Input and comments:                      The Parade West, which is extends along the entire length of Prince Alfred College, is Council owned &amp; managed. The Parade West needed more traffic infrastructure for children road safety - particularly within the peak hours:                     <ul style="list-style-type: none"> <li>- This short section of Council road should be 40km/hr.</li> <li>- The 25km/hr zone needs better highlighting and extending to include an area near Capper St.</li> <li>- More children/ Pedestrian safe crossing zones are required - commuter through traffic do not stop for the children.</li> </ul>                     Lastly, Can Council also petition The Department for Infrastructure and Transport (DIT) to reduce the speeds of largely single lane Fullarton Rd, Flinders St and Rundle St, in this high density living, urban area to 50km/hr, SA's urban area default speed limit.                 </li> </ol>

# Attachment B

## Implementation of 40km/h Speed Limit in Norwood & Kent Town

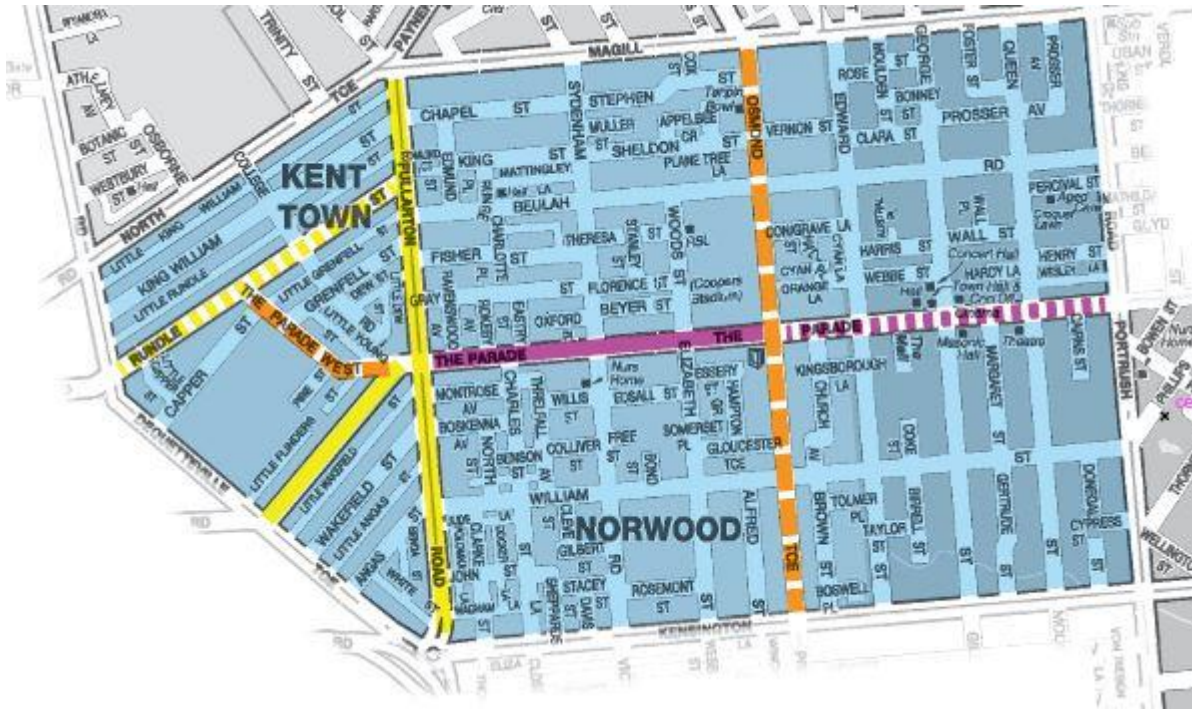
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*City of*  
**Norwood  
Payneham  
& St Peters**



**COUNCIL ROADS**

- Proposed 40km/h Area Speed Limit
- Existing 50km/h speed limit to remain

**DIT ROADS - ongoing liaison required**

- Proposed 40km/h Speed Limit (subject to future DIT approval)
- Proposed 50km/h Speed Limit (subject to future DIT approval)
- Existing 50km/h speed limit to remain
- Existing 60km/h speed limit to remain

*Note: Consultation for reduced speed limits on The Parade were undertaken as part of the The Parade Master Plan*

## 11.2 2021 COMMUNITY SURVEY – FINAL REPORT

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**REPORT AUTHOR:** Strategic Planner  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4524  
**FILE REFERENCE:** qA89132  
**ATTACHMENTS:** A - B

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### PURPOSE OF REPORT

The purpose of this report is to present the 2021 Community Survey Report (Resident and Business) to the Council for its consideration and endorsement, prior to the document being released.

### BACKGROUND

A Community Survey is undertaken by the Council on a two (2) yearly basis to monitor changes in satisfaction levels of the various services, programs and facilities which the Council provides. The survey responses also provide data to measure the Council's progress in meeting targets contained in the Council's Strategic Management Plan *CityPlan 2030: Shaping Our Future (Mid Term Review 2020)*.

The Community Survey provides a longitudinal report card on the community's perception of the Council's performance, having first commenced in 2009. The 2021 Community Survey is the sixth survey to be undertaken with essentially the same format and questions enabling comparative analysis over time. It should be noted that a survey was not undertaken in 2015.

The objectives of the *2021 Community Survey* were defined in the Project Brief as follows:

- measure overall satisfaction with the Council and the services it provides;
- measure the importance of the Council's services to the community;
- determine if respondents use specific services, which they have rated, and if not, why not;
- measure public perceptions of community well-being;
- collect data which tracks progress in achieving the *CityPlan 2030 (Mid Term Review 2020)* targets; and
- monitor change in community perceptions over time.

Identifying the needs and expectations of the community, is recognised as part of the Council's commitment to continuous improvement principles.

The *2021 Community Survey* was undertaken by Norwood based consultancy, *Intuito Market Research*. Prior to, the Surveys have been conducted by Square Holes (2019 and 2017), Truscott Research (2013 and 2011) and McGregor Tan (inaugural Survey in 2009).

The *2021 Community Survey* comprised of two (2) separate questionnaires, one (1) specific to residents and one tailored to businesses. In order to make it easier to interpret the results, two (2) separate reports have been prepared.

Both the Resident and Business surveys were conducted in November 2021. The commencement of the survey was promoted through the Council's communication channels such as *YourNPSP* e-Newsletter, *YourBusiness* e-Newsletter, the Council's website and a media release from the Mayor to raise awareness of the survey and encourage participation.

The Resident questionnaire contained thirty three (33) questions and took an average of 21 minutes to complete. A total of 601 face-to-face interviews were undertaken, which is 200 more than in any previous survey undertaken. The larger number of interviews provides a very low margin of error of 3.9% at a confidence level of 95%. The additional 200 interviews were provided as a 'value add' by *Intuito Market Research*.

The Business questionnaire contained thirty two (32) questions and took an average of 16 minutes to complete. A total of 200 surveys were undertaken, 98 online and 102 face-to-face. This provided a margin of error of 7.9% at a confidence level of 95%.



The questionnaires and methodology used in previous years was again adopted for the *2021 Community Survey*. This is essential for a longitudinal survey to enable comparisons with previous years. Minor changes to wording have occurred over time to improve clarity and/or to reflect amendments made to *CityPlan 2030* as part of each review, such as environmental sustainability whereby additional questions were included. However, care has been taken to ensure the intent of both the Resident and Business Surveys has remained essentially the same to enable comparative analysis with the previous six (6) surveys. Notations have been made on the survey results where minor changes have occurred.

An Elected Member Information Briefing was held on 20 October 2021 prior to the surveys being conducted, whereby further refinements were made to both the Resident and Business questionnaires. These included:

- adding ‘*informal volunteering (e.g non-paid work helping neighbours)*’ as an additional option in the Resident Survey question “*How often do you participate in the following?*”;
- separating responses between staff and Elected Members in the Resident and Business Survey question “*And how satisfied were you with the responsiveness of the Staff/Elected member?*”;
- further clarifying satisfaction with staff and Elected Member responses by adding the options of:
  - speed of response;
  - reacted positively;
  - resolution of the issue; and
  - overall satisfaction;
- adding a question in both the Resident and Business Survey relating to measures introduced by the Council in response to Covid-19; and
- other minor changes to update the names of events and activities offered by the Council and removing reference to events and activities no longer provided.

Unfortunately, the incremental amendments to the survey that have occurred over time, has resulted in the surveys now being too long. The consultants have advised that it was extremely difficult to encourage residents and businesses to participate in the survey and equally difficult to encourage them to complete the survey.

The ratings scales used in the *2021 Community Survey* remained the same as those used in the previous surveys and the use of ‘Regression Analysis’, which was introduced in the 2017 Survey, was once again applied in the 2021 process. The Regression Analysis provides an understanding of the relationship between variables and assists in identifying which aspects of the questions have the greatest impact on the results.

Demographic data was also collected as part of the Survey, to provide a snapshot of the makeup of the community based on a representative sample of both residents and businesses. The demographic data included gender, age, occupation and employment, household composition, length of time living within the City of Norwood Payneham & St Peters, Council Ward and ethnic group which the resident respondents identified with.

The consultants have suggested that given the concerns regarding the length of the survey, it may be time to completely overhaul the survey approach. Based on their extensive experience in undertaking numerous Community Surveys, Intuito has advised that the optimal length of time for a survey is between 10 and 15 minutes. A completely new approach would also enable the Council to review the purpose of the survey and to clarify how the information will be used to improve Council performance.

This report outlines the key findings of the 2021 Community Survey as presented to the Elected Members at an Information Briefing held on Tuesday 15 February 2022. The full results of the Residents Survey are contained in **Attachment A** and the full results of the Business Survey are contained in **Attachment B**.

## RELEVANT STRATEGIC DIRECTIONS & POLICIES

The Council’s long-term Strategic Management Plan, *CityPlan 2030: Shaping Our Future (Mid Term Review 2020)*, outlines the Vision for the City, and the Objectives and Strategies to achieve this Vision. It also sets out the approach to measuring the success of the plan. The performance measurement approach was amended as part of the *Mid Term Review 2020* whereby five (5) new Metrics were introduced for each of the four (4) outcome areas. The new metrics include one (1) Macro Target, two (2) Council Targets and two (2) Community Targets. The Community Targets relate specifically to questions contained in the Community Survey.



The results of the 2021 Community Survey that relate specifically to the Community Targets included in CityPlan 2030 (Mid Term Review 2020) are outlined in Table 1 below:

**TABLE 1: CITYPLAN 2030 (MID TERM REVIEW 2020) COMMUNITY TARGET RESULTS 2021**

<b>OUTCOME 1 - SOCIAL EQUITY</b>			
<b>Metric</b>	<b>Target</b>	<b>Result 2021</b>	<b>Outcome</b>
The level of community satisfaction with safety during the day and night (Q7 Residents Survey)	Achieve a <b>resident</b> perception rating higher than the average from the previous four Council Community Surveys: > 4.7 day > 4.1 night	4.6 day 4.0 night	<b>Target not achieved</b> (very slight decline but still a high score)
The level of community satisfaction with safety during the day and night (Q6 Business Survey)	Achieve a <b>business</b> perception rating higher than the average from the previous four Council Community Surveys: > 4.4 day > 3.7 night	4.5 day 3.9 night	<b>Target achieved</b>
The level of community satisfaction with the access to services and facilities (Q7 Resident Survey)	Achieve a <b>resident</b> perception rating higher than the average from the previous four Council Community Surveys: > 4.1	4.2	<b>Target achieved</b>
The level of community satisfaction with the access to services and facilities (Q6 Business Survey)	Achieve a <b>business</b> perception rating higher than the average from the previous four Council Community Surveys: > 3.75	4.0	<b>Target achieved</b>
<b>OUTCOME 2 – CULTURAL VITALITY</b>			
<b>Metric</b>	<b>Target</b>	<b>Result 2021</b>	<b>Outcome</b>
The level of community satisfaction with the nature of new development (Q7 Residents Survey)	Achieve a <b>resident</b> perception rating higher than the average from the previous four Council Community Surveys: > 3.2	3.3	<b>Target achieved</b>
The level of community satisfaction with the nature of new development within the Council area (Q6 Business Survey)	Achieve a <b>business</b> perception rating higher than the average from the previous four Council Community Surveys: > 3.45	3.6	<b>Target achieved</b>
The level of community satisfaction with cultural heritage programs provided by the Council (Q5 Resident Survey)	Achieve a <b>resident</b> perception rating higher than the average from the previous four Council Community Surveys: > 3.8	3.9	<b>Target achieved</b>
Note – question not asked of the business community	n/a	n/a	n/a

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**OUTCOME 3 – ECONOMIC PROSPERITY**

<b>Metric</b>	<b>Target</b>	<b>Result 2021</b>	<b>Outcome</b>
The level of community satisfaction with the Council's performance in attracting and supporting businesses (Q6 Residents Survey)	Achieve a <b>resident</b> perception rating higher than the average from the previous four Council Community Surveys: > 3.65	3.7	Target achieved
The level of community satisfaction with the Council's performance in attracting and supporting businesses (Q5 Business Survey)	Achieve a <b>business</b> perception rating higher than the average from the previous four Council Community Surveys: > 3.0	3.3	Target achieved
The level of community satisfaction that the mix of businesses in the City's precincts contributes to the prosperity of the area (Q11 Resident Survey)	Achieve a <b>resident</b> perception rating higher than the average from the previous four Council Community Surveys: > 4.2	4.2	Target not achieved (no change in result but still a high score)
The level of community satisfaction that the mix of businesses in the City's precincts contributes to the prosperity of the area (Q8 Business Survey)	Achieve a <b>business</b> perception rating higher than the average from the previous four Council Community Surveys: > 3.65	3.8	Target achieved

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**OUTCOME 4 – ENVIRONMENTAL SUSTAINABILITY**

<b>Metric</b>	<b>Target</b>	<b>Result 2021</b>	<b>Outcome</b>
The level of community satisfaction with the Council's response to climate change (Q4 Resident Survey)	Achieve a <b>resident</b> perception rating higher than the average from the previous four Council Community Surveys: >3.0	3.3	Target achieved
The level of community satisfaction with the Council's response to climate change (Q4 Business Survey)	Achieve a <b>business</b> perception rating higher than the average from the previous four Council Community Surveys: First time measured	3.4	First time measured
The level of community satisfaction with the Council's management and use of water (Q4 Resident Survey)	Achieve a <b>resident</b> perception rating higher than the average from the previous four Council Community Surveys: > 3.5	3.7	Target achieved
The level of community satisfaction with the Council's management and use of water (Q4 Business Survey)	Achieve a <b>business</b> perception rating higher than the average from the previous four Council Community Surveys: First time measured	3.7	First time measured

Measuring community perceptions and level of satisfaction on a broad range of Council services, programs and initiatives, also provides valuable information for the Council to determine how it's performing in the eyes of the community in relation to Objectives and Strategies in the *CityPlan 2030 (Mid Term Review 2020)*.

The information contained in Table 2 summarises the Objectives from *CityPlan 2030 (Mid Term Review)* and the relevant question numbers from the Resident and Business surveys that provide community insights of a general nature in relation to each one. Noting that specific targets have not been set for these Objectives and the Survey reference is provided for reference purposes only.

**TABLE 2: CITYPLAN 2030 (MID TERM REVIEW 2020) OBJECTIVES AND RELEVANT COMMUNITY SURVEY QUESTIONS**

CITYPLAN 2030 (MID TERM REVIEW 2020)	Resident Survey Questions	Business Survey Questions
<b>SOCIAL EQUITY: An inclusive, connected, accessible and friendly community</b>		
Objective 1.1: Convenient and accessible services, information and facilities	3, 5, 7, 8, 9, 21, 22, 25	n/a
Objective 1.2: A people-friendly, integrated and sustainable transport network	3, 9, 14, 23, 25	3, 5, 21
Objective 1.3: An engaged and participating community	5, 7, 9, 11, 12, 15, 16, 21, 22, 25	n/a
Objective 1.4: A strong, healthy, resilient and inclusive community	5, 7, 9, 16, 25	n/a
<b>CULTURAL VITALITY: A culturally rich and diverse City, with a strong identity, history and sense of place</b>		
Objective 2.1: An artistic, creative, cultural and visually interesting City	5, 15	20
Objective 2.2: A community embracing and celebrating its social and cultural diversity	5, 7, 9, 11, 12, 15	20
Objective 2.3: A City which values and promotes its rich cultural and built heritage	5, 7, 9, 23, 25	20, 21
Objective 2.4: Pleasant, well designed, and sustainable urban environments	3, 9, 14, 23, 25	3, 6, 21
Objective 2.5: Dynamic community life in public spaces and precincts	5, 9, 14, 23, 25	3, 21
<b>ECONOMIC PROSPERITY: A dynamic and thriving centre for business and services</b>		
Objective 3.1: A diverse range of businesses and services	n/a	5, 8, 9, 11, 12, 13, 14, 19-30
Objective 3.2: Cosmopolitan business precincts contributing to the prosperity of the City	6, 15	5, 6, 8, 9, 11, 12, 13, 14, 19-30
Objective 3.3: Attract new enterprise and local employment opportunities to locate in our City	6	5, 8, 9, 11, 12, 13, 14, 19-30
Objective 3.4: A leading centre for creative industries	n/a	8, 9, 11, 12, 13, 14, 19-30
Objective 3.5: A local economy supporting and supported by its community	6, 11, 12, 15	6, 8, 9, 11, 12, 13, 14, 19-30
<b>ENVIRONMENTAL SUSTAINABILITY: A leader in environmental sustainability</b>		
Objective 4.1: Sustainable and efficient management of resources	2, 4, 8, 11, 12, 14, 23	2, 4, 7, 10
Objective 4.2: Sustainable streets and open spaces	14, 23, 25	2
Objective 4.3: Thriving and healthy habitats for native flora and fauna	4, 14, 23	2
Objective 4.4: Mitigating and adapting to the impacts of climate change	4, 14, 23	2, 4

## **FINANCIAL AND BUDGET IMPLICATIONS**

A total of \$30,000 was allocated to conduct the Survey as part of the 2020-2021 Budget, which included \$25,000 for consultancy fees and \$5,000 for the advertising and promotional costs associated with undertaking the Survey.

The final cost of the Survey was \$25,391.00.

## **EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

## **SOCIAL ISSUES**

Not Applicable.

## **CULTURAL ISSUES**

Ten interviews were conducted in Italian to cater for residents where English is their second language.

## **ENVIRONMENTAL ISSUES**

Not Applicable.

## **RESOURCE ISSUES**

Intuito Market Research were managed by Council staff. This involved the procurement process, review of the questionnaires, project team meetings, assistance with the provision of business contacts, communications and the review of draft reports.

## **RISK MANAGEMENT**

Undertaking the Survey enables the Council to demonstrate responsible governance and accountability, and assists in enhancing the Council's reputation for transparency and openness. Additionally, the results of the Community Survey help the Council to understand the key issues that concern the community and work towards improving its performance.

By reviewing and responding to specific issues raised by survey participants, the Council can demonstrate good work practices and improve in areas of concern, thereby enhancing the Council's reputation in the community.

Addressing the changing needs and expectations of the community is important, as not regularly monitoring the Council's performance through a process such as the Community Survey puts the Council at risk of not meeting the needs and expectations of its community.

## **COVID-19 IMPLICATIONS**

Although **Covid-19** has impacted some of the services and programs provided by the Council over the past two (2) years, the results of the survey are reasonably consistent with previous years in the majority of cases.

Fortunately, the restrictions associated with **Covid-19** and the uncertainty surrounding this issue, did not impact on the ability to conduct face-to-face interviews with all of the resident respondents and over half of the business respondents.

## CONSULTATION

- **Elected Members**

Elected Members were briefed and consulted on two (2) occasions throughout the 2021 Community Survey process.

An initial Information Briefing was held with Elected Members on Wednesday 20 October 2021, where the consultant provided an overview of the 2019 survey questions and outlined the proposed methodology for the 2021 Community Survey. Elected Members were also asked to provide input on the questions. This information was then used to review the survey questions.

A second Information Briefing was held with Elected Members on Tuesday 15 February 2022, where the consultant presented a summary of the key results of the *2021 Community Survey*. The two (2) 2021 Community Survey Reports contained in Attachments A and B have now been finalised, and are presented as part of this report to the Council prior to their release to the community.

- **Community**

The primary purpose of the Community Survey is to consult with the community and garner its views on how they perceive the Council's performance on the services and initiatives it provides. To achieve this in an unbiased way, it was important that a random sample of residents and business owner/operators were interviewed. The consultants achieved this through face-to-face interviews at various public locations across the Council area with 601 residents. Over fifty percent of the business surveys were conducted face-to-face across the Council area, noting it is more difficult for businesses to allocate the time necessary to undertake a 15-20 minute survey while attending to customers. Therefore, a further 98 surveys were completed online.

- **Staff**

Internal consultation was not undertaken with staff as the purpose of the survey is to obtain the views of the community.

- **Other Agencies**

Not Applicable.

## DISCUSSION

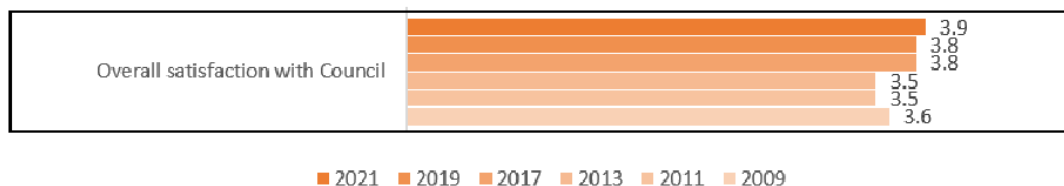
The key findings of the *2021 Community Survey* are summarised below, separated into Resident Survey Results and Business Survey Results.

### Resident Survey Results

#### Overall Resident Satisfaction

Despite the presence of **Covid-19** over the last two (2) years, overall resident satisfaction is at an all-time high at 3.9 out of 5.0. This is a significant improvement from 2011 and 2013 where results dipped to 3.5 out of 5.0. The results over the past twelve (12) years are shown in Figure 1.

**FIGURE 1: OVERALL RESIDENT SATISFACTION (2009-2021)** (prepared by Intuito)



*Key Performance Areas – Notable Results*

The Council's performance was assessed against seven (7) Key Performance Areas: Waste & Recycling Services, Infrastructure, Environmental Management, Community Services, Economic Development, Quality of Life and Leadership. The results of the 2021 Resident Survey show an improvement in all but one (1) of the Key Performance Areas. Quality of Life saw no change. There have been **no decreases** in any of the performance areas.

While all scores are positive, waste and recycling services has received the highest result in both the 2019 and 2021 Community Surveys, with the very high scores of 4.2 and 4.3 respectively.

Statistically significant improvements of 0.3 and above were seen in the performance areas of Environmental Management, Community Services, Economic Development and Leadership compared to the 2019 Community Survey.

A summary of the changes in the results from the 2019 Community Survey are contained in Table 3. All scores are rated out of five (5).

**TABLE 3: RESIDENTS OVERALL SATISFACTION WITH KEY PERFORMANCE AREAS 2019 – 2021**

Performance area	2019	2021	Difference
Waste and Recycling Services	4.2	4.3	0.1 increase
Infrastructure	3.8	3.9	0.1 increase
Environmental Management	3.4	3.8	0.4 increase
Community Services	3.7	4.1	0.4 increase
Economic Development	3.5	3.8	0.3 increase
Quality of Life	3.9	3.9	No change
Leadership	3.3	3.7	0.4 increase

The regression analysis carried out on the seven (7) performance area results, has found that Quality of Life is the most significant contributor to the overall resident satisfaction. Any changes in future years to service levels in this performance area will have a significant impact on overall resident satisfaction.

*Sub-Areas – Notable Results*

As part of the survey design, each performance area contains a number of specific sub-areas (indicators), totalling forty nine (49) overall.

Sixteen (16) of the forty-nine (49) sub-areas ranked very highly with resident satisfaction in the 2021 survey (scores of 4.0 and above). Feeling safe in the daytime, waste collection and library services continue to perform very strongly. The top scoring sub-areas are outlined in Table 4.

**TABLE 4: TOP SUB-AREAS OF RESIDENT SATISFACTION 2021**

Sub-Area	Result
Feeling safe in the daytime	4.6
Weekly collection of household waste	4.5
Library services	4.4
Fortnightly collections of recyclables	4.4
Fortnightly collection of green organics	4.3
Provision and maintenance of parks & recreational areas	4.2
The presentation and cleanliness of the Council area	4.2
Recreational and sporting facilities	4.2
Customer service	4.2
Access to services and facilities	4.2
Swimming pools	4.1
Childcare services	4.1
Public and environmental health services	4.1
The ability to become involved in community life and activities	4.1
Community halls and centres	4.1
Feeling safe at night	4.0

However, based on regression analysis on each of the performance areas, improvements in the following sub-areas will have a significant impact on overall resident satisfaction:

- the weekly collection of household waste;
- the presentation and cleanliness of the Council area;
- managing street trees;
- library services;
- promoting and attracting special events;
- feeling safe in the daytime; and
- keeping the community informed about current issues.

It is also worth noting that fourteen (14) of the sub-areas received statistically significant results of + 0.3 or more, in their level of resident satisfaction, showing areas of notable improvement for the Council. The results of the sub-areas showing strong improvement are contained in Table 5 below.

**TABLE 5: SUB-AREAS WITH STATISTICALLY SIGNIFICANT IMPROVEMENTS 2019 - 2021**

Sub-area	2019	2021	Difference
Water management and use	3.2	3.7	0.5
Providing and maintaining roads	3.3	3.7	0.4
Managing street trees	3.2	3.6	0.4
Keeping the community informed about current issues	3.4	3.8	0.4
Hard waste collection	3.6	3.0	0.3
Electronic waste collection	3.3	3.6	0.3
Undertaking environmental initiatives	3.4	3.7	0.3
Responding to climate change	3.0	3.3	0.3
Customer service centre	3.9	4.2	0.3
Promoting and supporting business precincts (eg Glynde, Magill Road etc)	3.6	3.9	0.3
Assessment of development applications	3.0	3.3	0.3
Environmental sustainability	3.4	3.7	0.3
Providing leadership in the local community	3.3	3.6	0.3

There was only one sub-area that received a significant decrease in the level of resident satisfaction. This was in relation to the '*Range of housing choices*', moving from a high score of 4.3 in 2019 to 3.7 in 2021. It is possible that this reflects the surge in house prices over the past eighteen (18) months together with the economic impacts of **Covid-19**.

Another sub-area that has declined over time, is the '*Protection of heritage buildings and character areas*' moving from 3.9 in 2017 to 3.4 in 2021. It is therefore timely that the Council has recently endorsed the preparation of a Heritage Strategy, which is intended to seek to address this issue.

#### *Top Three Priorities for Residents*

Residents were asked to state three (3) major issues that the Council should be addressing over the next three (3) years. The responses were analysed in a number of different ways and the three most commonly stated issues were:

1. Improving Infrastructure (38%);
2. Preserving heritage buildings and character areas (36%); and
3. Environmental sustainability (35%).

The preserving & planting trees came a close fourth at 33%.

#### *Use of Council Services and Facilities*

A very high proportion of residents use Council's parks and playgrounds (81%), Library services (75%) and Bus stops (74%). The use of parks and playgrounds and bus stops has dipped slightly from the 2019 survey whereas Library services use has increased. The introduction of **Covid-19**, lockdowns and restrictions have undoubtedly had impacts on these results. Notably the use of cultural and entertainment facilities dipped from 68% to 44% between the two (2) survey periods, again corresponding with **Covid-19** impacts.

Youth Programs remain the lowest area of use by residents although 75% of residents cite they have no need for this service. This result corresponds with only 7.3% of respondents being under 25 years old as young people are extremely hard to engage in Community Surveys.

Reasons for not using the various services were largely due to not having a need for them. Other comments related to a range of reasons including the preference to use swimming pools and libraries in adjoining Local Government Areas.

*Perception Statements*

All of the perception statements scored lower than they did in the 2019 Community Survey. The results of the questions are summarised in Figure 4.

**FIGURE 4: RESULTS OF PERCEPTION STATEMENTS** (prepared by Intuito)

Residents	
The mix of businesses in the business precincts contributes to the prosperity of the area	↓
I believe that cultural diversity is a positive influence in the community	↓
I am satisfied with the character of my local area	↓
I feel part of my local community	↓
The Council provides sufficient opportunities for community engagement	↓
There is a good communication between businesses and residents	↓
I am happy with the balance between Council rates and the services and standard of infrastructure provided*	↓

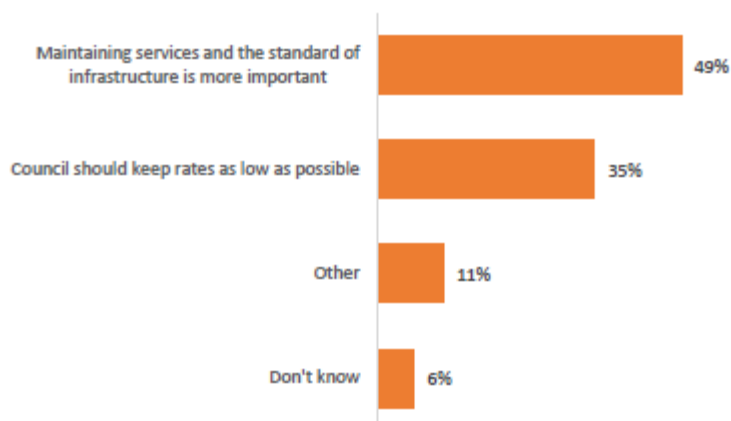
Despite experiencing decreases in the scores, all scores ranged between 3.4 and 4.2. Significant declines were however seen in two (2) questions, namely:

- ‘There is good communication between businesses and residents’; and
- ‘I am happy with the balance between council rates and the services and standard of infrastructure provided’ (3.9 to 3.4).

The response to the first question may be a result of the impacts of **Covid-19**, whereby businesses that were significantly impacted by State Government directed changes to service provision and less face-to-face interaction with residents.

The second question is more complicated in the interpretation of the results. Of the residents that rated this question one (1) or two (2) out of five (5), 49% said their preference is for maintaining the quality of services and the standard of infrastructure, rather than keeping rates as low as possible (35%). The results of these questions are contained in Figure 5.

**FIGURE 5: PREFERENCE BETWEEN RATES AND SERVICES/INFRASTRUCTURE**





*Attendance at Council Run Events*

33% of residents attended Zest for Life activities compared to only 6% in 2019. Symphony in the Park was the most attended event in the Concerts in the Park series with 28% attending. Twilight Carols and Taste Glynde were both well attended (each 24%).

*Participation in Selected Activities*

Decreases have occurred in both Arts & Cultural and Physical Exercise activities since the 2019 Community Survey, however they are still the most popular activities with 82% and 75% of residents stating they are involved respectively. Using Council’s parks and reserves saw a dramatic spike from 19% in 2019 to 58% in 2021. This is likely to be a reflection of the specific exercise periods allowed by the State Government during the **Covid-19** lockdowns that occurred during 2020 and 2021.

Informal volunteering (for example, helping neighbours) was a new category introduced in the 2021 survey, which ranked slightly higher (13%) than formal volunteering (10%).

*Interactions with Council*

22% of residents have interacted with Elected Members compared to 69% with staff. Levels of overall satisfaction with staff was 4.1 and with Elected Members 3.7. Interestingly, Elected Members scored higher (3.0) on reacting positively and speed of response (4.0) than resolution of an issue (3.4). The same can be said for staff. This suggests that positivity and timely responses to resident enquiries is more important than having the issue resolved.

*Receiving Information from Council*

The Council’s website is the preferred avenue to receive information with 45% of residents, followed equally by LookEast and social media (both 39%). Council noticeboards still play an important role with 35% of residents.

*Engagement Sessions with Council*

Considerably more residents state that they are interested in attending Council engagement sessions compared to 2019 (83% compared to only 67%). Evenings and weekends are the preferred times.

For more detailed information on the results, including comparisons with the results of previous surveys, refer to the Resident Survey contained in **Attachment A**.

**Business Survey Results**

*Overall Business Satisfaction*

Despite the presence of **Covid-19** and the impacts it had on many businesses over the past two (2) years, overall business satisfaction is at the highest it has been since 2009 (3.6 out of 5.0). The results of business satisfaction with the Council over the past twelve (12) years is shown in Figure 6.

**FIGURE 6: OVERALL BUSINESS SATISFACTION (2009-2021)** (prepared by Intuito)



*Key Performance Areas – Notable Results*

Council performance was assessed against six (6) Key Performance Areas for the Business Survey: Waste & Recycling Services, Infrastructure, Environmental Management, Community Services, Economic Development, Quality of Life and Leadership. The results of the 2021 Business Survey show an increase in all of the Key Performance Areas, except Environmental Management, which was assessed for the first time.

While all scores are quite high (3.4 and above), Waste and Recycling Services has received the highest score in both the 2019 and 2021 Community Surveys (3.9 and 4.0 respectively). However, it is worth noting that all of the scores are lower than that received in the Resident Survey.

All the performance areas have experienced minor improvements since the 2019 Community Survey, however Leadership has received a statistically significant result compared to the 2019 Community Survey (3.5 compared to 3.1). There have been **no decreases** in any of the performance areas.

A summary of the changes in the results from the 2019 Community Survey are contained in Table 6. All scores are rated out of five (5).

**TABLE 6: BUSINESSES OVERALL SATISFACTION WITH KEY PERFORMANCE AREAS 2019–2021**

Performance area	2019	2021	Difference
Waste and Recycling Services	3.9	4.0	0.1 increase
Infrastructure	3.4	3.5	0.1 increase
Environmental Management	n/a	3.6	n/a
Economic Development	3.2	3.4	0.2 increase
Quality of Life	3.6	3.8	0.2 increase
Leadership	3.1	3.5	0.4 increase

*Sub-Areas – Notable Results*

As part of the survey design, each key performance area contains a number of specific sub- areas (indicators), totalling thirty four (34) overall.

Ten (10) of the thirty four (34) sub-areas ranked highly with business satisfaction in the 2021 survey (scores of 3.8 and above). As with the Residents Survey, feeling safe in the daytime and waste services continue to perform highly. Top scoring sub-areas are outlined in Table 7.

**TABLE 7: TOP SUB-AREAS OF BUSINESS SATISFACTION 2021**

Sub-Area	Result
Feeling safe in the daytime	4.5
Weekly collection of business waste	4.3
Fortnightly collection of green organics	4.1
Fortnightly collection of recyclables	4.1
Access to services and facilities	4.0
Feeling safe at night	3.9
The presentation and cleanliness of the Council area	3.9
The level of community spirit	3.9
The ability to become involved in community life and activities	3.9
The amenity of our major commercial and retail areas	3.8

However, based on regression analysis conducted on each of the performance areas, improvements in the following areas will have the biggest impact on overall business satisfaction:

- weekly collection of waste;
- the presentation and cleanliness of the Council area;
- attracting and supporting businesses;
- the nature of new development within the Council area;
- providing leadership in the local community; and
- keeping businesses informed about current issues.

It is also worth noting that ten (10) sub-areas received statistically significant results (0.3 or more), in their level of business satisfaction. Importantly, ‘Electronic waste collection’, ‘Keeping businesses informed’ and ‘Council’s financial management’ all improved by 0.5. The results of the sub-areas showing strong improvements are contained in Table 8.

**TABLE 8: SUB-AREAS WITH STATISTICALLY SIGNIFICANT CHANGES 2019 - 2021**

Sub-area	2019	2021	Difference
Electronic waste collection	3.0	3.5	0.5
Keeping business informed about current issues	3.1	3.6	0.5
Council financial management	3.1	3.6	0.5
Performance of Elected Members (Mayor, Councillors)	3.1	3.5	0.4
Providing leadership in the local community	3.1	3.5	0.4
Hard waste collection	3.3	3.6	0.3
Attracting and supporting businesses	3.0	3.3	0.3
Assessment of development applications	2.9	3.2	0.3
Level of community spirit	3.6	3.9	0.3
The ability to become involved in community life and activities	3.6	3.9	0.3

Pleasingly, there were no sub-areas that scored lower than the 2019 Community Survey.

It is worth noting however, that ‘the availability of car parking within the Council area’ is the only indicator to receive a score below 3.0 (2.9) in the 2021 survey, despite improving from 2.7 in the 2019 survey. This illustrates that car parking remains a critical issue for businesses in the Council area.

#### Top Three Priorities for Businesses

Businesses were asked to state three major issues that the Council should be addressing over the next three (3) years. Car parking has emerged as the top ranking issue, increasing from 39% in the 2019 survey. This is based on the number of votes for that particular issue, irrespective of whether it was ranked first, second or third. The three (3) top ranking issues based on this method are:

- car parking (56%);
- improving infrastructure (roads, footpaths, drains etc) (46%); and
- environmental sustainability (32%).

Figure 9 shows the issues compared to previous surveys.

**FIGURE 9: TOP THREE PRIORITY ISSUES FOR BUSINESSES 2011-2021**

	2011	2013	2017	2019	2021
Car parking	30%	28%	39%	39%	56%
Improving infrastructure (roads, footpaths, drains, etc.)	28%	28%	29%	50%	46%
Environmental sustainability	-	-	6%	30%	32%
Issues with street trees (roots, leaf litter)	-	-	9%	29%	26%
Preserving heritage buildings and character areas	2%	5%	5%	29%	25%
Preserving and planting trees	4%	5%	4%	21%	25%
Urban design/planning issues	12%	17%	21%	28%	18%
Waste management/recycling/reduction	5%	6%	6%	19%	19%
Preserving/increasing open space provision*	4%	5%	2%	16%	17%
Improving access to information from Council	5%	6%	8%	11%	11%
Access to support services	-	-	-	8%	10%
Promoting business**	9%	8%	13%	-	-
Community health and wellbeing***	-	-	-	-	18%
Other (specify)	4%	8%	7%	-	-
Total - specifying issues	95%	81%	83%	100%	100%
None/Don't know	5%	19%	17%	-	-

\*This question was reworded slightly in 2021

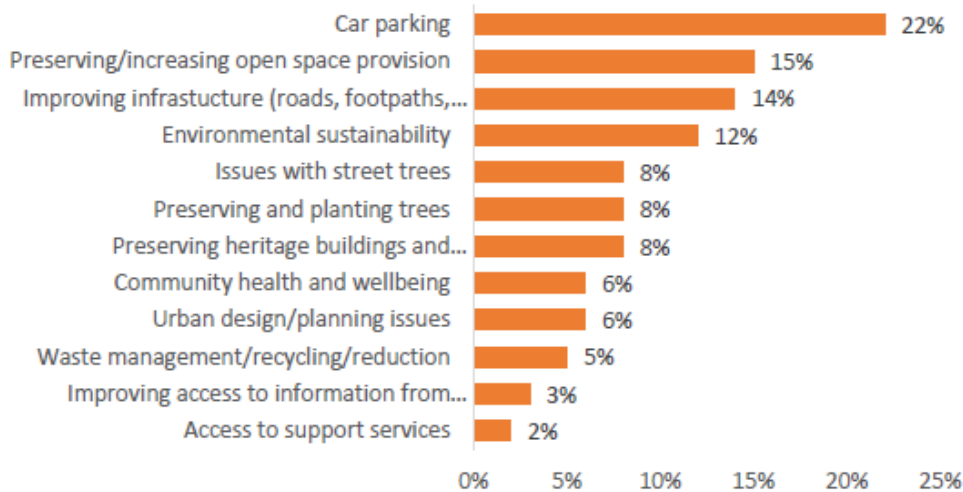
\*\*Taken from 'other' feedback in 2017, 2013 and 2011 results adapted from 'Economic development'.

\*\*\*New question in 2021

Additional analysis was undertaken on this question, factoring in the priority order of first, second and third choice. This analysis revealed slightly different results, with car parking remaining the priority issue (31%), followed by environmental sustainability second (13%) and improving infrastructure third (10%).

A weighted analysis of the issues was also undertaken of this question by giving the first issue a weighting of 3, the second a weighting of 2 and third a weighting of 1. This again changes the priorities slightly, however car parking is still the most important issue at 22%. The results are contained in Figure 10.

**FIGURE 10: WEIGHTED ANALYSIS OF PRIORITY ISSUES 2021**



*Perception Statements*

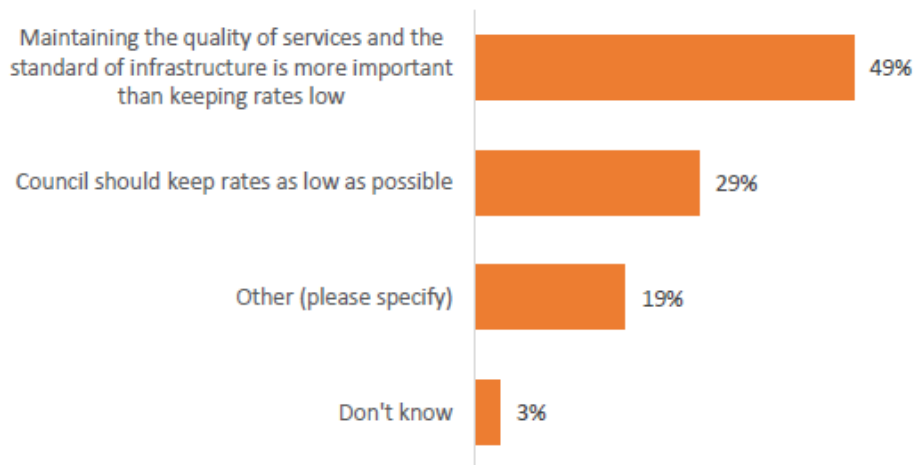
All of the perception statements tested in 2021 scored higher or on par with 2019. The results are contained in Figure 11.

**FIGURE 11: RESULTS OF PERCEPTIONS STATEMENTS COMPARED TO 2019**

Businesses – perception statements	Change in score
The Council should facilitate a local economy supporting, and supported by, its community	=
The Council should promote the area as a centre for creative industries	=
The mix of businesses in the business precincts contributes to the prosperity of the area	↑
The Council provides sufficient opportunities for community engagement	↑
The Council area provides the opportunity for new enterprises and local employment	↑
I think the Council is supportive of local businesses & industries	↑
The Council provides convenient and accessible services for business	↑
There is a good communication between businesses and residents	↑
I am happy with the balance between Council rates and the services and standard of infrastructure provided*	↑

Of the 20% of businesses that rated the statement '*I am happy with the balance between Council rates and the services and standard of infrastructure provided*' either one (1) or two (2) out of five, 49% stated they would prefer to maintain the quality of services over keeping rates low. This is the complete opposite of the 2019 survey where 47% of businesses indicated they would prefer to keep rates as low as possible. The results are contained in Figure 12.

**FIGURE 12: PREFERENCE BETWEEN RATES AND SERVICES/INFRASTRUCTURE 2021**



#### *Advantages of the Area*

45% of all businesses (down from 76% in 2019) think there are advantages to operating a business within the City of Norwood Payneham & St Peters. In order of priority the advantages were stated as:

- location good for customers;
- ideal location close to the city;
- close to other businesses/facilities we use;
- council support and initiatives;
- positive image as a shopping destination; and
- good passing traffic.

The order of priority has changed in 2021 from 2019, with 'good passing traffic' downgraded slightly to the lowest scored advantage. This is possibly due to **Covid-19** impacts.

25% of all businesses (down from 74% in 2019) consider there to be disadvantages operating a business in the City of Norwood Payneham & St Peters. These are summarised as:

- lack of parking/parking issues;
- issues with the Council;
- issues with particular location/neighbours;
- issues with infrastructure;
- rates and rent too high; and
- business/resident conflicting needs;

Some of these issues have not been raised since 2013.

#### *Engaging with Council*

24% of businesses have interacted with an Elected Member, compared to 69% with staff and there are higher levels of satisfaction with staff (3.8) than Elected Members (3.4), potentially because there are considerably more interactions with staff.

#### *Receiving Information from Council*

The Council's 'YourBusiness' newsletter was the preferred method of receiving information from the Council with 61% of businesses. This is a new and effective initiative by the Council since the last survey.

#### *Involvement with Council Run Events*

There are very low levels of engagement by businesses with Council run events, with only 11% and 10% stating their involvement in Business Networking Functions and Fashion on Parade, respectively.

### *Engagement Sessions with Council*

17% of all businesses indicated that they did not want to participate in engagement sessions with Council. This is down significantly from 35% in 2019 possibly due to the impacts of **Covid-19**.

### *Local Business Support of other Local Activities*

43% of businesses claim to support or sponsor local activities and organisations and charities are the most popular, followed by sporting clubs/groups.

### *Awareness of Economic Development Coordinators*

A quarter of all businesses are aware of the Council's Economic Development Coordinators, with a quarter having interacted with them. This is an improvement from the 2019 survey where only 12% stated they were aware.

### *Business Development*

Business expectations in terms of their expectations from Council are generally consistent with that of 2019, namely:

- look after business needs/ listen to them;
- promote business/ the area;
- better/ more car parking; and
- maintain/ provide good service.

### *Types of Businesses to Attract*

Businesses would like to see more retail (60%) followed by creative industries (45%) and hospitality (42%) in the area.

For more detailed information on the results, including comparisons with the results of previous surveys, refer to the Business Survey contained in **Attachment A**.

## **OPTIONS**

Not Applicable.

## **CONCLUSION**

Following receipt of the 2021 Community Survey, the results will be widely promoted to the community including a feature in the mid-year edition of *LookEast*, an article in the Council's *YourBusiness* newsletter and on the Council's website.

Council staff will analyse the results further and provide relevant information to relevant sections of the organisation with a view to addressing issues which have been raised and improving the Council's services, programs and facilities. An Action Plan will also be prepared to ensure this occurs and the revision process for the next Community Survey is undertaken well in advance of the next survey timeframe.

## **COMMENTS**

Through understanding and analysing the results of the *2021 Community Survey*, the Council can reinforce its commitment to the continuous improvement and the measurement of its success with *CityPlan 2030 (Mid Term Review 2020)*.

In addition, the result of the Community Survey can be used to maintain the Council's focus on improving the quality of life and well-being of the community (both residents and business owners).

## RECOMMENDATION

1. That the *Resident Survey Market Research Report 2021* and the *Business Survey Market Research Report 2021*, as contained in **Attachment A** and **Attachment B**, be received and noted.
2. That the Chief Executive Officer be authorised to make any minor edits to the 2021 Community Survey Reports as necessary, to finalise the documents in a form suitable for release to the community.
3. The Council notes that the Chief Executive Officer will use the results of the *2021 Community Survey* to progress improvements to the Council services, programs, facilities and initiatives; and
4. That the Council notes that the methodology and survey questions will undergo a major review prior to the next Community Survey to be carried out in 2023.

## **Attachments – Item 11.2**



# Attachment A

## 2021 Community Survey Final Report

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City of  
Norwood  
Payneham  
& St Peters

# Resident Survey Market Research Report 2021

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City of Norwood Payneham  
& St Peters

11 February 2022

**Intuito**  
MARKET RESEARCH



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## 1. Introduction

Intuito is delighted to present the findings of a resident community survey to the City of Norwood Payneham & St Peters.

The Council conducts a community survey every two years to establish how the Council is performing on a number of key indicators and has done so since 2009 with this being the fifth survey in the series (noting that the survey was not undertaken in 2015). Intuito conducted the resident fieldwork for this project between 1 November and 30 November, 2021. A total of 601 residents were surveyed with broad representation from across the entire Council area.

We stationed interviewers in libraries, in the Customer Centre on Norwood Parade, in shopping centres in Norwood and Marden. We also undertook door to door interviews in various suburbs including Firle and Heathpool to obtain a representation from across the Council area.

Ten interviews were also undertaken in Italian to cater for residents where English is their second language.

A survey of 200 Norwood, Payneham and St Peters businesses was also conducted simultaneously and is presented as a separate report.

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## 2. Brief and background

### Project background and general information

The Council's Strategic Management Plan, *CityPlan 2030: Shaping Our Future*, commits the Council to monitoring and reporting on the Council's progress in achieving the various outcomes and objectives contained in the Plan. The Community Survey, undertaken by the Council every two (2) years, provides valuable data to assist in this task. It also enables changes in community satisfaction levels to be compared over time.

*CityPlan 2030* is updated every four (4) years with the last update occurring in 2020 as a Mid Term Review. *CityPlan* is based on four (4) outcome areas: Social Equity, Cultural Vitality, Economic Prosperity and Environmental Sustainability. Based on community feedback received as part of the Mid Term Review consultation process, minor amendments were made relating to sustainable transport, traffic management, stormwater management and sustainability.

The reporting framework was also amended as part of the Mid Term Review, with the view to simplifying the reporting approach. Metrics, measurement and targets are now arranged within Macro Targets, Council Targets and Community Targets. The Community Targets relate specifically to information obtained through the Community Surveys.

When *CityPlan 2030* was first developed in 2007, extensive community consultation was undertaken to determine the community's aspirations and priorities for a preferred future. Further feedback has been sought through each subsequent review.

In consideration of this, the Community Survey did not seek feedback about what respondents like or dislike about the area or broad directions for the future. However, a question relating to key priority issues was seen as appropriate in order to monitor changes in community priorities. Given the disrupting impacts of Covid-19 over the past 18 months, a few additional questions were asked relating to the pandemic.

Community surveys have been conducted in 2009, 2011, 2013, 2017 and 2019 and now in 2021.

It was the aim of this study to survey a minimum of 600 residents of the Norwood Payneham & St Peters Council area. To enable comparisons to previous surveys, the questionnaire contained the same demographic information and many of the same questions.

### 3. Research objectives, methodology and interpretation

#### Purpose of the research

To explore and measure the resident community satisfaction, performance ratings, and importance of key areas across a range of Council services and facilities.

#### Specific research objectives

- To measure overall satisfaction with the Council and the services it provides
- To measure the importance of Council's services to the community
- Determine if respondents use specific services, which they have rated, and if not, why
- To collect data which tracks progress in achieving the *CityPlan 2030* targets, and
- Monitor change in community perceptions over time.

#### Methodology

The survey was undertaken in two parts, the residential component and the business component.

- The resident survey was conducted face-to-face with randomly selected residents within the Council area at centrally located shopping centres, libraries and then was supplemented with door-to-door interviews for representation across Council wards.
- The business survey was conducted face-to-face and online (emailing a business list supplied by the Council). The main business areas within the Council area were targeted for the face-to-face intercepts and in some instances business emails were captured and an invitation sent later to complete the survey online if they were unavailable to do so in person.

The following table shows the number of surveys completed and the method in which they were conducted.

	Residents	Businesses
Sample achieved	601	200
	601 face-to-face	98 online/102 face-to-face
Distribution of survey	Intuito	Intuito
Av. questionnaire length	21 minutes	16 minutes
Margin of error	3.9% at a confidence level of 95%	7.9% at a confidence level of 95%
Collection dates	1 November-1 December 2021	1 November-25 November 2021

#### Sampling and Statistical Validity

Statistical accuracy is a function of the sample size. The larger the sample size, the greater the statistical accuracy of the results.

## Sampling tolerance

To assist in the interpretation of the survey data, the chart below shows the approximate plus or minus sampling tolerances for which allowance should be made. It should be remembered that all data based on sample surveys are subject to a sampling tolerance, that is, where a sample is used to represent an entire population, the resulting figures should be not regarded as absolute values, but rather as the mid-point of a range plus or minus x% as the tables below show. So, if you require a robust sample size, a sample of 600 provides a maximum 2-4% margin of error depending on the confidence level within a particular population.

SAMPLE SIZE	MARGIN OF ERROR TABLE (95% confidence level) (Percentages giving a particular answer)									
	5% 95%	10% 90%	15% 85%	20% 80%	25% 75%	30% 70%	35% 65%	40% 60%	45% 55%	50% 50%
50	6	9	10	11	12	13	14	14	14	14
100	4	6	7	8	9	9	10	10	10	10
150	4	5	6	7	7	8	8	8	8	8
200	3	4	5	6	6	6	7	7	7	7
250	3	4	5	5	6	6	6	6	6	6
300	3	4	4	5	5	5	6	6	6	6
400	2	3	4	4	4	5	5	5	5	5
500	2	3	3	4	4	4	4	4	4	4
600	2	2	3	3	4	4	4	4	4	4
700	2	2	3	3	3	3	4	4	4	4
800	2	2	3	3	3	3	3	3	3	4
900	1	2	2	3	3	3	3	3	3	3
1000	1	2	2	3	3	3	3	3	3	3

SOURCE: MARKET RESEARCH SOCIETY OF AUSTRALIA 1986

## Representative sample

The aim on the 2021 survey was to maintain consistency with the previous samples with a representative ward distribution as well as age and gender. The resident sample achieved was largely representative of the South Australian population in age and gender (not exact but representative). See the demographics for a breakdown in Chapter 6 of this report.

## The questionnaire

The survey questions remained predominantly consistent with previous surveys although there were some new questions relevant to the Council's response to COVID-19 and also responsiveness of staff and Elected Members. Some questions also had minor amendments made to them and these have been highlighted in this report.

The survey used a 5-point Likert scale to determine satisfaction (1 being very dissatisfied, 5 being very satisfied), and a 'don't know' response. The mean score is derived from this five-point satisfaction scale. Since the mid-point of the scale is 3, responses above 3.0 indicate higher satisfaction and responses below 3.0 indicate lower satisfaction.

A copy of the Residential questionnaire is contained in Chapter 8 of this report.

## Analysis

Analysis was conducted to compare the following:

- Resident responses in 2021 compared with 2019
- Analysis by ward to identify any similarities or differences
- Resident demographic analysis
- Analysis against early surveys conducted in 2017, 2013, 2011 and 2009

## Regression Analysis

Regression analysis has been used previously to identify attributes that have the most impact on overall satisfaction. A regression analysis is a statistical analysis that helps describe the relationship between variables, for example an independent variable (overall satisfaction) and a dependent variable (satisfaction) of sub attributes that affect overall satisfaction.

The figures on the regression analysis graph can be interpreted as below:

**<0.2 – Weak impact**

**0.2-0.3 – Moderate impact**

**>0.3 – Strong impact**

## Report Notes

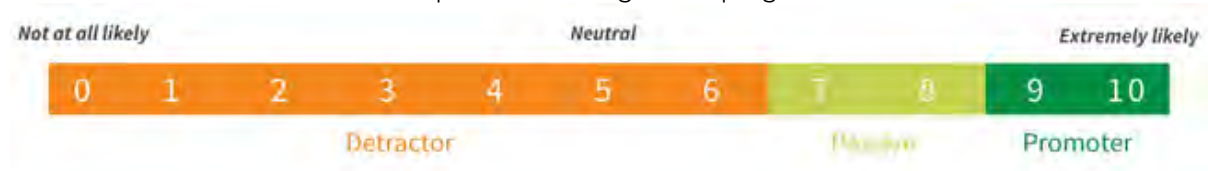
Throughout the report there may be very slight differences in numbers due to rounding up or down which is why totals can sometimes be slightly less than 100 or slightly above 100.

## Statistical significance

Generally, and with a sample size of 600, statistical significance is a movement of plus or minus 3%. This means that some movements in percentage scoring (i.e. 4.1 to 4.2) is not statistically significant. Many of the minor movements in scoring is therefore not significant and more than likely a result of sampling. Trends, however, can be significant (i.e. 3.8 to 4.2 over an extended number of surveys).

## Net Promoter Score

A net promoter score is designed to determine resident's likelihood of positively talking about the Council to family and friends. Net Promoter Score®, or NPS®, measures customer experience and predicts business growth. This proven metric transformed the business world and now provides the core measurement for customer experience management programs the world round.



NPS is calculated using a 0-10 scale: How likely is it that you would recommend [brand] to a friend or colleague? Respondents are grouped as follows:

- Promoters (score 9-10) are loyal enthusiasts who will keep buying and refer others, fueling growth.
- Passives (score 7-8) are satisfied but unenthusiastic customers who are vulnerable to competitive offerings.
- Detractors (score 0-6) are unhappy customers who can damage your brand and impede growth through negative word-of-mouth.

Subtracting the percentage of Detractors from the percentage of Promoters yields the Net Promoter Score, which can range from a low of -100 (if every customer is a Detractor) to a high of 100 (if every customer is a Promoter).



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**Regression analysis and ranking of issues of importance**

These are two different things. A regression analysis will show sub-categories that if manipulated (improved) will result in a better overall satisfaction score with Council. It should be noted that the significant sub-categories may not be significant issues of importance to residents. For instance, providing and maintaining footpaths is a sub-category of infrastructure but this may not be an important sub-category of overall satisfaction. The issues of importance to residents are those that have been chosen and ranked (i.e. Q23 What in your opinion are the three major issues that Council should be addressing in the next three years?).

## 4. Summary of findings

The following chart shows the top scoring individual attributes (those scoring 4.0 or more out of 5) taken from each of the performance areas that were the subject of this survey (i.e. infrastructure, waste collection & recycling, environmental management, Council and community services, economic development, quality of life and leadership).

### Top areas of satisfaction (4 and above out of 5)

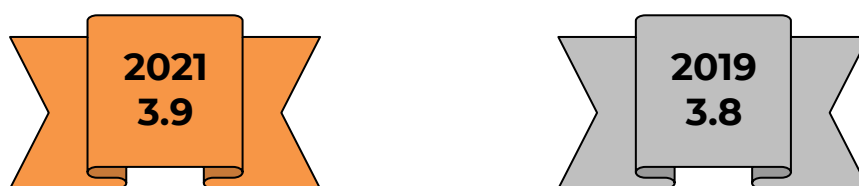
Residents	
Feeling safe in the daytime	4.6
Weekly collection of household waste	4.5
Library services	4.4
Fortnightly collection of recyclables	4.4
Fortnightly collection of green organics	4.3
Provision and maintenance of parks & recreational areas	4.2
The presentation and cleanliness of the Council area	4.2
Recreational and sporting facilities	4.2
Customer service	4.2
Access to services and facilities	4.2
Swimming pools	4.1
Childcare services	4.1
Public and environmental health services	4.1
The ability to become involved in community life and activities	4.1
Community halls and centres	4.1
Feeling safe at night	4.0

There were 49 sub-areas across 7 performance areas in the 2021 survey for residents. Some key changes and results were as follows:

- 31 increased (0.3 or less)
- 4 increased (by more than 0.3)
- 7 saw no change
- 6 decreased (0.3 or less)
- 1 decreased (by more than 0.3 – Range of housing options)

### Resident overall satisfaction

The above shows a minor improvement in resident satisfaction in 2021 compared to 2019.



Overall satisfaction is at an all-time high at 3.9 out of 5 with waste and recycling scoring the highest at 4.3. The performance areas all scored on par or slightly better than the previous. Four areas improved significantly on the previous survey and they were:

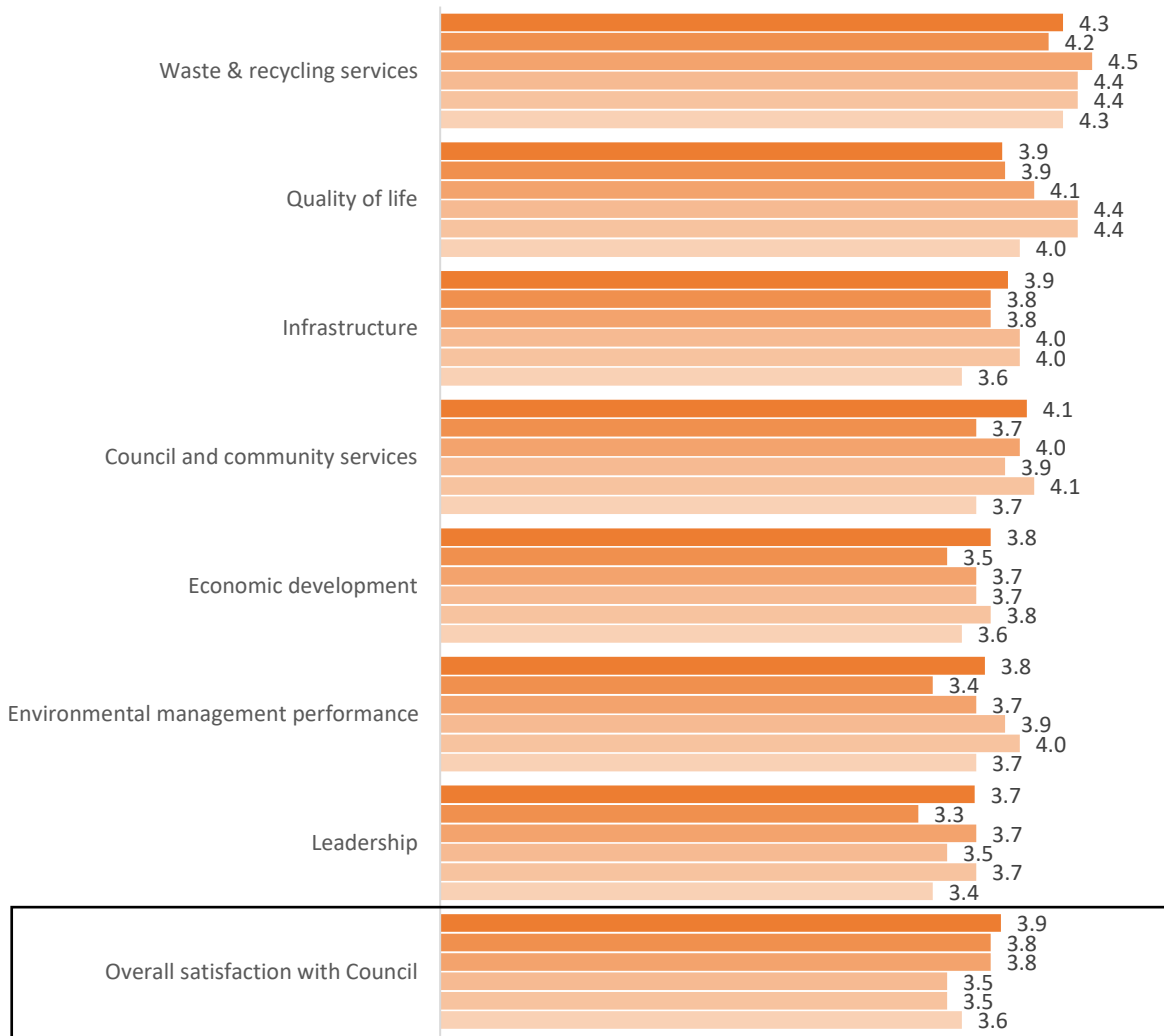
- Council and community services (+0.4)
- Environmental management performance (+0.4)
- Leadership (+0.4)
- Economic development (+0.3)

**Net Promoter Score**

The net promoter score (the likelihood that residents will speak positively about the Council), however, is -7.5 which is lower than desirable, but within the range of other Councils in metropolitan Adelaide (-11.8 to +13.5).



**Overall satisfaction, aggregated from each performance area (residents)**  
**(Q2, 3, 4, 5, 6, 7, 8, 14)**



2021 2019 2017 2013 2011 2009

Statistically significant increases can be seen in four of the above performance areas, namely Council and community services, economic development, environmental management performance and leadership.

Overall satisfaction has increased across almost all attributes and residents are generally feeling more confident toward the Council which is pleasing to see. We think the COVID measures that were put in place during the pandemic have improved resident opinion.

The increases in overall satisfaction are all statistically significant particularly for satisfaction with Council and community services (up from 3.7 in 2019 to 4.1 in 2021). It is interesting to note, however, that resident satisfaction is generally higher than that of business satisfaction as the following chart shows:

2021 Comparison Resident vs Business satisfaction	Resident	Business
Waste & recycling services	4.3	4.0
Quality of Life	3.9	3.8
Infrastructure	3.9	3.5
Economic development	3.8	3.4
Leadership	3.7	3.5
Environmental management	3.8	3.6
Overall performance of Council	3.9	3.6

### Performance areas – regression analysis

Based on the regression analysis conducted on each of the performance areas, these following are the top-scoring sub-areas. Improving in the following areas will have the great impact on overall satisfaction:

- The weekly collection of household waste
- The presentation and cleanliness of the Council area
- Managing street trees
- Library services
- Promoting and attracting special events
- Feeling safe in the daytime
- Keeping the community informed about current issues

### Use of various Council services and facilities (Q9, 10)

Parks and playgrounds were the most used Council facility in 2021 (81%), followed by library services (75%), and bus stops (74%). There have been decreases in the usage of parks & playgrounds, bus stops, bicycle pathways, cultural or entertainment facilities, swimming pools, sporting facilities and community halls and centres possibly due to COVID-19 restrictions and uncertainty.

The main reason for not using various facilities is that there is no need or that there are lower levels of awareness of services and facilities such as youth and older resident programs, cultural or entertainment facilities and built cultural heritage services / advice.

### Perception statements (Q11, 12)

All of the perception statements tested in 2021 scored lower than 2019.

Residents	
The mix of businesses in the business precincts contributes to the prosperity of the area	↓
I believe that cultural diversity is a positive influence in the community	↓

I am satisfied with the character of my local area	↓
I feel part of my local community	↓
The Council provides sufficient opportunities for community engagement	↓
There is a good communication between businesses and residents	↓
I am happy with the balance between Council rates and the services and standard of infrastructure provided*	↓

\*Of those who rated this statement 1 or 2 out of 5, 49% said their preference is for maintaining the quality of services and the standard of infrastructure rather than keeping rates low, compared to 35% who think Council should keep rates as low as possible.

#### **Preference between rates and services/infrastructure (Q13)**

49% of all residents said they would prefer maintaining services and the standard of infrastructure compared to 35% who said they would prefer the Council to keep rates as low as possible.

#### **Resident overall satisfaction (Q14)**

The overall satisfaction with the City of Norwood Payneham & St Peters is at an all time high at 3.9 out of 5.

#### **Attendance at Council-run events (Q15)**

Zest for Life Festival claimed top position amongst the Council-run events with 33% of residents attending, followed by Symphony in the Park (28%), Twilight Carols & Christmas Market (24%), and Taste Glynde (24%). Overall, 77% of residents said they had attended one of the events on the list presented in the survey.

#### **Participation in selected activities (Q16)**

Weekly usage has declined slightly for shopping in the Council area and physical exercise activity but using parks and reserves in the Council area has increased dramatically from a very low level in 2019 of 19% to 58% of all residents. Usage is either up or on par for every 6 months and once a year.

#### **Engaging with Council (Q17, 18, 19, 20)**

22% of all residents have ever interacted with an Elected Member in some capacity compared to 69% with staff. 14% can't recall if they've interacted with an Elected Member compared to 10% with staff. 63% have never interacted with an Elected Member compared to 21% with staff.

There are higher levels of overall satisfaction with staff (4.1) than Elected Members (3.7). Interestingly, Elected Members scored higher (3.9) on reacting positively and speed of response (4.0) than resolution of an issue (3.4). The same can be said for staff.

#### **Receiving information from Council (Q21)**

Council's website is the preferred avenue to receive information with 45% of residents, followed by LookEast (39%), social media pages (39%), libraries / noticeboards (35%).

#### **Engagement sessions with Council (Q22)**

Considerably more residents say they are interested in participating in Council engagement sessions this survey compared to the 2019 survey (83% compared to only 67%). Evening sessions were preferred as were weekends.

#### **Issues of importance (Q23)**

Improving infrastructure is the top issue (38%), followed by preserving heritage buildings and character areas (36%) and environmental sustainability (35%). Car parking ranked 8<sup>th</sup> and was cited by 21% of residents.

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**Response to COVID-19 (Q24)**

The most effective Council responses for residents were JP services open throughout (4.3), followed by increased cleaning in public areas (4.1) and frozen Council rates (4.0).

**Final suggestions (Q25)**

Better communication and consultation/responsiveness (103 responses)

Development / planning aspects (62 responses)

Maintenance of infrastructure (54 responses)

**Demographics (Q26, 27, 28, 29, 30, 31, 32, 33)**

There were 61% females compared to 38% males surveyed. The age distribution is reflective of the population in the council area with 31% aged under 40 compared to 69% aged over 40. 50% of respondents were unemployed and 50% were employed. 6% of the total respondents claimed to operate a home-based business. All household structures were representative with the largest group reflecting the older population of mature couples or singles. 86.5% of those surveyed identified as Australian / no particular group, and 12.5% were from other ethnic or cultural group (European, Indian, Chinese, other Asian, British Isles and Americas) and 1% were Aboriginal / Torres Strait Islanders.

All wards were represented with the highest percentage of those surveyed living in Maylands Trinity Ward. 36% of the sample have lived in the area for 5 years or less, 33% for 6-20 years, and 31% for more than 30 years.

## CityPlan 2030 Outcomes

CityPlan 2030 (Mid Term Review 2020) contains nine targets across the four outcome areas that are tied to specific measures in the community survey. The measurement approach was changed in the mid-term review 2020, requiring the 2021 results to be higher than the average of the previous four surveys rather than an improvement on just the previous survey. The results of the 2021 survey are assessed against the CityPlan targets in the following tables.

### Social Equity

Metric	Target	2021 Results	Difference
Level of community satisfaction with safety during the day and night	Achieve a resident perception rating higher than the average from the previous four surveys (>4.7 day) (>4.1 night)	Day 4.6 Night 4.0	0.1 decrease 0.1 decrease
Level of community satisfaction with access to services and facilities	Achieve a resident perception rating of higher than the average of the previous four surveys (>4.1)	4.2	0.1 improvement

### Cultural Vitality

Metric	Target	2021 Results	Difference
Level of community satisfaction with the nature of new development within the Council area	Achieve a resident perception rating of higher than the average of the previous four surveys (>3.2)	3.3	0.1 improvement
Level of community satisfaction with cultural heritage programs provided by the Council	Achieve a resident perception rating higher than the average of the previous four surveys (>3.8)	3.9	0.1 improvement

**Economic Prosperity**

Indicator	Target	2021 Results	Difference
Level of community satisfaction with the Council's performance in attracting and supporting businesses	Achieve a resident perception rating of higher than the average of the previous four surveys (>3.65)	3.7	0.05 improvement
Level of community satisfaction with the mix of businesses in the city's precincts contributes to the prosperity of the area.	Achieve a resident perception rating higher than the average of the previous four surveys (>4.2)	4.2	No change

**Environmental sustainability**

Metric	Target	2021 Results	Difference
Level of community satisfaction with the Council's response to climate change	Achieve a resident perception rating of higher than the average of the previous four surveys (>3.0)	3.3	0.3 improvement
Level of community satisfaction with the Council's management and use of water	Achieve a resident perception rating higher than the average of the previous four surveys (>3.5)	3.7	0.2 improvement



## 5. Survey results

Q1: Do you live in the City of Norwood Payneham & St Peters? (Single response)

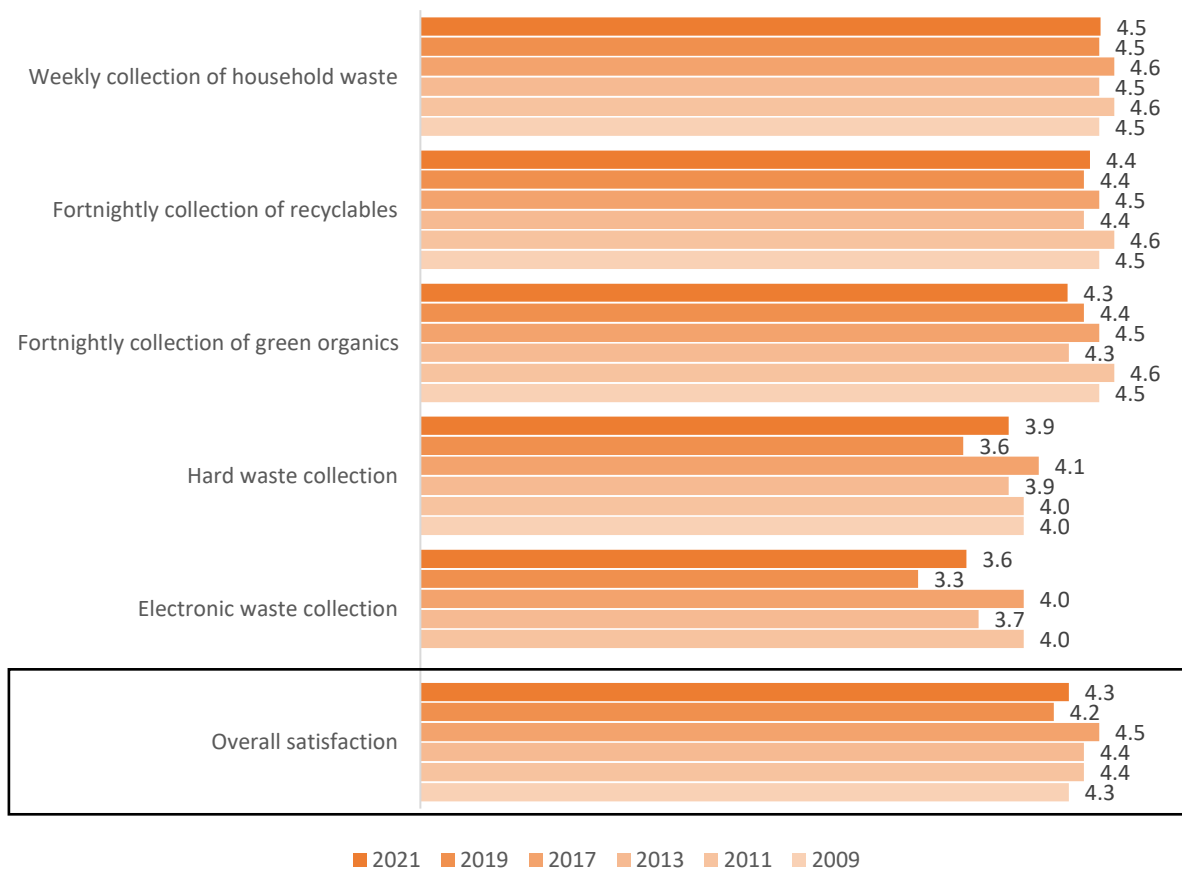
This was a qualifying question to ensure that the respondents were actually residents. Everyone that completed the survey were residents.

### Waste collection & recycling

Q2: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate your level of satisfaction in relation to the waste and recycling services provided by the City of Norwood Payneham & St Peters.

Satisfaction with waste collection & recycling remains relatively stable over the past 5 survey periods. There are notable and positive changes in satisfaction with hard waste collection (3.9) and electronic waste collection (3.6).

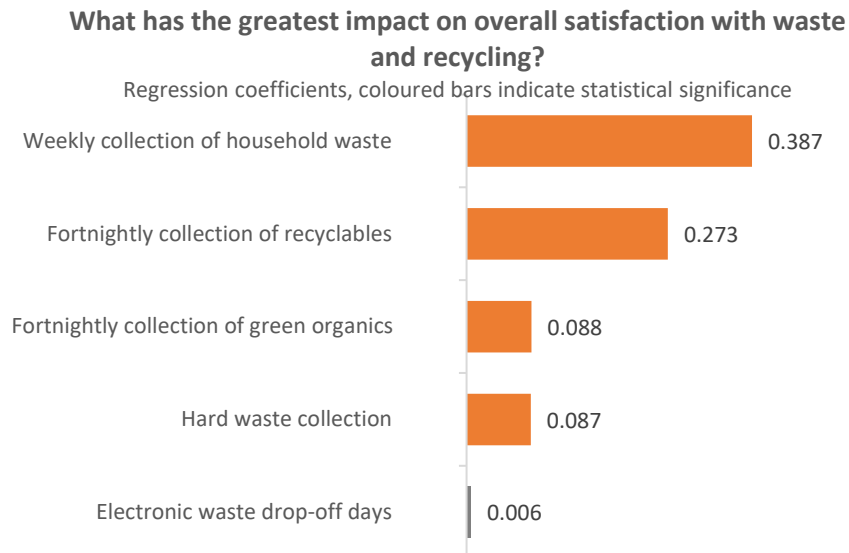
Satisfaction with waste collection & recycling



\*Please note that electronic waste collection has only been asked for the last 5 surveys hence a gap in 2009.

Waste collection & recycling is the highest scoring performance measure at 4.3 (compared to next highest performance measure of quality of life at 3.9). Two significant gains in this survey period are hard waste collection (up 0.3 points) and electronic waste collection (up 0.3 points).

After completing a regression analysis, weekly collection of household waste is the greatest contributor to overall satisfaction, followed by a moderate contributor, fortnightly collection of recyclables. Focus on these areas are important to maintaining resident satisfaction.



(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

This regression tells us that for every increment of .1 in satisfaction with weekly collection of household waste, overall satisfaction with waste & recycling collection increase by 0.387, making it the most significant contributor to overall satisfaction, followed by fortnightly collection of recyclables (0.273).

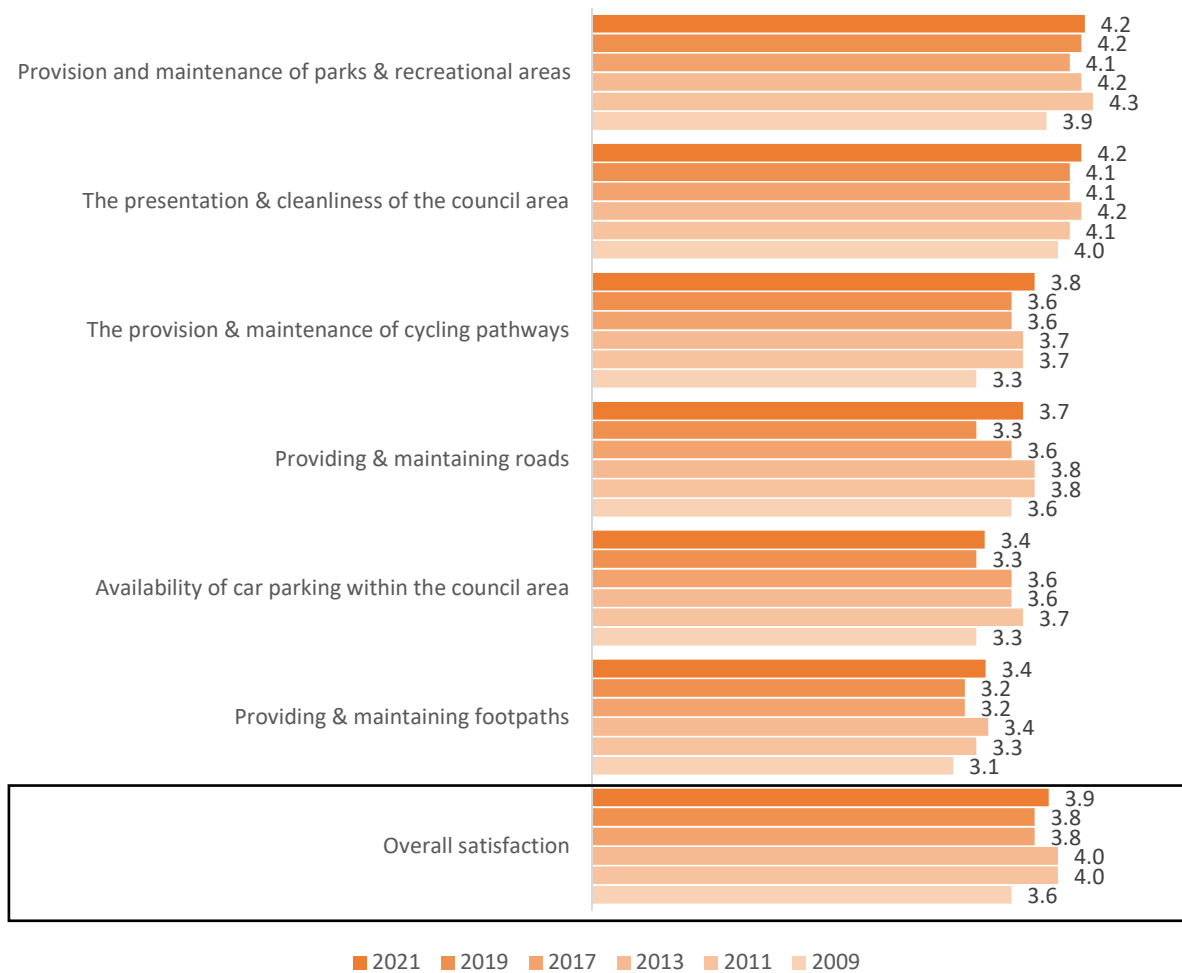
This remains the same as in 2019.

## Infrastructure

Q3: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate your level of satisfaction in relation to the infrastructure assets in the City of Norwood Payneham & St Peters.

Satisfaction with infrastructure remains stable and in fact all aspects saw improvements from 2019 most notably in providing and maintaining roads (3.7), providing and maintaining footpaths (3.4), and the provision and maintenance of cycling pathways (3.8). Residents are most satisfied with provision and maintenance of parks & recreational areas (4.2) and the presentation and cleanliness of the Council area (4.2).

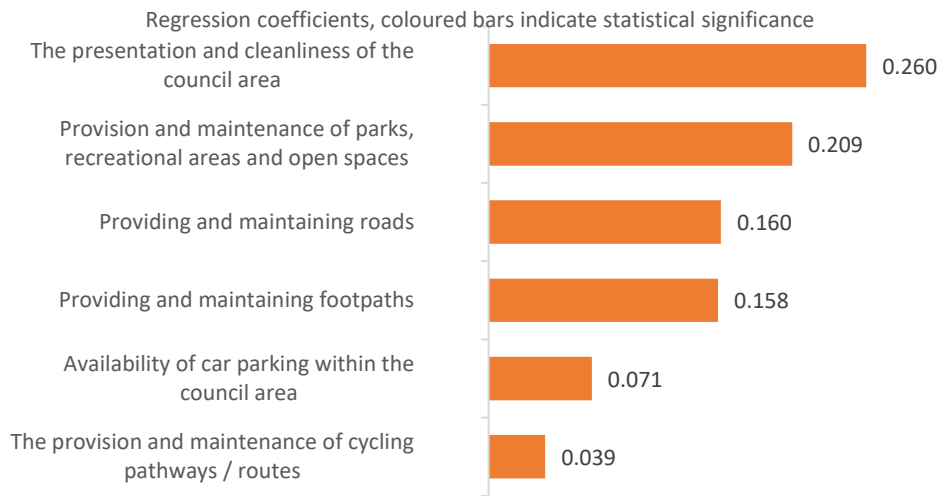
Satisfaction with infrastructure



Providing and maintaining roads showed a significant gain of +0.4 this survey period.

A regression analysis shows the presentation and cleanliness of the Council area has the strongest impact on overall satisfaction towards infrastructure.

### What has the greatest impact on overall satisfaction with infrastructure?



(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

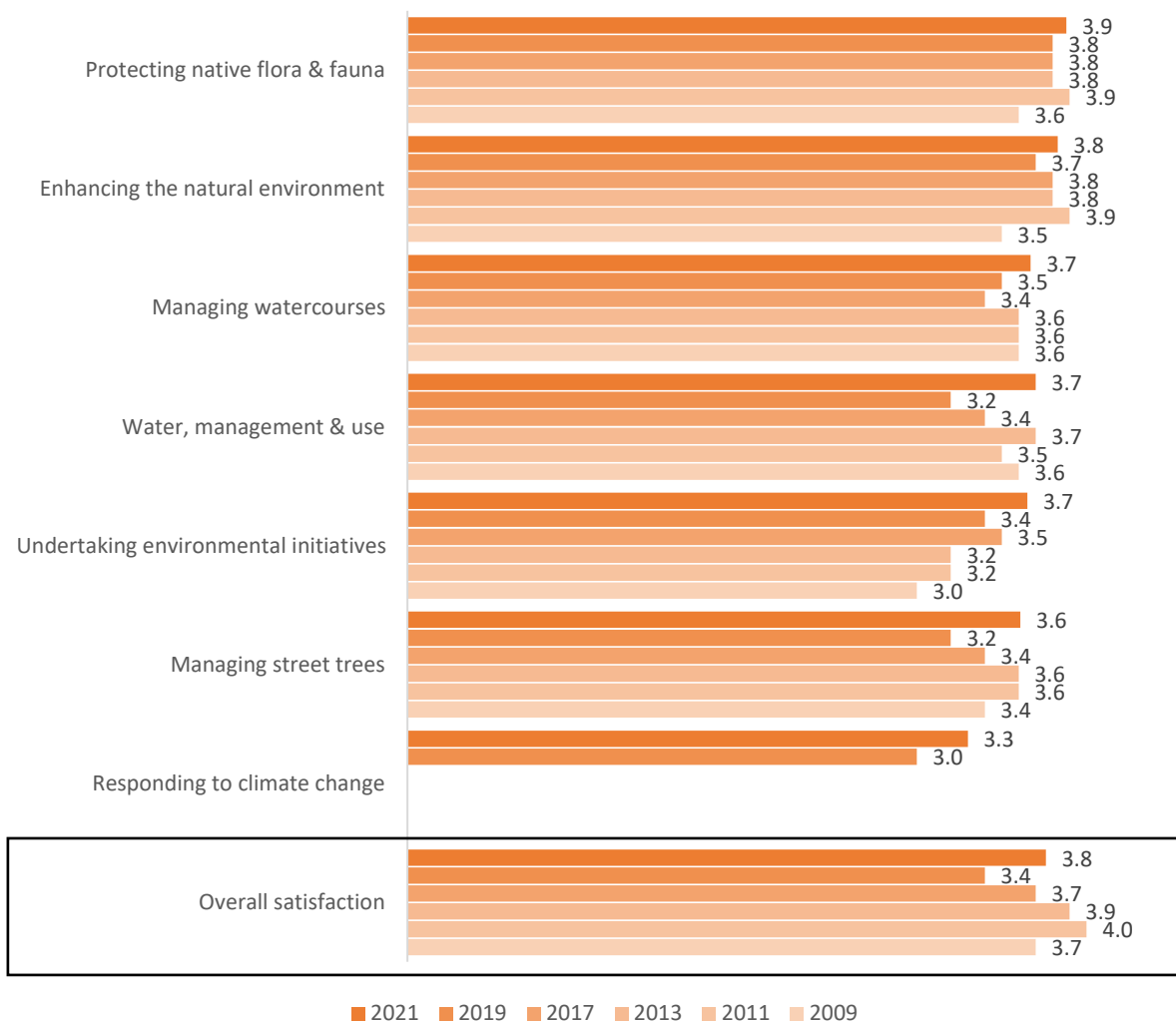
This regression tells us that for every increment of 1 in satisfaction with the presentation and cleanliness of the Council area, overall satisfaction with infrastructure increases by 0.260, making it the most significant contributor to satisfaction.

## Environmental management

Q4: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate your level of satisfaction in relation to the environmental management performance of the City of Norwood Payneham & St Peters.

Satisfaction with protecting native flora & fauna is the highest rated sub-category which is consistent with previous surveys but increases have been realised across the board with all other aspects which have translated into a significant increase in overall satisfaction with environmental management (3.8). Responding to climate change (a new aspect in 2019) scores the lowest at 3.3 although still an improvement from the 2019 survey.

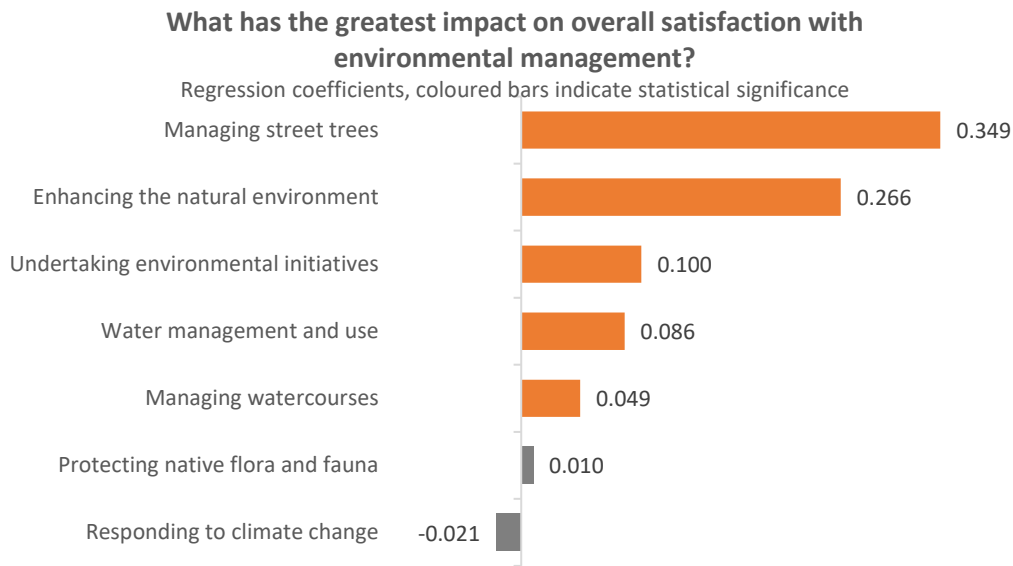
Satisfaction with environmental management



\*Please note that responding to climate change has only been asked in 2019 and 2021 hence a gap from 2009 to 2017.

Significant gains have been seen in water, management & use (+0.5), managing street trees (+0.4), overall satisfaction (+0.4), undertaking environmental initiatives (+0.3) and responding to climate change (+0.3).

Managing street trees and enhancing the natural environment contribute most to the overall satisfaction with environmental management according to the following regression analysis.



(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

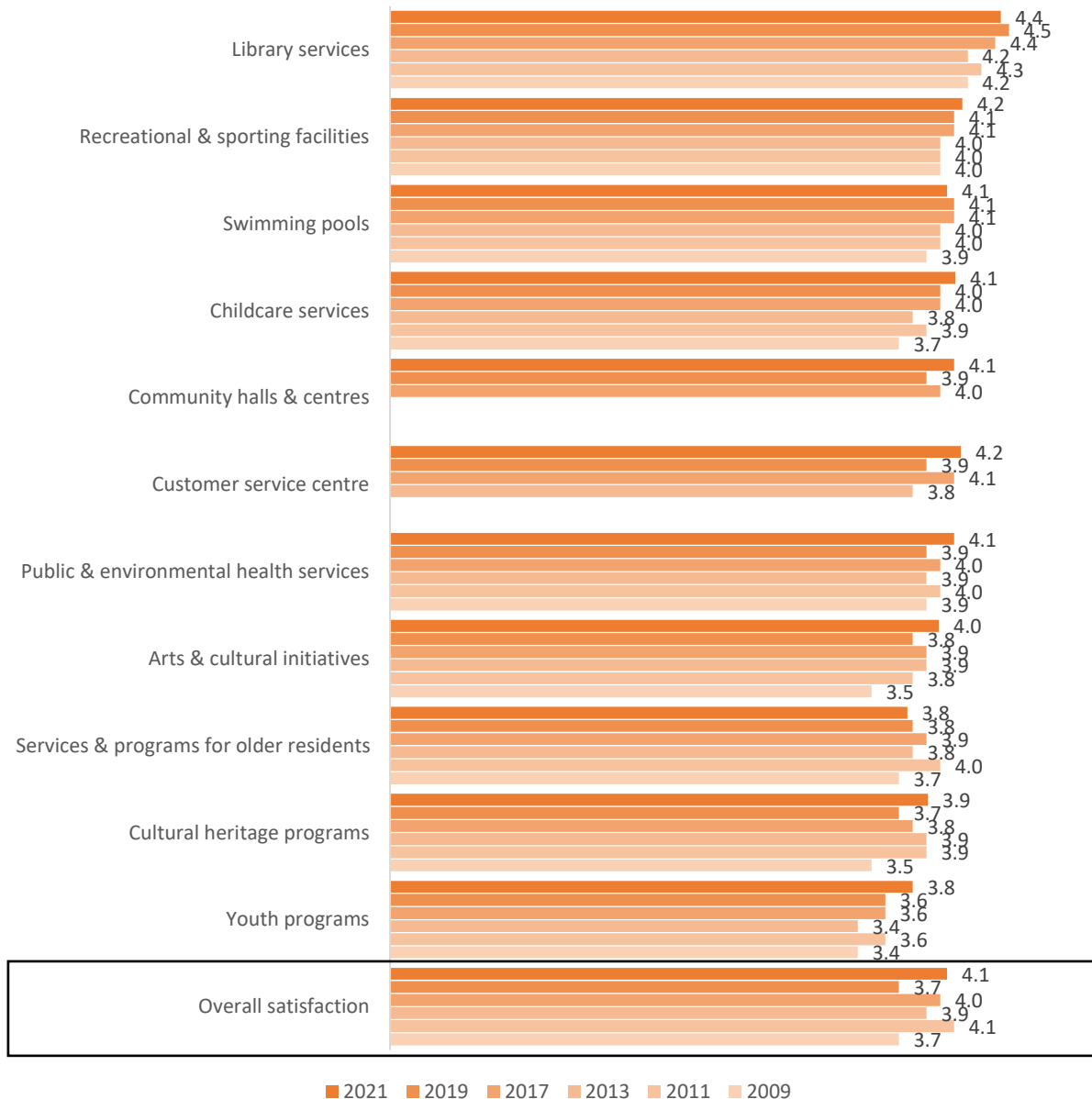
This regression tells us that for every increment of 1 in the satisfaction with managing street trees, overall satisfaction towards environmental management increases by 0.349, making it the most significant contributor to overall satisfaction. Enhancing the natural environment also contributes to overall satisfaction but only in a moderate way. This result is the same as it was in 2019.

## Council and community services

Q5: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate your level of satisfaction with the following Council & community services provided by the City of Norwood Payneham & St Peters.

Satisfaction with almost all community services remained stable this survey period with the exception of increases in community halls and centres, public and environmental health services, arts & cultural initiatives, cultural heritage programs and youth programs which all increased and contributed to an overall satisfaction score increase from 3.7 to 4.1. Library services are the highest scored aspect.

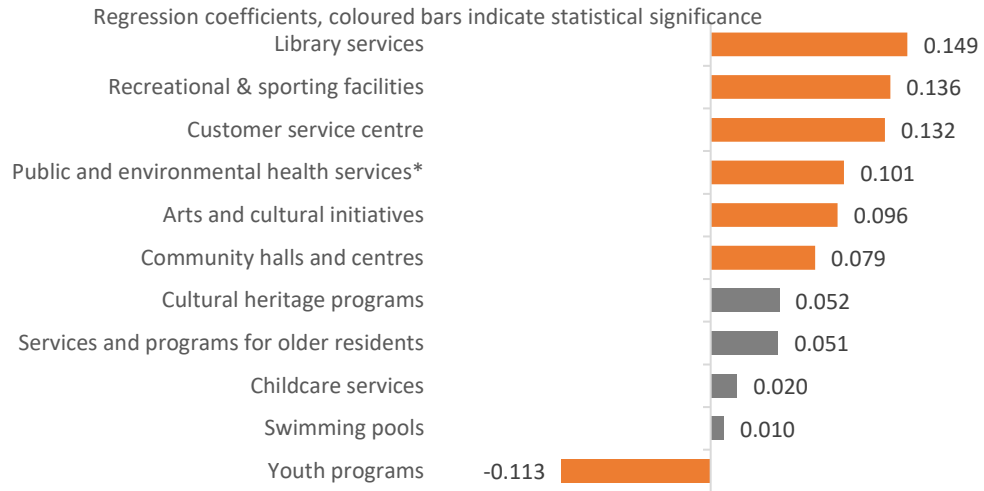
Satisfaction with community services



\*Please note that community halls & centres has only been asked in the last three surveys hence a gap from 2009 to 2013 and customer service centre has only been asked in the last four surveys hence a gap from 2009 to 2011. A regression analysis of satisfaction with each services shows that several factors such as library services and recreational and sporting facilities and customer service have had a moderate impact on overall satisfaction. An increase in these aspects will help improve satisfaction with the overall Council and Community Services category.

The overall satisfaction of Council and community services rose by +0.4 this survey period.

**What has the greatest impact on overall satisfaction with community services?**



(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

This regression tells us that for every increment of 1 in the satisfaction with library services, overall satisfaction with services increased by 0.149. This is the biggest contributor to overall satisfaction with community services and this is different to the regression analysis result in 2019.

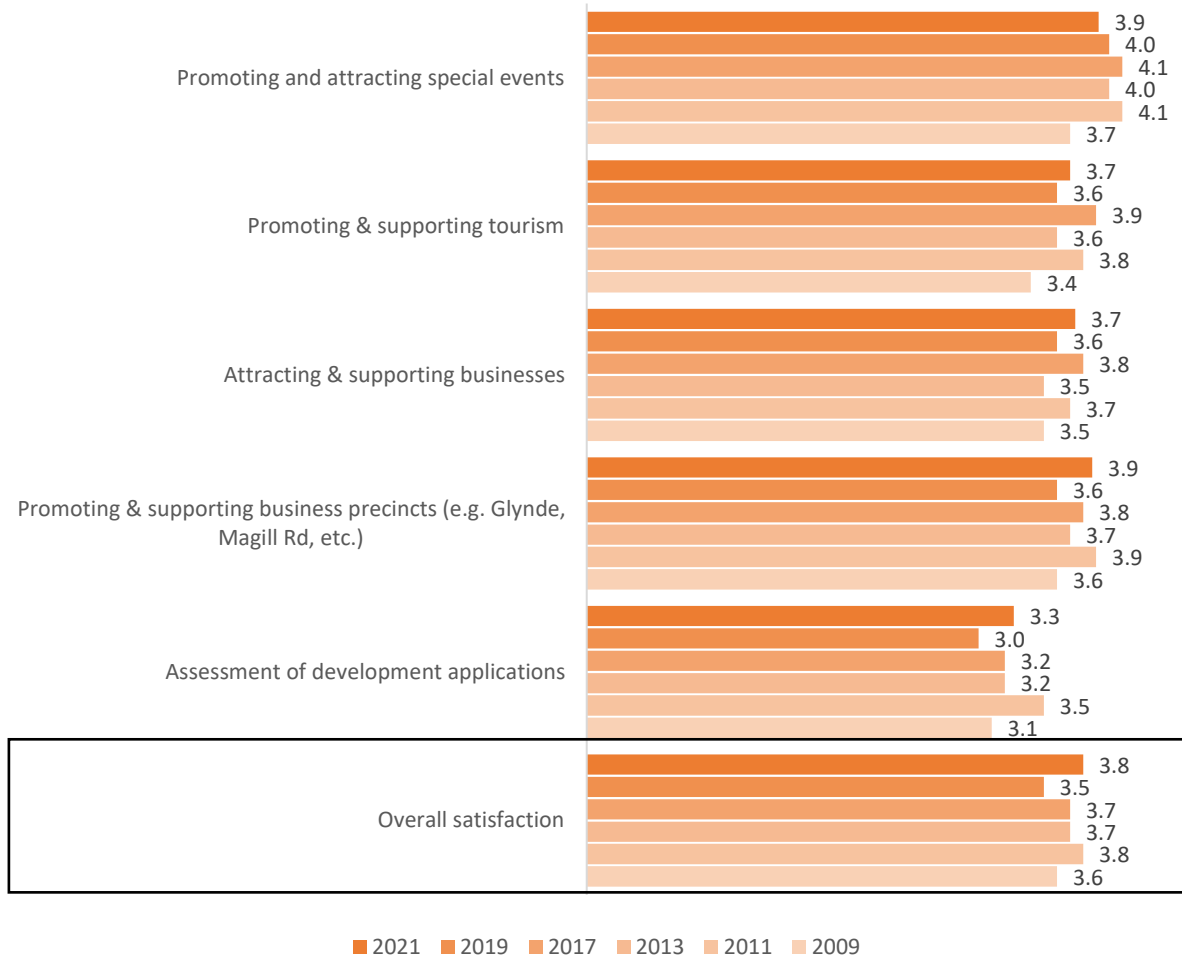


## Economic development

Q6: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate the performance of the City of Norwood Payneham & St Peters in the area of economic development.

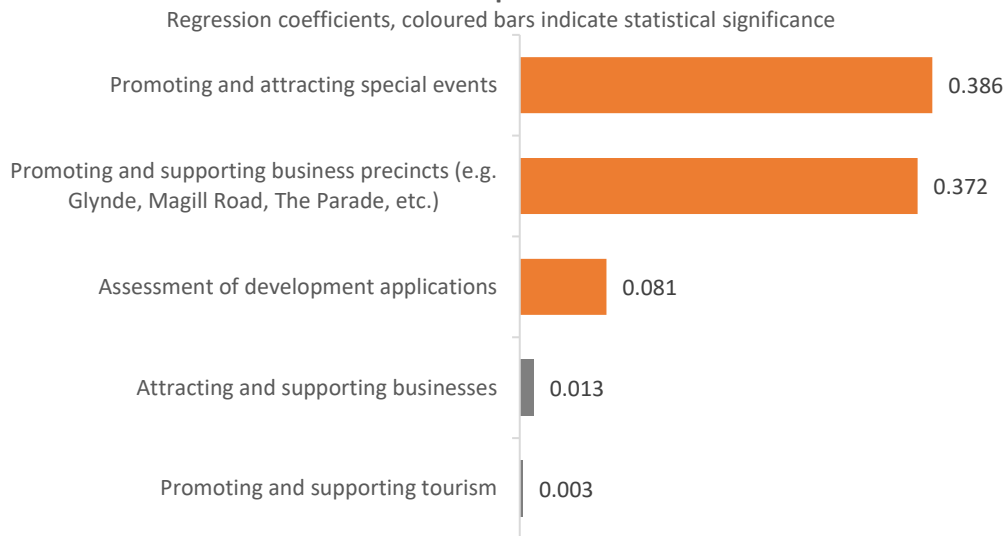
Overall satisfaction with economic development increased across all aspects with the exception of promoting and attracting special events which declined very slightly. This is most likely due to COVID-19 and the cancellation of a number of events in 2020. Overall satisfaction has increased from 3.5 to 3.8.

Satisfaction with economic development



Regression analysis reveals promoting and attracting special events to have a large significant impact on overall satisfaction. Improving overall satisfaction requires the resumption in time of memorable special events for residents. Promoting supporting business precincts is also significant.

### What has the greatest impact on overall satisfaction with economic development?



(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

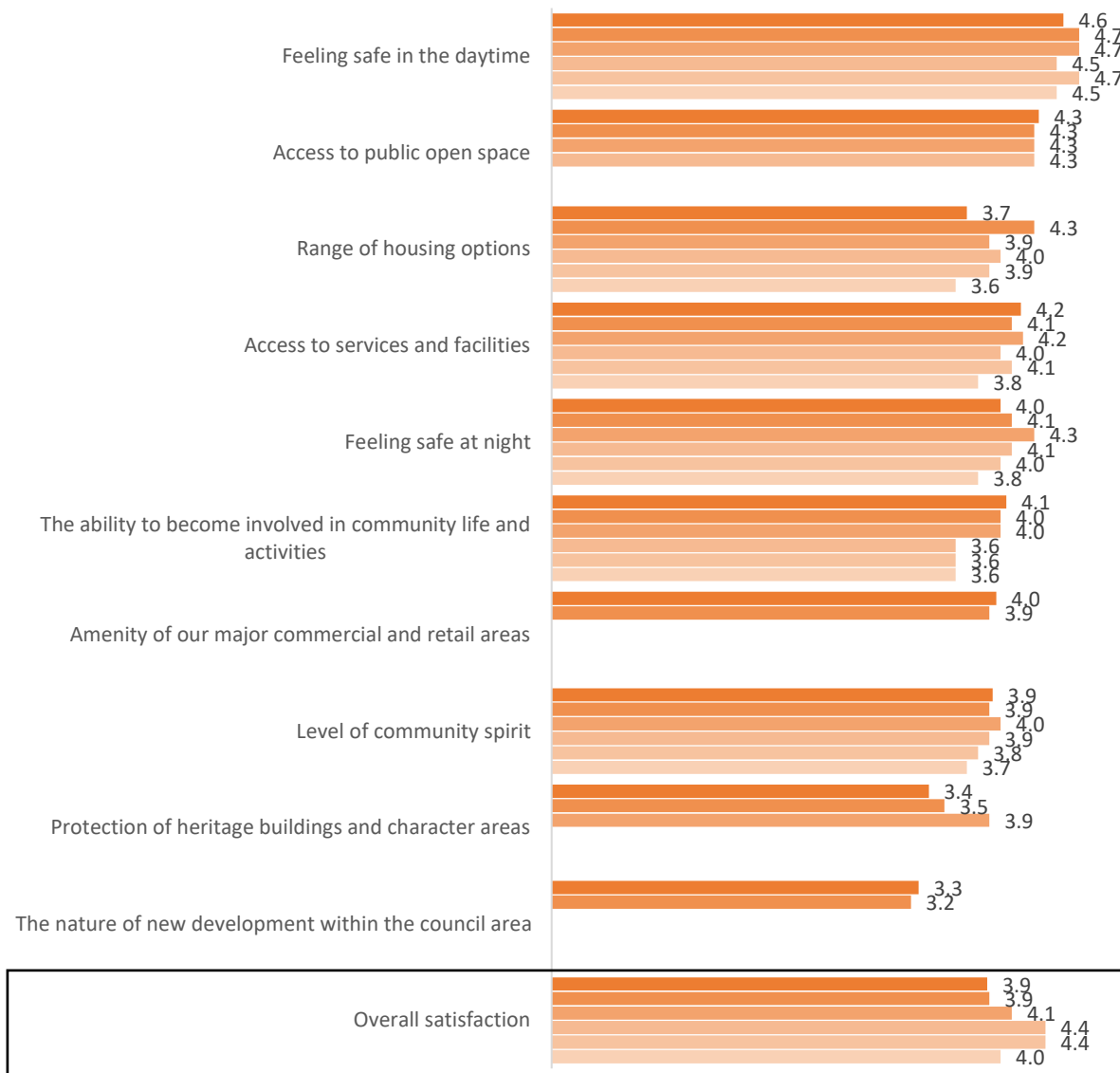
This regression tells us that for every increment of 1 in the satisfaction with promoting and attracting special events, overall satisfaction towards economic development increases by 0.386 and promoting and supporting business precincts increases overall satisfaction by 0.372. These two attributes make the biggest contribution to overall satisfaction with economic development.

## Quality of life

Q7: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate your quality of life in the City of Norwood Payneham & St Peters.

Overall satisfaction with quality of life for residents remained stable this survey period despite a significant drop in a range of housing options (falling from 4.3 to 3.7). All other aspects were on par or slightly below the previous survey results. Feeling safe in the daytime continues to rate highly (4.6) followed by access to public open space (4.3).

Satisfaction with quality of life



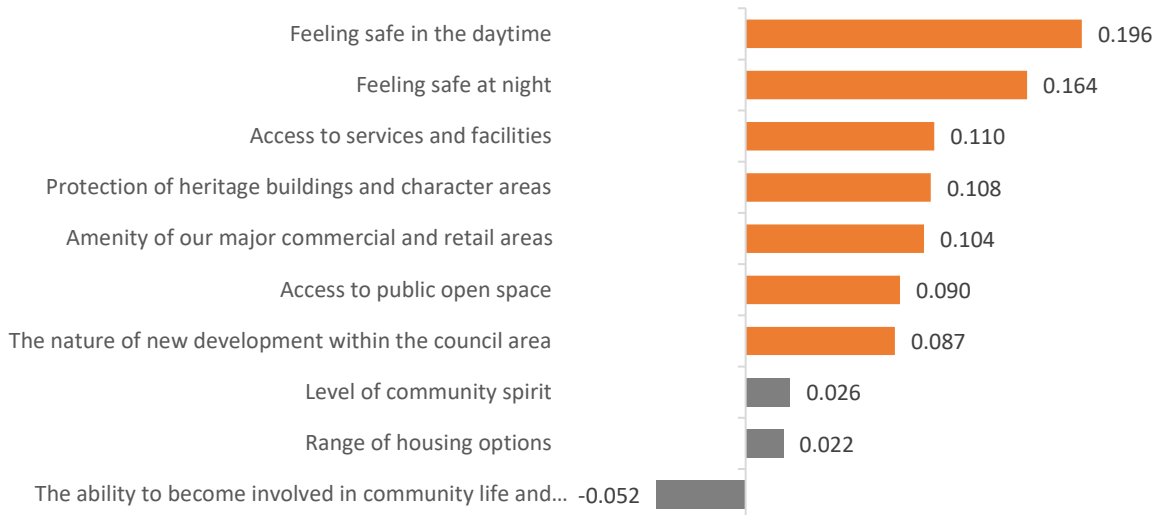
■ 2021 ■ 2019 ■ 2017 ■ 2013 ■ 2011 ■ 2009

\*Please note that Access to public open space has only been asked for the last 4 surveys hence a gap from 2009 to 2013. Amenity of our major commercial and retail areas has only been asked for the last 2 surveys hence the gap from 2009 to 2017. Protection of heritage buildings and character areas has only been asked in the last 3 surveys hence the gap since 2009 to 2013.

There was no one significant measure that had a major impact on overall satisfaction with quality of life. Most sub-measures were found to have a moderate to mild effect on overall satisfaction. The nature of new development within the council area has only been asked in the last two surveys hence the gap from 2009 to 2017.

### What has the greatest impact on overall satisfaction with Quality of Life?

Regression coefficients, coloured bars indicate statistical significance



(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

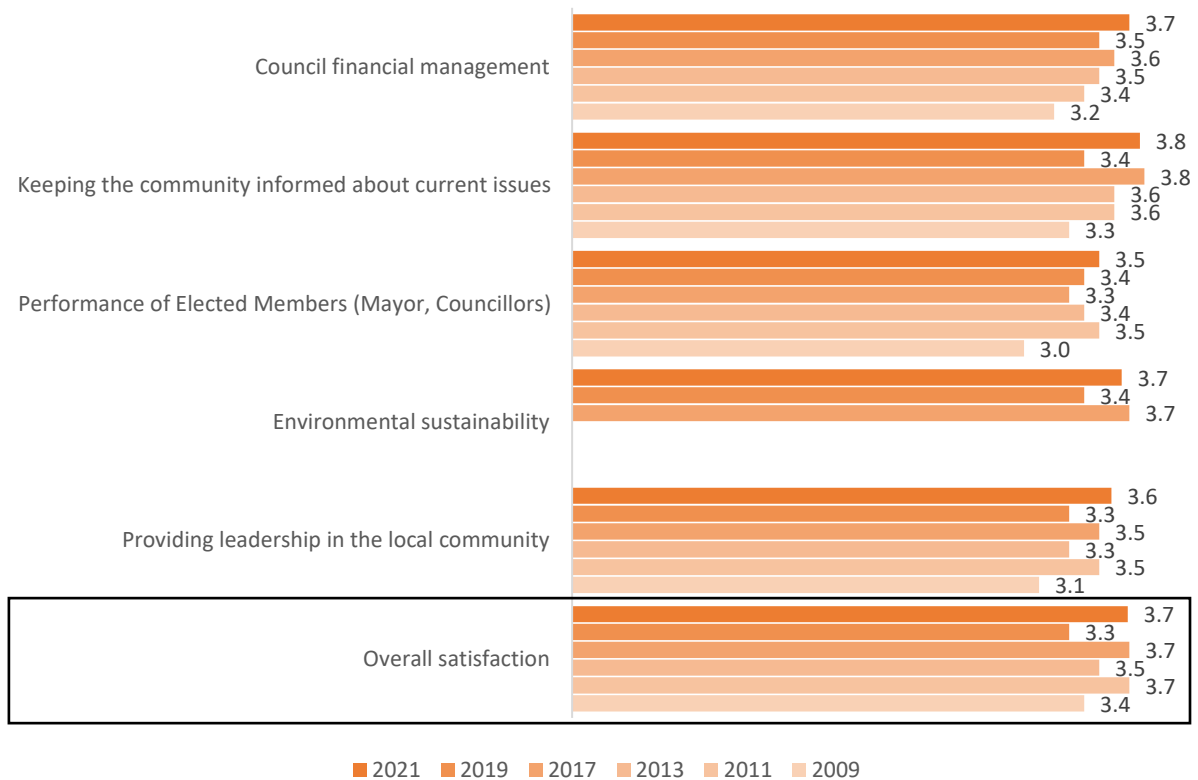
This regression tells us that for every increment of 1 in the satisfaction with feeling safe in the daytime, overall satisfaction increases by 0.196. Each sub-set contributes only a small amount to overall satisfaction, however their effects combined may be worth noting.

## Leadership

Q8: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate your level of satisfaction in relation to the leadership of the City of Norwood Payneham & St Peters.

Overall satisfaction has bounced back this survey period from 3.3 to 3.7 brought about by an increase in all sub-categories, most notably keeping the community informed about current issues (3.8), environmental sustainability (3.7) and providing leadership in the local community (3.6). Keeping the community informed was the highest contributor followed by Council financial management and environmental sustainability.

Satisfaction with leadership



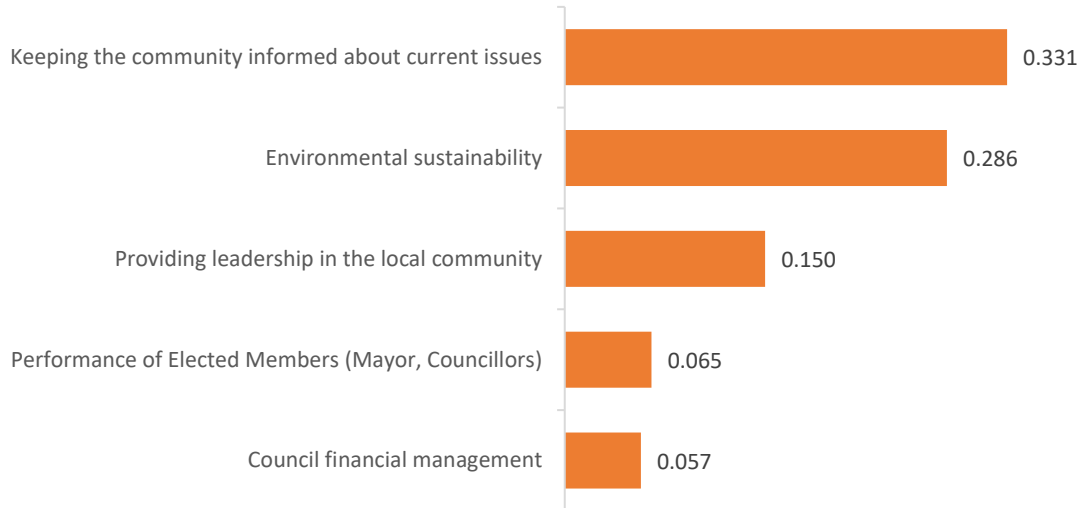
\*Please note that environmental sustainability has only been asked in 2017, 2019 and 2021 hence a gap from 2009 to 2013.

Keeping the community informed about current issues rose by +0.4 this survey period.

A regression analysis shows that keeping the community informed about current issues has a significant impact on overall satisfaction. This should be very much a part of the Council's communication strategy as it has a high impact on overall leadership satisfaction.

### What has the greatest impact on overall satisfaction with leadership?

Regression coefficients, coloured bars indicate statistical significance



(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

This regression tells us that for every increment of 1 in the satisfaction with keeping the community informed about current issues, overall satisfaction increases by 0.331.

## Use of various Council services and facilities

Q9: Does anyone in your household use the following services or facilities? If not, what are the barriers? (*Matrix, multiple choice*)

Use of various services and facilities are relatively stable although clearly COVID-19 has affected a number of services such as cultural or entertainment facilities and even possibly the use of bus stops (people not travelling on public transport as much as usual).

Current use (over time)	2011	2013	2017	2019	2021
Parks & playgrounds	-	80%	75%	88%	81%
Library services	63%	55%	54%	69%	75%
Bus stops	-	-	77%	82%	74%
Bicycle pathways	36%	42%	38%	46%	51%
Cultural or entertainment facilities	-	-	45%	68%	44%
Swimming pools	41%	40%	39%	45%	41%
Sporting facilities	-	-	30%	41%	37%
Community halls & centres	29%	16%	23%	31%	26%
Services & programs for older residents	16%	12%	14%	14%	14%
Built cultural heritage services/advice	19%	8%	9%	12%	12%
Youth programs	6%	4%	4%	4%	9%

### **Parks and playgrounds**

81% of all people surveyed say they use parks and playgrounds whilst 14% say they have no need. Those more likely to use parks and playgrounds are aged 31-64 years, professional/executives/managers, blue collar workers, those in home duties and in other employment, families, those who have lived in the area for 0-15 years, and those who live in the St Peters and West Norwood Kent Town Wards.

### **Library services**

75% of all people surveyed say they use library services whilst 19% say they have no need. Those more likely to use libraries are females, those aged 18-24 years, 55-64 years, in other employment, young and middle families, and those who have lived in the area for 21-25 years and more than 30 years, and those who live in the Torrens and St Peters Wards.

### **Bus stops**

74% of all people surveyed said they use bus stops, whilst 21% said they have no need. Those more likely to use bus stops are those aged 18-24 years, and 40-54 years, families, those who have lived in the area 21-25 years, and those live in the St Peters and West Norwood Kent Town Wards.

### **Bicycle pathways**

51% of all people surveyed say they use bicycle pathways whilst 40% say they have no need and only 6% said it was because of a lack of awareness. Those more likely to use are males, aged 18-24 years and 31-54 years, professional/executive/managers, white- and blue-collar workers, and those in other employment, those who operate a home-based business, and those who have lived in the area 5 years or less and those who live in the Torrens and St Peters Wards.

### **Cultural or entertainment facilities**

44% of those surveyed say they use these facilities, whilst 36% say they have no need and a further 17% say they don't due to a lack of awareness. Those more likely to use these facilities are females, those aged 31-54 years, professional/executives, middle families, those who are recent into the area (5

or less years) and those who have lived in the area for 16-25 years, and those who live in the West Norwood Kent Town and Kensington Wards.

#### **Swimming pools**

41% of the people surveyed said they use swimming pools, whilst 42% said they have no need and a further 10% say they don't due to lack of awareness. Those more likely to use swimming pools are aged 18-24 years, 40-54 years, professional/executives, white collar workers, young and middle families, those who have lived in the area for 15 years or less, and those who live in the Torrens and Kensington Wards.

#### **Sporting facilities**

37% of all people surveyed said they use sporting facilities, whilst 49% say they have no need for this service and 11% don't use sporting facilities because of a lack of awareness. Those more likely to use these facilities are males, those aged 18-24 years and 31-54 years, professional/executives, white- and blue-collar workers, and those in other roles, single people and couples/families, and those that live in the Maylands Trinity and Payneham Wards.

#### **Community halls and centres**

A quarter of all people said they use community halls and centres whilst three quarters do not. The main reason for not using was they have no need (55%) or they are just not aware of them (15%). Females are slightly more likely to use these services as are those aged 25-39 and white-collar workers and those who live in the Payneham Ward. Those more likely to say they have no need of the services are males, those aged 18-24 years, and those aged 55-74 years.

#### **Services and programs for older residents**

14% of all people surveyed use services and programs for older residents, whilst 67% say they have no need for these services and a further 17% say they don't due to a lack of awareness. Those more likely to use these services are aged 65+ years, in home duties roles, and retirees, operate a home-based business, mature couples/singles, those who have lived in the area 26 or more years, and those living in the Maylands Trinity Ward.

#### **Built heritage services/advice**

12% of all people said they use this service whilst 65% say they have no need or 20.5% who say they do not because they are not aware of the service.

#### **Youth programs**

Only 9% of all people use youth programs with 75% of people saying they have no need and a further 14% saying they don't due to a lack of awareness. Those more likely to access youth programs are aged 18-54 years, and live in the Maylands Trinity Ward.



### Barriers to use

We looked again at the barriers for non-usage of services, and a high proportion of residents indicate that there is no need for the services.

	No need	Awareness	Cost	Transport / access	Timing / location
Youth programs	75%	14%	1%	0%	2%
Built cultural heritage services/advice	65%	21%	1%	0%	3%
Services & programs for older residents	67%	17%	1%	0%	2%
Community halls & centres	55%	15%	2%	2%	2%
Sporting facilities	49%	11%	2%	1%	2%
Swimming pools	42%	10%	3%	2%	5%
Bicycle pathways	40%	6%	1%	2%	3%
Cultural or entertainment facilities	36%	17%	1%	1%	2%
Library services	19%	4%	0%	0%	3%
Bus stops	21%	3%	0%	1%	2%
Parks & playgrounds	14%	2%	1%	1%	2%

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Q10: Are there any other reasons you don't use these services or facilities?

There were 53 other reasons given for not using the previous list of services or facilities and they were mostly age or disability related, some prefer to go to Burnside or another suburb in close proximity to the City or Norwood Payneham & St Peters, a few comments around safety of cycling paths, a number said they were not aware of the various services, time constraints or travel for work. Various verbatim comments are highlighted below:

**Swimming pool**

- Cannot swim/cycle due to disability
- Burnside pool and library better
- Pools too crowded
- Swimming pool not heated use North Adelaide instead
- The swimming pool location is inconvenient
- There are better pools in adjacent Council areas, e.g. Burnside

**Libraries**

- Burnside library better
- The library in Norwood is very small and the opening hours are very restricted
- We need a good central well-resourced library; at present I use the Burnside Library

**Bicycle pathways**

- Shared bike pathways very dangerous during peak hours due to excessive speed and disregard for pedestrians
- Bike paths are not linked together well and also not continuous, e.g. the new parade intersection
- Cannot swim/cycle due to disability
- I used to use bicycle but now have gammy knees
- I would like to cycle to work in the city more, but I don't feel safe doing so

**Other comments**

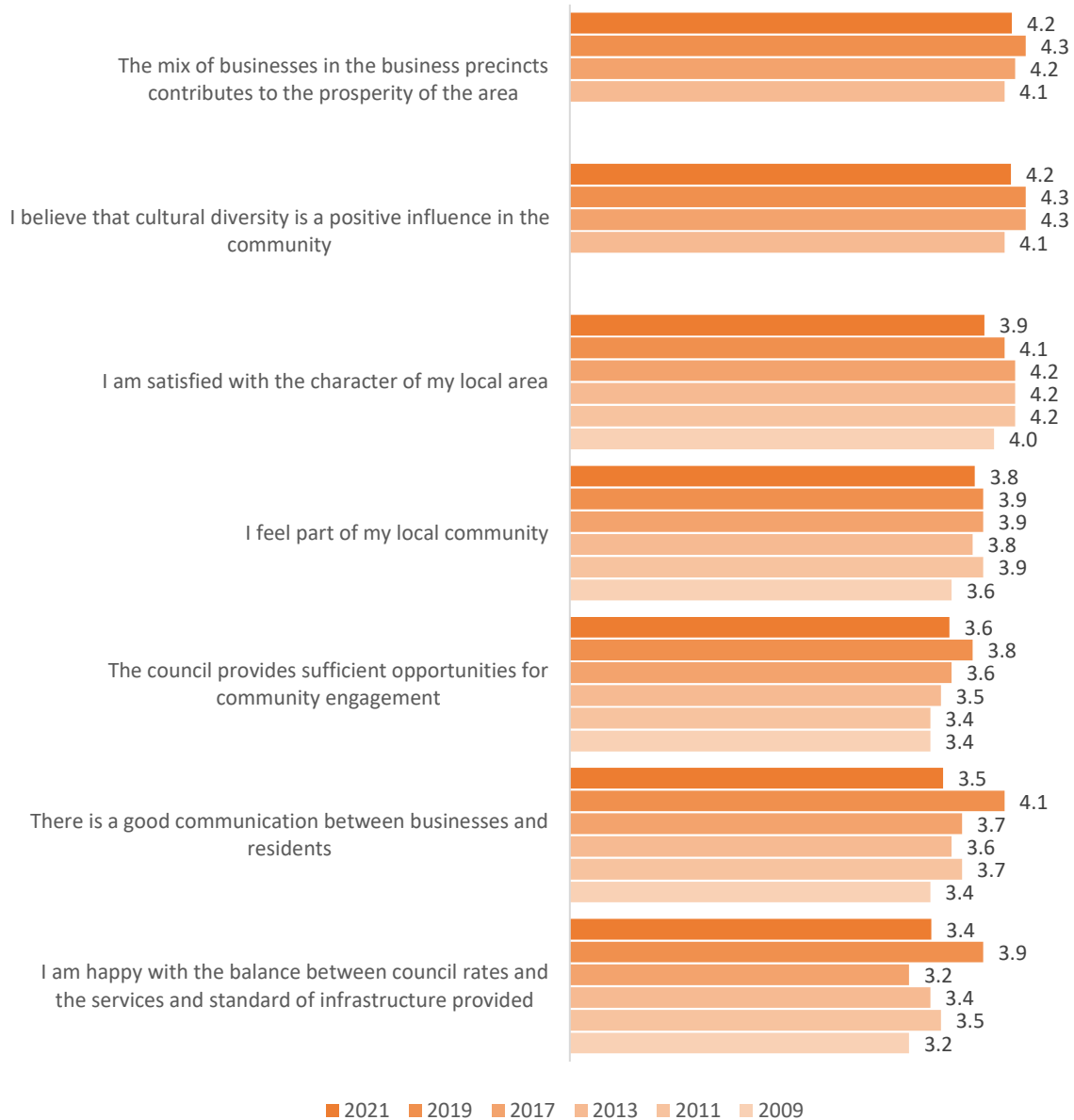
- I go to Burnside or the city to use other services instead
- I have my own means of entertainment and often walk around Norwood
- I'm at Joslin and don't have a car, it's easier to go to Walkerville or CBD if I want/need above services
- Lifestyle, we are near to city and prefer that
- Other commitments/time constraints (4 responses)
- The Perriam Centre was demolished so there is no senior facility in St Peters
- Tennis courts on Sixth Ave St Peters are non-functional and a disgrace to the Council
- Urban infill and the increased number of dogs in Payneham has resulted in Payneham Oval being over used for exercising dogs, both leashed and unleashed. It is a no-dog park but is not policed, making walking on the oval risky at times

## Perception statements

Q11/12: On a scale of 1 to 5, where 1 is strongly disagree and 5 is strongly agree, please rate your level of agreement with the following statements.

Some perception statements in this survey period have declined including *the Council provides sufficient opportunities for community engagement* (3.6 down from 3.8, possibly due to COVID-19), *there is good communication between businesses and residents* (3.5 down from 4.1), and *I am happy with the balance between Council rates and the services and standard of infrastructure provided* (3.4 down from 3.9). All other perception statements stayed relatively stable.

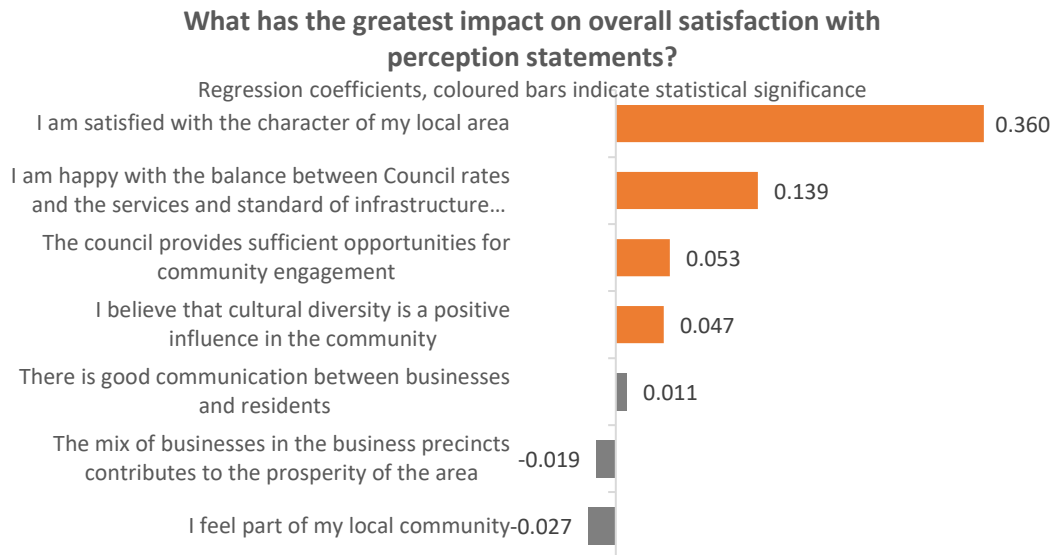
Level of agreement with statements



\*Please note that the first and second perception statements in the chart above have only been tested in the last four surveys hence the gaps in the chart.

Two perception statements this survey period improved significantly and are worth special noting. *'There is good communication between businesses and residents'* increased by +0.6 and *'I am happy with the balance between Council rates and the services and standard of infrastructure provided'* increased by +0.5.

A regression analysis shows that satisfaction with the character of the local area has a significant impact on overall satisfaction.



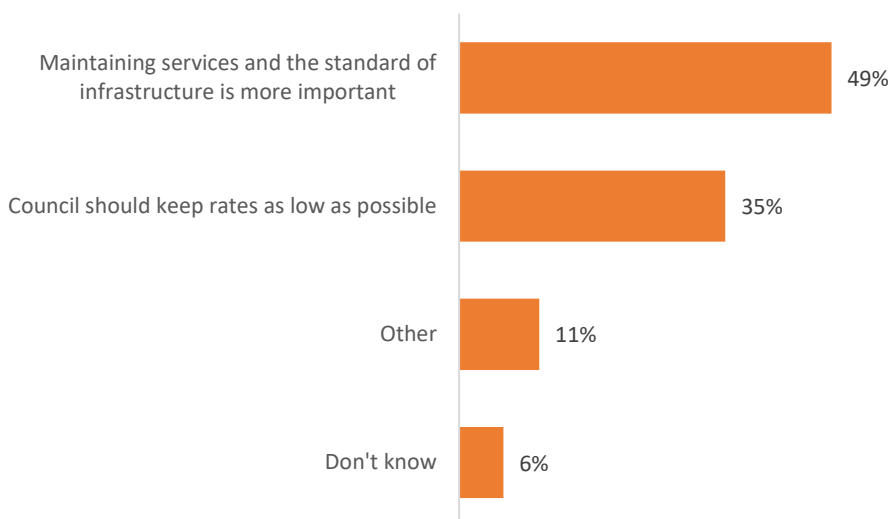
(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

This regression tells us that for every increment of 1 of the satisfaction with the character of their local area, overall satisfaction increases by 0.360.

Q13: Which of the following would you prefer? (Single response)

Residents were asked if they would prefer maintaining quality of services and infrastructure more than keeping rates low. Among those who indicated dissatisfaction (16.5% of the residents), 49% preferred the maintenance over keeping rates low (35%) which is slightly opposed to the 2019 results where 45% preferred rates as low as possible and 40% preferred maintenance of services and standards.

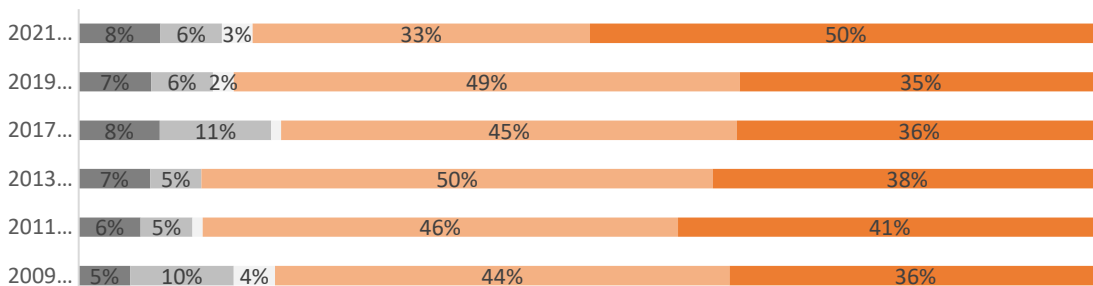
**Preference between rates and services/infrastructure provided**



When analysing the sample as a whole, 8% mentioned preference to keep low rates over maintaining services / infrastructure (6%). This indicates the majority of the dissatisfied residents are looking for a balance between low rates and maintenance of services / infrastructure.

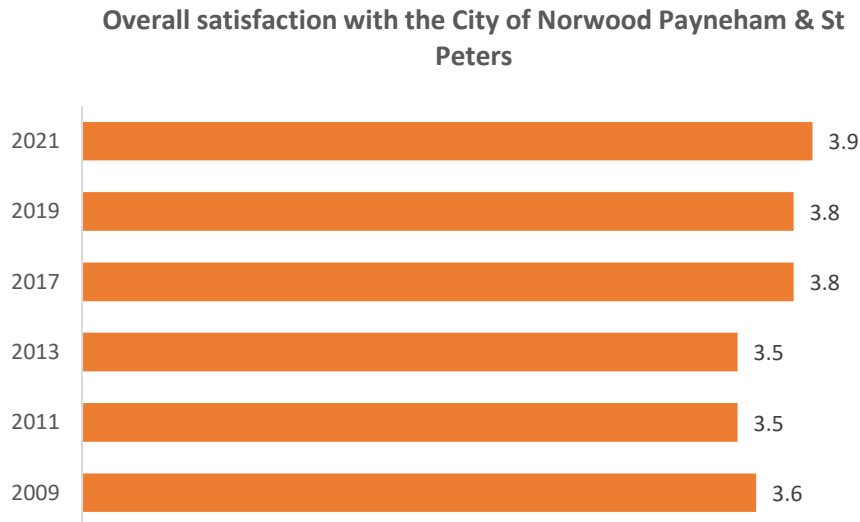
**Satisfaction with balance between rates and services/infrastructure provided**

(Grey indicates those that rated 1=strongly disagree or 2=disagree)



## Resident overall satisfaction

Q14: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate your overall satisfaction with the City of Norwood Payneham & St Peters.



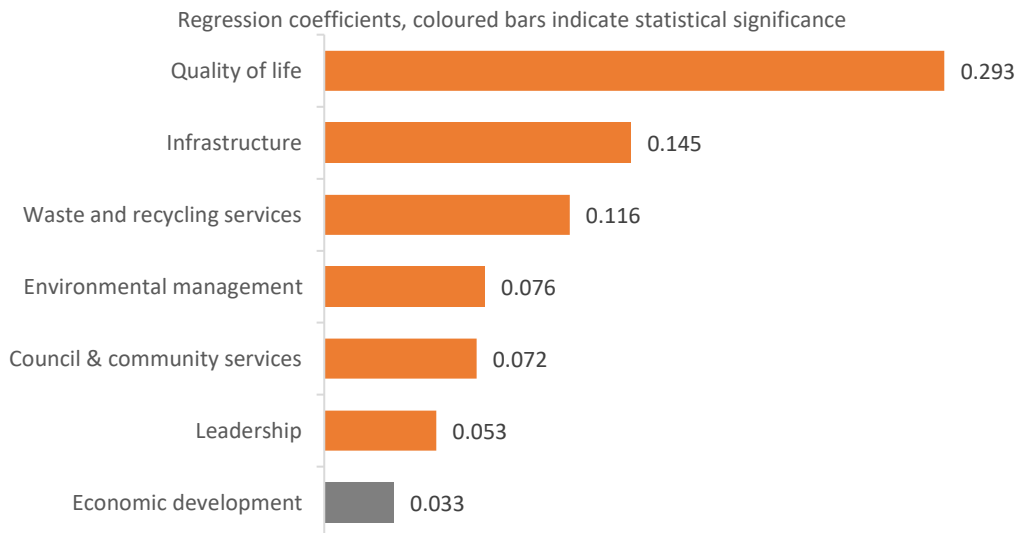
We have applied an NPS to the overall satisfaction question which was asked on a scale of 1 to 5, the 1-3 were scored as detractors, 4 are passive scorers and 5 are promoters. The NPS result of -7.5 is slightly negative, but this will provide a great benchmark for future years. Simply put, the score means there were more residents who scored the Council 3 and below than scored the Council 5.

Those more likely to rate their overall satisfaction with Council higher than the average are those aged under 40 years, blue collar workers, young couples and young families, ATSI (Aboriginal Torres Strait Islander) cultural group, those who have lived in the area for 1 – 5 years, and those who live in the Payneham Ward. Those more likely to rate their overall satisfaction with Council lower than the average are those people aged 65-74 years, middle families, in other cultural backgrounds, those who have lived in the area more than 16 years, and those that live in the Maylands Trinity Ward.

### Regression analysis

When considering each performance area, the area which has the most impact on overall satisfaction is Quality of Life by a significant degree. Infrastructure and waste and recycling services had moderate impacts on overall performance, while environmental management, Council and community services and leadership had negligible effect.

#### What has the greatest impact on overall satisfaction with the 7 performance areas?



(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

A regression analysis was conducted to discern which areas had the greatest impact on overall satisfaction with the City of Norwood Payneham & St Peters.

This regression tells us that for every increment of 1 in overall satisfaction with Quality of life, overall satisfaction increases by 0.293, making it the most significant contributor to overall satisfaction with the Council.

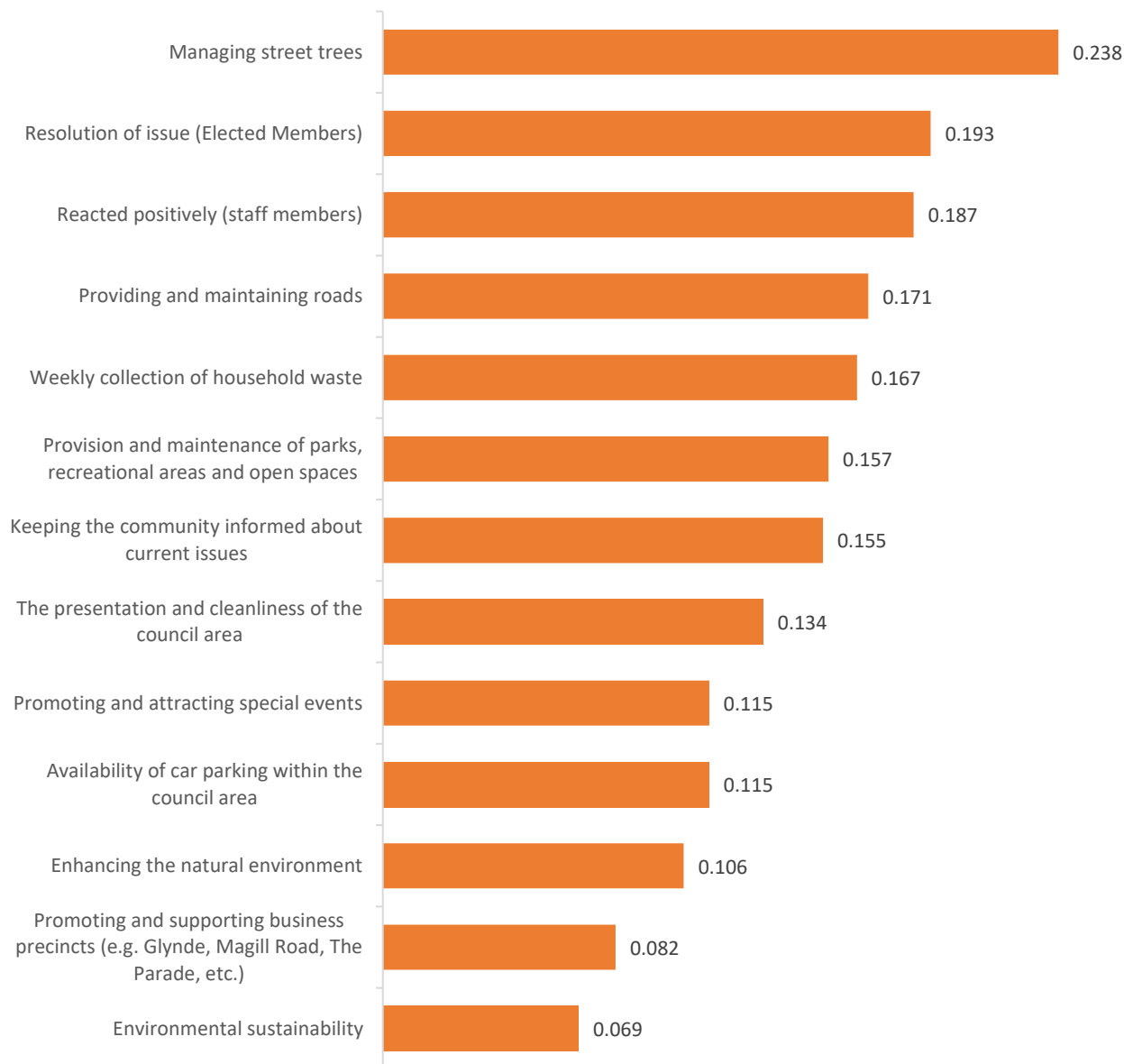
This above regression analysis was specifically based on the overall satisfaction with Council (Q14).

The following graph is also a special regression analysis against overall satisfaction with Council (Q14) but taking it to the sub-area level.

Each performance area was also analysed to determine which particular attributes would affect overall satisfaction with the Council. It was found that managing street trees (Environment) offered the greatest opportunity to affect overall satisfaction.

### What has the greatest impact on overall satisfaction with all sub-categories?

Regression coefficients, only statistically significant results depicted



(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

The regression tells us that for every increment of 1 regarding satisfaction with managing street trees, overall satisfaction increases by 0.238, making it the most significant contributor to overall satisfaction, followed by resolution of issues (Elected Members) and reacted positively (staff).



## Attendance at Council-run events

Q15: Have you attended any of the following Council-run events in the last 3 years? Note that these events aren't necessarily current or ongoing. (Multiple response)

Zest for Life Festival had the highest attendance (33%), followed by Symphony in the Park, Twilight Carols & Christmas Market and Taste Glynde. The Norwood Christmas Pageant usually has the highest attendance of all Council-run events but only attracted 20% of those surveyed in 2021. The Christmas Pageant was not held in 2021.

	2011	2013	2017	2019	2021
Zest for Life Festival	-	-	-	6%	33%
Symphony in the Park*	-	-	-	-	28%
Twilight Carols & Christmas Market	-	-	17%	17%	24%
Taste Glynde	-	-	10%	16%	24%
Norwood on Tour Race (Tour Down Under)	34%	25%	30%	35%	20%
Norwood Christmas Pageant	38%	37%	42%	42%	20%
Melodies in the Park	-	-	4%	13%	16%
St Peters Fair	13%	16%	24%	26%	16%
Norwood on Tour Street Party (Tour Down Under)	-	-	24%	20%	15%
Fashion on the Parade*	-	-	-	-	13%
Australia Day and Citizen Ceremony**	4%	5%	10%	12%	13%
Youth Arts & Events (canvas, pool side)***	1%	4%	5%	3%	12%
Jazz in the park	-	-	-	16%	8%
Food Secrets of Glynde Bus Tour	-	-	7%	9%	5%
Cultural Heritage Events (such as history week)***	5%	6%	6%	12%	5%
Parades on Norwood Parade (Fashion on Parade)	11%	15%	34%	28%	-
Every Generation Concert	-	2%	3%	-	-
Attendance at any of these events	70%	70%	70%	74%	77%
Did not attend any of these events	30%	30%	30%	26%	23%

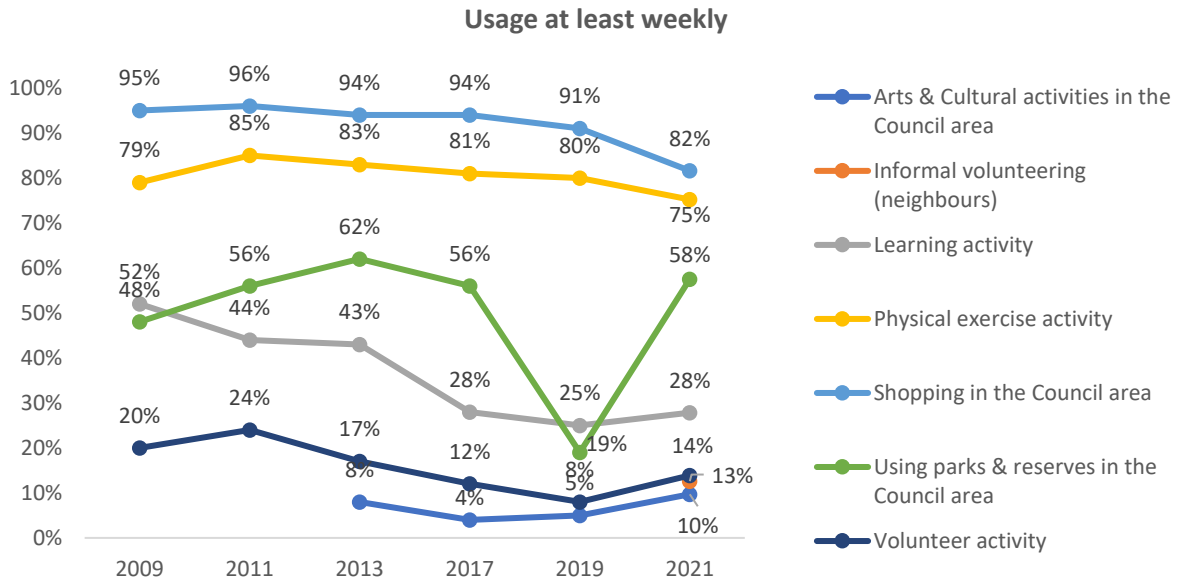
\*New category in 2021

\*\*Changed in 2021 from Australia Day Celebration

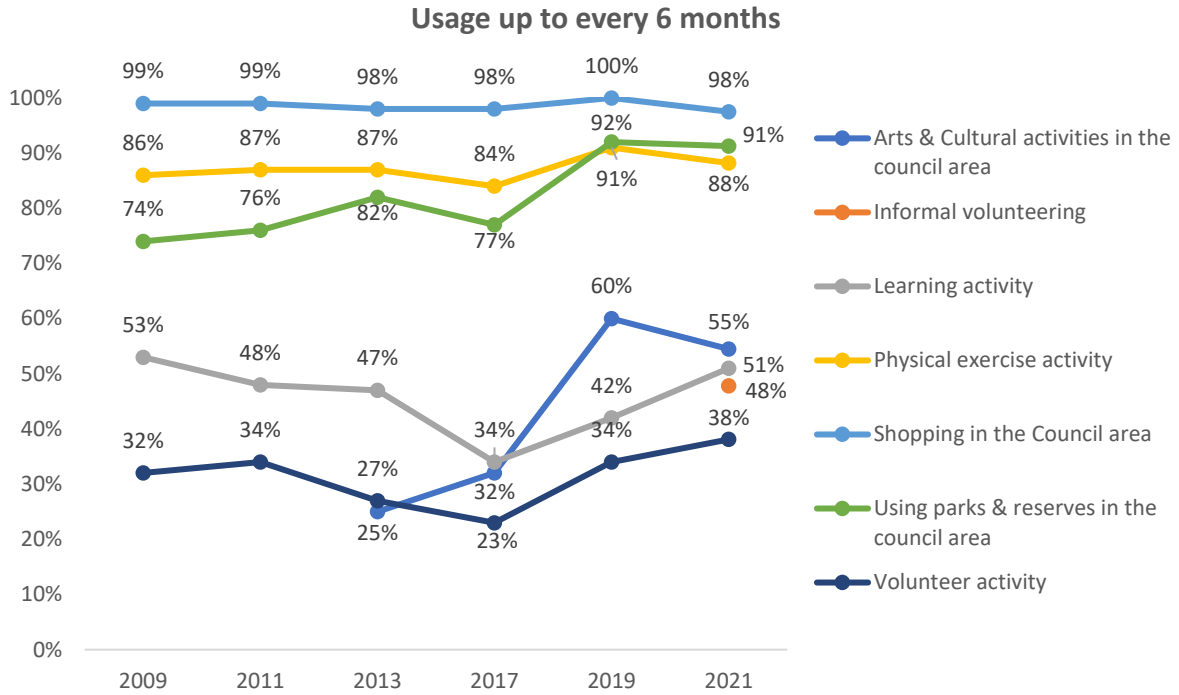
\*\*\*Clarifying text added in 2021

## Participation in selected activities

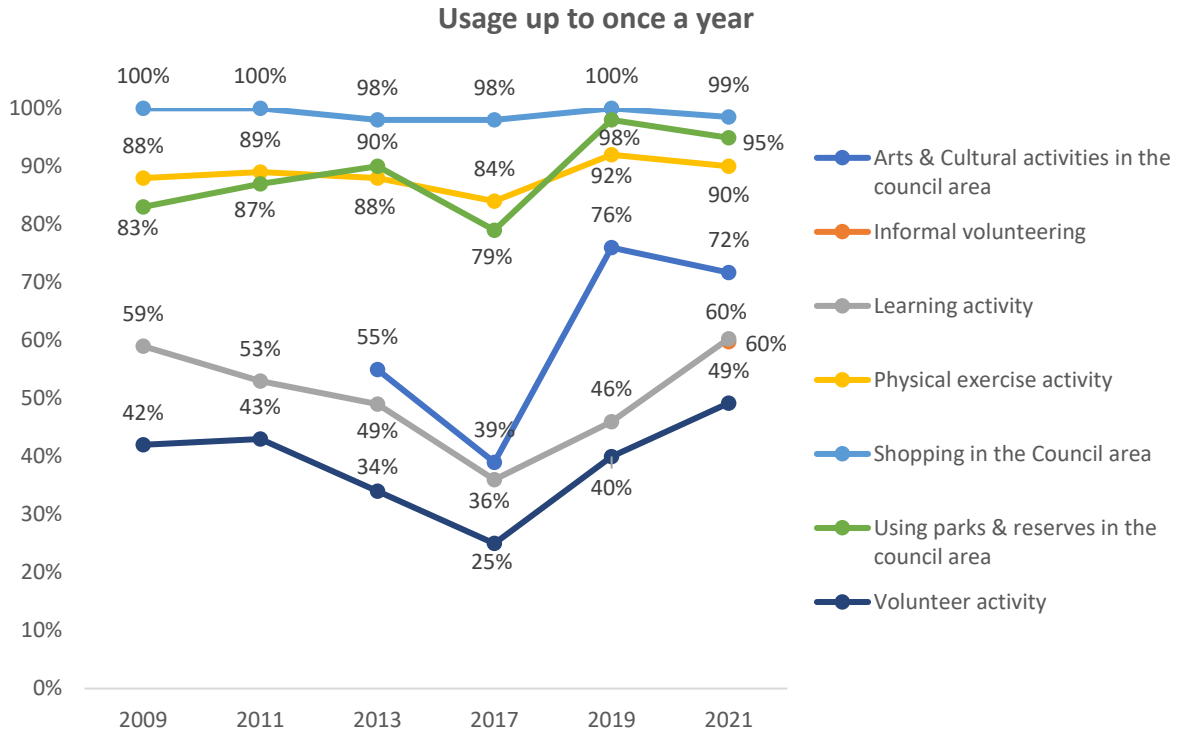
Q16: How often do you participate in the following? (Single response, this will be displayed in a matrix, with participants asked to rate each activity (e.g. volunteer activity) on a scale of daily to about once a year, with never and don't know / not sure as options)



Overall, decreases were noticed in arts & cultural and physical exercise activities, however the usage of parks & reserves was up close to previous records, presumably because COVID restrictions were lifted. Attending arts & cultural activities in the Council area remains the highest score (82%) followed by physical exercise activity (75%). Informal volunteering is a new category this survey period with residents indicating 10% of them help neighbours and do other informal volunteering at least once a week.



We analysed usage for various activities and cross tabulated this with usage every 6 months. Usage has seen excellent increases in almost all activities with the exception of arts & cultural activities in the Council area dipping from 60% in 2019 to 55% in 2021. The highest usage activities continue to be shopping in the council area, using parks & reserves in the council area and physical exercise activity. There have been significant increases in volunteering and leaning activities over the past 4 years.



We analysed usage for various activities and cross tabulated this with annual usage. The results mirror those of every 6 months with increases in almost all activities with the exception of arts & cultural activities in the Council area. The top three activities are shopping in the Council area, parks & reserves in the council area and physical exercise activity. Significant increases have been seen for volunteering and learning activities over the past four years.

## Engaging with Council

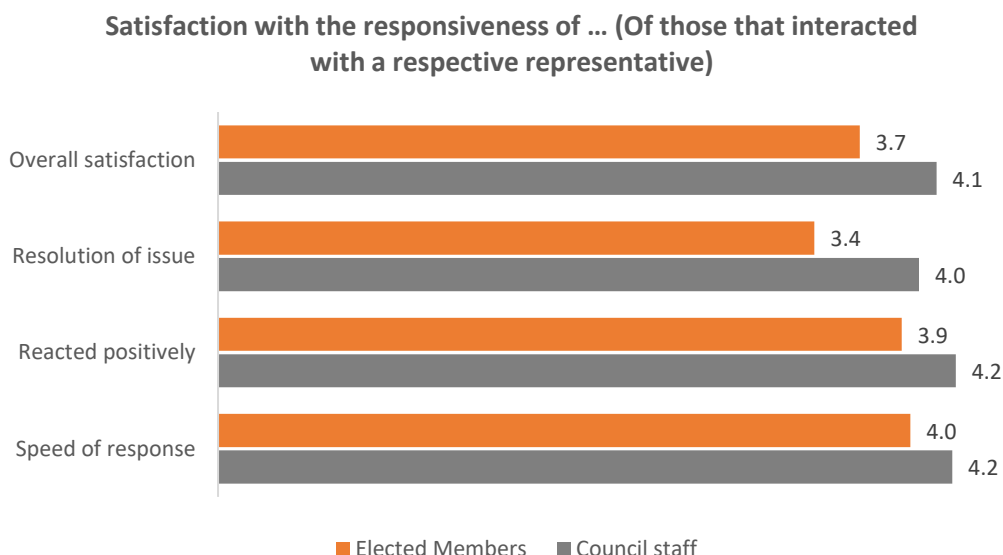
Q17/19: When was the last time you had any dealings with Council staff?  
When was the last time you had any dealings with any of the Elected Members (Mayor and Councillors)? *(Single response)*

Residents were asked when was the last time they dealt with Council staff or Elected Members. Clearly interactions with Council staff are more common than with Elected Members and also 2021 saw a slight dip in the overall percentage of residents interacting compared to 2019 but only in favour of residents inability to recall.

	2009	2011	2013	2017	2017	2019	2019	2021	2021
	Combined staff and Elected Members			Council Staff [n=421]	Elected Members [n=421]	Council Staff [n=401]	Elected Members [n=401]	Council Staff [n=601]	Elected Members [n=601]
Within the last week	10%	8%	9%	7%	1%	13%	2%	26%	2%
Within the last month	12%	11%	13%	9%	1%	14%	3%	10%	3%
Within the last 3 months	14%	11%	13%	11%	2%	16%	4%	12%	3%
Within the last 6 months	8%	8%	9%	12%	1%	10%	6%	8%	3%
Within the last year	13%	11%	9%	12%	3%	11%	7%	6%	3%
Within the last 2 years	7%	6%	4%	7%	3%	5%	3%	4%	3%
Within the last 5 years	8%	3%	3%	4%	3%	2%	3%	2%	3%
More than 5 years ago	2%	2%	2%	2%	3%	2%	3%	2%	4%
Ever interacted with Council	74%	61%	63%	63%	17%	74%	31%	69%	22%
Can't recall	5%	5%	11%	8%	10%	4%	5%	10%	14%
Never	21%	34%	26%	29%	72%	22%	65%	21%	63%

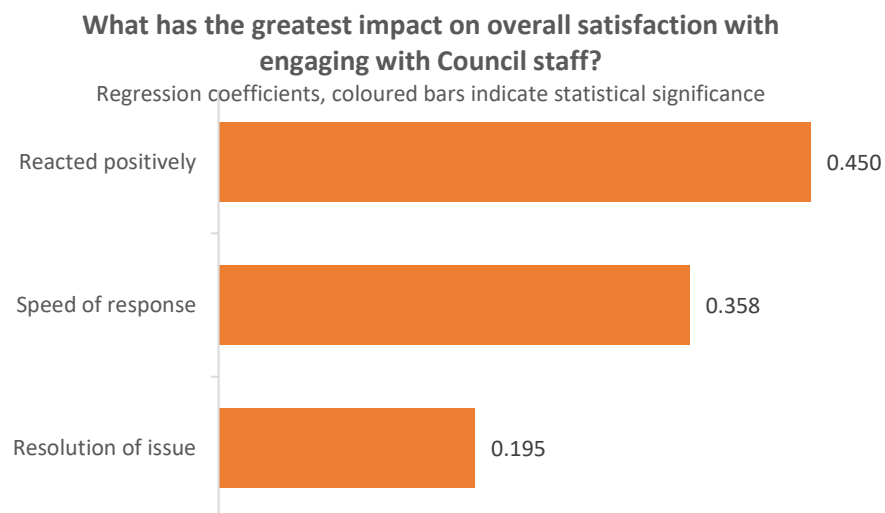
Q18/20: How satisfied were you with the responsiveness of the staff member? How satisfied were you with the responsiveness of the Elected Member?

The satisfaction questions for both interactions with staff and Elected Members was re-engineered this survey so there is no historic data. The following chart shows greater satisfaction with staff (overall 4.1 out of 5 compared to 3.7 out of 5 for Elected Members). Interestingly the satisfaction levels are relatively similar across the four attributes for staff (all rating 4 out of 5 or more) but dissimilar for Elected Members (ratings ranged from as low as 3.4 to a high of 4 out of 5). This reflects a similar result to the business survey.



#### Council Staff

We completed a regression analysis on the staff responsiveness question to determine which aspect has the greatest effect on satisfaction.



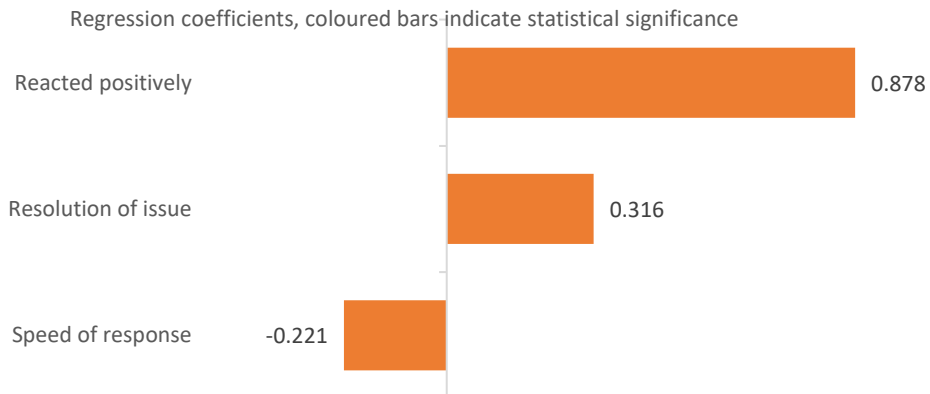
(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

This regression tells us that for every increment of 1 of the satisfaction with a positive reaction by staff, overall satisfaction increases by 0.450, therefore positivity is a major factor in overall satisfaction. Speed of response also has a strong impact on satisfaction by 0.358.

### **Elected Members**

We completed a regression analysis on the Elected Member responsiveness question to determine which aspect has the greatest effect on satisfaction.

#### **What has the greatest impact on overall satisfaction with engaging with Elected Members?**



(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

This regression tells us that for every increment of 1 of satisfaction with a positive reaction by Elected Members, overall satisfaction increases by 0.878 (the highest regression score for the entire research project). This is a very significant regression score indicating that positivity has a very major impact on overall satisfaction. Resolution of issue also has a strong impact on satisfaction.

Elected members resolution of issue has slightly more impact on overall satisfaction with Elected Members (0.316) compared to staff (0.195).

## Receiving information from Council

Q21: How would you prefer to receive information about the council's services and activities? *(Multiple response)*

Residents prefer to find out information regarding Council services and activities primarily through the Council's website (45%), LookEast (39%) and social media pages (37%). Social media pages have increased again this survey period making it an ideal communication platform for residents in the Council area. Libraries/noticeboards and other Council publications and fliers are also important.

Q21	2009	2011	2013	2017	2019	2021
Council's website	20%	29%	22%	32%	30%	45%
LookEast	4%	12%	5%	37%	32%	39%
Social media pages	-	-	-	10%	21%	37%
Libraries/noticeboards	1%	3%	1%	13%	16%	35%
Other Council publications/fliers	42%	34%	26%	46%	29%	29%
YourNPSP e-Newsletter*	-	-	-	-	-	26%
Word of mouth	2%	-	1%	15%	6%	18%
Community events	-	-	<1%	5%	3%	13%
Contact with Council staff**	10%	11%	13%	7%	5%	13%
Precinct websites and Facebook	-	-	1%	1%	3%	13%
Adelaide East Herald*	-	-	-	-	-	11%
Other	4%	2%	3%	14%	24%	5%
Do not find out information	3%	1%	3%	3%	1%	3%
Messenger articles***	2%	14%	15%	28%	16%	-
Council's monthly Messenger column***	13%	5%	5%	8%	5%	-

\*New categories in 2021

\*\*Wording changed in 2021 slightly

\*\*\*Removed in 2021

It is worth noting that there have been significant increases in the reliance on digital forms of communication between 2017 and 2021 particularly social media which increased from 10% in 2017 to 37% in 2021. The importance of the Council's website is also worthy of note as it has increased from 30% in 2019 to 45% in 2021.



## Council engagement sessions

Q22: If you were to participate in a Council engagement session on a project (e.g. community workshop, information night, etc.) which of the following days and times would best suit you? (*Multiple response*)

Residents were given the opportunity to indicate if they would like to participate in Council engagement sessions and if so when would be the most suitable times and days for them to participate. 17% of residents (the same number as businesses) do not want to participate but of those that do, evening was preferred by 42% of residents and weekends by 44% of residents. There is a shift in residents' preference between weekdays and weekends with more now saying weekend than weekday.

Times	2017	2019	2021
Morning (between 9am and 12pm)	13%	16%	21%
Afternoon (between 12pm and 4pm)	16%	17%	32%
Evening (between 7pm and 9pm)	34%	31%	42%
All of the above / no preference	5%	6%	13%
None of the above - I don't want to participate	38%	33%	17%

Days	2017	2019	2021
Weekdays	44%	45%	28%
Weekends	15%	10%	44%
All of the above / no preference	7%	14%	11%
None of the above - I don't want to participate	38%	33%	17%

## Issues of importance

Q23: In your opinion, what are the three major issues that Council should be addressing in the next three years? Please rank the below issues in order of importance. (*First, second and third*)

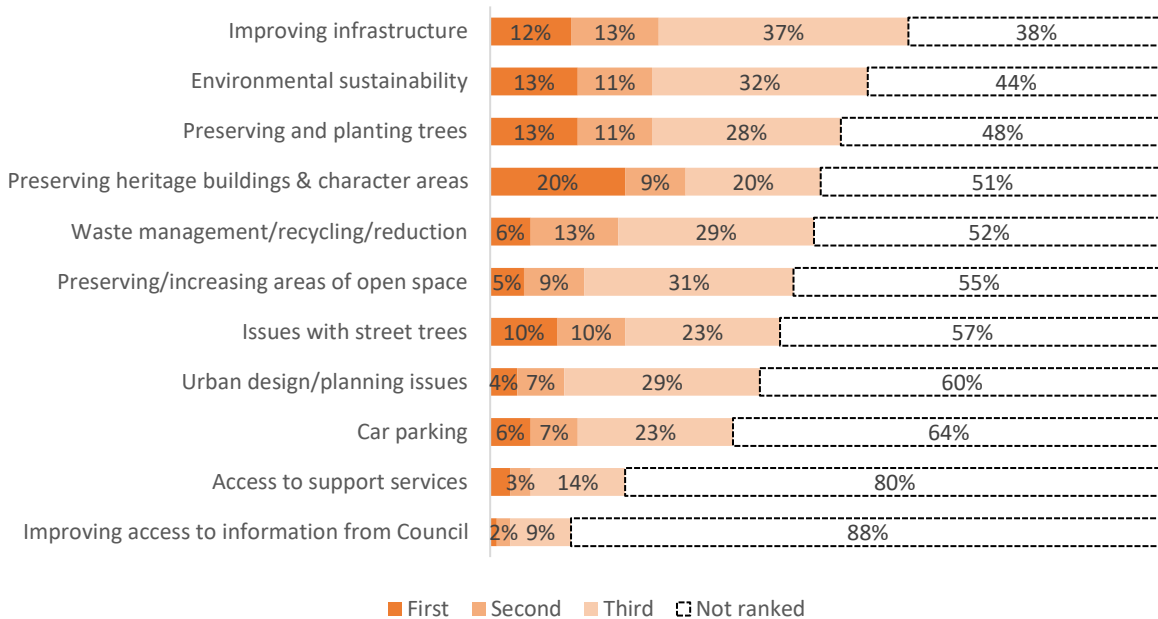
Residents were asked to rank their top three major issues for Council to address in the next 3 years as a priority. The rest of the issues were ranked but with less emphasis as we asked them to focus on the top three. We have analysed only the top three issues below. Improving infrastructure ranked first followed by preserving heritage buildings and character areas second and environmental sustainability third.

	2011	2013	2017	2019	2021
Improving infrastructure	33%	29%	53%	48%	38%
Preserving heritage buildings and character areas	7%	8%	6%	31%	36%
Environmental sustainability	9%	11%	14%	36%	35%
Preserving & planting trees	12%	7%	11%	32%	33%
Waste management/recycling/reduction	8%	12%	9%	27%	29%
Issues with street trees	7%	19%	29%	31%	29%
Preserving/increasing areas of open space	7%	7%	11%	21%	25%
Car parking	5%	4%	17%	21%	21%
Urban design/planning issues	11%	18%	19%	24%	21%
Community health and wellbeing	-	-	-	-	17%
Access to support services	6%	4%	6%	11%	10%
Improving access to information from Council	4%	2%	6%	6%	7%
Other	16%	5%	7%	-	-
Total - specifying issues	77%	81%	84%	100%	100%
None/don't know	23%	19%	16%	-	-

The graph below shows the breakdown of ranking given to each issue. Issues have been sorted based on the proportion of ranking; more important issues will generally have more votes than less important issues, whether they are first, second or third.

When analysing the ranking data, improving infrastructure was the top priority, with 62% of residents surveyed, indicating it is an issue to be addressed by Council (12% indicated it as a first-preference issue). Environmental sustainability was also ranked as an issue by over half of all residents (56%) followed by preserving and planting trees (52%).

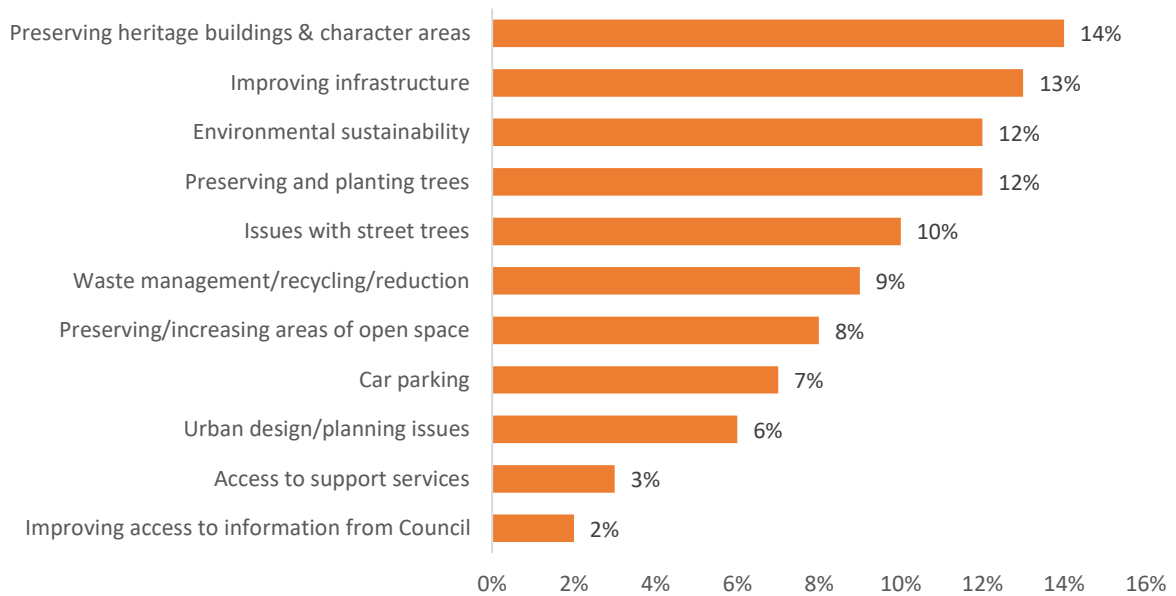
**Ranking priority issues**



The graph also shows what percentage of those surveyed ranked a particular issue first, second and third. Interesting to note that Preserving heritage buildings & character areas had the highest first ranking but when you consider second and third rankings it comes in at fourth overall.

The following chart shows a slightly different view when we weight the rankings (first is given a weighted score of 3, second a weighted score of 2, and third a weighted score of 1). This only slightly alters the order of the top four issues which are Preserving heritage buildings & character area, improving infrastructure, environmental sustainability and preserving and planting trees. These priority areas are consistent across the three different analysis approaches.

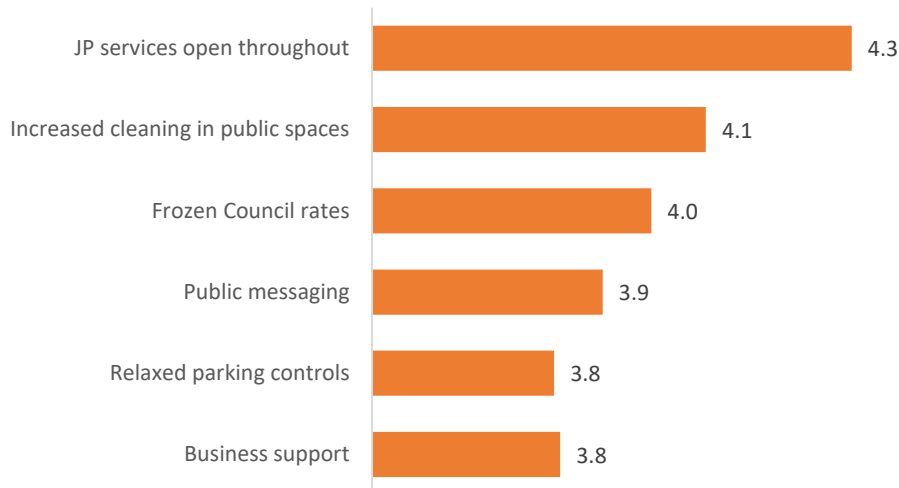
#### Weighted ranking analysis of priority issues



## Response to COVID-19

Q24: On a scale of 1 to 5, where 1 is not very effective and 5 is very effective, how effective do you think the following Council responses to the COVID-19 pandemic were.

Council responses to COVID-19



This was a new question in 2021. The most effective responses by Council to the COVID-19 pandemic were JP services open throughout (4.3 and clearly valued more than businesses) and increased cleaning in public spaces (4.1) followed by frozen Council rates (4.0).

## Final Suggestions

Q25: If you had one suggestion or comment for the Council as to how it could improve its service delivery, what would it be? (*Open ended*)

The following are verbatim resident comments that have been grouped under major themes.

### **Communication and consultation/Responsiveness (103 Responses)**

- Being more prompt to follow up resident enquiries and returning phone calls in a timely manner. Also having more arborists available in the street tree management area.
- Engage in what matters to residents
- Easier access to information on services
- Happy with the info coming out at the moment
- Improve My Aged Care services by Council staff
- Social media messaging is much more engaging
- To respond to the draft consultation on parking in The Parade area and to be mindful of residents' requirements as much as Business and workers of such businesses

### **Development/Planning Aspects (62 Responses)**

- Employ universal design in all future planning and sustainable planning in everything
- Fewer two-storey McMansions!
- Have a bit more clout in some of the massive destructive changes to the character of the area. The monstrous Portrush/Magill Rd intersection, the proposed apartment development of the Oriental/Republican Hotel. Otto apartments, may cause big parking problems. Magill Rd is likely to be chocked with traffic compounded by these developments plus Norwood Green. Be a bit more sensitive with some of the old historical houses that get houses that get demolished.
- Increase community engagement/ interaction in projects and future planning. There are modern ways to connect which should be explored. We are new to the area and it seems like you need to personally be proactive to be involved rather than council reaching out. Was
- Please protect our heritage and stop allowing reduction in home sizes
- STOP allowing people / developers building 2 houses on a block. It is ridiculous the number of housing developments that are happening. STOP IT PLEASE!!
- Stop subdividing and allowing destruction of old homes with character!

### **Infrastructure and Maintenance (54 Responses)**

- Inspect the footpaths continually so that their danger to pedestrians through lack of repairs is minimised.
- Maintenance of roads and pavements should be more regular, and the old houses should be maintained not allowing everyone permission to sub divide and build units.
- Footpaths in Maylands/Stepney around the Avenues precinct are awful and not safe, barely accessible
- Better maintain and prune council trees, sidewalk footpath weeds/weeding, road, footpath maintaining (my mum in law fell over n tripped badly due to up lifted concrete path/slab from roots of nearby council trees). We have over-hanging council trees near the roof and gutters if the house, over hanging branches which when low can injure the head/eyes of walkers or kids riding on bikes or scooters

### **Traffic Management and Parking (46 Responses)**

- Accessible during weekends, at least parking inspectors

- Address the issue of noise of council workers using blower at 5.30am, and address the issue of traffic jams being caused by St Ignatius parents every day
- Have more parking patrols out in the suburbs to see how some people park regularly and illegally!
- Improve parking
- Speeding in the streets
- traffic calming and speed reduction

#### **Services (26 Responses)**

- Easier access to information on services
- Install rubbish collection for apartments
- Provide 2 lots of green compost bin liners per year (of the big roll)
- The issues of waste management, collecting refuse, and cleaning the streets with a leaf blower are issues that I do not understand. The leaf blower operates at 5.30am - earlier than in the past so that is good, but it does not keep the footpaths clean. I do not understand what they are trying to clean!!
- Weekly collection of green bins

#### **Rates/Rent (18 Responses)**

- A new system of rates
- All suburbs pay rates within NPS but the focus for council is mainly reflected in St. Peter and Norwood only.
- Let me pay my rates by direct debit
- Rates Are Too High Per Property Value

#### **Other (92 Responses)**

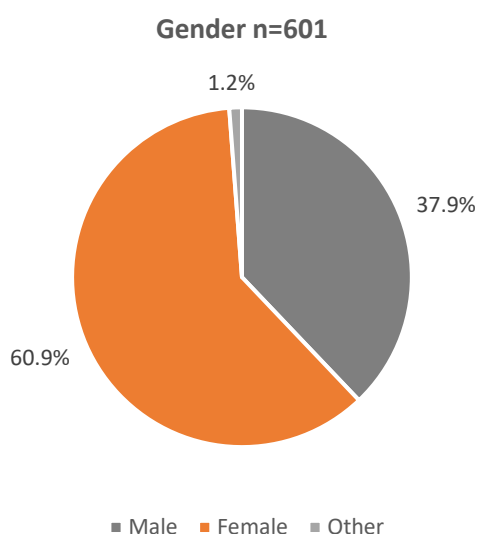
- More community and cultural events and family-friendly facilities e.g.: bring back the pageant, more outdoor movie nights, skate park and upgrade the pools with better family-friendly features and trees.
- Rates Are Too High Per Property Value
- Don't have any suggestions as so far have only had positive interactions
- Bring back the local paper weekly news
- Treat residents as important as the golden goose of traders on the parade...
- Don't increase rates because of Covid when the council has not lost any funds due to the pandemic

## 6. Resident demographics

There were 61% females compared to 38% males surveyed. The age distribution is reflective of the population in the council area with 31% aged under 40 compared to 69% aged over 40. 50% of respondents were unemployed and 50% were employed. 6% of the total respondents claimed to operate a home-based business. All household structures were representative with the largest group reflecting the older population of mature couples or singles. 86.5% of those surveyed identified as Australian / no particular group, and 12.5% were from other ethnic or cultural group (European, Indian, Chinese, other Asian, British Isles and Americas) and 1% were Aboriginal / Torres Strait Islanders.

All wards were represented with the highest percentage of those surveyed living in Maylands Trinity Ward. 36% of the sample have lived in the area for 5 years or less, 33% for 6-20 years, and 31% for more than 30 years.

Q26: What is your gender (*Single response*)

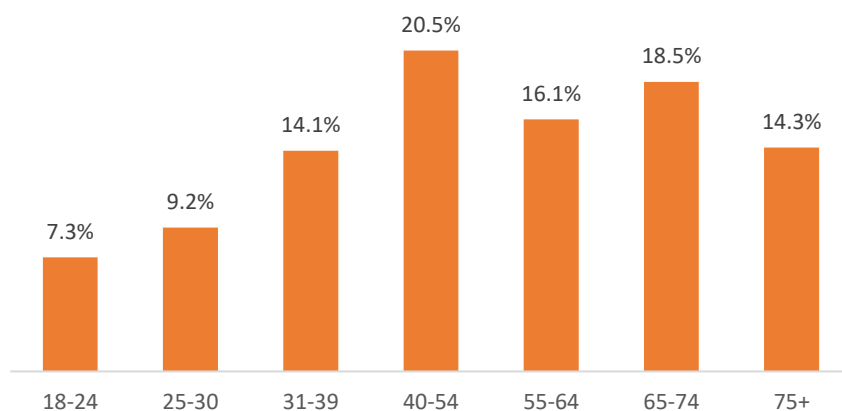


61% of the sample were female this year (compared to 58% in 2019) and 38% male (compared to 42% in 2019) with only 1.2% other. The 2019 survey did not allow for 'other'.



Q27: In which of these age groups do you fall? (Single response)

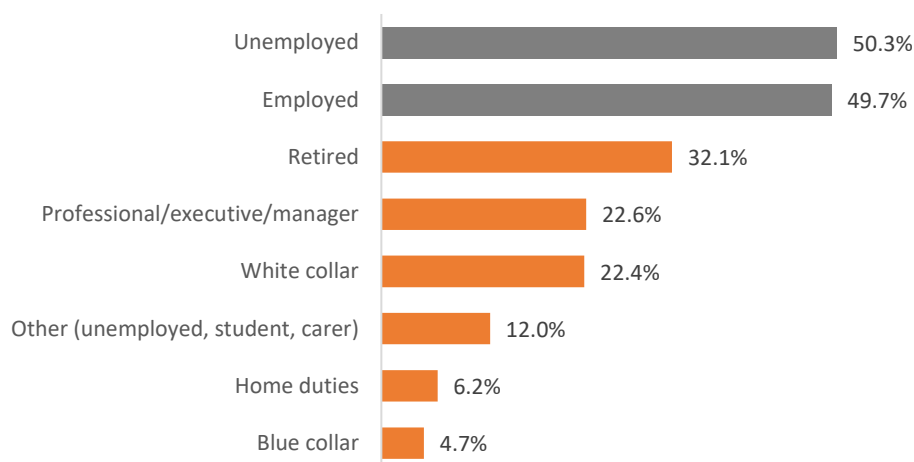
Age breakdown of sample n=601



Age demographics were similar in 2021 compared to 2019. 31% of those interviews in 2021 were aged under 40 (compared to 30% in 2019). 20.5% were aged 40-54 (21% in 2019), 16% were aged 55-64 (21% in 2019), 18.5% were aged 65-74 (20% in 2019) and 14% were aged 75+ (9% in 2019).

Q28: Are you in paid employment irrespective of full or part time work? (If yes, what is your occupation? If no, how would you describe what you do?) (Single response)

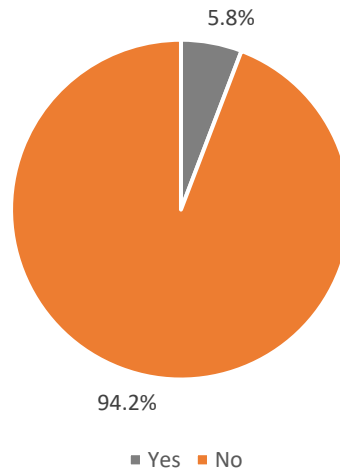
Occupation of sample n=601



50.3% of the sample in 2021 were unemployed compared to 43% in 2019 and 49.7% were employed compared to 57% in 2019. The sample in 2021 had 22.6% professional/executives (compared to 34% in 2019), 32.1% were retired in 2021 compared to 29% in 2019. White collar workers made up 22.4% in 2021 compared to 12% in 2019 and blue collar was 4.7% in 2021 compared to 11% in 2019. Home duties were similar in both years (6.2% in 2021 compared to 5% in 2019, and other represented 12% in 2021 compared to 9% in 2019).

Q29: Do you operate a home-based business? (Single response)

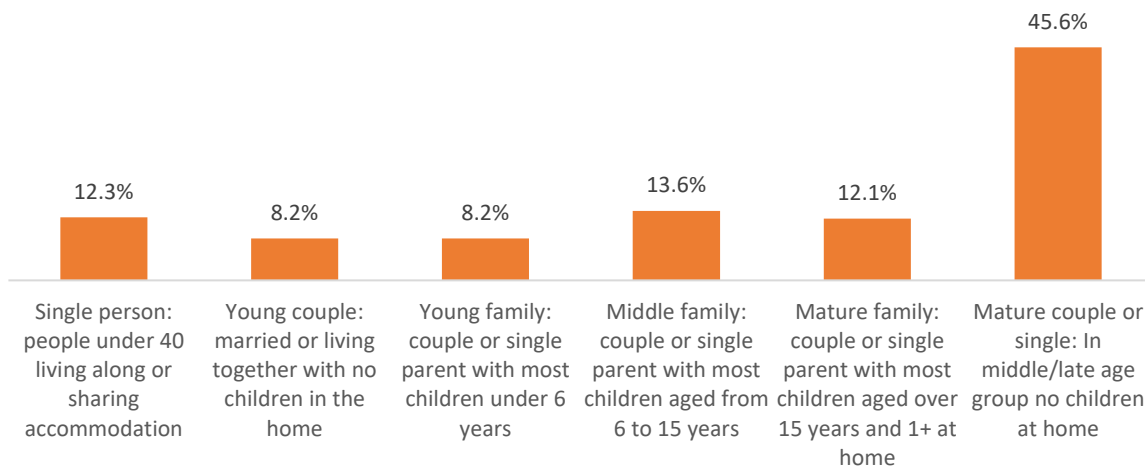
Home based business? n=601



5.8% of all respondents (35 people) said they operated a home-based business slightly less than 8% of the sample in 2019 (32 people).

Q30: Which of these groups best describes your household? (Single response)

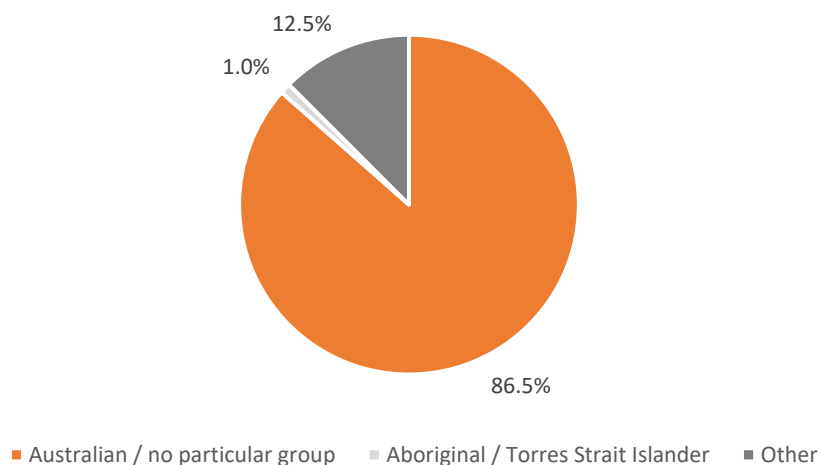
Household structure of sample n=601



The highest household structure was mature couples or singles which represented 45.6% of the total sample in 2021 compared to 42% in 2019. Middle families with children aged over 15 years represented 12.1% of the sample compared to 19% in 2019, middle families with children aged 6-15 years represented 13.6% in 2021 compared to 12% in 2019. Young families were 8.2% in 2021 compared to 7% in 2019, young couples were 8.2% in 2021 compared to 7% in 2019 and single people were 12.3% in 2021 compared to 13% in 2019.

Q31: What cultural group do you consider you belong to? (Single response)

Cultural background of sample n-601



12.5% of all respondents identified with an ethnic or cultural group other than Australian (compared to 15% in 2019). 1% identified as Aboriginal or Torres Strait Islander.

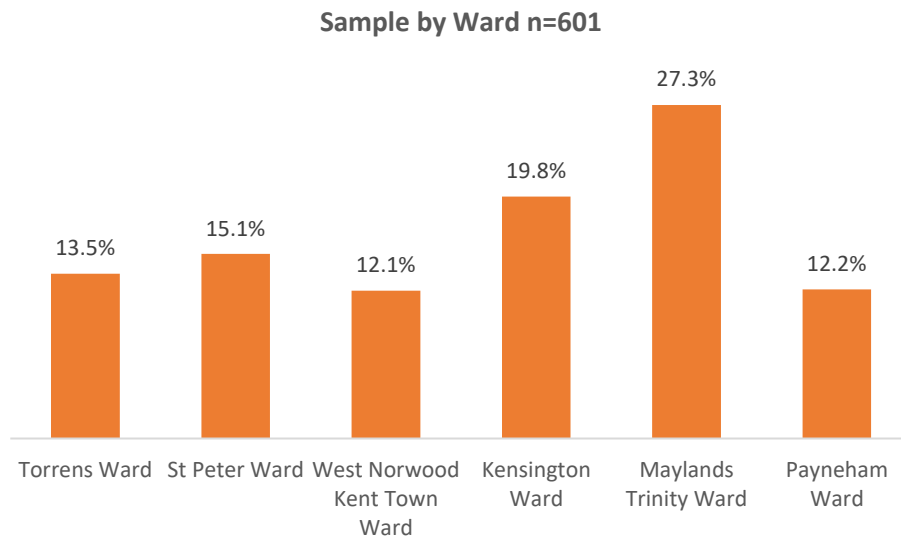
	2013	2017	2019	2021
European	7%	5%	6%	4%
Indian subcontinent	6%	5%	4%	2%
Chinese	2%	2%	2%	2%
Other Asian	4%	2%	2%	2%
British Isles	5%	2%	1%	1%
Americas	-	-	1%	1%
Other	1%	1%	-	1%
African	2%	1%	-	-

Other responses included:

- Italian (14 comments)
- Chinese (11 comments)
- Indian (8 comments)
- Asian (7 comments)
- Colombian (4 comments)
- English (4 comments)
- Iranian (4 comments)
- International (3 comments)
- International students (3 comments)
- Argentinean (2 comments)
- British (2 comments)
- European (2 comments)
- Greek (2 comments)
- Latin American

- Hungarian
- Nepalese
- Polish
- Russian
- Spanish-German/European
- Swiss
- Vietnamese

Q32: What suburb (clustered into Wards) do you live in? (Single response)

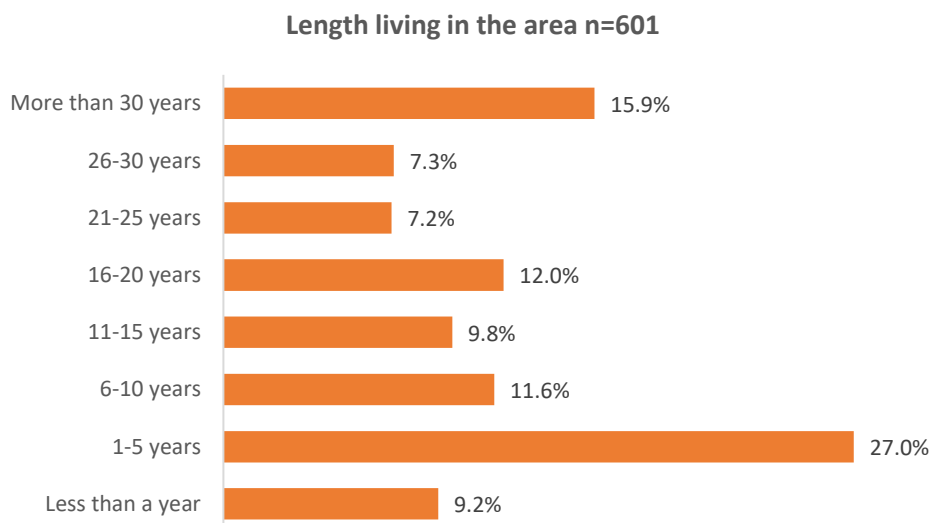


Maylands Trinity Ward had the highest representation at 27.3% compared to 27% in 2019. Kensington Ward was the second highest at 19.8% of the total sample compared to 12% in the 2019 survey. St Peter Ward was 15.1% compared to 13% in 2019, Torrens Ward 13.5% compared to 17% in 2019, Payneham Ward was 12.2% compared to 13% in 2019 and West Norwood Kent Town Ward was 12.1% compared to 17% in 2019.

The following is a breakdown by suburbs clustered into their relevant wards.

<b>Torrens</b>	<b>13.4%</b>	<b>St Peters</b>	<b>15.1%</b>	<b>West Norwood Kent Town</b>	<b>12.1%</b>
Felixstow	4.3%	Joslin	3.3%	Norwood (West of Edward)	8.8%
Marden	4.8%	St Peters	8.5%	Kent Town	3.3%
Royston Park	4.3%	College Park	2.3%		
		Hackney	1.0%		
<b>Kensington</b>	<b>19.8%</b>	<b>Maylands Trinity</b>	<b>27.4%</b>	<b>Payneham</b>	<b>12.2%</b>
Norwood (East)	14.0%	Trinity Gardens	1.3%	Glynde	1.0%
Kensington	3.5%	St Morris	1.7%	Payneham	8.7%
Marryatville	1.5%	Firle	7.0%	Payneham South	2.5%
Heathpool	0.8%	Payneham South (Coorara/Divett)	0.7%		
		Evandale	4.7%		
		Maylands	6.7%		
		Stepney	5.3%		

Q33: How long have you lived within the City of Norwood Payneham & St Peters? (Single response)



9% of all respondents have lived in the Council area for less than a year (11% in 2019), 27% for 1-5 years (23% in 2019), 11.6% for 6-10 years (16% in 2019), 9.8% for 11-15 years (9% in 2019), 12% for 16-20 years (13% in 2019), 7.2% for 21-25 years (7% in 2019), 7.3% for 26-30 years (7% in 2019) and 15.9% for more than 30 years (14% in 2019).

## 7. Recommendations

### Focus areas

Despite some issues with the gathering of the data, the final reports are very rich in insights to assist Council to make strategic and operational decisions. We have produced a residential document and a separate business document and have provided the statistics which will enable each of your departments to look further into the findings. It is possible for topics such as environmental sustainability to drill down to gender, age, profession and location to determine who is or is not more likely to rate Council's efforts highly in this or any other area. This could be very useful for future communications.

### Priorities for council

Resident	Business
Improving infrastructure	Car parking
Preserving heritage buildings and character areas	Improving infrastructure
Environmental sustainability	Environmental sustainability
Preserving and planting trees	

Improvement in and subsequent communication about the following activities will potentially affect future satisfaction scores and will have the greatest impact on overall satisfaction according to the regression analysis.

- The weekly collection of household waste
- The presentation and cleanliness of the Council area
- Managing street trees
- Promoting and attracting special events
- Promoting and supporting business precincts
- Keeping the community informed about current issues
- Environmental sustainability

Staff and Elected Member positive responsiveness to resident queries also has a surprisingly high impact on satisfaction so KPIs should be enforced for positiveness toward a query and resolution.

### The survey approach

As has been reported in previous surveys, the questionnaire was very lengthy and took an average of 21 minutes to complete and there was considerable feedback from residents that it was too long. There were a number of new and additional questions this year that added to the length of the survey. Toward the end of the surveying period, we needed to incentivise residents with a CIBO coffee voucher to encourage them to complete the survey and this was much appreciated.

We did want to highlight that the community generally (residents and businesses) were experiencing significant survey fatigue at the time of our fieldwork particularly with a high number of surveys coming out of the State government.

We do believe that the survey should be shortened and streamlined for the next round in two years' time and more time be allocated to allow for obtaining permission by centre management at shopping centres such as the Avenues and Firle.















Q19: When was the last time you had any dealings with any of the Elected Members (Mayor and Councillors)? *(Single response)*

- Within the last week (Go to Q19)
- Within the last month (Go to Q19)
- Within the last three months (Go to Q19)
- Within the last six months (Go to Q19)
- Within the last year (Go to Q19)
- Within the last two years (Go to Q19)
- Within the last five years (Go to Q19)
- More than five years ago (Go to Q19)
- Can't recall (Go to Q19)
- Never (Go to Q20)

Q20: And how satisfied were you with the responsiveness of the Elected Member?

- |                   |   |   |   |   |                |               |
|-------------------|---|---|---|---|----------------|---------------|
| Very dissatisfied |   |   |   |   | Very satisfied | Don't know/NA |
| 1                 | 2 | 3 | 4 | 5 |                |               |
- Speed of response
  - Reacted positively
  - Resolution of issue
  - Overall satisfaction

Q21: How would you prefer to receive information about the council's services and activities? *(Multiple response)*

- At community events
- Council's website
- Precinct website (e.g. Magill Road, The Parade)
- Social media pages
- LookEast publication (Council newsletter published 6 monthly)
- Other Council publications / fliers / mailouts / fridge magnets
- YourNPSP e-Newsletter
- Council Libraries / Library noticeboards
- Contact with Council staff (at customer service centre, phone calls, etc.)
- Word of mouth (friend / family / colleagues)
- Adelaide East Herald
- Do not find out information about the council's services and activities
- Other (please specify) \_\_\_\_\_

Q22: If you were to participate in a Council engagement session on a project (e.g. community workshop, information night, etc.) which of the following days and times would best suit you? *(Multiple response)*

- Times - morning (between 9 am to 12 pm)
- Times - afternoon (between 12 pm and 4 pm)
- Times - evening (between 7 pm and 9 pm)
- Days - Weekdays

- Days - Weekends
- None of the above – I do not want to participate
- All the above / no preference

Q23: In your opinion, what are the three major issues that Council should be addressing in the next three years? Please rank the below issues in order of importance. (*First, second and third*)

- Preserving heritage buildings and character areas
- Preserving and planting trees
- Issues with street trees (roots, leaf litter)
- Preserving / increasing areas of open space
- Environmental sustainability
- Waste management / recycling / reduction
- Improving infrastructure (roads, footpaths, drains etc)
- Improving access to information from Council
- Access to support services
- Urban design / planning issues
- Car parking
- Community health and wellbeing

Q24: On a scale of 1 to 5, where 1 is not very effective and 5 is very effective, how effective do you think the following Council responses to the COVID-19 pandemic were.

- |                      |   |   |   |                     |            |
|----------------------|---|---|---|---------------------|------------|
| Not at all effective |   |   |   | Extremely effective | Don't know |
| 1                    | 2 | 3 | 4 | 5                   |            |
- Increased cleaning in public spaces
  - Business support
  - Frozen Council rates
  - Relaxed parking controls
  - JP services open throughout
  - Public messaging
  - None of these
  - Other (please specify) \_\_\_\_\_

Q25: If you had one suggestion or comment for the Council as to how it could improve its service delivery, what would it be? (*Open ended*)

## Demographics

Q26: What is your gender (*Single response*)

- Male

- Female
- Other

Q27: In which of these age groups do you fall? (*Single response*)

- 18-24
- 25-30
- 31-39
- 40-54
- 55-64
- 65-74
- 75+

Q28: Are you in paid employment irrespective of full or part time work? (If yes, what is your occupation? If no, how would you describe what you do?) (*Single response*)

- Professional / executive / manager (Go to Q28)
- White collar (office workers, retail assistant, nurse, teacher, etc.) (Go to Q28)
- Blue collar (trades, manufacturing, agriculture, etc.) (Go to Q28)
- Home duties (Go to Q29)
- Retired (Go to Q29)
- Other (unemployed, student, carer) (Go to Q29)

Q29: Do you operate a home-based business? (*Single response*)

- Yes
- No

Q30: Which of these groups best describes your household? (*Single response*)

- Single person: people under 40 living alone or sharing accommodation
- Young couple: married or living together with no children in the home
- Young family: couple or single parent with most children under 6
- Middle family: couple or single parent with most children aged from 6-15 years
- Mature family: couple or single parent with most children aged over 15 and 1+ at home
- Mature couple or single in middle / late age group – no children at home

Q31: What cultural group do you consider you belong to? (*Single response*)

- Australian / no particular group
- Aboriginal / Torres Strait Islander
- Other (please specify)

Q32: What suburb do you live in? (*Single response*)

Torrens Ward

- 
- Felixstow
  - Marden
  - Royston Park
- St Peters Ward
- Joslin
  - St Peters
  - College Park
  - Hackney
- West Norwood Kent Town Ward
- Norwood (West of Edward)
  - Kent Town
- Kensington Ward
- Norwood (East)
  - Kensington
  - Marryatville
  - Heathpool
- Maylands Trinity Ward
- Trinity Gardens
  - St Morris
  - Firle
  - Payneham South (Coorara / Divett)
  - Evandale
  - Maylands
  - Stepney
- Payneham Ward
- Glynde
  - Payneham
  - Payneham South

Q33: How long have you lived within the City of Norwood Payneham & St Peters? (*Single response*)

- Less than a year
- 1-5 years
- 6-10 years
- 11-15 years
- 16-20 years
- 21-25 years
- 26-30 years
- More than 30 years



# Attachment B

## 2021 Community Survey Final Report

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City of  
Norwood  
Payneham  
& St Peters

# Business Survey Market Research Report 2021

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City of Norwood Payneham  
& St Peters

11 February 2022

**Intuito**  
MARKET RESEARCH



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# 1. Introduction

Intuito is delighted to present the findings of a business community survey to the City of Norwood Payneham & St Peters.

Council conducts a business survey every two years to establish how the Council is performing on a number of key indicators and has done so since 2009 with this being the fifth survey in the series (noting that the survey was not undertaken in 2015). Intuito conducted the business fieldwork for this project between 1 November and 30 November, 2021. A total of 200 businesses were surveyed with representation from across most of the main business districts within the Council area (i.e. Norwood Parade, Magill Road, Kensington Road, Fullarton Road, etc.). Approximately half of the surveys were conducted online and half were face to face.

Interviewers went business-to-business in these precincts asking for the manager or equivalent to complete the survey.

Only businesses operating in the City of Norwood Payneham & St Peters Council area completed this survey. If the respondent didn't have a business in this area they were thanked and disqualified from completing the survey.

A survey of 601 Norwood, Payneham & St Peters residents was also conducted simultaneously and the results are presented in a separate report.

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## 2. Brief and background

### Project background and general information

The Council's Strategic Management Plan, *CityPlan 2030: Shaping Our Future*, commits the Council to monitoring and reporting on the Council's progress in achieving the various outcomes and objectives contained in the Plan. The Community Survey, undertaken by the Council every two (2) years, provides valuable data to assist in this task. It also enables changes in community satisfaction levels to be compared over time.

*CityPlan 2030* is updated every four (4) years with the update occurring in 2020 as a Mid Term Review. *CityPlan* continues to have four (4) outcome areas: Social Equity, Cultural Vitality, Economic Prosperity and Environmental Sustainability. Based on community feedback received as part of the Mid Term Review consultation process, minor amendments were made relating to sustainable transport, traffic management, stormwater management and sustainability.

The reporting framework was also amended as part of the Mid Term Review, with the view to simplifying the reporting approach. Metrics, measurement and targets are now arranged within Macro Targets, Council Targets and Community Targets. The Community Targets relate specifically to information obtained through the Community Surveys.

When *CityPlan 2030* was first developed in 2007, extensive community consultation was undertaken to determine the community's aspirations and priorities for a preferred future. Further feedback has been sought through each subsequent review.

In consideration of this, the Community Survey did not seek feedback about what respondents like or dislike about the area or broad directions for the future. However, a question relating to key priority issues was seen as appropriate in order to monitor changes in community priorities. Given the disrupting impacts of Covid-19 over the past 18 months, a few additional questions were asked relating to the pandemic.

Community surveys have been conducted in 2009, 2011, 2013, 2017 and 2019 and now in 2021.

It was the aim of this study to survey a minimum of 200 businesses operating in the Council area. To enable comparisons to previous surveys, the questionnaire contained the same demographic information and many of the same questions.

# 3. Research objectives, methodology and interpretation

## Purpose of the research

To explore and measure the business community satisfaction, performance ratings, and importance of key areas across a range of Council services and facilities.

## Specific research objectives

- To measure overall satisfaction with the Council and the services it provides
- To measure the importance of Council’s services to the community
- Determine if respondents use specific services, which they have rated, and if not, why not
- To collect data which tracks progress in achieving the *CityPlan 2030* targets, and
- Monitor change in business community perceptions over time.

## Methodology

The survey was undertaken in two parts, the residential component and the business component.

- The resident survey was conducted face-to-face with randomly selected residents within the Council area at centrally located shopping centres, libraries and then supplemented with door to door for representation across Council wards.
- The business survey was conducted face-to-face and online (emailing a business list supplied by the Council). The main business areas within the Council area were targeted for the face-to-face intercepts and in some instances business emails were captured and an invitation sent later to complete the survey online if they were unavailable to do so in person.

The following show the number of surveys completed and the method in which they were conducted.

	Residents	Businesses
Sample achieved	601	200
	601 face-to-face	98 online/102 face-to-face
Distribution of survey	Intuito	Intuito
Av. questionnaire length	21 minutes	16 minutes
Margin of error	3.9% at a confidence level of 95%	7.9% at a confidence level of 95%
Collection dates	1 November-1 December 2021	1 November-25 November 2021

## Sampling and Statistical Validity

Statistical accuracy is a function of the sample size. The larger the sample size, the greater the statistical accuracy of the results.

**Sampling tolerance**

To assist in the interpretation of the survey data, the chart below shows the approximate plus or minus sampling tolerances for which allowance should be made. It should be remembered that all data based on sample surveys are subject to a sampling tolerance, that is, where a sample is used to represent an entire population, the resulting figures should be not regarded as absolute values, but rather as the mid-point of a range plus or minus a percentage as the tables below show. So, if you require a robust sample size, a sample of 600 provides a maximum 2-4% margin of error.

SAMPLE SIZE	MARGIN OF ERROR TABLE (95% confidence level) (Percentages giving a particular answer)									
	5% 95%	10% 90%	15% 85%	20% 80%	25% 75%	30% 70%	35% 65%	40% 60%	45% 55%	50% 50%
50	6	9	10	11	12	13	14	14	14	14
100	4	6	7	8	9	9	10	10	10	10
150	4	5	6	7	7	8	8	8	8	8
200	3	4	5	6	6	6	7	7	7	7
250	3	4	5	5	6	6	6	6	6	6
300	3	4	4	5	5	5	6	6	6	6
400	2	3	4	4	4	5	5	5	5	5
500	2	3	3	4	4	4	4	4	4	4
600	2	2	3	3	4	4	4	4	4	4
700	2	2	3	3	3	3	4	4	4	4
800	2	2	3	3	3	3	3	3	3	4
900	1	2	2	3	3	3	3	3	3	3
1000	1	2	2	3	3	3	3	3	3	3

SOURCE: MARKET RESEARCH SOCIETY OF AUSTRALIA 1986

**Representative Sample**

The aim on the 2021 survey was to maintain consistency with the previous samples with a representative ward distribution as well as age and gender. The resident sample achieved was largely representative of the South Australian population in age and gender (not exact but representative). See the demographics for a breakdown in section 6.

**The questionnaire**

The survey questions remained predominantly consistent with previous surveys although there were some new questions relevant to the Council’s response to COVID-19 and also responsiveness of staff and Elected Members. There was also a new question around environmental management.

The survey used a 5-point Likert scale to determine satisfaction (1 being very dissatisfied, 5 being very satisfied), and a ‘don’t know’ response. The mean score is derived from this five-point satisfaction scale. Since the mid-point of the scale is 3, responses above 3.0 indicate higher satisfaction and responses below 3.0 indicate lower satisfaction.

A copy of the Business Questionnaire is contained in Chapter 8 of this report.

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## Analysis

Analysis was conducted to compare the following:

- Business responses in 2021 compared with 2019
- Analysis by ward to identify any similarities or differences
- Analysis against early surveys conducted in 2017, 2013, 2011 and 2009

## Regression Analysis

Regression analysis has been used previously to identify attributes that have the most impact on overall satisfaction. A regression analysis is a statistical analysis that helps describe the relationship between variables, for example an independent variable (overall satisfaction) and a dependent variable (satisfaction) of sub attributes that affect overall satisfaction.

The figures on the regression analysis graph can be interpreted as below:

**<0.2 – Weak impact**

**0.2-0.3 – Moderate impact**

**>0.3 – Strong impact**

The regression analysis charts show orange bars and these indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

## Report Notes

Throughout the report there may be very slight differences in numbers due to rounding up or down, which is why totals can sometimes be slightly less than 100% or slightly above 100%.

## Statistical significance

Generally, and with a sample size of 200, statistical significance is a movement of plus or minus 3%. This means that some movements in percentage scoring (i.e. 4.1 to 4.2) are not statistically significant. Many of the minor movements in scoring is therefore not significant and more than likely a result of sampling. Trends, however, can be significant (i.e. 3.8 to 4.2 over an extended number of surveys).

## Regression analysis and ranking of issues of importance

These are two different things. A regression analysis will show sub-categories that if manipulated (improved) will result in a better overall satisfaction score with Council. It should be noted that the significant sub-categories may not be significant issues of importance to businesses. For instance, providing and maintaining footpaths is a sub-category of infrastructure but this may not be an important sub-category of overall satisfaction.

The issues of importance to businesses are those that have been chosen and ranked (i.e. Q21 What in your opinion are the three major issues that Council should be addressing in the next three years?).



## 4. Summary of findings

The following chart shows the top scoring individual attributes (those scoring 3.8 or higher out of 5) taken from each of the categories that were the subject of this survey (i.e. infrastructure, waste & recycling services, quality of life, environmental management, economic development and leadership).

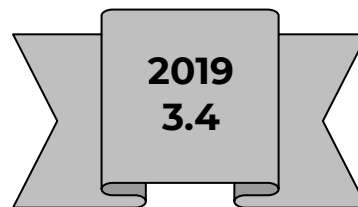
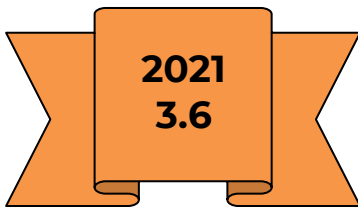
### Top 10 areas of satisfaction

Feeling safe in the daytime	4.5
Weekly collection of business waste	4.3
Fortnightly collection of green organics	4.1
Fortnightly collection of recyclables	4.1
Access to services and facilities	4.0
Feeling safe at night	3.9
The presentation and cleanliness of the Council area	3.9
The level of community spirit	3.9
The ability to become involved in community life and activities	3.9
The amenity of our major commercial and retail areas	3.8

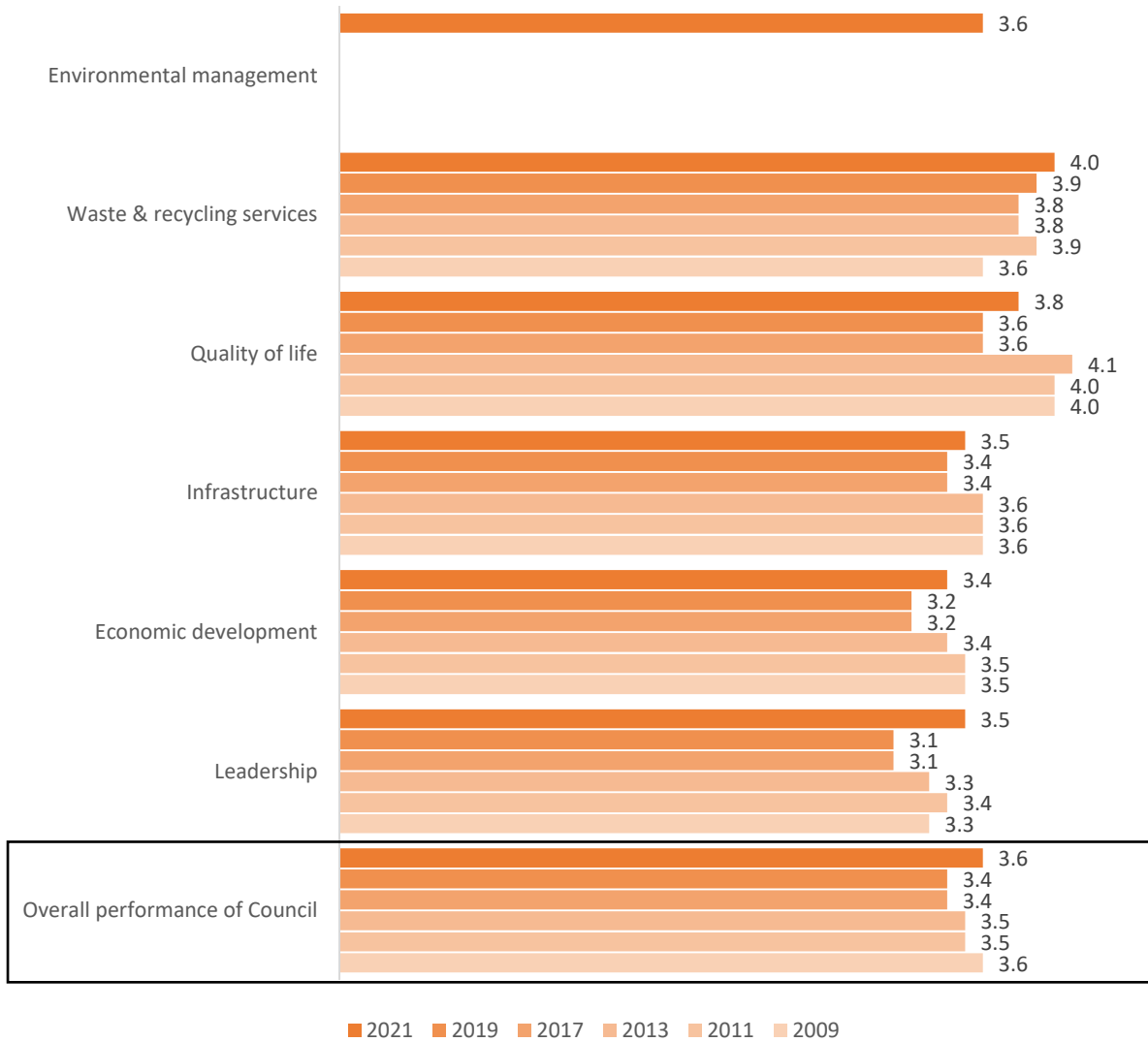
There were 34 measures across 6 performance areas (i.e. infrastructure, waste & recycling services, quality of life, environmental management, economic development and leadership) in the 2021 survey for businesses. Some key changes and results were as follows:

- 22 increased (0.3 or less)
- 6 increased (by more than 0.3)
- 2 saw no change
- 2 decreased (0.3 or less)
- 2 new measures added (environmental management)

The above shows a minor (but statistically significant) improvement in business satisfaction in 2021 compared to 2019.



**Overall satisfaction, aggregated from each performance area (business)  
(Q2, 3, 4, 5, 6, 7)**



\*Please note that environmental management was new in 2021 so there are no other years recorded in the above chart.

Statistically significant increases can be seen in three of the above performance areas, namely leadership, economic development and quality of life and pleasingly, the increase in overall performance of Council is also statistically significant.

Overall satisfaction has increased across almost all attributes and businesses are generally feeling more confident toward the Council which is pleasing to see. We think the COVID measures that were put in place during the pandemic have improved business opinion.

The increases in overall satisfaction are all statistically significant particularly for satisfaction with Council leadership (up from 3.1 in 2019 to 3.5 in 2021). It is interesting to note, however, that business satisfaction is generally lower than that of resident satisfaction as the following chart shows:

2021 Comparison Resident vs Business satisfaction	Resident	Business
Waste & recycling services	4.3	4.0
Quality of Life	3.9	3.8
Infrastructure	3.9	3.5
Economic development	3.8	3.4
Leadership	3.7	3.5
Environmental management	3.8	3.6
Overall performance of Council	3.9	3.6

### Performance areas – regression analysis

Based on the regression analysis conducted on each of the performance areas, these following are the top-scoring sub-areas. Improving in the following areas will have the great impact on overall satisfaction:

- Weekly collection of business waste
- The presentation and cleanliness of the Council area
- Attracting and supporting businesses
- The nature of new development within the Council area
- Providing leadership in the local community
- Keeping business informed about current issues

### Perception statements (Q8/9)

All of the perception statements tested in 2021 scored higher or on par with 2019.

Businesses – perception statements	Change in score
The Council should facilitate a local economy supporting, and supported by, its community	=
The Council should promote the area as a centre for creative industries	=
The mix of businesses in the business precincts contributes to the prosperity of the area	↑
The Council provides sufficient opportunities for community engagement	↑
The Council area provides the opportunity for new enterprises and local employment	↑
I think the Council is supportive of local businesses & industries	↑
The Council provides convenient and accessible services for business	↑
There is a good communication between businesses and residents	↑
I am happy with the balance between Council rates and the services and standard of infrastructure provided*	↑

\*Of those who rated this statement 1 or 2 out of 5, 49% said their preference is for maintaining the quality of services and the standard of infrastructure rather than keeping rates low, compared to 29% who think Council should keep rates as low as possible.

### Preference between rates and services/infrastructure (Q10)

49% of all residents said they would prefer maintaining services and the standard of infrastructure compared to 29% who said they would prefer the Council to keep rates as low as possible.

### Advantages of the area (Q11/12)

Only 45% of all businesses (down from 76% in 2019) think there are advantages to operating a business within the Council area. In order of priority the advantages are:

- Location good for customers

- Ideal location close to city
- Close to other businesses/facilities we use
- Council support and initiatives\*
- Positive image as a shopping destination
- Good passing traffic

\*New this year

The order of priority has changed in 2021 from 2019 with good passing traffic downgraded slightly to the lowest scored advantage possibly due to COVID. We also believe survey fatigue has affected respondents' willingness to highlight advantages and disadvantages.

#### **Disadvantages of the area (Q14)**

Only 25% of all businesses (down from 74% in 2019) think there are disadvantages. In order of priority the disadvantages are:

- Lack of parking/parking issues
- Issues with Council
- Issues with particular location/neighbours
- Issues with infrastructure
- Rates and rent too high
- Business/resident conflicting needs\*
- Issues with Council\*
- Issues with particular location/neighbours\*
- Issues with infrastructure\*

\*The disadvantages cited this survey period are considerably different to 2019 with the addition of those marked with an asterisk featuring again for the first time since 2013.

#### **Engaging with Council (Q15, 16, 17, 18)**

- 24% of all businesses have interacted with an Elected Member compared to 69% with staff
- 20% can't recall if they've interacted with an Elected Member compared to 14% with staff
- 57% have never interacted with an Elected Member compared to 19% with staff.

There are higher levels of overall satisfaction with staff (3.8) than Elected Members (3.4) potentially because there are more interactions with staff.

#### **Receiving information from Council (Q19)**

Council's "YourBusiness" email is the most popular (61% and is new in 2021), followed by Council's website (39%) and social media pages (24%). Correspondingly, publications including LookEast and Council fliers/mailouts, etc. have dropped substantially in businesses preference to find out information although business appear to be keener on events (networking and community) in 2021 compared to 2019.

#### **Involvement with Council-run events (Q20)**

Business networking, Fashion on Parade, business workshops, Eastside Business Awards and Arts on Parade are the most popular events.

#### **Issues of importance (Q21)**

Car parking is the top issue (56%), followed by improving infrastructure (46%) and environmental sustainability (32%).

#### **Engagement sessions with Council (Q22)**

Only 17% of all businesses said they did not want to participate in engagement sessions (down from 35% in 2019).

### **Local business support of other local activities / organisations (Q23)**

43% of businesses claim to support or sponsor a local activity or organisation. Charities are the most popular followed by sporting clubs/groups and schools.

### **Awareness of economic development coordinators (Q24/25)**

One in five businesses are aware of the coordinators with a quarter of these having interacted with them.

### **Business development (Q26/27)**

Businesses' expectations are consistent with 2019 results:

- Look after the business needs / listen to them (64%)
- Promote businesses / the area (56%)
- Better / more car parking (46%)
- Maintain / provide good service (44.5%)

### **Types of businesses to attract (Q28)**

Respondents called for the following types of businesses that should be attracted to the area:

- Retail (60%)
- Creative industries (45%)
- Hospitality (42%)
- Health (29%)

### **Response to COVID-19 (Q29)**

The following Council responses were rated the most effective during COVID:

- JP services open throughout 3.7
- Increased cleaning in public areas 3.7
- Frozen Council rates 3.5

### **Final suggestions from respondents (Q30)**

Respondents were asked to provide one suggestion or comment for the Council on how to improve its service delivery and the following topics were well represented:

- Better communication and consultation/responsiveness (77 responses)
- Traffic management and parking (21 responses)
- Development/planning aspects (16 responses)

## CityPlan 2030 Outcomes

CityPlan 2030 (Mid-Term Review 2020) contains eight targets across four outcome areas that are tied to specific measures in the community survey. The results of the 2021 survey are assessed against the CityPlan targets in the following tables.

### Social Equity

Metric	Target	2021 Results	Difference
Level of community satisfaction with safety during the day and night	Achieve a business rating higher than the average from the previous four surveys (>4.4 day) (>3.7 night)	Day 4.5 Night 3.9	.1 improvement .2 improvement
Level of community satisfaction with access to services and facilities	Achieve a business perception rating of higher than the average from the previous four surveys (>3.75)	4.0	.25 improvement

### Cultural Vitality

Metric	Target	2021 Results	Difference
Level of community satisfaction with the nature of new development within the Council area	Achieve a business perception rating of higher than the average from the previous four surveys (>3.45)	3.6	.15 improvement

### *Economic Prosperity*

<b>Metric</b>	<b>Target</b>	<b>2021 Results</b>	<b>Difference</b>
Level of community satisfaction with the Council's performance in attracting and supporting businesses	Achieve a business perception rating of higher than the average from the previous four surveys (>3.0)	3.3	0.3 improvement
Level of community satisfaction with the mix of businesses in the city's precincts contributes to the prosperity of the area.	Achieve a business perception rating higher than the average from the previous four surveys (>3.65)	3.8	0.15 improvement

### *Environmental sustainability*

<b>Metric</b>	<b>Target</b>	<b>2021 Results</b>	<b>Difference</b>
Level of community satisfaction with the Council's response to climate change	N/A	3.4	First year we have measured this
Level of community satisfaction with the Council's management and use of water	N/A	3.7	First year we have measured this

## 5. Survey results

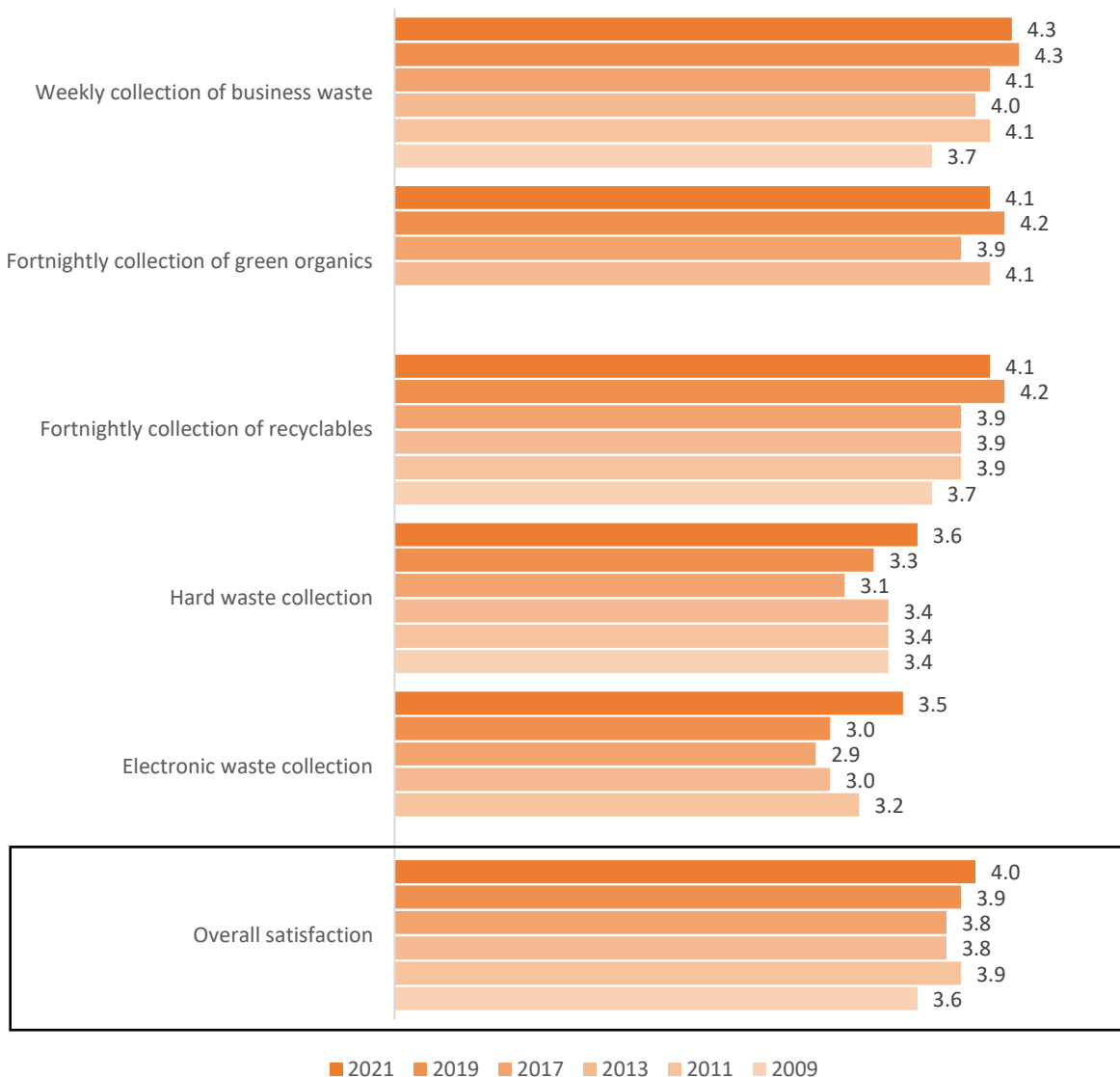
Q1: Do you operate a business in the City of Norwood Payneham & St Peters? (Single response)

Only businesses that said yes to this question were included in the survey.

### Waste Collection & Recycling

Q2: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate your level of satisfaction in relation to the waste and recycling services provided by the City of Norwood Payneham & St Peters.

Q2 Satisfaction with waste collection & recycling

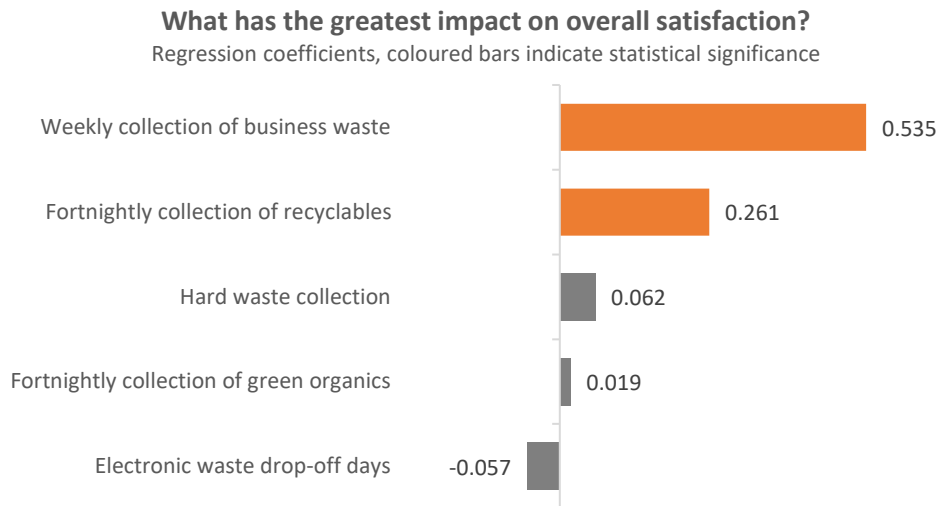


\*Please note that fortnightly collection of green organics has only been asked for the last four survey periods hence the gap in reporting above.



Businesses indicate the highest level of satisfaction with their weekly collection of business waste at 4.3 out of 5 (equal to 2019). Satisfaction with all other waste and recycling services remained consistent with 2019 with the exception of hard waste collection which has increased significantly to 3.6 (compared to 3.3 in 2019) and electronic waste collection which has climbed from 3.0 to 3.5 out of 5. Overall satisfaction has reached 4 out of 5 which is the highest score out of the six performance areas.

For businesses, the weekly collection of business waste has the greatest impact on overall satisfaction, followed by fortnightly collection of recyclables.



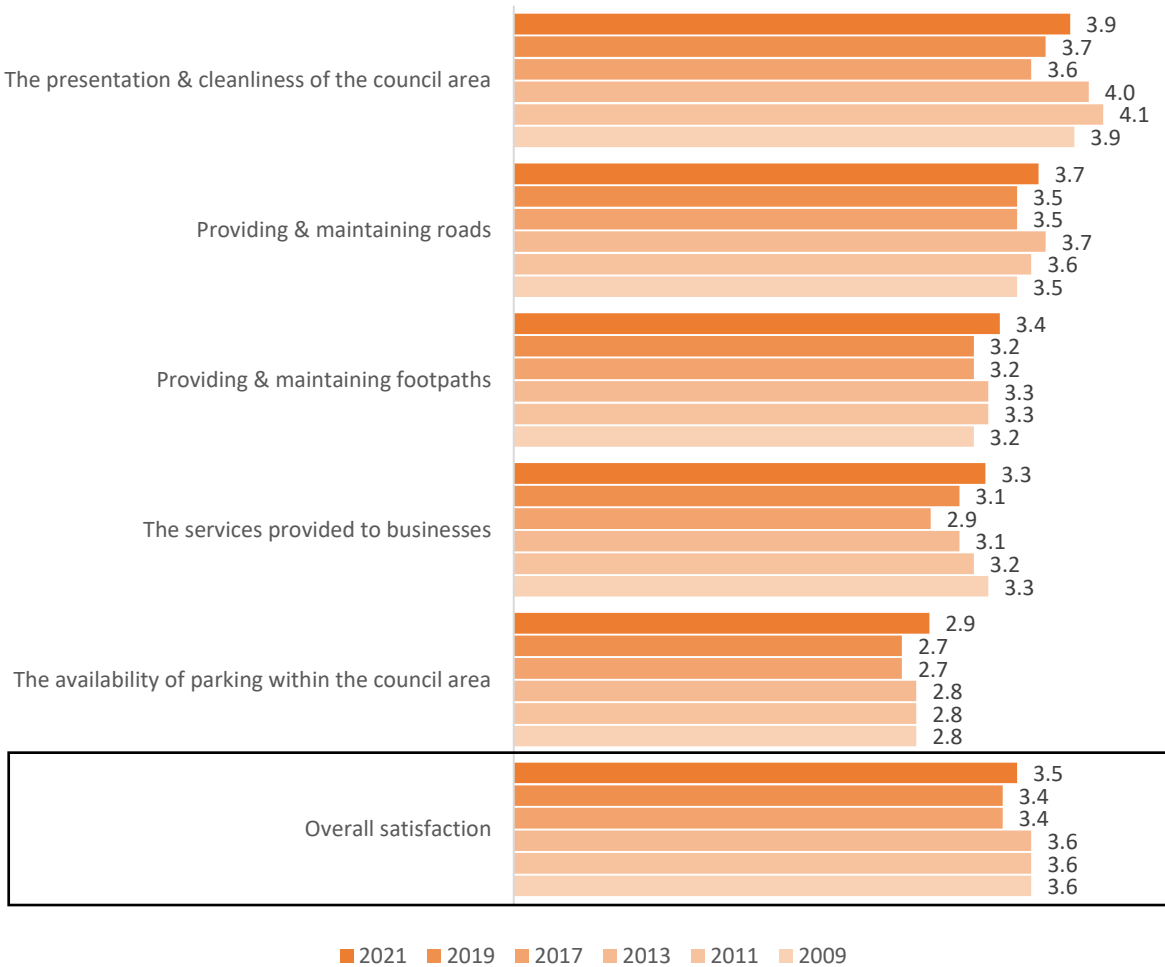
(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

The regression tells us that for every increment of 1 in the satisfaction with the weekly collection of business waste, overall satisfaction with waste collection & recycling increases by 0.535 and fortnightly collection of recyclables increases overall satisfaction by 0.261.

## Infrastructure

Q3: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate your level of satisfaction in relation to the infrastructure assets in the City of Norwood Payneham & St Peters.

Q3 Satisfaction with infrastructure assets

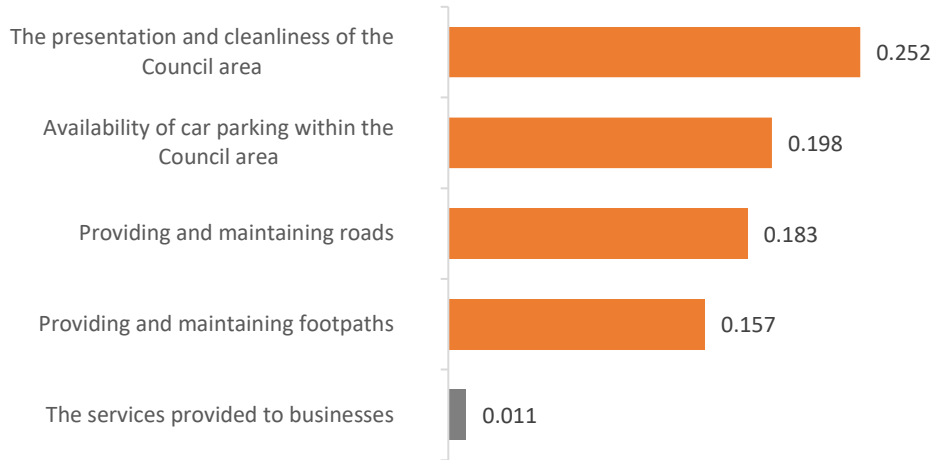


Pleasingly, average satisfaction in all areas of infrastructure have shown slight increases since 2019. The satisfaction with presentation & cleanliness of the Council area is the highest it has been in eight years (3.9) while the availability of parking within the council area has also improved slightly (2.9) – this is a mixed message as car parking concerns are featured heavily throughout the open-ended questions later in this survey. However, at 2.9 out of 5 it does suggest Council still needs to focus on this. Overall satisfaction remains consistently low throughout the 6 survey periods.

As in previous surveys, using a regression analysis, it is revealed that all sub-areas have mild (>0.1) to strong impact on overall satisfaction with infrastructure. The presentation and cleanliness of the Council area is clearly a major factor that impacts the overall satisfaction. Continuing the improvement to road infrastructure (footpaths, roads and car parking) is one of the main areas again to be addressed to further boost overall satisfaction.

### What has the greatest impact on overall satisfaction?

Regression coefficients, coloured bars indicate statistical significance

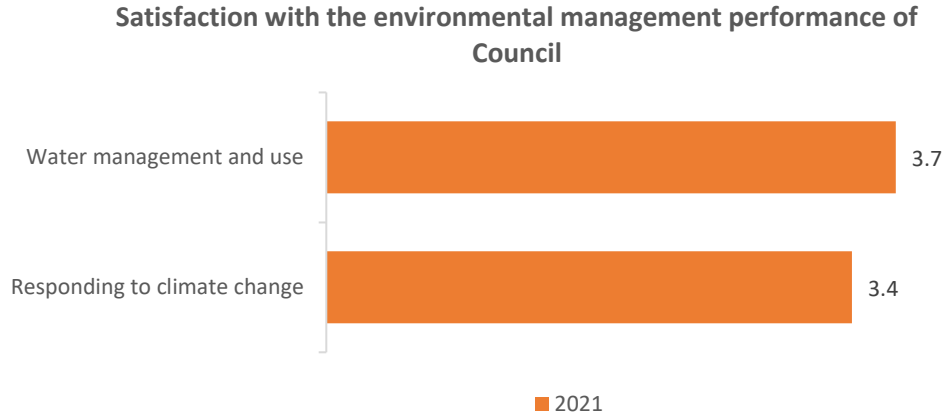


(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

The regression tells us that for every increment of 1 in the satisfaction with the presentation & cleanliness of the Council area, overall satisfaction with infrastructure increases by 0.252 and availability of car parking increases overall satisfaction moderately by 0.198 and providing and maintaining roads increases it by 0.183.

## Environmental Management

Q4: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate your level of satisfaction in relation to the environmental management performance of the City of Norwood Payneham & St Peters.



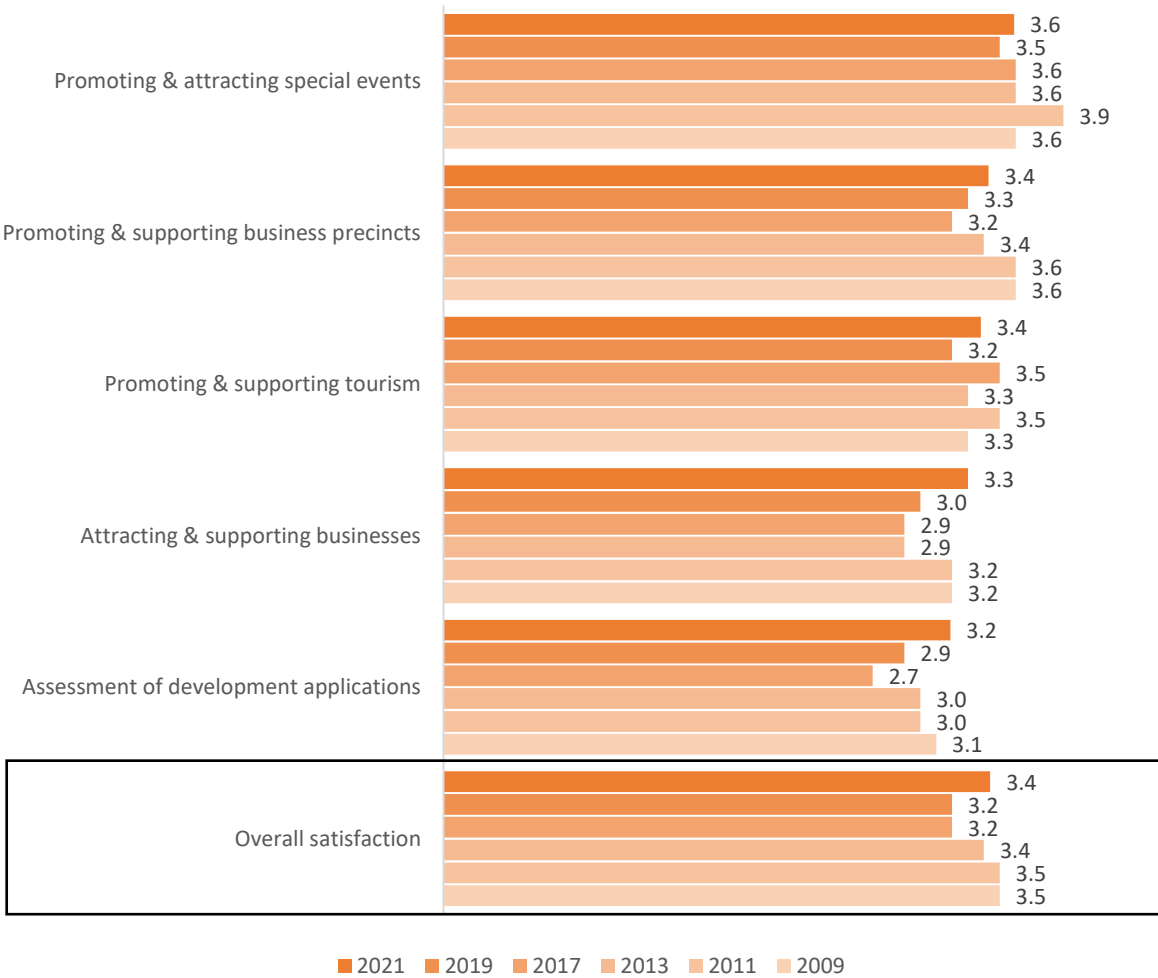
This was a new question in 2021 and shows that water management has a higher level of satisfaction amongst businesses than Council's response to climate change. This may well be a communication issue in that businesses are not aware of what Council has done to respond to climate change.

Regression analysis cannot be included for this performance area as overall satisfaction was not asked.

## Economic Development

Q5: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate the performance of the City of Norwood Payneham & St Peters in the area of economic development.

Q5 Satisfaction with economic development

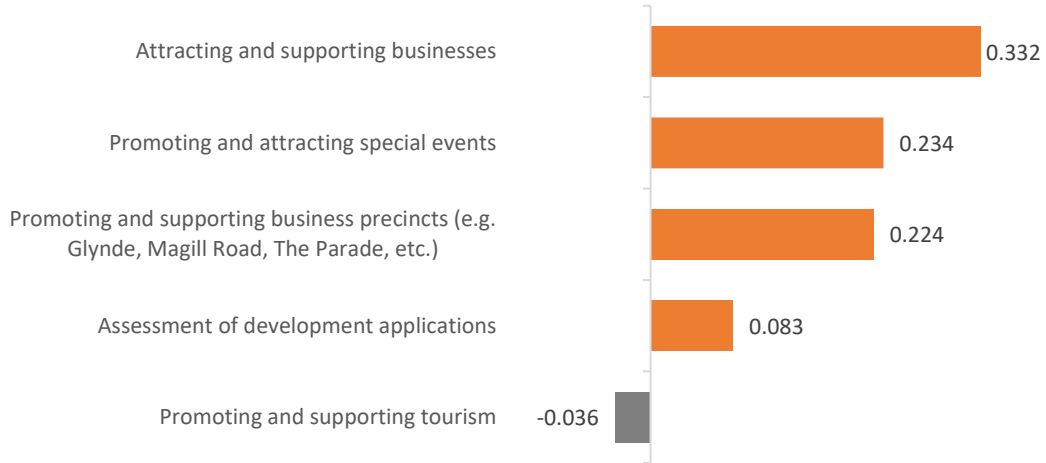


Overall satisfaction with economic development has increased slightly in 2021 (3.4) as have the ratings for all sub-areas, particularly attracting and supporting businesses (3.3) and assessment of development applications (3.2).

The greatest impact to overall satisfaction arises from Council's attraction and support of businesses to the Council area. Furthermore, promoting & attracting special events and supporting business precincts also has a moderate impact on overall satisfaction (as it has in the past).

### What has the greatest impact on overall satisfaction?

Regression coefficients, coloured bars indicate statistical significance



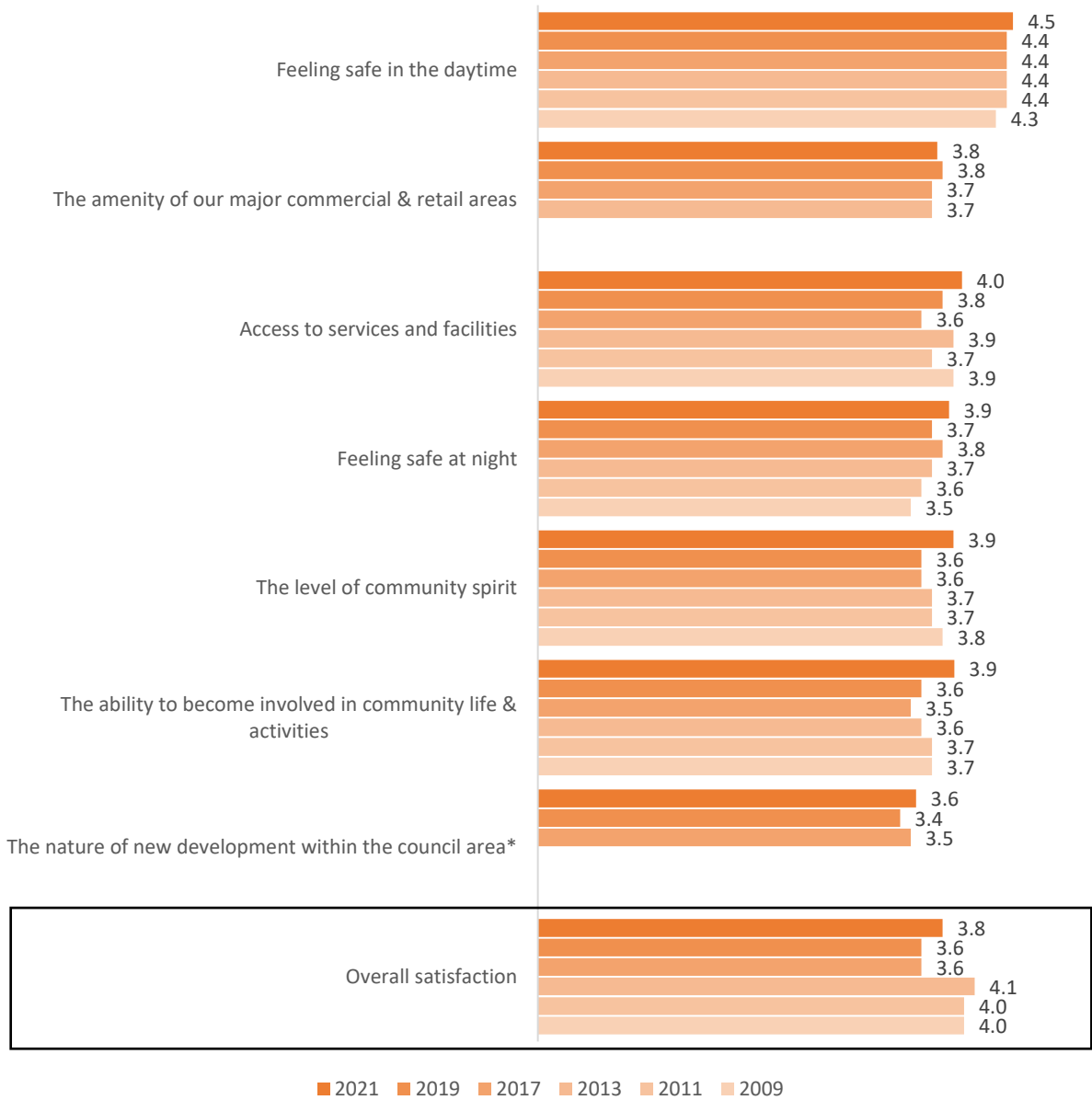
(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

This regression tells us that for every increment of 1 in the satisfaction with attracting and supporting businesses, overall satisfaction with economic development increases by 0.332 and promoting and attracting special events (0.234) and promoting and supporting business precincts (0.224).

## Quality of Life

Q6: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate your quality of life in the City of Norwood Payneham & St Peters.

Q6 Satisfaction with quality of life

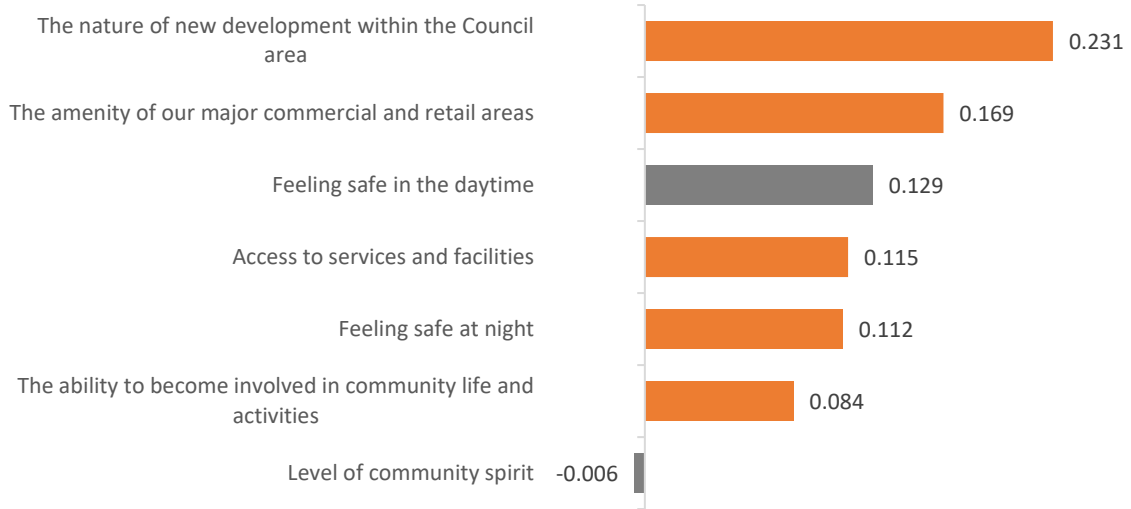


\*Note: 'The nature of new development within the Council area' was changed from 'The appearance of new development within the Council area' in 2019. Also, the amenity of our major commercial & retail areas has only been asked in the last four surveys hence the gap in the chart.

Satisfaction with feeling safe in the daytime continues to remain high with a slight increase in 2021 over the previous year (4.5). All sub-areas have also shown a slight increase this survey period over the previous ones and overall satisfaction is up 0.2 points.

### What has the greatest impact on overall satisfaction?

Regression coefficients, coloured bars indicate statistical significance



(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

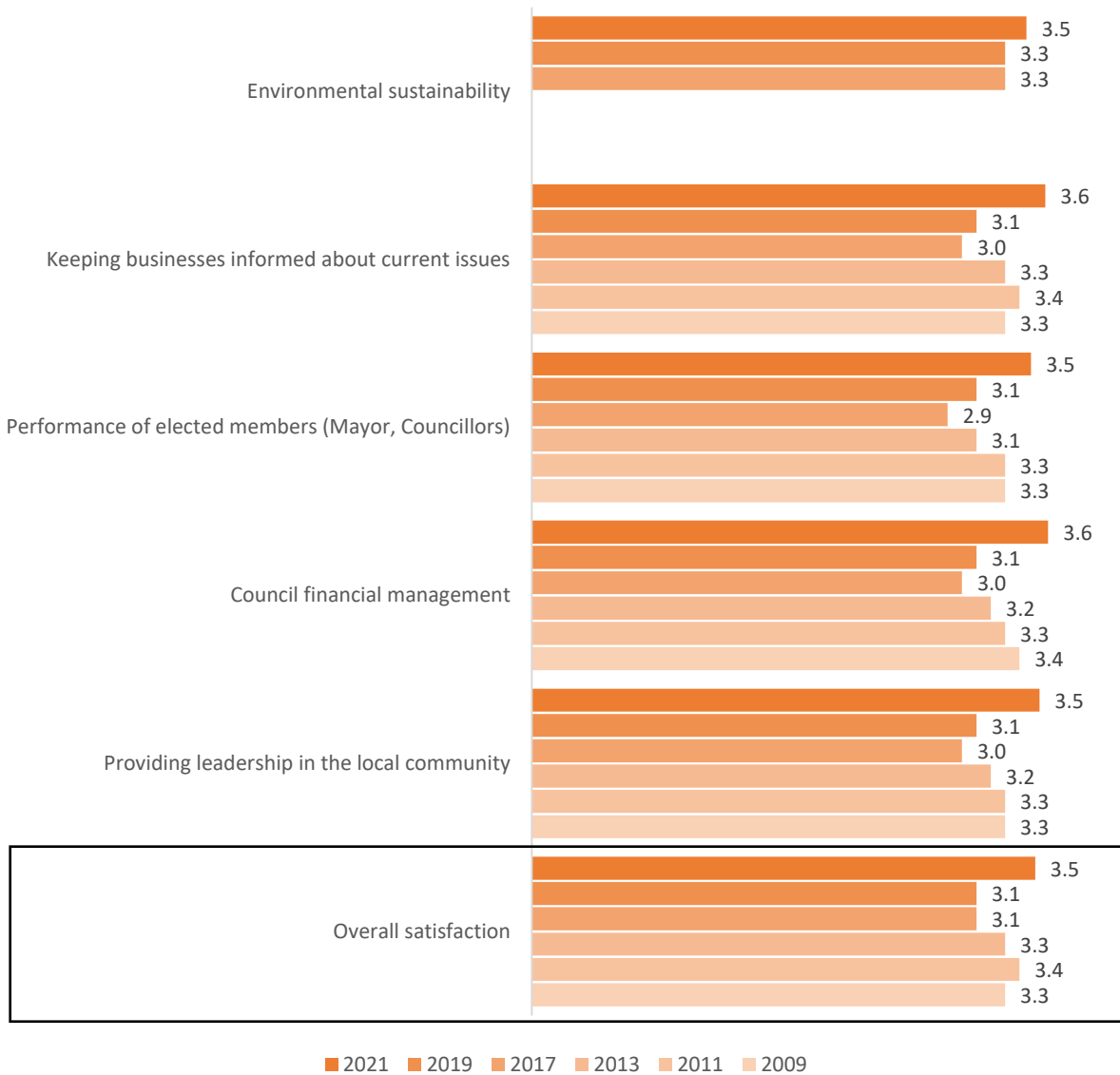
This regression tells us that for every increment of 1 in the satisfaction with the nature of new development within the Council area increases satisfaction with quality of life by 0.231 as a moderate impact and the amenity of our major commercial and retail areas by 0.169 as a moderate impact also.



## Leadership

Q7: On a scale of 1 to 5, where 1 is very dissatisfied and 5 is very satisfied, please rate your level of satisfaction in relation to the leadership of the City of Norwood Payneham & St Peters.

**Q7 Satisfaction with Council leadership**



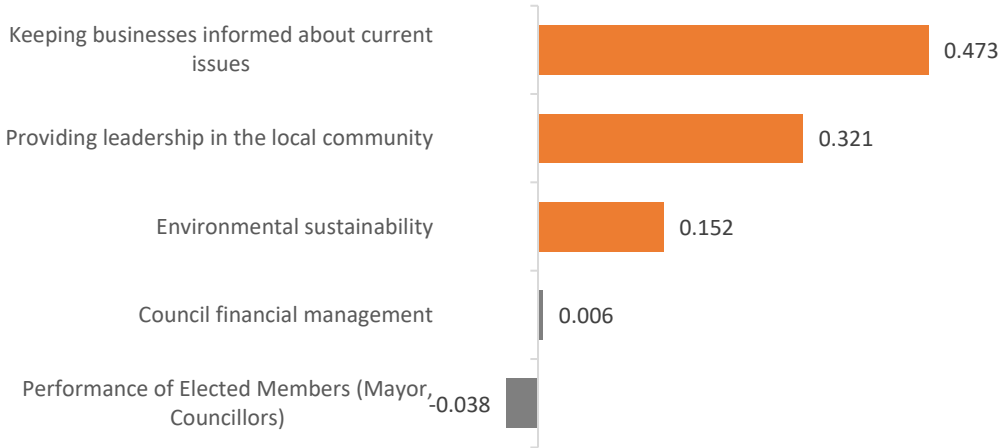
\*Please note that environmental sustainability has only been asked for the last three survey periods hence the gap in reporting above.

Overall satisfaction and all sub-areas have increased significantly this survey period particularly keeping business informed about current issues (3.6), performance of Elected Members (3.5), Council financial management (3.6) and providing leadership in the local community (3.5). Having said this the scores are low compared to many of the other major topics but it is nevertheless good to see such substantial improvements.

Keeping business informed about current issues has the most impact on overall satisfaction with Council leadership. As suggested by open-ended feedback from businesses, higher engagement with businesses by Council will lead to improved perceptions and satisfaction with Council.

### What has the greatest impact on overall satisfaction?

Regression coefficients, coloured bars indicate statistical significance



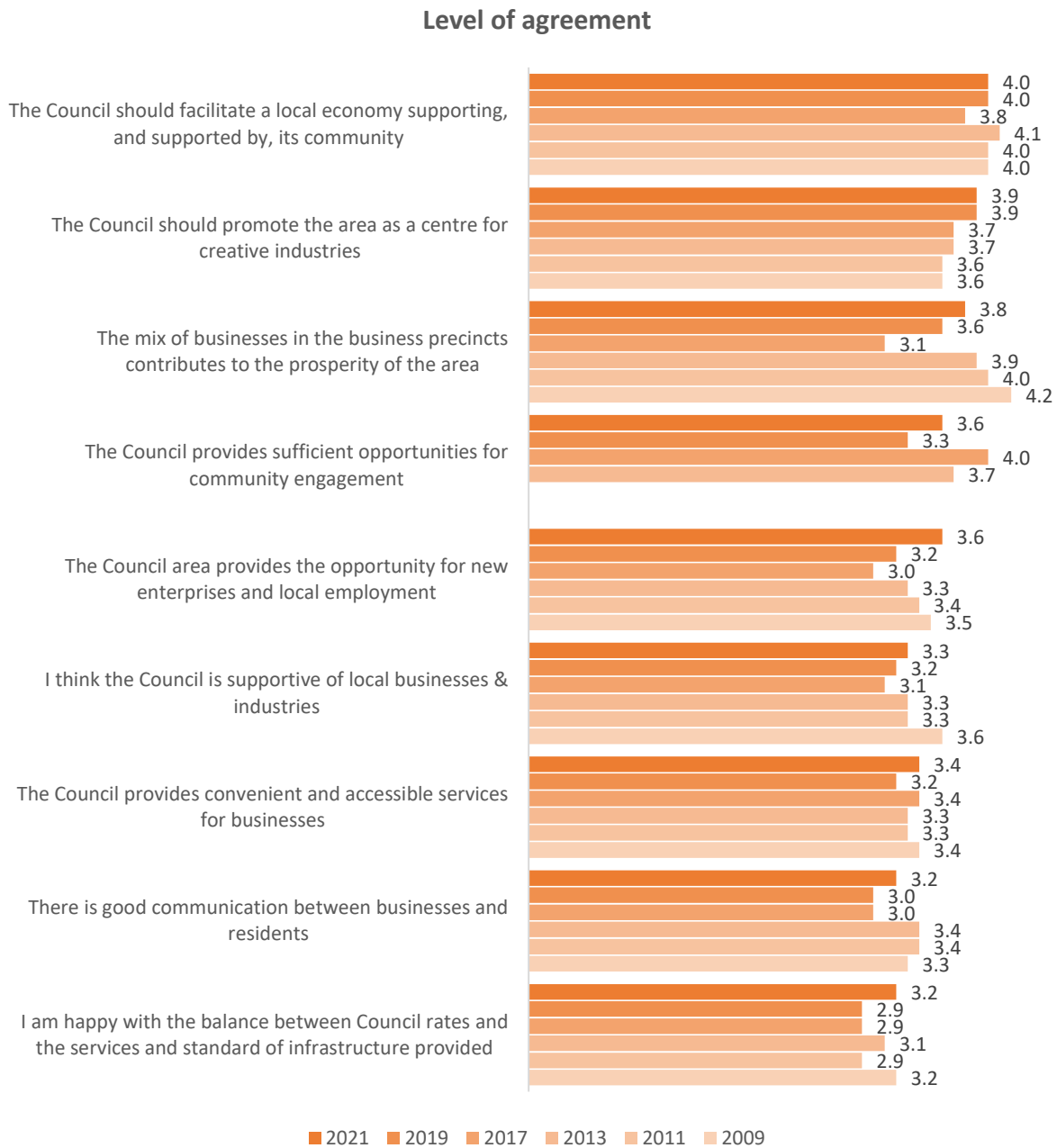
(Regression coefficients, coloured bars indicate statistical significance. Grey bars, while they show some effect, are not statistically significant and should be viewed as indicative).

This regression tells us that for every increment of 1 in the satisfaction with keeping businesses informed about current issues increases the satisfaction with leadership by 0.473 and providing leadership in the local community increases satisfaction by 0.321.

These aspects make the biggest contribution, and critical in maintaining overall satisfaction with leadership for businesses.

## Perception Statements

Q8/9: On a scale of 1 to 5, where 1 is strongly disagree and 5 is strongly agree, please rate your level of agreement with the following statements in relation to Council.

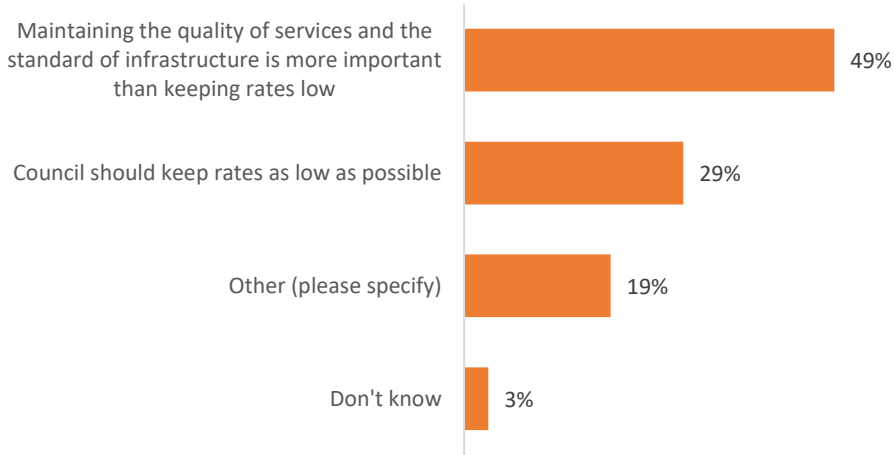


\*Please note that The Council provides sufficient opportunities for community engagement has only been asked for the last four survey period hence the gap in reporting above.

Most statements scored either on par or better than the previous survey with all statements scoring above 3 out of 5. Most notable increases were for “The Council area provides the opportunity for new enterprises and local employment” (3.6) and “The Council provides sufficient opportunities for community engagement” (3.6).

Q10: Which of the following would you prefer? (Single response)

**Preference between rates and services/ infrastructure provided**

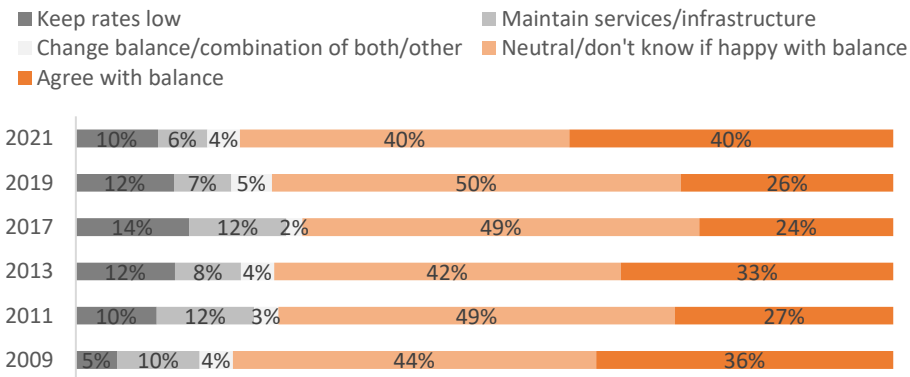


Businesses were asked if they would prefer maintaining quality of services and infrastructure more than keeping rates low. Among those who indicated dissatisfaction (20% of the businesses), 49% preferred to maintain the quality of services over keeping rates low, which is completely opposite to the 2019 results where 47% indicated a preference for the Council to keep rates as low as possible.

When analysing the sample as a whole, 15.5% of this business community indicated lower rates as being more important than services / infrastructure provided. There were 6 'other' responses and they were asking for a balance of the two with one calling for more Council innovation to achieve this.

**Q9 Satisfaction with balance between rates and services/infrastructure provided**

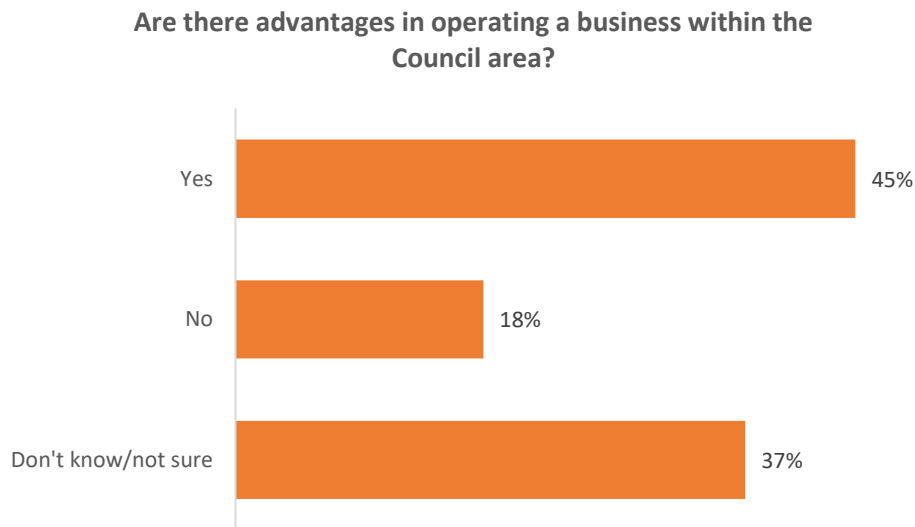
(Grey indicates those that rated 1=strongly disagree or 2=disagree)



Overall, 40% of the businesses indicated agreement with the balance between rates and services/infrastructure provided while only 20% indicated disagreement in 2021.

## Advantages and disadvantages of operating in the area

Q11: Do you think there are any advantages of operating a business within the Council area? (*Single response*)



Nearly half of all businesses say there are advantages in operating a business within the Council area but more importantly only one in five say they don't believe there are any advantages.

### Advantages

Q12: What are the advantages of operating a business within the Council area? (*Open ended*)

There are substantial differences in responses in 2021 compared to previous surveys most probably brought about by COVID and survey fatigue. Only 45% of all respondents this survey believed that there were advantages in operating a business in the Council area. The most common theme is location is good for customers/business nominated by 43% of those who believe there are advantages, followed by 29% close to city/central location/ideal location and 27% who said they are close to other businesses/facilities that they use.

Advantages Q11/12	2009	2011	2013	2017	2019	2021
Close to City/central location/ideal location	29%	46%	46%	51%	76%	29%
Location is good for customers/business	14%	35%	54%	48%	66%	43%
We're close to other businesses/facilities we use	3%	8%	13%	8%	29%	27%
It has a positive image as a shopping destination	4%	10%	9%	8%	28%	23%
Get business from passing vehicle/pedestrian traffic	5%	8%	5%	6%	22%	16%
Council support/communication/initiatives	-	-	-	-	-	20%
Other advantages	16%	12%	12%	25%	6%	9%
Total - stating advantages	62%	76%	83%	80%	86%	45%
Don't know/not sure if any	8%	4%	1%	7%	7%	37%
No advantages	31%	20%	16%	13%	7%	18%

The following are verbatim comments from respondents grouped under the various themes as examples of the various comments. The most common theme was location being good for customers and the business.

### **Location is good for customers/business (39 comments)**

- We moved our business into the area 2 years ago having been in the western suburbs for 30 years. Our customer flow and quality has improved

### **Close to City/Central Location/Ideal Location (27 comments)**

- Accessibility and well-maintained environment
- Close to city but not in the city. It has a good atmosphere
- Strategic well-known area, centralised and accessible from other cities or suburbs
- Close to the city, good area, nice open streets, attracts the more opulent clientele
- Locals like to shop in their community area
- There are complementary businesses around, we are a destination location and close to the city.
- Close to the city, good area, nice open streets, attracts the more opulent clientele.

### **We are close to other businesses/facilities we use (24 comments)**

- As an accommodation provider, the array of good restaurants helps to attract guests
- Creative business hub
- Easy access to business amenities
- Good mixed demographic of businesses
- Good facilities and a mix of businesses and people living in the area to use the facilities, the services and who frequent the businesses allowing businesses to prosper
- As operating a financial service business, the Council area has a good reputation to operate the business.

### **It has a positive image as a shopping destination (21 comments)**

- Destination for many people outside of the catchment area
- The Norwood Precinct over the years has become the heart of the council area, with many businesses and cafes it makes it attractive to frequent and has a cosmopolitan feel. It is alive.

### **Council Support/Communication/Initiatives (18 comments)**

- Support from council on promoting the business and generating community.
- Progressive vision and action
- Engages community and promotes wellbeing and positive mental health outcomes
- Supportive of small business and sense of community.
- Supporting local is important. Being supported by local council and community helps build that strength and trust in my business.

### **Get business from passing vehicle/pedestrian traffic (14 comments)**

- The Parade is a strong retailing precinct with good foot traffic.
- Relatively high socioeconomic demographic of residents. Good access to public transport and easy use of roads. Fairly central location. Lots of like-minded businesses in the area.
- High profile LGA that allows for a variety of foot and road traffic. Especially in a service industry. Also, the 5069 postcode services our business well in terms of central positioning.

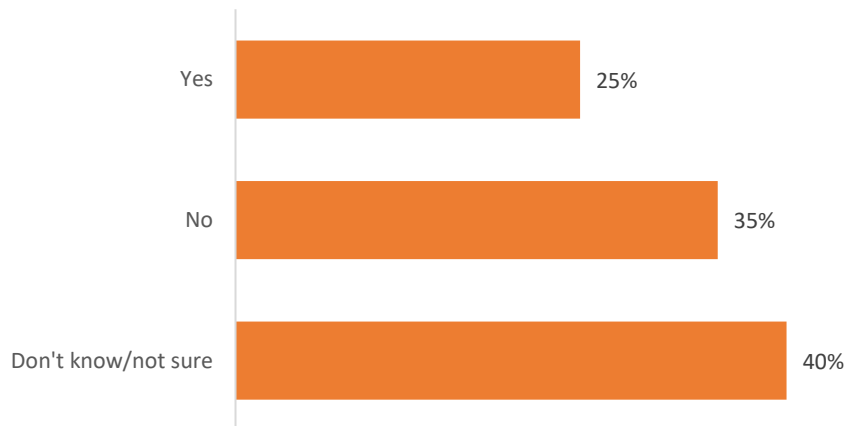
### Other responses (8 comments)

- Infrastructure

### Disadvantages

Q13: Do you think there are any disadvantages of operating a business within the Council area? (*Single response*)

#### Are there disadvantages in operating a business within the Council area?



Only 25% of all respondents claimed that there were disadvantages to operating a business within the Council area but a substantial number did not know or were not sure. We believe this is also a reflection of COVID and survey fatigue.

Q14: What are the disadvantages of operating a business within the Council area? (*Open ended*)

Of the 25% (50 businesses) of respondents, the following disadvantages were cited. 2021 saw lack of parking/parking issues dominated (42%) followed by issues with the Council (28%) and issues with particular location/neighbours (24%). Other disadvantages were disparate with no major theme.

Disadvantages Q13/14	2009	2011	2013	2017	2019	2021
Lack of parking/parking issues	14%	22%	25%	29%	52%	42%
Rates are too high <sup>^</sup>	7%	8%	11%	12%	20%	16%
Rent is too high <sup>^</sup>					20%	14%
Traffic is too heavy	3%	6%	9%	8%	17%	-
Council is too restricting/red tape	6%	-	-	3%	12%	-
Other disadvantages	7%	1%	1%	24%	10%	18%
Business and residents have conflicting needs	-	1%	1%	-	-	8%
Issues with Council	-	5%	6%	-	-	28%
Issues with particular location/neighbours	-	7%	4%	-	-	24%
Issues with infrastructure	-	-	-	-	-	14%
Total - stating disadvantages	32%	43%	52%	57%	74%	25%
Don't know/not sure	2%	-	1%	6%	15%	40%
No disadvantages	66%	57%	47%	37%	11%	35%

<sup>^</sup>Rates/rent too high were combined for years 2009-2017.

The following are some verbatim comments to illustrate the themes.

**Lack of parking/parking issues** (21 comments)

- Allowing commercial developments without providing onsite car parking for staff
- Currently, a serious parking issue with the 'Coles' site being developed and the removal of the carpark. This has affected business negatively.
- Our customer base has decreased over the last few years due to insufficient parking. Not all businesses are able to service clients in a 1-hour parking zone, it needs to be more varied with shorter and longer times, where appropriate. To have asked years ago to re assign the taxi zone that is never used to customer parking yet be ignored is frustrating and severely disappointing.
- We work in local post office on Kensington Road and customers complain about finding a car park.
- The parking situation in Norwood is atrocious. We were told that the car park where the Coles was would still be available and it is not. This will be at least 3 years and is causing major problems for businesses
- NOT ENOUGH PARKING! Too much petty crime. It is becoming scarier.
- Allowing commercial developments without providing onsite car parking for staff

**Issues with Council** (14 comments)

- Council is not supportive
- Flexibility on outdoor cover from the elements, for businesses outside of the Parade
- Poor communication, lack of empathy, innovation, and general support. They think they are helping, and they think they do a good job and that is the problem because they don't.
- Certain individuals in the council are incredibly hard to talk with, arrogant, difficult on all occasions.
- I have been 3 years on Payneham Road, and I barely received as much support as The Norwood Parade receives. Not expecting the exact same treatment but there should be more support for other areas like Magill Road as well. I just see a lot of The Norwood Parade in the media. I do receive invitations to council events but sometimes is good to offer two of the same in case the first one is missed. Just an idea.

**Issues with particular location/neighbours** (12 comments)

- We have experienced more petty crime in the Kent Town area (housing trust tenants) in 1 year then we ever did in ten years located in Adelaide City

**Rates are too high** (8 comments)

- High cost of rates & taxes lack of parking.

**Infrastructure** (7 comments)

- Bad reception (cell phone, internet)
- Dated infrastructure, especially on telecommunication and internet
- Poor footpaths, no council communication

**Rent is too high** (7 comments)

- Increasingly high rents compared to the city.
- Land value and high rent
- Rental is expensive, but probably fair
- Increasingly high rents compared to the city.



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**Business and residents have conflicting needs** (4 comments)

- Lower budget clientele scared away

**Other disadvantages** (9 comments)

- Flexibility on outdoor cover from the elements, for businesses outside of The Parade
- Lots of large vacant buildings that are eventually occupied by charity shops - too many on The Parade

## Engaging with Council

Q15: When was the last time you had any dealings with Council staff? (Single response) and Q17: When was the last time you had any dealings with the any of the Elected Members (Mayor and Councillors)? (Single response)

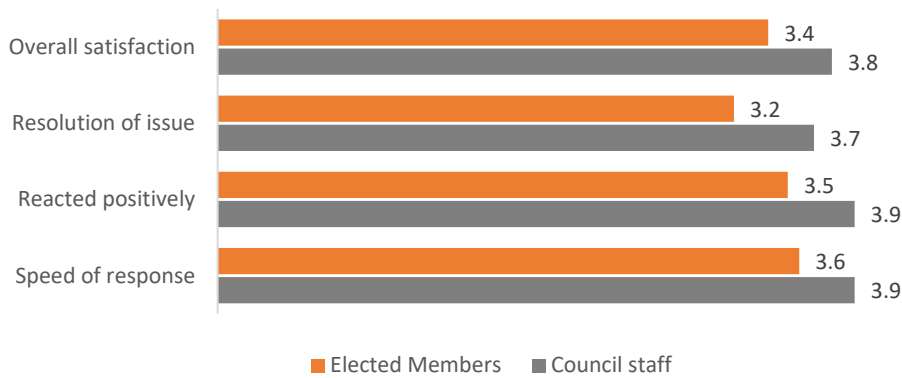
Businesses were asked when was the last time they dealt with Council staff or Elected Members. Clearly interactions with Council staff are more common than with Elected Members. The number of interactions for staff and Elected Members has remained relatively stable over the past three surveys.

	2009	2011	2013	2017	2017	2019	2019	2021	2021
	<b>Combined staff and Elected Members</b>		<b>Council Staff [n=191]</b>	<b>Elected Members [n=191]</b>	<b>Council Staff [n=203]</b>	<b>Elected Members [n=203]</b>	<b>Council Staff [n=200]</b>	<b>Elected Members [n=200]</b>	
Within the last week	9%	12%	5%	10%	2%	9%	1%	11%	1%
Within the last month	13%	10%	13%	7%	2%	7%	1%	10%	4%
Within the last 3 months	11%	9%	8%	9%	4%	11%	3%	15.5%	1.5%
Within the last 6 months	9%	9%	9%	9%	2%	11%	3%	10%	2%
Within the last year	14%	12%	17%	13%	6%	9%	4%	14%	3%
Within the last 2 years	7%	9%	10%	10%	2%	12%	5%	6%	6%
Within the last 5 years	7%	8%	5%	6%	2%	3%	2%	3%	3%
More than 5 years ago	1%	5%	5%	4%	2%	4%	4%	2%	4%
Ever interacted with Council	71%	74%	72%	66%	20%	67%	25%	69%	24%
Can't recall	7%	5%	9%	12%	18%	12%	19%	13%	20%
Never	22%	21%	19%	21%	62%	21%	57%	19%	57%

Q16: How satisfied were you with the responsiveness of the staff member? And Q18: How satisfied were you with the responsiveness of the Elected Member?

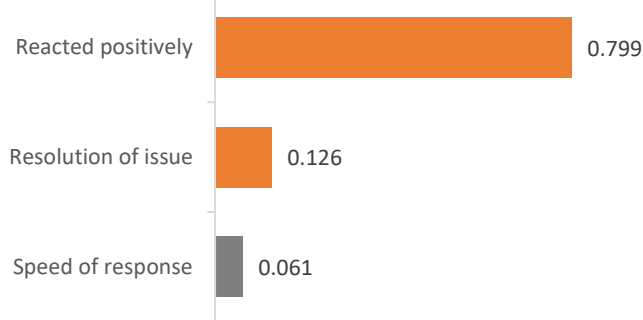
The satisfaction questions for both interactions with staff and Elected Members were re-engineered this survey so there is no historic data in which to compare the results. The following chart shows greater satisfaction with staff than Elected Members. Interestingly the satisfaction levels are relatively similar across the four attributes.

**Satisfaction with the responsiveness of Staff or Elected Members (Of those that interacted with a respective representative)**



**Staff**

**What has the greatest impact on overall satisfaction?**  
Regression coefficients, coloured bars indicate statistical significance

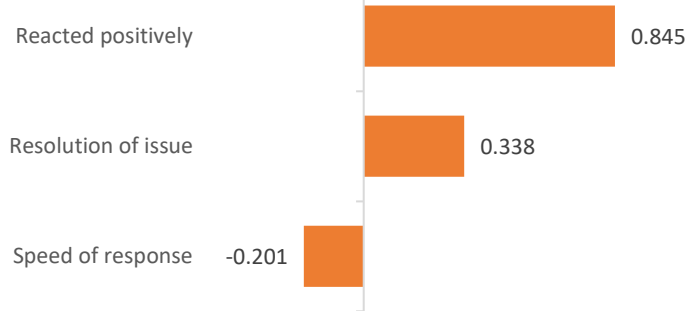


Reacting positively has the greatest impact on satisfaction with the responsiveness of staff. This regression tells us that for every increment of 1 in the satisfaction with positive reaction increases the satisfaction with responsiveness of staff by 0.799. Satisfaction with the resolution of issue has only a moderate impact on overall satisfaction.

**Elected Members**

**What has the greatest impact on overall satisfaction?**

Regression coefficients, coloured bars indicate statistical significance



Reacting positively has the greatest impact on satisfaction with the responsiveness of Elected Members. This regression tells us that for every increment of 1 in the satisfaction with positive reaction increases the satisfaction with responsiveness of Elected Members by 0.845. Satisfaction with the resolution of issue has only a moderate impact on overall satisfaction.

## Receiving information from Council

Q19: How would you prefer to receive information about the Council's services and activities? Please choose all that apply. *(Multiple response)*

Businesses prefer to find out information regarding Council services and activities primarily through the Council's 'YourBusiness' email (61%) followed by Council's website (39%) and social media pages (24%). Social media pages have increased again this survey period making it an ideal communication vehicle for businesses in the Council area.

Preferred Sources (Q19)	2009	2011	2013	2017	2019	2021
Council's "YourBusiness" email	-	-	-	-	-	61%
Council's website	20%	29%	22%	28%	39%	39%
Social media pages	-	-	1%	9%	20%	24%
LookEast	4%	12%	5%	16%	25%	18%
Other Council publications / fliers / mailouts / fridge magnets	42%	34%	26%	28%	27%	16%
Precinct websites	-	-	1%	3%	11%	14%
Precinct networking events	-	-	-	-	7%	13%
Community events	-	-	<1%	1%	5%	11%
Council staff	10%	11%	13%	3%	4%	10%
Council's library/Library noticeboards	1%	3%	1%	1%	2%	9%
Word of mouth	2%	0%	1%	1%	4%	7%
Adelaide East Herald	-	-	-	-	-	6%
Messenger articles	2%	14%	15%	10%	12%	-
Council's monthly Messenger column	13%	5%	5%	5%	8%	-
Other^	4%	2%	3%	38%	32%	3%
Do not find out information/don't know	3%	1%	3%	-	4%	

^Responses mentioned in 'other' were email, letterbox drop or phone call

## Involvement with Council-run events

Q20: Has your business been involved in any of the following Council-run events in the last 3 years? Note that these events aren't necessarily current or ongoing. Please choose all that apply. (Multiple response)

Council-run events have changed considerably over the COVID-19 pandemic period with many events not proceeding so the list for 2021 is substantially different to previous lists. Business networking (11%) and Fashion on Parade (10%) are the most popular. Involvement in Council-run events increased to all time high of 33%.

Involvement with Council-run events	2011	2013	2017	2019	2021
Business networking*	-	-	-	-	11%
Fashion on Parade	-	-	-	2%	10%
Business workshop*	-	-	-	-	7%
Eastside Business Awards*	-	-	-	-	7%
Art on Parade*	-	-	-	-	7%
Norwood on Tour Street Party (Tour Down Under)	7%	5%	2%	4%	4%
Food Secrets on the Green*	-	-	-	-	4%
St Peters Fair	1%	4%	2%	3%	3%
Food Secrets of Glynde Bus Tour*	-	-	-	<1%	3%
Twilight Carols & Christmas Market	-	-	1%	1%	2%
Norwood Christmas Pageant	11%	10%	4%	6%	-
Norwood on Tour Race (Tour Down Under)	-	-	2%	2%	-
Taste Glynde	-	-	2%	2%	-
Jazz in the park	-	-	-	1%	-
Precinct Networking Breakfasts & Events	-	4%	2%	1%	-
Cultural Heritage Events	-	-	-	1%	-
Youth Arts & Events (Canvas & Poolside)	2%	<1%	1%	1%	-
Australia Day celebration & citizenship ceremony	1%	1%	2%	<1%	-
Melodies in the Park	-	-	1%	<1%	-
Symphony in the Park	-	-	-	<1%	-
Every Generation Concert	-	<1%	-	-	-
Parades on Norwood Parade	4%	5%	4%	-	-
<b>Involvement</b>	<b>21%</b>	<b>27%</b>	<b>13%</b>	<b>16%</b>	<b>33%</b>
<b>None of these</b>	<b>79%</b>	<b>73%</b>	<b>87%</b>	<b>84%</b>	<b>67%</b>

\*New additions in 2021

## Issues of Importance

Q21: In your opinion, what are the three major issues that Council should be addressing in the next three years? Please rank the below issues in order of importance

Businesses were asked to rank their top three major issues for Council to address in the next 3 years. Car parking has now emerged as the highest priority area by 10% followed by improving infrastructure and then environmental sustainability.

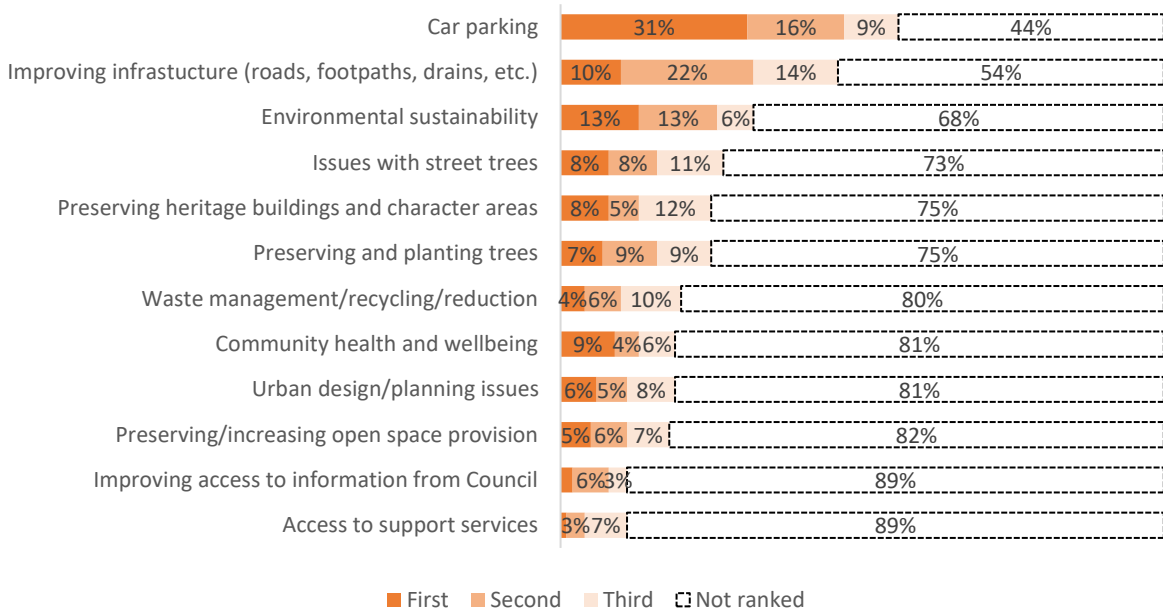
	2011	2013	2017	2019	2021
Car parking	30%	28%	39%	39%	56%
Improving infrastructure (roads, footpaths, drains, etc.)	28%	28%	29%	50%	46%
Environmental sustainability	-	-	6%	30%	32%
Issues with street trees (roots, leaf litter)	-	-	9%	29%	26%
Preserving heritage buildings and character areas	2%	5%	5%	29%	25%
Preserving and planting trees	4%	5%	4%	21%	25%
Urban design/planning issues	12%	17%	21%	28%	18%
Waste management/recycling/reduction	5%	6%	6%	19%	19%
Preserving/increasing open space provision*	4%	5%	2%	16%	17%
Improving access to information from Council	5%	6%	8%	11%	11%
Access to support services	-	-	-	8%	10%
Promoting business**	9%	8%	13%	-	-
Community health and wellbeing***	-	-	-	-	18%
Other (specify)	4%	8%	7%	-	-
Total - specifying issues	95%	81%	83%	100%	100%
None/Don't know	5%	19%	17%	-	-

\*This question was reworded slightly in 2021

\*\*Taken from 'other' feedback in 2017, 2013 and 2011 results adapted from 'Economic development'.

\*\*\*New question in 2021

### Q21 Ranking priority issues

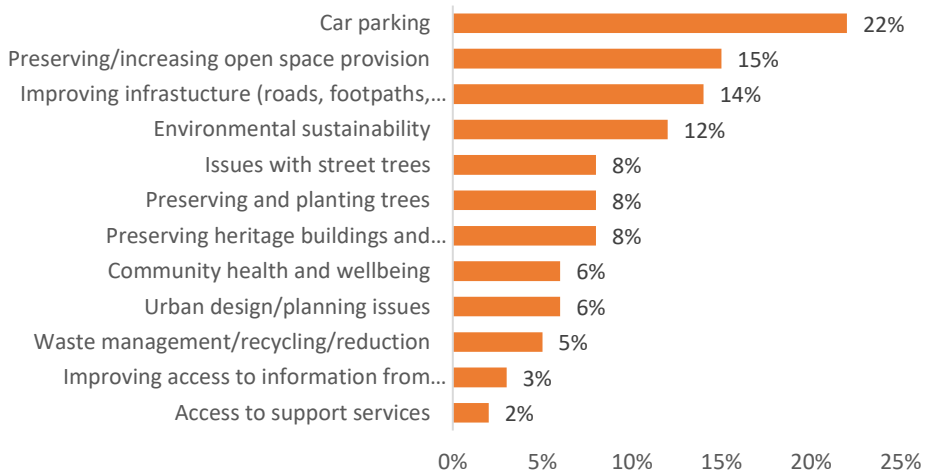


The graph above shows the breakdown of ranking given to each issue. Issues have been sorted based on the proportion of ranking; more important issues will generally have more votes than less important issues, whether they are first, second or third.

When examining the ranking more closely, it is evident that 31% ranked car parking as the priority issue while 13% ranked environmental sustainability and 10% improving infrastructure. These are the three top areas identified by businesses that the Council should address in the next three years.

The following chart shows a slightly different view when we weight the rankings (first is given a weighted score of 3, second a weighted score of 2, and third a weighted score of 1). This changes the order slightly from the previous chart and shows car parking still the top response followed by preserving/increasing open space provision and improving infrastructure (roads, footpaths, etc.)

### Weighted ranking analysis of priority issues





## Engagement Sessions with Council

Q22: If you were to participate in a Council engagement session on a project or program (e.g. workshop, information night, etc.) which of the following days and times would best suit you? Please choose all that apply. *(Multiple response)*

Businesses were given the opportunity to indicate if they would like to participate in Council engagement sessions and if so when would be the most suitable times and days for them to participate. 17% of businesses do not want to participate but of those that do, evening was preferred by 27% of businesses and weekends by 33% of businesses.

Times (Q22)	2017	2019	2021
Morning (between 9am and 12pm)	21%	21%	25%
Afternoon (between 12pm and 4pm)	9%	19%	28%
Evening (between 7pm and 9pm)	46%	43%	34%
All of the above/no preference	1%	6%	13%
None of the above - I don't want to participate	28%	35%	17%

Days (Q22)	2017	2019	2021
Weekdays	64%	62%	36%
Weekends	4%	10%	44%
All of the above/no preference	3%	5%	20%
None of the above - I don't want to participate	28%	35%	17%

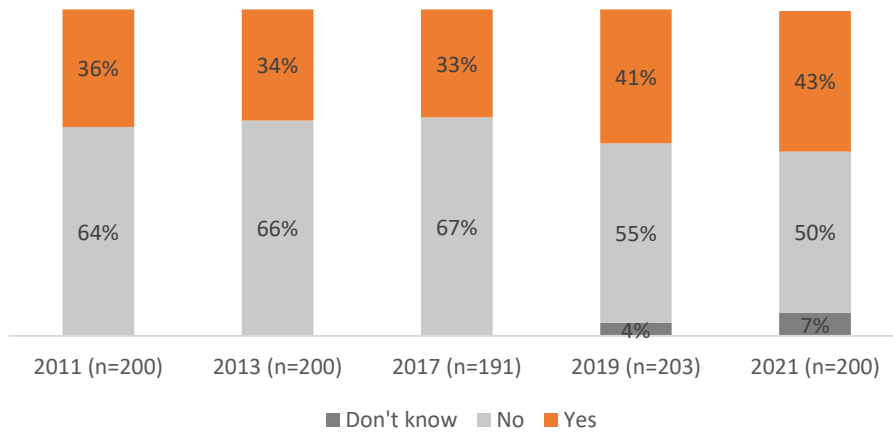
## Local business support of other local activities / organisations

Q23: Does your business sponsor or support any community activities or organisations within the Council area? (*Multiple response*)

The level of support by local businesses has increased yet again this year from 41% in 2019 to 43% in 2021. This is the highest level of support recorded when compared to previous years.

Charities are the most commonly supported group (23%) and sporting clubs/groups (18%) with schools (16%) a close third.

Q23 Sponsor/support of any community activities or organisations within Council area



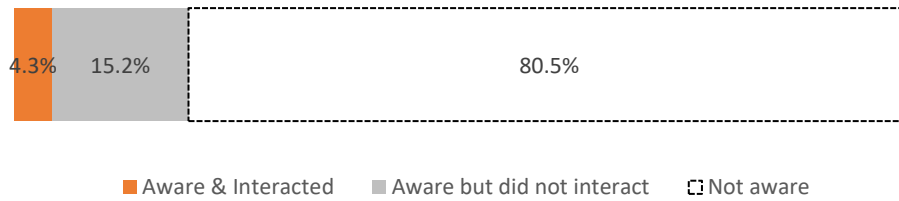
	2013	2017	2019	2021
Charities	11%	13%	20%	23%
Schools	14%	12%	15%	16%
Sporting clubs/groups	10%	12%	13%	18%
Social/service clubs	3%	8%	9%	10%
Council events/activities	3%	-	4%	9%
Cultural groups (e.g. music, entertainment)	-	-	-	7%
Other	6%	8%	7%	2%

### Awareness of Economic Development Coordinators

Q24/25: Are you aware that the Council has an economic development team to assist businesses? Have you been in contact with the economic development coordinators, Stacey and Tyson? Do you have any feedback regarding this?

Businesses were asked whether they were aware that the Council has employed two Economic Development coordinators; 19.5% (up from 12% in 2019) were aware, however the majority (80.5%) were not aware. Only 4.3% of those surveyed had interacted with the coordinators.

Awareness of Economic Development Coordinators



## Business Development

Q26: What are your expectations of the Council in relation to business development within the Council area? Please choose all that apply. (Multiple response)

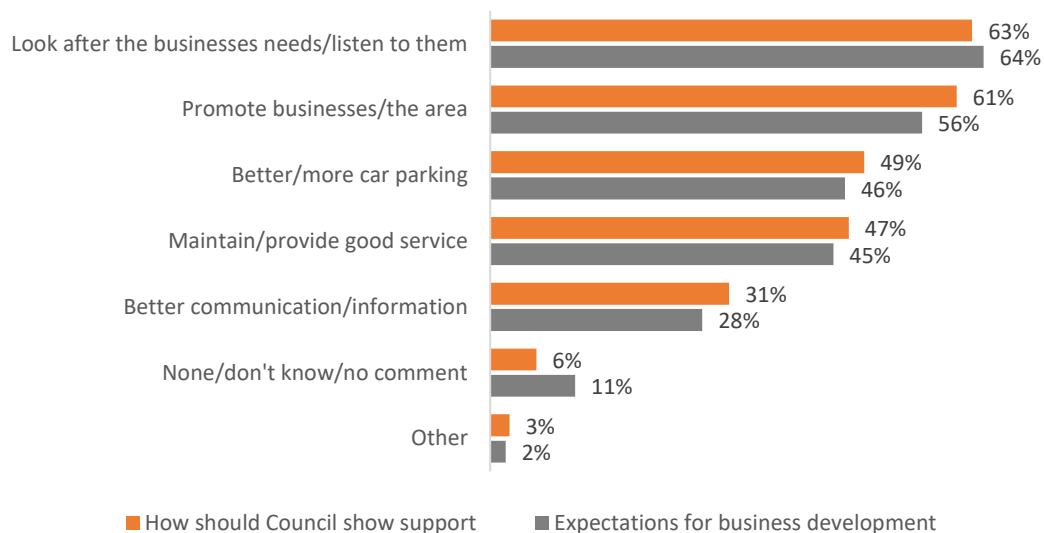
There would appear to be a greater expectation that the Council will assist businesses this year compared to the last survey with 89% nominating how Council could help compared to only 82% in 2019. 64% of respondents expect the Council to look after their business needs / listen to them followed by 56% expecting Council to promote businesses / the area. Car parking was the third most frequently cited expectation by 46% of those who have expectations.

Business development expectations	2009	2011	2013	2017	2019	2021
Look after the business needs / listen to them	28%	20%	23%	26%	42%	64%
Promote businesses / the area	7%	14%	19%	25%	45%	56%
Better / more car parking	4%	10%	6%	17%	33%	46%
Maintain / provide good service	8%	9%	10%	10%	33%	45%
Better communication / information	4%	10%	10%	27%	30%	28%
Other (specify)	11%	3%	3%	3%	10%	2%
No / don't know / no comment	41%	39%	41%	24%	18%	11%

Q27: In what ways would you like the Council to support businesses and the local community? Please choose all that apply. (Multiple response)

When businesses were asked how the Council could support businesses and the local community, looking after the businesses needs and listening to them was most preferred (63% compared to 42% in 2019) and more visible promotion of businesses in the area was mentioned second (56% compared to 45% in 2019).

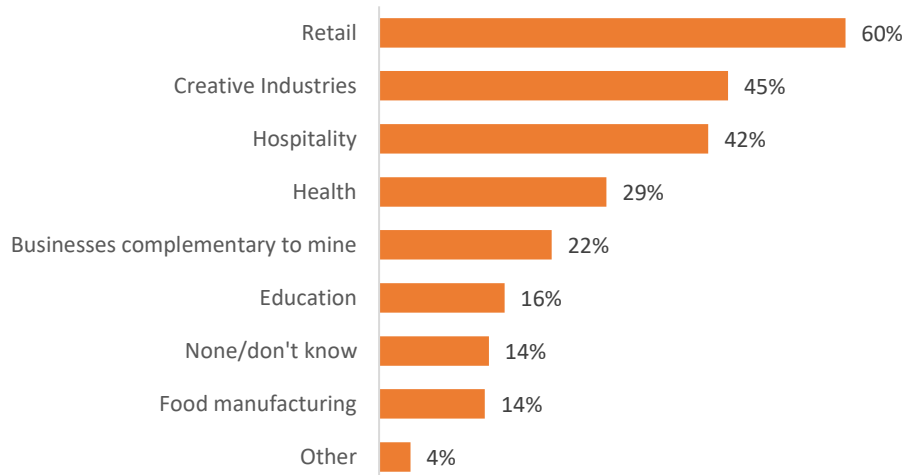
### Preferred ways Council should support businesses and the local economy



Q28: What types of business do you think that the Council should be attracting to the Council area? Please choose all that apply. (Multiple response)

Businesses indicated that the primary business-type that Council should attract to the area is retail (60% up from 48% in 2019), creative industries (45% up from 41% in 2019) and hospitality (42% up from 33% in 2019). 'Other' are presented on the following page.

#### Types of businesses to attract

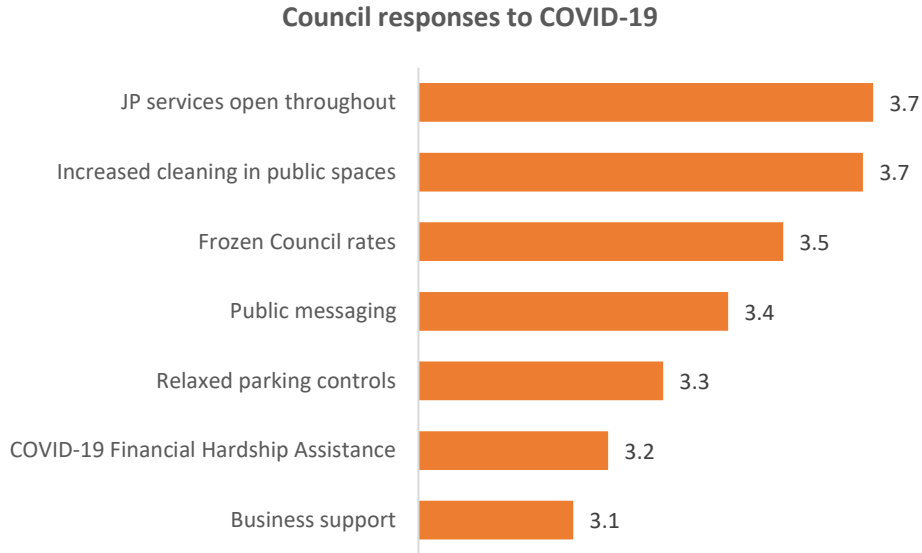


We have analysed the responses by Ward as follows: Retail is the top response for Torrens, West Norwood Kent Town, Kensington and Payneham but second choice for St Peters and Maylands Trinity.

Types of Business to attract (by Ward)		
<b>Torrens</b> Retail 64% Hospitality 40% Health 24% Creative Industries 24%	<b>St Peters</b> Creative Industries 50% Retail 50% Hospitality 41.7% Health 33.3%	<b>West Norwood Kent Town</b> Retail 61.9% Creative Industries 60.3% Hospitality 39.7%
<b>Kensington</b> Retail 55.8% Hospitality 36.5% Creative Industries 30.8%	<b>Maylands Trinity</b> Hospitality 58.1% Retail 58.1% Creative Industries 48.4% Health 35.3%	<b>Payneham</b> Retail 64.7% Creative Industries 47.1% Hospitality 41.2%

### Response to COVID-19

Q29: On a scale of 1 to 5, where 1 is not very effective and 5 is very effective, how effective do you think the following Council responses to the COVID-19 pandemic were?



This was a new question in 2021. The most effective responses by Council to the COVID-19 pandemic were JP services open throughout (3.7) and increased cleaning in public spaces (3.7) followed by frozen Council rates (3.5).

## Final Suggestions

Q30: If you had one suggestion or comment for the Council as to how it could improve its service delivery, what would it be? (*Open ended*)

### Communication and Consultation/Responsiveness (77 Responses)

- Be more informative.
- Better communication with small businesses.
- Come visit local businesses personally.
- Make information more available.
- Work with your businesses, find out how you can assist and work together, listen, be open to new ideas, have better empathy and consideration of your constituents.

### Traffic Management & Parking (21 Responses)

- Focus on better car parking facilities.
- Parking needs to be longer and more affordable.
- Better parking options for business owners.
- Across from my business Council has allowed the internal development of what used to be a warehouse. Now there are approx. 40 staff that do not have car parking facilities on site so they park their cars on the street in 2-hour zones and leave them there all day because council does not police it even though I have been contacting council for three weeks to do so. The selfish attitude is costing the traders in the area money. Customers are continually complaining now about car parking more than ever before.
- Think more about parking than bike lanes.

### Development/Planning issues (16 responses)

- Increase planning and building staff and their skill level.
- Make it easier to find out info for the plan SA services.

### Maintenance (5 Responses)

- Attention to the tree roots along median strips.
- More attention to cleaning stormwater drains.
- Keeping footpaths and roads clean. Trim low branches on trees.
- Council needs to listen to business and support their concerns. Council really needs to fix their infrastructure assets. Most major road assets are in good condition, but inner road assets are being neglected. Stop putting band aid fixes on your infrastructure. Parking is a major issue outside The Parade precinct. There is a high demand for longer parking times for on street parking especially around Charles and Clarke St Norwood!
- Improve the street appeal of Magill Road shopping precinct.

### Rates/Rent (3 Responses)

- Stop inventing new fees and ways to make business harder.
- Reduce council rates.

### Services (2 Responses)

- Pick up of recycling bins.
- Provide hard waste removal service for business.

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**Other responses** (15 responses)

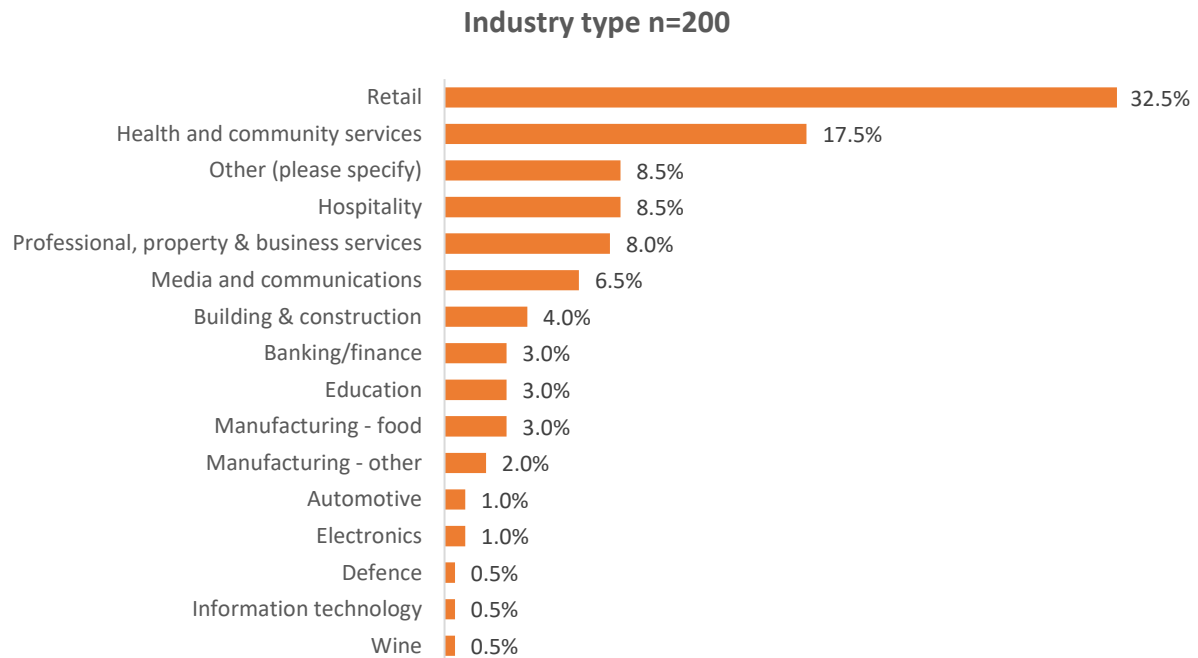
- Promote The Parade as a destination entertainment precinct. Increase diversity of restaurants and bars.
- A focus on well-being, environment, sustainability and helping businesses and residents achieve optimal levels of this.
- Police no smoking on The Parade. Enforce it more signs.
- More spaces to hire for people wanting venues for events.
- More security in Kent Town - businesses and staff in the area around 15 Fullarton Road feel unsafe.
- That the Parade and Magill Road are not the only places in NPSP that businesses are located. There are a lot of small eclectic areas in the council area too!
- Effective performance management for underperforming Council staff.



## 6. Business Demographics

Q31: Which of the following best describes your business? (*Single response*)

Retail businesses were the most dominant demographic for this survey followed by health and community services.



Other responses included:

- Advertising
- Arts
- Barber
- Beauty salon
- Clothing and textile
- Creative / design /advertising
- Energy Efficiency and Solar
- Engineering professional services
- Insurance
- Interior design
- Massages
- Personal care
- Personal care services
- Short term accommodation provider
- Specialist Retail
- Wholesale (2 comments)

Q32: Please select which suburb of the City of Norwood Payneham & St Peters your business operates in. *(Single response)*

The following statistics represent the location of the business respondents in the survey.

<b>Torrens</b> <b>12.5%</b>		<b>St Peters</b> <b>6.0%</b>		<b>West Norwood Kent Town</b> <b>31.5%</b>	
Felixstow	0.5%	Joslin	0.0%	Norwood (West of Edward)	22.0%
Marden	7.5%	St Peters	2.0%	Kent Town	9.5%
Royston	4.5%	College Park	2.5%		
		Hackney	1.5%		

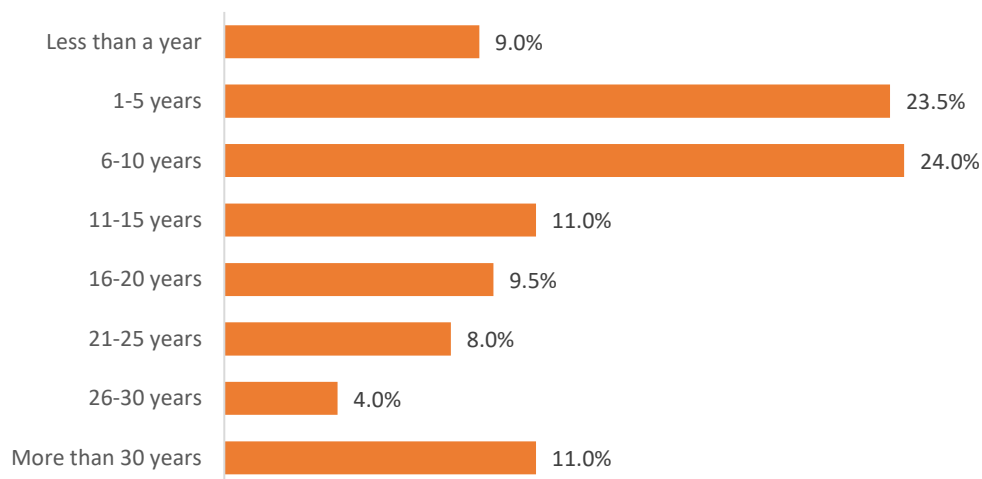
  

<b>Kensington</b> <b>26.0%</b>		<b>Maylands Trinity</b> <b>15.5%</b>		<b>Payneham</b> <b>8.5%</b>	
Norwood (East)	23.5%	Trinity Gardens	0.5%	Glynde	3.5%
Kensington	0.5%	St Morris	3.0%	Payneham	5.0%
Marryatville	1.0%	Firle	0.5%	Payneham South	0.0%
Heathpool	1.0%	Payneham South (Coorara / Divett)	0.5%		
		Evandale	2.0%		
		Maylands	3.0%		
		Stepney	6.0%		

Q33: How long has your business been operating within the City of Norwood Payneham & St Peters? *(Single response)*

There were considerably more new businesses surveyed in 2021 (9% compared to 3% in 2019) and significantly more that have operated for between 1 and 10 years (47.5% in 2021 compared to 20% in 2019). 2019 saw many more long term businesses operating for more than 30 years (27% in 2019 compared to 11% in 2021).

**Length of operation in City of Norwood Payneham & St Peters**



## 7. Recommendations

### Focus areas

Car parking is a major issue for many businesses particularly due to the Coles redevelopment and the loss of these car parks for the Norwood Parade. There are also other areas of parking discontent together with parking limits being an issue in attracting customers to the precinct. Interestingly though the percentage of businesses nominating car parking as a disadvantage of operating in NPSP fell from 52% in 2019 to 42% in 2021 but the percentages are clearly much higher than pre-2017.

We recommend the Council puts a focus on improving car parking for businesses going forward.

### Priorities for council

Resident	Business
Improving infrastructure	Car parking
Preserving heritage buildings and character areas	Improving infrastructure
Environmental sustainability	Environmental sustainability
Preserving and planting trees	

Improvement in and subsequent communication about the improvements in the following activities will potentially affect future satisfaction scores, however, the key issues businesses care most about are those highlighted above in bold. Improving the following sub-categories will have the greatest impact on overall satisfaction according to the regression analyses.

- Weekly collection of business waste
- The presentation and cleanliness of the Council area
- Attracting and supporting businesses
- The nature of new development within the Council area
- Providing leadership in the local community
- Keeping business informed about current issues

Where possible Council needs to be seen to be supportive of business by listening to businesses' needs and providing programs and networking opportunities.

### The survey approach

As has been reported in previous surveys, the questionnaire was lengthy at an average of 16 minutes for completion. It was shorter than the residential survey and we had much less negative feedback from respondent businesses which was good. Having said this though the completion rate online was only 56% (a poor result compared to other Council business surveys) of those that started the survey which meant we had to conduct many more face-to-face interviews than expected.

The Council provided a list of Australian Business Register entities to Intuito but it was discovered that this list was not exclusively within the Council area. The list was refined down to around 800 entities and these were emailed inviting them to complete the Council survey. We had a very poor response to this database as it was not a qualified or opt in list of businesses. Furthermore, people are generally more reluctant than ever to click on links to surveys when they receive the email from an unknown source (such as a research company). We also believe survey fatigue had an impact as the State Government has heavily surveyed businesses during COVID.

In addition to the relatively small number of businesses who completed the survey online, we had interviewers walking in key streets in the Council area (i.e. Norwood Parade, Magill Road, Kensington Road, Fullarton Road Kent Town, etc.) asking business owners/managers to complete the survey.

In future, we recommend that the Council email businesses as you are a known entity and there would be less reluctance by business to click on a link in an email with your branding. We also recommend that some streamlining of questions would be beneficial moving forward.







Q11: Do you think there are any advantages of operating a business within the Council area? *(Single response)*

- Yes (go to Q12)
- No (go to Q13)
- Don't know / not sure (go to Q13)

Q12: What are the advantages of operating a business within the Council area? *(Open ended)*

Q13: Do you think there are any disadvantages of operating a business within the Council area? *(Single response)*

- Yes (go to Q14)
- No (go to Q15)
- Don't know / not sure (go to Q15)

Q14: What are the disadvantages of operating a business within the Council area? *(Open ended)*

Q15: When was the last time you had any dealings with Council staff? *(Single response)*

- Within the last week (Go to Q16)
- Within the last month (Go to Q16)
- Within the last three months (Go to Q16)
- Within the last six months (Go to Q16)
- Within the last year (Go to Q16)
- Within the last two years (Go to Q16)
- Within the last five years (Go to Q16)
- More than five years ago (Go to Q16)
- Can't recall (Go to Q16)
- Never (Go to Q17)

Q16: And how satisfied were you with the responsiveness of the staff member?

Very dissatisfied			Very satisfied	Don't know/NA
1	2	3	4	5
<ul style="list-style-type: none"> <li><span style="color: red;">•</span> Speed of response</li> </ul>				





Q20: Has your business been involved in any of the following Council-run events in the last 3 years? Note that these events aren't necessarily current or ongoing. Please choose all that apply. *(Multiple response)*

- Fashion on Parade / Spring Shopping Day
- Food Secrets of Glynde Stepney bus tour
- Twilight Carols
- St Peters Fair
- Norwood Tour street party (Tour Down Under)
- Business workshop
- Business networking
- Eastside Business Awards
- Food Secrets at the Green
- Art on Parade
- None of these
- Other (please specify) \_\_\_\_\_

Q21: In your opinion, what are the three major issues that Council should be addressing in the next three years? Please rank the below issues in order of importance

- Preserving heritage buildings and character areas
- Preserving and planting trees
- Issues with street trees (roots, leaf litter)
- Preserving / increasing areas of open space
- Environmental sustainability
- Waste management / recycling / reduction
- Improving infrastructure (roads, footpaths, drains etc.)
- Improving access to information from Council
- Access to support services
- Urban design / planning issues
- Car parking
- Community health and wellbeing

Q22: If you were to participate in a Council engagement session on a project or program (e.g. workshop, information night, etc.) which of the following days and times would best suit you? Please choose all that apply. *(Multiple response)*

- Times - morning (between 9 am to 12 pm)
- Times - afternoon (between 12 pm and 4 pm)
- Times - evening (between 7 pm and 9 pm)
- Days - Weekdays
- Days - Weekends
- None of the above – I do not want to participate
- All the above / no preference

Q23: Does your business sponsor or support any community activities or organisations within the Council area? *(Multiple response)*

- Charities
- Schools
- Social / service clubs
- Cultural groups (e.g. music, entertainment)
- Sporting clubs / groups
- Council events / activities
- Don't know / not sure
- None of these
- Other (please specify) \_\_\_\_\_

Q24: Are you aware that the Council has an economic development team to assist businesses? *(Single response)*

- Yes (go to Q25)
- No (go Q26)
- Don't know / not sure (go to Q25)

Q25: Have you been in contact with the economic development coordinators, Stacey and Tyson? Do you have any feedback regarding this? *(Multiple response)*

- No
- Feedback (please specify) \_\_\_\_\_

Q26: What are your expectations of the Council in relation to business development within the Council area? Please choose all that apply. *(Multiple response)*

- Look after the businesses needs / listen to them
- Maintain / provide good service
- Promote businesses / the area
- Better communication / information
- Better / more car parking
- Don't know / not sure
- Other (please specify) \_\_\_\_\_

Q27: In what ways would you like the Council to support businesses and the local community? Please choose all that apply. *(Multiple response)*

- Look after the businesses needs / listen to them
- Maintain / provide good service
- Promote businesses / the area
- Better communication / information
- Better / more car parking
- Don't know / not sure
- Other (please specify) \_\_\_\_\_



- 
- Hospitality
  - Information technology
  - Manufacturing – food
  - Manufacturing – other
  - Media and communications
  - Professional, property and business services
  - Retail
  - Science and technical services
  - Transport and storage
  - Wine
  - Other (please specify) \_\_\_\_\_

Q32: Please select which suburb of the City of Norwood Payneham & St Peters your business operates in. *(Single response)*

Torrens Ward

- Felixstow
- Marden
- Royston Park

St Peters Ward

- Joslin
- St Peters
- College Park
- Hackney

West Norwood Kent Town Ward

- Norwood (West of Edward)
- Kent Town

Kensington Ward

- Norwood (East)
- Kensington
- Marryatville
- Heathpool

Maylands Trinity Ward

- Trinity Gardens
- St Morris
- Firle
- Payneham South (Coorara / Divett)
- Evandale
- Maylands
- Stepney

Payneham Ward

- Glynde
- Payneham
- Payneham South

Other (please specify) \_\_\_\_\_

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Q33: How long has your business been operating within the City of Norwood Payneham & St Peters? (*Single response*)

- o Less than a year
- o 1-5 years
- o 6-10 years
- o 11-15 years
- o 16-20 years
- o 21-25 years
- o 26-30 years
- o More than 30 years

Q34: If you would like to be entered in the draw to win \$500 cash please provide your name, business name, email address and a contact phone number. Your details will not be linked to your answers nor used for any other purpose beyond this competition.

Your name \_\_\_\_\_  
Business name \_\_\_\_\_  
Email address \_\_\_\_\_  
Phone number \_\_\_\_\_

Terms and Conditions: Entry into the Intuito \$500 cash prize draw is by completion of the business survey either online or in person. Entries open 1<sup>st</sup> November, 2021 and closes 30<sup>th</sup> November, 2021. The draw will take place on 6<sup>th</sup> December, 2021. All entries will be via the survey from Intuito. All entries will be automatically logged into a database of entries and assigned a number from 1 to X, with X being the total number of entries received to date. One random number between 1 and X, with X being the total number of entries received to date, will then be generated using the random number generator at [www.random.org](http://www.random.org). The number generated will be matched to the corresponding numbers in the database of entries and this entry will be deemed the winner. The total prize pool is \$500. The winner will be notified personally by email and phone. The prize will be sent to the winner's nominated address via Australia Post or internet banking. Insurance is at the winner's discretion and cost. The promoter is Intuito Pty Ltd, 2/39 Clarke Street, Norwood SA 5067. Neither the promoter nor its agencies will be liable for any loss or damage whatsoever which is suffered (including but not limited to indirect, consequential or economic loss) or for personal injury suffered or sustained by association with the use of this prize, except for any liability which cannot be excluded by law.

## **Section 2 – Corporate & Finance**

### **Reports**

### 11.3 MONTHLY FINANCIAL REPORT – JANUARY 2022

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**REPORT AUTHOR:** Financial Services Manager  
**GENERAL MANAGER:** General Manager, Corporate Services  
**CONTACT NUMBER:** 8366 4585  
**FILE REFERENCE:** qA78171  
**ATTACHMENTS:** A

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#### **PURPOSE OF REPORT**

The purpose of this report is to provide the Council with information regarding its financial performance for the year ended January 2022.

#### **BACKGROUND**

Section 59 of the *Local Government Act 1999* (the Act), requires the Council to keep its resource allocation, expenditure and activities and the efficiency and effectiveness of its service delivery, under review. To assist the Council in complying with these legislative requirements and the principles of good corporate financial governance, the Council is provided with monthly financial reports detailing its financial performance compared to its Budget.

#### **RELEVANT STRATEGIC DIRECTIONS AND POLICIES**

Nil

#### **FINANCIAL AND BUDGET IMPLICATIONS**

Financial sustainability is as an ongoing high priority for the Council. The Council adopted a Budget which forecasts an Operating Surplus of \$471,000 for the 2021-2022 Financial Year. The First Budget update reduced the Operating Surplus by \$341,000 to \$130,000 for the 2021-2022 Financial Year. This report is based upon the proposed Mid-Year Budget review which presents an Operating Surplus of \$185,000 an increase of \$55,000 for the 2021-2022 Financial Year

For the period ended January 2022, the Council's Operating Surplus is \$2.049 million against a budgeted Operating Surplus of \$1.260 million resulting in a favourable variance of \$0.790 million.

#### **EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

#### **SOCIAL ISSUES**

Not Applicable.

#### **CULTURAL ISSUES**

Not Applicable.

#### **ENVIRONMENTAL ISSUES**

Not Applicable.

#### **RESOURCE ISSUES**

Not Applicable.

#### **RISK MANAGEMENT**

Not Applicable.

## CONSULTATION

- **Elected Members**  
Not Applicable.
- **Community**  
Not Applicable.
- **Staff**  
Responsible Officers and General Managers.
- **Other Agencies**  
Not Applicable.

## DISCUSSION

For the period ended January 2022, the Council's Operating Surplus is \$2.049 million against a budgeted Operating Surplus of \$1.260 million resulting in a favourable variance of \$0.790 million.

The primary drivers for this result have remained consistent to prior months report and are:

- Employee Expenses are \$269,000 (2.7%) favourable to budget. As part of the Mid-Year budget update \$345,000 of longer-term vacancies was adjust for which has resulted in the decrease from previous advice to Elected Members. There are several vacant apprentice positions, which has resulted in a \$66,000 favourable variance. Field staff recruitment of apprentices to fill the vacancies has commenced. The residual variance to budget is driven by a number of other factors, short term vacancies, timing of leave being taken compared to budget and variances in the rate of pay being paid to new staff members compared to budget.
- Energy Expenses are \$56,000 (16%) favourable to budget due to timing related issues with our provider issuing adjustment notes against various facilities. It is anticipated that this will be resolved before the end of the financial year.
- Statutory Charges are \$86,000 (7.0%) favourable to budget, primarily due to high than anticipated revenue being received from the lodgement of Development Applications (\$65,000) combined with a higher than anticipated number of property searches (i.e. statutory property information required as part of property sales transactions) being undertaken (\$11,000) than allowed for in the budget.
- User Charges are \$66,000 (3.1%) unfavourable to the budget, which is due primarily a decrease in income at the St Peters Child Care Centre and Preschool as a result of room closures due to COVID-19 exposures and the gap fee above the government subsidy being waived combined with a number of smaller timing differences across Councils facilities for hire.

The residual budget variances are due to the accumulation of a number of small timing variances across all areas of the Council with no individually significant variances.

The Monthly Financial report is contained in **Attachment A**.

## OPTIONS

Nil

## CONCLUSION

Nil



**COMMENTS**

Nil

**RECOMMENDATION**

That the January 2022 Monthly Financial Report be received and noted.

## **Attachments – Item 11.3**

# Attachment A

## Monthly Financial Report January 2022

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)

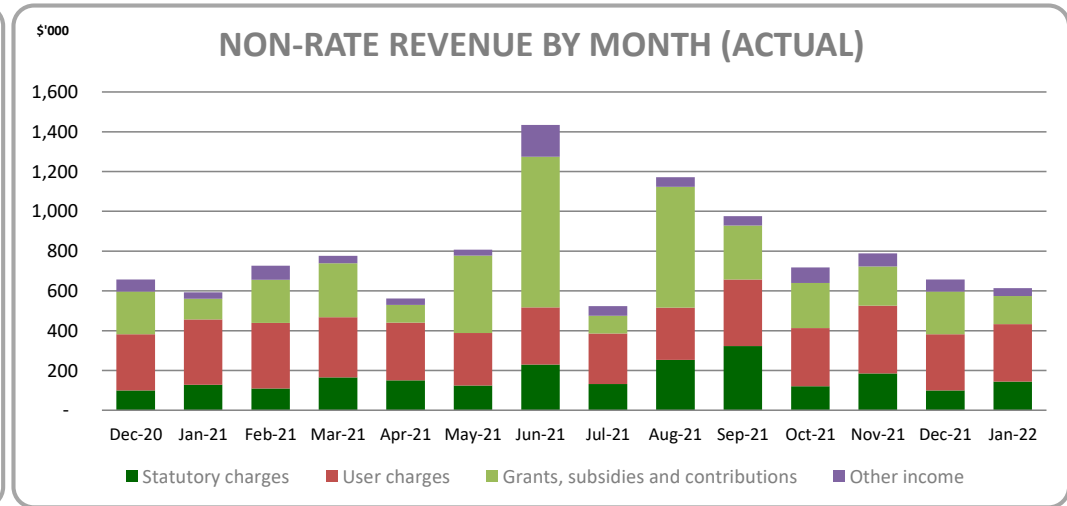
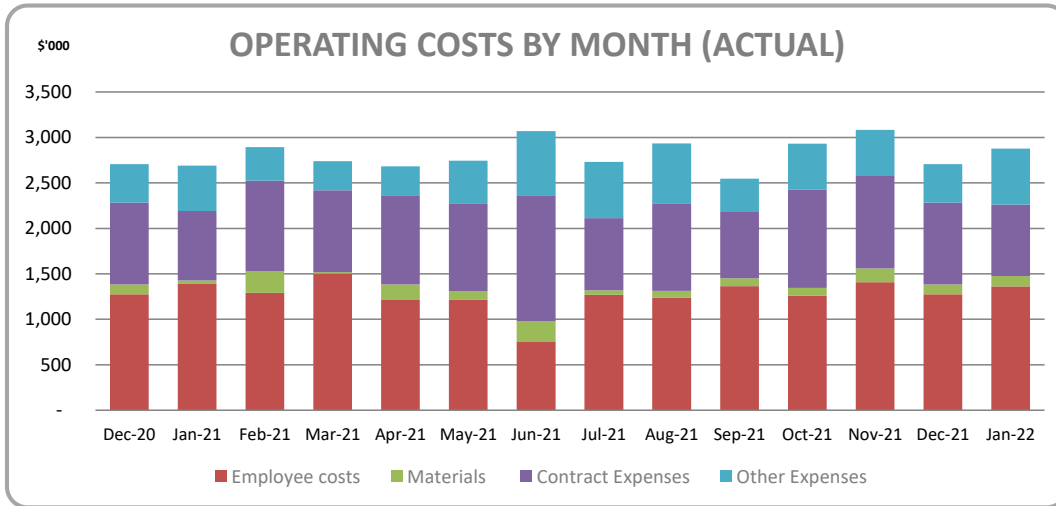


*City of*  
**Norwood  
Payneham  
& St Peters**

CITY OF NORWOOD PAYNEHAM & ST PETERS

Financial Performance for the period ended 31 January 2022					
LYTD Actual		YTD Actual	YTD Revised	Var	Var %
\$'000		\$'000	Budget \$'000	\$'000	
	<b>Revenue</b>				
21,151	Rates Revenue	22,073	22,012	62	0%
971	Statutory Charges	1,307	1,221	86	7%
2,030	User Charges	2,086	2,153	(66)	(3%)
1,199	Grants, Subsidies and Contributions	1,692	1,662	30	2%
14	Investment Income	12	28	(16)	(58%)
484	Other	375	346	29	9%
20	Reimbursements	4	-	4	
<b>25,869</b>	<b>Total Revenue</b>	<b>27,549</b>	<b>27,421</b>	<b>128</b>	<b>0%</b>
	<b>Expenses</b>				
9,258	Employee Expenses	9,552	9,821	269	3%
5,753	Contracted Services	5,848	5,904	57	1%
293	Energy	300	356	56	16%
428	Insurance	468	434	(33)	(8%)
187	Legal expense	450	426	(24)	(6%)
195	Materials	250	283	33	12%
456	Parts, Accessories and Consumables	438	481	42	9%
203	Water	107	140	33	24%
2,451	Sundry	2,539	2,618	79	3%
4,867	Depreciation, Amortisation and Impairment	5,263	5,320	58	1%
360	Finance Costs	286	378	92	24%
<b>24,451</b>	<b>Total Expenses</b>	<b>25,500</b>	<b>26,161</b>	<b>662</b>	<b>3%</b>
<b>1,418</b>	<b>Operating Surplus/(Deficit)</b>	<b>2,049</b>	<b>1,260</b>	<b>790</b>	<b>63%</b>

Summary of Net Cost of Divisions for the period				
Division	YTD Actual	YTD Budget	Var	Var %
	\$'000	\$'000	\$'000	
Chief Executive Office	(2,272)	(2,266)	(6)	0%
Corporate Services	(8,590)	(8,717)	127	1%
Governance and Community Affairs	(747)	(903)	156	17%
Urban Planning and Environment	(1,265)	(1,353)	89	7%
Urban Services	(7,150)	(7,512)	362	5%
<b>Operating Surplus/(Deficit) (before Rate Revenue)</b>	<b>(20,024)</b>	<b>(20,752)</b>	<b>728</b>	<b>4%</b>
<b>Rate Revenue</b>	<b>22,073</b>	<b>22,012</b>	<b>62</b>	<b>0%</b>
<b>Operating Surplus/(Deficit)</b>	<b>2,049</b>	<b>1,260</b>	<b>790</b>	<b>63%</b>
<b>First Budget Update Operating Surplus</b>			<b>130</b>	
- Variances in Recurrent Operating Budget				
- reduction in Employee Expenses for vacancies		345		
- Impact of COVID-19 Support Package and restrictions		(222)		
- Increase in insurenance rebates received		45		
- Increase Grant funding for Australia Day event		20		
- reduction in Interest Income		(35)		
- Increased Net Loss from Joint Ventures		(44)		
- other minor adjustments		(54)	55	
<b>Mid-Year Budget Update Operating Surplus</b>			<b>185</b>	



CITY OF NORWOOD PAYNEHAM & ST PETERS

Project Summary for period ended 31 January 2022

	YTD Actual	YTD Budget	Remaining Annual Budget
	\$'000	\$'000	\$'000
<b>Operating Projects</b>			
<b>Income</b>			
Social Equity	(362)	362	-
Environmental Sustainability	(4)	-	56
Cultural Vitality	-	-	-
Economic Prosperity	-	-	-
Corporate Management	-	-	-
<b>Total Income</b>	<b>(367)</b>	<b>362</b>	<b>56</b>
<b>Expenses</b>			
Social Equity	201	596	395
Environmental Sustainability	60	243	183
Cultural Vitality	30	74	44
Economic Prosperity	36	102	66
Corporate Management	49	130	81
<b>Total Expenses</b>	<b>376</b>	<b>1,145</b>	<b>770</b>

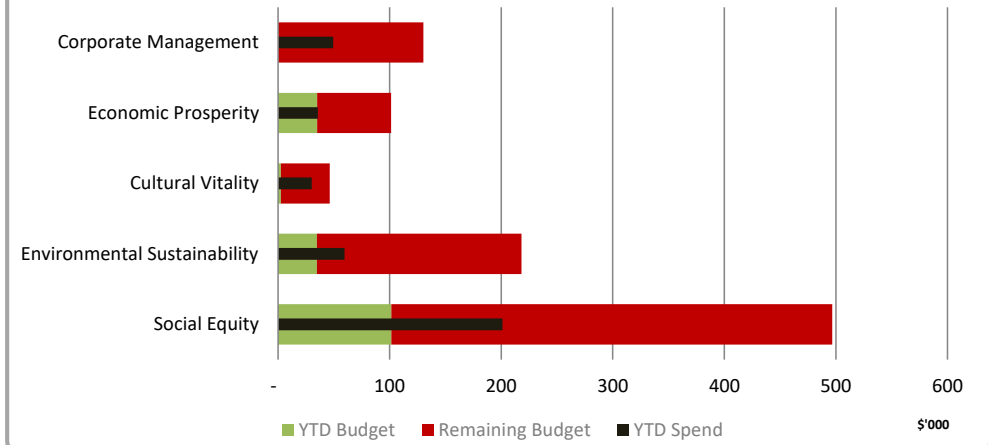
<b>Net Cost of Operating Projects</b>	<b>(742)</b>	<b>(783)</b>	<b>(714)</b>
---------------------------------------	--------------	--------------	--------------

<b>Capital Projects</b>			
<b>Income</b>			
Social Equity	(24)	(24)	(8,266)
Environmental Sustainability	(268)	(268)	(6,750)
Cultural Vitality	-	-	(10)
Economic Prosperity	-	-	(12)
Corporate Management	-	-	(41)
<b>Total Income</b>	<b>(292)</b>	<b>(292)</b>	<b>(15,079)</b>
<b>Expenses</b>			
Social Equity	4,103	5,109	12,649
Environmental Sustainability	3,031	3,909	5,202
Cultural Vitality	42	10	80
Economic Prosperity	135	12	-
Corporate Management	10	41	164
<b>Total Expenses</b>	<b>7,322</b>	<b>9,082</b>	<b>18,095</b>

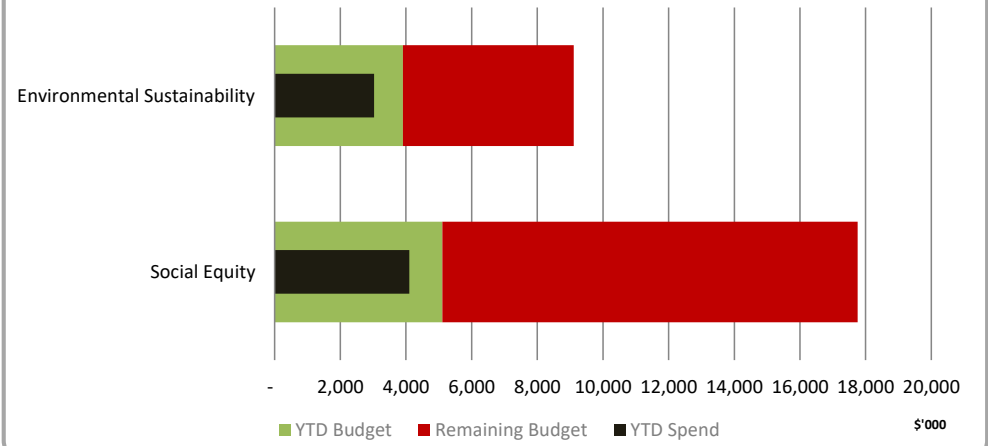
<b>Net Cost of Capital Projects</b>	<b>(7,614)</b>	<b>(9,373)</b>	<b>(33,174)</b>
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Key areas to highlight:

SERVICE INITIATIVES (inc. Carry Forwards)



NEW ASSETS & RENEWALS (inc. Carry Forwards)

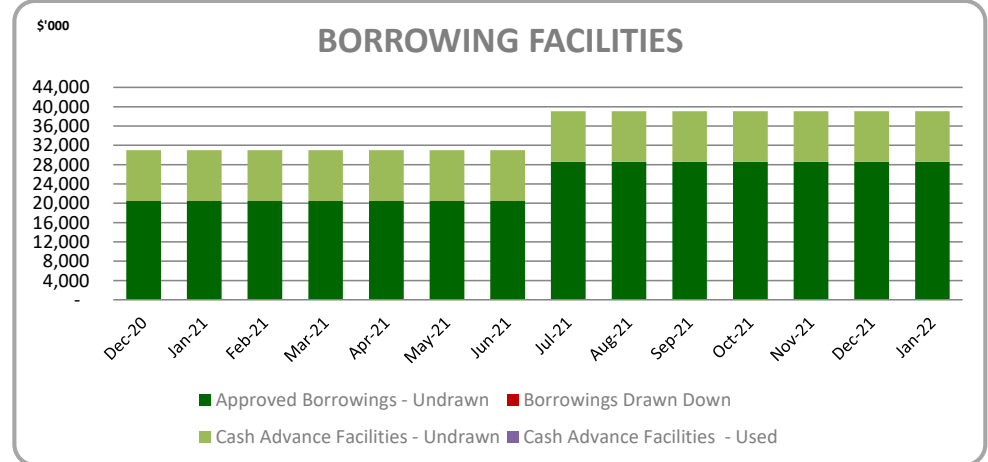
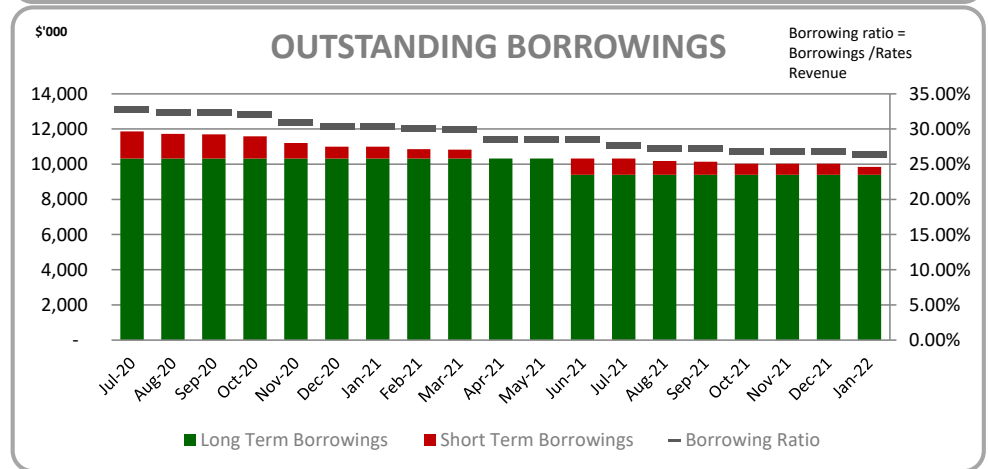
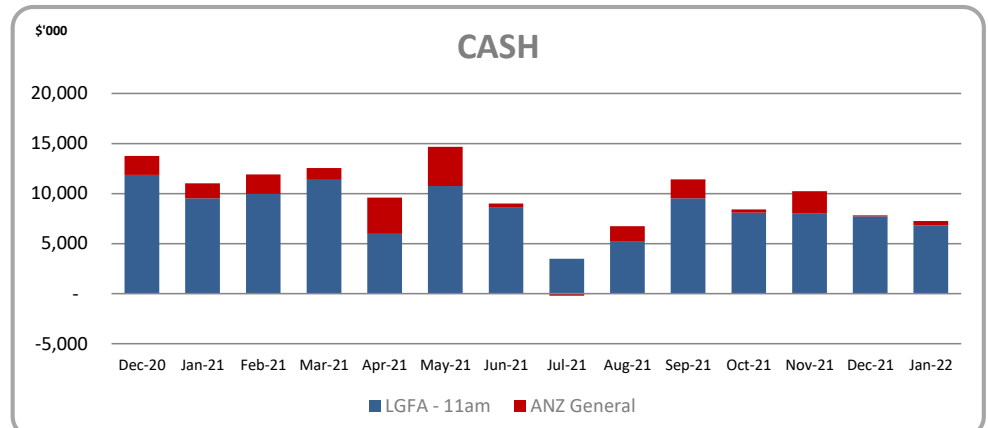


CITY OF NORWOOD PAYNEHAM & ST PETERS

Statement of Financial position as at 31 January 2022

	Jan-22	Dec-21	Movement	June 2021
	Actual	Actual		
	\$'000	\$'000	\$'000	\$'000
<b>ASSETS</b>				
<b>Current Assets</b>				
Bank and Cash	7,267	7,807	(540)	7,071
Accounts receivables	17,732	19,011	(1,279)	4,152
Less : Provision for Bad Debts	(349)	(349)	-	(349)
<b>Total Current Assets</b>	<b>24,651</b>	<b>26,470</b>	<b>(1,819)</b>	<b>10,874</b>
<b>Non-current Assets</b>				
Financial Assets	-	-	-	-
Investments in Joint Ventures	2,496	2,496	-	2,207
Infrastructure, Property, Plant and Equipment	498,183	496,765	1,418	510,414
<b>Total Non-current Assets</b>	<b>500,679</b>	<b>499,261</b>	<b>1,418</b>	<b>512,621</b>
<b>Total Assets</b>	<b>525,330</b>	<b>525,731</b>	<b>(401)</b>	<b>523,495</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Trade and Other Payables	22,225	23,198	(973)	8,006
Borrowings	(474)	(474)	-	972
Provisions	1,577	1,651	(74)	3,326
<b>Total Current Liabilities</b>	<b>23,329</b>	<b>24,376</b>	<b>(1,047)</b>	<b>12,304</b>
<b>Non-current Liabilities</b>				
Borrowings	10,323	10,323	-	9,392
Provisions	2,912	2,912	-	1,328
Investments in Joint Ventures	1,348	1,348	-	1,164
<b>Total Non-current Liabilities</b>	<b>14,584</b>	<b>14,584</b>	<b>-</b>	<b>11,884</b>
<b>Total Liabilities</b>	<b>37,913</b>	<b>38,959</b>	<b>(1,047)</b>	<b>24,188</b>
<b>NET ASSETS</b>	<b>487,417</b>	<b>486,772</b>	<b>646</b>	<b>499,306</b>
<b>EQUITY</b>				
Accumulated Surplus	60,256	59,610	646	60,099
Asset Revaluation Reserves	427,162	427,162	-	439,208
<b>TOTAL EQUITY</b>	<b>487,417</b>	<b>486,772</b>	<b>646</b>	<b>499,306</b>

Key areas to highlight YTD :



## 11.4 2021-2022 MID YEAR BUDGET REVIEW

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**REPORT AUTHOR:** Financial Services Manager  
**GENERAL MANAGER:** General Manager, Corporate Services  
**CONTACT NUMBER:** 8366 4585  
**FILE REFERENCE:** fA14720/A337587  
**ATTACHMENTS:** A - C

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### PURPOSE OF REPORT

The purpose of this report is to provide the Council with a summary of the forecast Budget position for the year ended 30 June 2022, following the Mid-Year Budget Review. The forecast is based on the year-to-date December 2021 results.

### BACKGROUND

Pursuant to Section 123 (13) of the *Local Government Act 1999*, the Council must, as required by the Regulations reconsider its Annual Business Plan or its Budget during the course of a financial year and, if necessary or appropriate, make any revisions.

The Budget Reporting Framework set out in Regulation 9 of the *Local Government (Financial Management) Regulations 2011* ("the Regulations") comprises two (2) types of reports, namely:

1. Budget Update; and
2. Mid-year Budget Review.

#### 1. Budget Update

The Budget Update Report sets out a revised forecast of the Council's Operating and Capital investment activities compared with the estimates for those activities which are set out in the Adopted Budget. The Budget Update is required to be presented in a manner which is consistent with the note in the Model Financial Statements entitled *Uniform Presentation of Finances*.

The Budget Update Report must be considered by the Council at least twice per year between 30 September and 31 May (both dates inclusive) in the relevant financial year, with at least one (1) Budget Update Report being considered by the Council prior to consideration of the Mid-Year Budget Review Report.

The Regulations requires a Budget Update Report must include a revised forecast of the Council's Operating and Capital investment activities compared with estimates set out in the Adopted Budget, however the Local Government Association of SA has recommended that the Budget Update Report should also include, at a summary level:

- the year-to-date result;
- any variances sought to the Adopted Budget or the most recent Revised Budget for the financial year; and
- a revised end of year forecast for the financial year.

#### 2. Mid-Year Review

The Mid-Year Budget Review must be considered by the Council between 30 November and 15 March (both dates inclusive) in the relevant financial year. The Mid-Year Budget Review Report sets out a revised forecast of each item shown in its Budgeted Financial Statements compared with estimates set out in the Adopted Budget presented in a manner consistent with the Model Financial Statements. The Mid-Year Budget Review Report must also include revised forecasts for the relevant financial year of the Council's Operating Surplus Ratio, Net Financial Liabilities Ratio and Asset Sustainability Ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled *Financial Indicators*.

The Mid-year Budget Review is a comprehensive review of the Council's Budget and includes the four principal financial statements, as required by the Model Financial Statement, detailing:

- the year-to-date result;
- any variances sought to the Adopted Budget; and
- a revised full year forecast of each item in the budgeted financial statements compared with estimates set out in the Adopted budget.

The Mid-year Budget Review Report should also include information detailing the revised forecasts of financial indicators compared with targets established in the Adopted Budget and a summary report of operating and capital activities consistent with the note in the Model Financial Statements entitled *Uniform Presentation of Finances*.

#### **RELEVANT STRATEGIC DIRECTIONS & POLICIES**

Not Applicable.

#### **FINANCIAL AND BUDGET IMPLICATIONS**

The Mid-Year Budget Review, provides the opportunity to reflect any changes in projections based on the actual year-to-date results to December 2021 and forecast the 2021-2022 Operating result.

Details of material movements in the forecast from the Adopted Budget are contained in the Discussion section of this Report.

#### **EXTERNAL ECONOMIC IMPLICATIONS**

This report provides information on the planned financial performance of the Council for the year ended 30 June 2022 and has no direct external economic impacts.

#### **SOCIAL ISSUES**

Nil

#### **CULTURAL ISSUES**

Nil

#### **ENVIRONMENTAL ISSUES**

Nil

#### **RESOURCE ISSUES**

There are no resource implications arising from this issue.

#### **RISK MANAGEMENT**

There are no risk management issues arising from this issue. All documents have been prepared in accordance with the statutory requirements.

#### **COVID-19 IMPLICATIONS**

Since the opening of the South Australian border on 23 November 2021 and the emergence of the Omicron variant of COVID-19, a number of businesses have been impacted by the increase in the number of COVID-19 cases and capacity restrictions introduced by State Government. To support the local businesses, a Financial Assistance Package was approved by the Council at its Meeting held on 17 January 2022.

The financial impact of the Financial Assistance Package are detailed in the Discussion section of this report.



## CONSULTATION

- **Elected Members**

The Council considered the First Budget Update at its meeting held on 6 December 2021.

- **Community**

Not Applicable.

- **Staff**

Responsible Officers and General Managers.

- **Other Agencies**

Not Applicable

## DISCUSSION

### Budget Review

In determining the Adopted Operating Surplus, the Council considers the financial resources which are required to provide the ongoing services, programs and facilities (Recurrent Operating Budget), which encompass the basic responsibilities, which the Council is required to provide under the *Local Government Act 1999* and other relevant legislation, plus ongoing services and programs as a result of community needs and expectations.

Such on-going services include regulatory services, such as animal management and parking management, street cleaning and rubbish collection, maintenance of basic infrastructure including roads, footpaths, parks, public open space, street lighting and storm-water drainage, development planning and control, library and learning services, community support programs, environmental programs, community events, community recreational facilities and home assistance service.

In addition, the Council considers the funding requirements associated with the introduction of new services or the enhancement to existing services (Operating Projects).

The 2021-2022 Adopted Operating Budget, projected an Operating Surplus of \$471,215. At the Council meeting held on 6 December 2021, the Council considered and endorsed the First Budget Update, which reported a forecast Operating Surplus of \$130,072.

Following the Mid-Year Budget Review, as presented in this report, the Council is forecasting an Operating Surplus of \$185,312.

The material movements in the components that make up the Operating Deficit following the Mid-Year Budget Review are detailed below.

### A. Recurrent Operating Budget

For 2021-2022, the Recurrent Operating Budget forecast a Recurrent Operating Surplus of \$1.064 million, which was reduced to \$872,000 following the First Budget Update.

As a result of the Mid-Year Budget Review, the Recurrent Operating Surplus is forecast to be \$933,429, an increase of \$61,240 on the Adopted First Budget Update. The major reasons for the movement in Operating Surplus are detailed in Table 1.

**TABLE 1: MAJOR VARIANCES IN RECURRENT OPERATING BUDGET - MID-YEAR BUDGET REVIEW**

	Favourable/ (Unfavourable) \$
<b>General movements</b>	
Savings in employee expenses resulting from vacant positions either not filled or not backfilled while undertaking the recruitment process.	345,000
The insurance rebate received from Workers Compensation Scheme, Mutual Liability Scheme and Asset Mutual Fund is higher than planned.	45,000
The Council has successfully applied the funding from National Australia Day Council for the Council's Australia Day event.	20,000
The net loss from the Council's joint ventures, ERA Water and East Waste, is increased by \$22,441 and \$21,450 separately in according to the Budget Updates from ERA Water and East Waste.	(43,891)
The interest income from Local Government Financial Authority (LGFA) is reduced by \$65,000 to reflect the actual interest income received and will be received for 2021-2022 Financial Year, while there is an increase of \$35,000 to recognise the bonus payment received to reflect the value of deposits and loans the Council held with the Authority.	(35,000)
The forecasted admission charges for Swimming Centres are reduced due to the cold weather conditions for the first half of the season	(20,589)
Funding is requested for a traffic technical assistance to work 20 hours a week for 12 weeks.	(20,000)
<b>COVID-19 Restrictions and Impact</b>	
Net Loss of income from the Norwood Concert Hall resulting from event cancellations due to capacity restrictions put in by State Government from 26 December 2021.	(36,500)
Loss of income from swimming lessons due to the less enrolments and the availability of swimming instructors due to COVID-19.	(26,456)
<b>COVID-19 Financial Support Package</b>	
Waiving of Outdoor Dining Licenses Permit fees for the period 1 December 2021 to 30 June 2022.	(64,000)
Granting of a Discretionary Rebate of the Differential Rate (20%) provided to non-residential property owners impacted by the density restrictions introduced by the State Government following the borders opening on 23 November 2021 for the Third Quarter and Final Quarter of 2021-2022.	(51,000)
Rebate of the Parade Separate Rate for property owners and businesses impacted by the density restrictions introduced by the State Government following the borders opening on 23 November 2021 for the Third Quarter and Final Quarter of 2021-2022.	(23,000)
Waiving of fines and interest charged on the late payment of the 2021-2022 Third and Fourth Quarter Council Rate payments for non-residential property owners.	(20,000)

## B. Operating Projects

The Adopted Budget includes an estimate of operating project expenditure for the year under review and:

- previously approved and carried forward projects from the prior budget years; less
- an allowance for current year approved projects projected to be carried forward to subsequent budget years.

Carried Forward estimates (from prior financial years) are reviewed upon finalisation of the Annual Financial Statements. Additional expenditure required for non-completed Operating Projects at the end of the Financial Year, is incorporated in the Budget as part of First Budget Update.

Taking into account the carried forward Operating Project expenditure and new projects which have been endorsed by the Council, the 2021-2022 Adopted Operating Projects Budget forecast a cost to the Council of \$955,272.

Carried Forward Operating Project expenditure was estimated as part of the Adopted Budget to be \$203,272. Following the First Budget Update, the value of carried forward expenditure is \$510,222. The increase in the Carried Forward Budget, is due to projects not progressing as anticipated or the commencement of some projects being deferred.

The First Budget Update forecast the cost of Operating Projects to be \$1.164 million, the Mid-Year Budget Update is estimating a slight increase in this figure to \$1.170 million. The budget is requested to increase by \$6,000 to cover the Council's contribution to LiDAR Urban Mapping and analysis report for the project of Resilient East Program.

A review of status of the Operating Projects will be undertaken as part of the Third Budget Update, which will be considered by the Council at the Council Meeting scheduled for 2 May 2022.

Details of Operating Projects is contained in **Attachment A**.

### C. Capital Projects

The Council adopted a Capital Budget of \$26.972 million for 2021-2022, which comprised funding allocations for New Capital Projects involving new or the upgrading of existing assets (\$8.081 million), the renewal/replacement of existing assets (\$14.089 million) and Carried Forward Projects from 2020-2021 (\$4.801million).

The First Budget Update forecast the cost of Capital Projects to be \$30.594 million. The increase is predominately due to a number of projects which were initially anticipated to be completed by 30 June 2021 being delayed or still being in progress as at 30 June 2021. Following the Mid-Year Budget Review, the Capital Project expenditure is forecast to increase by \$289,952 to \$30.884 million. The budget variations identified in the Mid-Year Review are detailed in Table 4 below:

**TABLE 4: MAJOR VARIANCES IN CAPITAL PROJECT BUDGET - MID-YEAR BUDGET REVIEW**

Capital Project	Increase/ (Decrease) \$
As the Council Meeting held on 4 May 2020, the funding of \$115,000 is approved to design and construct the commemorative infrastructure recognising Mr Nino Solari, pedestrian and cycling paths, furniture and landscaping within the Osmond Terrace median, as well as verge landscaping at all four (4) intersection corners. Due to the timing of budget approval, this funding had inadvertently omitted from the 2021-2022 Capital Budget.	115,000
Resolving traffic management issues associated with Langman Grove, Briar Road and Turner Street, Felixstow, as per the recommendation from the Traffic Management Committee, the Council is undertaking the design and construction of the traffic management devices along Langman Grove.	155,000
The funding is requested to undertake the landscape improvements on Arabella Court, Orlando Court and Alexander Lane within Marden Connect & River Street Development. The works will include: <ul style="list-style-type: none"> <li>• renewing existing tree planters and garden beds;</li> <li>• installing new plants in tree planters and garden beds and mulch; and</li> <li>• installing wheel stops for tree pits which are adjacent to on street parking spaces in order to preserve the new landscape planting from wheel damage.</li> </ul>	20,000

It is not expected that the increase in capital expenditure for the 2021-2022 Financial Year will result in any additional borrowings being required. However this will be monitored during the second half of the year.

A review of status of the Capital Projects will be undertaken as part of the Third Budget Update, which will be considered by the Council at the Council Meeting scheduled for 2 May 2022.

Details of Capital Projects is contained in **Attachment B**.

Regulation 9 (1) (b) of the Regulations states the Council must consider:

*“between 30 November and 15 March (both dates inclusive) in the relevant financial year—a report showing a revised forecast of each item shown in its budgeted financial statements for the relevant financial year compared with estimates set out in the budget presented in a manner consistent with the Model Financial Statements.”*

Further Regulation 9 (2) of the Regulations states the Council must consider:

*“revised forecasts for the relevant financial year of the council's operating surplus ratio, net financial liabilities ratio and asset sustainability ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.”*

The revised Budgeted Financial Statements and Financial Indicators as a result of the Mid-Year Budget Update are included in **Attachment C**.

## OPTIONS

The Council has the following options in respect to this issue:

1. Adopt the Mid Year Budget Review as recommended; or
2. Amend the Mid Year Budget Review as it sees fit.

The Mid Year Budget Review is forecasting an Operating Surplus that is in line with the Adopted Budget. In addition, the proposed amendments to the Operating and Capital Projects budgets are consistent with decisions made by the Council since the adoption of the 2021-2022 Annual Budget and the First Budget Update.

Therefore Option 1 is recommended.

## CONCLUSION

Nil

## COMMENTS

Nil

## RECOMMENDATION

1. That the Mid-Year Budget Update Report be received and noted.
2. That project progress reports contained in **Attachments A** and **B**, be received and noted.
3. That Pursuant to Regulation 9 (1) and (2) of the Local Government (Financial Management) Regulations 2011, Budgeted Financial Statements and Financial Indicators as contained within **Attachment C**, be adopted.

## **Attachments – Item 11.4**

# Attachment A

## 2021-2022 Mid Year Budget Review

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*City of*  
**Norwood  
Payneham  
& St Peters**

## FINANCIAL YEAR 2021-2022 MID-YEAR BUDGET REVIEW OPERATING PROJECTS PROGRESS

Project Description	2021-2022 Adopted Budget	First Budget Update	Mid-Year Budget Review	Mid-Year Budget Update	YTD Spending by December 2021	Has Project Commenced? (Y/N)	If Not, When will Commence?	Has Project Completed (Y/N)?	Forecasted Completion Date
TOUR DOWN UNDER	105,000	-		-	-		Cancelled		
RESILIENT EAST PROJECT	7,000	7,000	6,000	13,000	-	N		N	Jun-22
OPEN SPACE ASSETS CONDITION AUDIT & VALUATION	50,000	50,000		50,000	-	Y		N	Apr-22
COMMUNITY SURVEY	30,000	30,000		30,000	16,641	Y		N	Feb-22
CHILDREN BOOKWEEK PROGRAM	2,500	2,500		2,500	2,588	Y		Y	
CITY WIDE PARKING REVIEW	-	53,870		53,870	-	Y		N	Jun-22
PEOPLE PLACE & ACTIVITY STRATEGY	20,000	30,000		30,000	-	N		N	Jun-22
BUSINESS & ECONOMIC DEVELOPMENT STRATEGIC	-	0		-	-	Y		Y	
FLY BARS COMPLIANCE REVIEW	-	10,000		10,000	-	N		N	Jun-22
CITY WIDE BUSINESS AWARDS	37,000	37,000		37,000	-	Y		N	Jun-22
AGE FRIENDLY WAYFIND STRATEGY	20,000	20,000		20,000	-	N		N	Jun-22
CIVIL INFRA. CONDITION AUDIT & VALUATION	-	24,865		24,865	3,500	Y		N	Apr-22
COMMUNITY EVENTS	-	8,956		8,956	-	Y		N	Jun-22
STREET TREE PLANTING	100,000	100,000		100,000	18,201	N		N	Jun-22
CULTURE & BUSINESS EXCELLENCE DEVELOPMENT	13,000	13,000		13,000	8,441	Y		N	Jun-22
ADDITIONAL LEVEL ON THE WEBBE ST PARKING	50,000	50,000		50,000	-	N		N	Jun-22
WORK HEALTH & SAFETY INITIATIVES	-	9,000		9,000	-	N		N	Jun-22
FELIXSTOW RESERVE MAINTENANCE WORK	-	-		-	4,782			N	Sep-22
ELECTRONIC DOCUMENT MANAGEMENT SYSTEM OPERATING	-	77,900		77,900	38,019	Y		N	Jun-22
THE PARADE & GEORGE ST SCRAMBLE CROSSING	83,272	0		-	820	Y		Y	
STREET LIGHTING RENEWAL & UPGRADE	40,000	40,000		40,000	22,805	Y		N	Jun-22
TRANSITION TO SA PLANNING PORTAL	20,000	40,000		40,000	32,540	Y		N	Jun-22
SMART CITY TECHNOLOGY PLAN	15,000	15,000		15,000	3,000	Y		N	Jun-22
FOOTPATH DEFECT AUDIT	100,000	100,000		100,000	26,222	Y		N	Jun-22
DOG & CAT MANAGEMENT PLAN EDUCATION CAMPAIGN	30,000	30,000		30,000	5,232	Y		N	Jun-22
EHIVE - CULTURAL HERITAGE COLLECTIONS PROJECT	-	52,574		52,574	-	Y		N	Jun-22
RAISING THE BAR ADELAIDE	35,000	35,000		35,000	35,716	Y		Y	
CITY WIDE CYCLING PLAN REVIEW & CROSSING UPGRADE	5,000	5,000		5,000	255	N		N	Jun-22
TREE MANAGEMENT POLICY AND STRATEGY	40,000	40,000		40,000	-	N		N	Jun-22
ASSET MANAGEMENT	-	27,583		27,583	-	Y		N	Jun-22
EMISSIONS REDUCTION PLAN	-	26,895		26,895	29,470	Y		N	Jun-22
TRAFFIC & INTERGRATED TRANSPORT INVESTIGATIONS	-	5,778		5,778	387	Y		N	Jun-22
CORPORATE UNIFORM	-	10,394		10,394	60	Y		N	Mar-22
SPEED LIMIT IMPLEMENTATION	25,000	25,000		25,000	-	N	Mar-22	N	Jun-22
TRAFFIC STUDY	15,000	15,000		15,000	-	N	Feb-22	N	Mar-22
YOUTH STRATEGY	44,000	64,000		64,000	15,535	Y		N	Jun-22
ENERGY & WATER AUDITS	11,000	11,000		11,000	-	N		N	Jun-22
URBAN GREENING PROGRAM 2021	12,500	22,100		22,100	7,058	Y		N	Jun-22
GREENING OF VERGES PROGRAM	25,000	25,000		25,000	4,829	N		N	Jun-22
DIGITISATION OF COUNCIL CIVIL & BUILDING PLANS	20,000	20,000		20,000	-	Y		N	Jun-22
PUBLIC ART STRATEGY		30,000		30,000	-	N		N	Jun-22
<b>Total</b>	<b>955,272</b>	<b>1,164,415</b>	<b>6,000</b>	<b>1,170,415</b>	<b>375,757</b>				

# Attachment B

## 2021-2022 Mid Year Budget Review

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*City of*  
**Norwood  
Payneham  
& St Peters**





## FINANCIAL YEAR 2021-2022 MID-YEAR BUDGET REVIEW CAPITAL PROJECTS PROGRESS

Project Description	2021-2022 Approved Budget	First Budget Update	Mid-Year Budget Request	Mid-Year Budget Transfer	Mid-Year Budget Update	Work-in- Progress as at 30 June 2021	Total Project Budget	YTD Actuals by December 2021	Has Project Commenced? (Y/N)	If Not, When will Commence?	Has Project Completed (Y/N)?	Forecasted Completion Date
ANNUAL ACQUISITION OF LIBRARY BOOKS	209,013	209,013			209,013		209,013	31,358	Y		N	Jun-22
MAJOR PUBLIC ART FUNDING PROJECT - YEAR 1-3	146,762	146,762			146,762		146,762	500	Y		N	Aug-22
PARADE MEDIAN STREETScape UPGRADE	300,000	300,000			300,000		300,000	-	N		N	Feb-22
PLANT REPLACEMENT	245,000	245,000			245,000		245,000	-	Y		N	Jun-22
REC & OPEN SPACE INF WORKS PROGRAME	513,548	527,988	135,000		662,988		527,988	252,259	Y		N	Jun-22
CAPITALISATION OF PROJECT MANAGEMENT ON-COST	1,035,728	1,035,728			1,035,728		1,035,728	26,687				Jun-22
PAYNEHAM SWIMMING CENTRE	3,000,000	3,000,000			3,000,000		3,000,000	63	Y		N	Oct-23
AUTHORITY VERSION UPGRADE	12,035	12,035			12,035		12,035	0	N		N	Jun-22
NPSP WEBSITE DEVELOPMENT	10,000	10,000			10,000		10,000	7,770	Y		N	Jun-22
ADEY RESERVE MASTER PLAN	50,000	50,000			50,000		50,000	-	N		N	Jun-22
"ALL THINGS ARE ONE" INSTALLATION	-	49,250			49,250	750	50,000	-	Y		N	Jun-22
LINEAR PARK PATH UPGRADE	2,148,267	2,148,267			2,148,267		2,148,267	20,411	Y		N	Jun-22
ST PETERS STREET STREETScape	2,304,858	2,316,042			2,316,042	103,816	2,419,858	68,067	Y		N	Dec-22
BUTTERY RESERVE TENNIS CLUB COURT UPGRADE	-	24,107			24,107		24,107	25,741	Y		N	May-22
CITY INTERACTIVE MAP	-	39,210			39,210		39,210	-	Y		N	Jun-22
ERA WATER RESERVE CONNECTIONS	-	21,343			21,343	8,657	30,000	-	Y		N	Jun-22
SPCC PABX UPGRADE	-	16,000			16,000		16,000	-	N		N	Jun-22
COUNCIL-WIDE BUSINESS WEBSITE	-	12,400			12,400	2,600	15,000	6,515	Y		N	Jun-22
BUILDING WORKS PROGRAM 2018-2019	-	62,960			62,960		62,960	-	Y		Y	
MASTER PLAN CONCEPT DESIGN FOR SWIMMING CENTRES	-	47,075			47,075	52,925	100,000	8,352	Y		N	Jun-22
BURCHELL RESERVE UPGRADE	2,176,000	2,176,000			2,176,000		2,176,000	84	N		N	Dec-22
STANDBY POWER FOR ST PETERS LIBRARY	78,550	78,550			78,550	1,450	80,000	-	Y		N	Jun-22
ELECTRONIC DOCUMENT MANAGEMENT SYSTEM	60,000	60,000			60,000		60,000	-	N		N	Jun-22
PRIVATE LANEWAY	220,650	220,650			220,650		220,650	3,275	Y		N	Jun-22
CAPITAL WORK PROGRAM TRAFFIC CONTROL	408,562	408,562			408,562		408,562	-	N	Feb-22	N	Jun-22
KENT TOWN STREETScape UPGRADE	163,000	246,765			246,765	114,486	361,251	177,134	Y		N	Jun-22
THE PARADE & GEORGE ST SCRAMBLE CROSSING	10,000	-			-	4,347	4,347	-	Y		Y	
WILLOW BEND PARK UPGRADE	17,000	17,000			17,000		17,000	2,640	Y		N	Jun-22
OSMOND TERRACE WAR MEMORIAL	-	36,000			36,000		36,000	39,270	Y		Y	
CAPITAL WORKS PROGRAM ROAD RESEALING	3,773,142	3,830,785			3,830,785		3,830,785	134,198	Y		N	Jun-22
CAPITAL WORKS PROGRAM KERB	1,439,484	1,599,391			1,599,391		1,599,391	803,018	Y		N	Jun-22
CAPITAL WORKS PROGRAM FOOTPATH	799,643	866,878			866,878		866,878	278,461	Y		N	Jun-22
STORMWATER DRAINAGE PROGRAM	4,264,682	4,630,139		-300,000	4,330,139		4,630,139	1,043,927	Y		N	Jun-22
BUILDING WORKS PROGRAM	1,032,500	1,185,880			1,185,880		1,185,880	304,047	Y		N	Jun-22
PAYNEHAM OVAL PRECINCT PARKING	-	236,095			236,095	27,145	263,240	138,403	Y		N	Jan-22
SECOND CREEK OUTLET UPGRADE	950,000	1,254,525			1,254,525	145,475	1,400,000	1,015,463	Y		N	Jan-22
BORTHWICH PARK CREEK IMPROVEMENTS DESIGN & CONST.	100,000	112,571		300,000	412,571	7,429	120,000	8,939	Y		N	Jun-22
STEPHEN STREET (NORWOOD) IMPROVEMENTS	250,000	233,750			233,750		233,750	-	Y		N	Jun-22
NORWOOD LIBRARY STRATEGIC REVIEW & CONCEPT PLAN	100,000	100,000			100,000		100,000	-	N		N	Jun-22
GEORGE STREET UPGRADE	800,000	800,000			800,000		800,000	-	N		N	Jun-22



## FINANCIAL YEAR 2021-2022 MID-YEAR BUDGET REVIEW CAPITAL PROJECTS PROGRESS

Project Description	2021-2022 Approved Budget	First Budget Update	Mid-Year Budget Request	Mid-Year Budget Transfer	Mid-Year Budget Update	Work-in- Progress as at 30 June 2021	Total Project Budget	YTD Actuals by December 2021	Has Project Commenced? (Y/N)	If Not, When will Commence?	Has Project Completed (Y/N)?	Forecasted Completion Date
HANNAFORD RESERVE MASTERPLAN	35,000	50,000			50,000		50,000	2,321	Y		N	Jun-22
DON PYATT COMMUNITY HALL CHAIRS	-	20,000			20,000		20,000	-	N		N	Jun-22
LANGMAN GROVE ROAD RECONSTRUCTION	-	1,299,781			1,299,781	280,219	1,580,000	1,371,938	Y		Y	
CYCLING PLAN IMPLEMENTATION 2021-2026	20,000	20,000			20,000		20,000	3,640	Y		N	Jun-22
MEETING ROOMS UPGRADE	48,440	48,440			48,440		48,440	-	N		N	Jun-22
DUNSTAN ADVENTURE PLAYGROUND REDEVELOPMENT	100,000	100,000			100,000		100,000	-3,768	Y		N	Jun-22
FLOAT FOR CHRISTMAS PAGEANT		25,000			25,000			-	N		N	Jun-22
THE PARADE MASTER PLAN	150,000	664,215			664,215	4,890	669,105	45,342	Y		N	Jun-22
LANGMAN GROVE TRAFFIC MANAGEMENT CONTROL			155,000		155,000			-	Y		N	
<b>Total</b>	<b>26,971,864</b>	<b>30,594,157</b>	<b>290,000</b>	<b>0</b>	<b>30,884,157</b>	<b>754,188</b>	<b>31,323,344</b>	<b>5,818,641</b>				

# Attachment C

## 2021-2022 Mid Year Budget Review

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

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*City of*  
**Norwood  
Payneham  
& St Peters**



**STATEMENT OF COMPREHENSIVE INCOME**  
for the year ended 30 June 2022

Actual 2019-2020	Actual 2020-2021		Adopted Budget 2021-2022	Revised Budget 2021-2022	Variance	Actual YTD December 2021
\$	\$		\$			
		<b>INCOME</b>				
36,181,201	36,287,820	Rates	37,810,867	37,790,867	(20,000)	18,906,569
1,595,430	1,751,114	Statutory charges	1,865,875	1,801,875	(64,000)	1,162,861
3,408,253	3,505,662	User charges	3,910,411	3,764,666	(145,745)	1,797,149
2,958,655	2,921,485	Grants, subsidies and contributions	2,883,167	2,963,167	80,000	1,551,153
87,981	18,786	Investment income	110,500	45,500	(65,000)	10,189
1,526,956	771,114	Other revenues	498,126	577,126	79,000	340,299
27,605	217,074	Net gain - joint ventures & associates	<b>2,288</b>	-		
<b>45,786,081</b>	<b>45,473,055</b>	<b>Total Revenues</b>	<b>47,081,234</b>	<b>46,943,201</b>	<b>(135,745)</b>	<b>23,768,220</b>
		<b>EXPENSES</b>				
14,050,351	14,447,559	Employee costs	16,115,712	15,682,087	(433,625)	7,901,938
18,936,897	19,165,311	Materials, contracts & other expenses	18,920,993	19,460,885	539,892	8,923,845
404,968	454,465	Finance costs	730,000	730,000	-	276,305
9,503,233	9,968,299	Depreciation, amortisation & impairment	10,640,005	10,640,005	-	5,262,502
515,399	327,202	Net loss joint ventures and associates	203,305	244,908	41,603	-
<b>43,410,847</b>	<b>44,362,836</b>	<b>Total Expenses</b>	<b>46,610,015</b>	<b>46,757,885</b>	<b>147,870</b>	<b>22,364,590</b>
2,375,234	1,110,219	<b>OPERATING SURPLUS / (DEFICIT)</b>	471,219	185,316	(285,903)	1,403,630
(1,529,255)	(1,145,242)	Net gain (loss) on disposal or revaluation of assets	25,000	25,000	-	-
-	-	Non-operating items - joint ventures and associates	-	-	-	-
744,208	3,303,447	Amounts specifically for new or upgraded assets	5,540,707	6,172,517	631,810	-
-	-	Physical resources received free of charge	-	-	-	-
<b>1,590,187</b>	<b>3,268,424</b>	<b>NET SURPLUS (DEFICIT)</b>	<b>6,036,926</b>	<b>6,382,833</b>	<b>345,907</b>	<b>1,403,630</b>
3,542,270	12,045,839	Changes in revaluation Surplus- infrastructure, property, plant & equipment	2,000,000	2,000,000	-	-
12,526	5,388	Share of Other comprehensive Income - joint ventures and associates	-	-	-	-
<b>3,554,796</b>	<b>12,051,227</b>	<b>TOTAL OTHER COMPREHENSIVE INCOME</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>-</b>	<b>-</b>
<b>5,144,982</b>	<b>15,319,651</b>	<b>TOTAL COMPREHENSIVE INCOME</b>	<b>8,036,926</b>	<b>8,382,833</b>	<b>345,907</b>	<b>1,403,630</b>



City of  
Norwood  
Payneham  
& St Peters

**STATEMENT OF FINANCIAL POSITION**  
as at 30 June 2020

Actual 2019-2020	Actual 2020-2021		Adopted Budget 2021-2022	Revised Budget 2021-2022	Variance	Actual YTD December 2021
\$	\$		\$	\$		
		<b>ASSETS</b>				
		<b>Current Assets</b>				
9,177,369	7,070,828	Cash and cash equivalents	1,359,355	5,139,880	3,780,525	7,807,455
2,889,164	3,699,322	Trade & other receivables	2,772,165	2,799,096	26,931	18,662,275
<b>12,066,533</b>	<b>10,770,150</b>	<b>Total Current Assets</b>	<b>4,131,520</b>	<b>7,938,977</b>	<b>3,807,457</b>	<b>26,469,730</b>
		<b>Non-current Assets</b>				
104,780	104,044	Financial Assets	44,587	104,044	59,457	-
2,463,297	2,207,035	Equity accounted investments in Council businesses	2,546,299	2,246,146	(300,153)	2,495,860
476,469,020	507,904,397	Infrastructure, Property, Plant & Equipment	519,456,645	527,617,342	8,160,697	496,765,411
17,891,485	2,509,203	Other Non-current Assets	-	-	-	-
<b>496,928,582</b>	<b>512,724,679</b>	<b>Total Non-current Assets</b>	<b>522,047,531</b>	<b>529,967,532</b>	<b>7,920,001</b>	<b>499,261,271</b>
<b>508,995,115</b>	<b>523,494,829</b>	<b>Total Assets</b>	<b>526,179,051</b>	<b>537,906,509</b>	<b>11,727,458</b>	<b>525,731,001</b>
		<b>LIABILITIES</b>				
		<b>Current Liabilities</b>				
7,309,501	8,006,434	Trade & Other Payables	5,175,046	7,195,916	2,020,870	23,198,183
1,651,032	971,642	Borrowings	945,921	931,098	(14,823)	(473,544)
3,134,785	3,325,976	Short-term Provisions	2,960,805	2,948,347	-	1,651,065
<b>12,095,318</b>	<b>12,304,052</b>	<b>Total Current Liabilities</b>	<b>9,081,772</b>	<b>11,075,361</b>	<b>2,006,047</b>	<b>24,375,704</b>
		<b>Non-current Liabilities</b>				
10,356,769	9,391,818	Long-term Borrowings	16,659,577	16,580,645	-	10,322,917
1,159,734	1,328,251	Long-term Provisions	1,159,951	1,193,655	1	2,912,492
1,396,501	1,164,265	Liability - Equity accounted Council businesses	1,837,980	1,367,570	(470,410)	1,348,350
<b>12,913,004</b>	<b>11,884,334</b>	<b>Total Non-current Liabilities</b>	<b>19,657,508</b>	<b>19,141,870</b>	<b>(470,409)</b>	<b>14,583,759</b>
<b>25,008,322</b>	<b>24,188,386</b>	<b>Total Liabilities</b>	<b>28,739,280</b>	<b>30,217,231</b>	<b>1,535,638</b>	<b>38,959,463</b>
<b>483,986,793</b>	<b>499,306,443</b>	<b>NET ASSETS</b>	<b>497,439,771</b>	<b>507,689,278</b>	<b>10,191,819</b>	<b>486,771,538</b>
		<b>EQUITY</b>				
56,825,014	60,098,826	Accumulated Surplus	66,277,990	66,481,658	203,668	59,609,760
427,161,779	439,207,617	Asset Revaluation Reserve	431,161,781	441,207,620	-	427,161,779
<b>483,986,793</b>	<b>499,306,443</b>	<b>TOTAL EQUITY</b>	<b>497,439,771</b>	<b>507,689,278</b>	<b>203,668</b>	<b>486,771,539</b>



City of  
Norwood  
Payneham  
& St Peters

**STATEMENT OF CHANGES IN EQUITY**  
for the year ended 30 June 2022

Actual 2019-2020	Actual 2020-2021		Adopted Budget 2021-2022	Revised Budget 2021-2022	Variance	Actual YTD December 2021
\$	\$			\$		
<b>ACCUMULATED SURPLUS</b>						
55,222,301	56,825,014	Balance at end of previous reporting period	60,241,064	60,098,825	-	60,098,826
1,590,187	3,268,424	Net Result for Year	6,036,926	6,382,833	345,907	1,403,630
-	-	Other Comprehensive Income	-	-	-	-
12,526	5,388	Share of other Comprehensive income - joint ventures and associates	-	-	-	-
<b>56,825,014</b>	<b>60,098,826</b>	<b>Balance at end of period</b>	<b>66,277,990</b>	<b>66,481,658</b>	<b>345,907</b>	<b>61,502,456</b>
<b>ASSET REVALUATION RESERVE</b>						
423,619,509	427,161,779	Balance at end of previous reporting period	429,161,781	439,207,620	-	439,207,618
3,542,270	12,045,839	Gain on revaluation of infrastructure, property, plant & equipment	2,000,000	2,000,000	-	-
<b>427,161,779</b>	<b>439,207,618</b>	<b>Balance at end of period</b>	<b>431,161,781</b>	<b>441,207,620</b>	<b>-</b>	<b>439,207,618</b>
<b>483,986,793</b>	<b>499,306,444</b>	<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<b>497,439,771</b>	<b>507,689,278</b>	<b>345,907</b>	<b>500,710,074</b>



**STATEMENT OF CASH FLOWS**  
for the year ended 30 June 2022

Actual 2019-2020	Actual 2020-2021		Adopted Budget 2021-2022	Revised Budget 2021-2022	Variance	Actual YTD December 2021
		<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		\$		
		<u>Receipts</u>				
46,202,352	42,414,473	Operating receipts	46,674,130	47,797,927	1,123,797	23,758,031
87,981	2,755,845	Investment receipts	110,500	45,500	(65,000)	10,189
		<u>Payments</u>				
(32,515,736)	(32,620,886)	Operating payments to suppliers & employees	(33,377,348)	(36,465,715)	(3,088,367)	(14,671,019)
(406,609)	(447,160)	Finance Payments	(730,000)	(730,000)	-	(276,305)
<b>13,367,988</b>	<b>12,102,272</b>	<b>Net Cash provided by (or used in) Operating Activities</b>	<b>12,677,282</b>	<b>10,647,711</b>	<b>(2,029,571)</b>	<b>8,820,896</b>
		<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
		<u>Receipts</u>				
1,164,734	2,625,998	Grants specifically for new or upgraded assets	5,540,707	6,172,517	631,810	-
50,739	25,659	Sale of replaced assets	25,000	25,000	-	-
43,077	21,190	Repayments of loans by community groups	-	-	-	-
7,179	11,040	Capital contributed to associated entities	-	-	-	-
		<u>Payments</u>				
(8,919,370)	(9,651,815)	Expenditure on renewal/replacement of assets	(11,653,096)	(11,453,664)	199,432	(782,002)
(13,174,690)	(5,507,612)	Expenditure on new/upgraded assets	(15,318,948)	(14,430,625)	888,323	(699,036)
-	-	Loans made to community groups	-	-	-	-
(80,714)	(80,714)	Capital contributed to associated entities	(80,714)	(80,714)	-	(104,740)
<b>(20,909,045)</b>	<b>(12,556,254)</b>	<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(21,487,051)</b>	<b>(19,767,486)</b>	<b>1,719,565</b>	<b>(1,585,778)</b>
		<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
		<u>Receipts</u>				
6,500,000	-	Proceeds from Borrowings	8,119,925	8,119,925	-	-
		<u>Payments</u>				
(1,933,691)	(1,652,559)	Repayments of Borrowings	(931,098)	(931,098)	-	(514,087)
<b>4,566,309</b>	<b>(1,652,559)</b>	<b>Net Cash provided by (or used in) Financing Activities</b>	<b>7,188,827</b>	<b>7,188,827</b>	<b>-</b>	<b>(514,087)</b>
<b>(2,974,748)</b>	<b>(2,106,541)</b>	<b>Net Increase (Decrease) in cash held</b>	<b>(1,620,942)</b>	<b>(1,930,948)</b>	<b>(310,006)</b>	<b>6,721,031</b>
12,152,118	9,177,369	Cash & cash equivalents at beginning of period	2,980,297	7,070,828	1	7,070,828
<b>9,177,370</b>	<b>7,070,828</b>	<b>Cash &amp; cash equivalents at end of period</b>	<b>1,359,355</b>	<b>5,139,880</b>	<b>(310,005)</b>	<b>13,791,859</b>



City of  
Norwood  
Payneham  
& St Peters

**UNIFORM PRESENTATION OF FINANCES**  
for the year ended 30 June 2022

Actual 2019-2020	Actual 2020-2021		Adopted Budget 2021-2022	Revised Budget 2021-2022	Variance	Actual YTD December 2021
45,786,081	45,473,055	Income	47,081,234	46,943,201	(138,033)	23,768,220
(43,410,847)	(44,362,836)	less Expenses	(46,610,015)	(46,757,885)	(147,870)	(22,364,590)
<b>2,375,234</b>	<b>1,110,219</b>	<b>Operating Surplus / (Deficit)</b>	<b>471,219</b>	<b>185,316</b>	<b>(285,903)</b>	<b>1,403,630</b>
		<i>less Net Outlays on Existing Assets</i>				
8,919,370	9,651,815	Capital Expenditure on renewal and replacement of Existing Assets	11,653,096	11,453,664	(199,432)	782,002
(9,503,233)	(9,968,299)	less Depreciation, Amortisation and Impairment	(10,640,005)	(10,640,005)	-	(5,262,502)
(50,739)	(25,659)	less Proceeds from Sale of Replaced Assets	(25,000)	(25,000)	-	-
<b>(634,602)</b>	<b>(342,143)</b>		<b>988,091</b>	<b>788,659</b>	<b>(199,432)</b>	<b>(4,480,500)</b>
		<i>less Net Outlays on New and Upgraded Assets</i>				
13,174,690	5,507,612	Capital Expenditure on New and Upgraded Assets	15,318,948	14,430,625	(888,323)	699,036
(1,164,734)	(2,625,998)	less Amounts received specifically for New and Upgraded Assets	(5,540,707)	(6,172,517)	(631,810)	-
(7,179)	(11,040)	Proceeds from Sale of Surplus Assets				
<b>12,002,777</b>	<b>2,870,574</b>		<b>9,778,241</b>	<b>8,258,108</b>	<b>(1,520,133)</b>	<b>699,036</b>
<b>(8,992,942)</b>	<b>(1,418,212)</b>	<b>Net Lending / (Borrowing) for Financial Year</b>	<b>(10,295,113)</b>	<b>(8,861,451)</b>	<b>1,433,662</b>	<b>5,185,094</b>





**FINANCIAL RATIOS**  
for the year ended 30 June 2022

Actual 2019-2020	Actual 2020-2021		Adopted Budget 2021-2022	Revised Budget 2021-2022	Actual YTD December 2021
<b>Operating Ratio</b>					
5%	2%	<u>Operating Result</u>	1%	0%	6%
		Total Operating Revenue			
<b>Net Financial Liabilities Ratio</b>					
28%	29%	<u>Net Financial Liabilities</u>	52%	47%	53%
		Total Operating Revenue			
<b>Asset Sustainability Ratio</b>					
113%	124%	<u>Net Asset Renewals</u>	140%	138%	na
		Infrastructure & Asset Management Plan required expenditure			
		<i>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets,</i>			
<b>Recommended for disclosure by Local Government Association</b>					
2,375,234	1,110,219	<b>Operating Surplus/(Deficit)</b>	471,219	185,316	1,403,630
		<i>Being the operating surplus (deficit) before capital amounts .</i>			
12,837,009	13,314,192	<b>Net Financial Liabilities</b>	24,563,173	22,174,210	12,489,733
		<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in</i>			
<b>Interest Cover Ratio</b>					
1%	1%	<u>Net Interest Expense</u>	2%	2%	1%
		Total Operating Revenue less Investment Income			
<b>Asset Consumption Ratio</b>					
61%	55%	<u>Carrying value of depreciable assets</u>	58%	60%	55%
		Gross value of depreciable assets			
		<i>Total carrying value of depreciable assets divided by total reported value of depreciable assets before</i>			
<b>Requested by Council</b>					
<b>Debt Repayment to Rate Revenue Ratio</b>					
6%	6%	<u>Debt Servicing</u>	4%	4%	4%
		Rate Revenue			

## 11.5 2022-2023 FEES AND CHARGES

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**REPORT AUTHOR:** Financial Services Manger  
**GENERAL MANAGER:** General Manager, Corporate Services  
**CONTACT NUMBER:** 83664585  
**FILE REFERENCE:** A334672  
**ATTACHMENTS:** A

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### PURPOSE OF REPORT

The purpose of this report is to provide the Council with the *Draft 2022-2023 Fees and Charges Schedule*, which, following its adoption “in principle”, will be used as a basis for calculating the revenue components for the draft 2022-2023 Annual Budget.

### BACKGROUND

Section 188 of the *Local Government Act 1999* (the Act), states the following in respect to fees and charges:

- (1) *A council may impose fees and charges—*
- (a) *for the use of any property or facility owned, controlled, managed or maintained by the council;*
  - (b) *for services supplied to a person at his or her request;*
  - (c) *for carrying out work at a person's request;*
  - (d) *for providing information or materials, or copies of, or extracts from, council records;*
  - (e) *in respect of any application to the council;*
  - (f) *in respect of any authorisation, licence or permit granted by the council;*
  - (g) *in respect of any matter for which another Act provides that a fee fixed under this Act is to be payable;*
  - (h) *in relation to any other prescribed matter.*

The majority of fees and charges which are administered by the Council. are levied under various legislation (ie statutory charges), such as the *Development Act 1993*, the *Dog and Cat Management Act 1995* and the *Local Government Act 1999*. Other fees and charges arise from various policies which have been adopted by the Council. For example, the *Outdoor Dining Policy* and *On-Street Parking Permit Policy*, are based on a user pays principle with respect to the provision of those particular services.

Pursuant to Section 188(6) of the Act, the Council must keep a list of the fees and charges on public display at the Principal Office of the Council. The Council publishes the schedule of fees and charges on the Council's website.

As part of the annual budget preparation process, a review is undertaken of the fees and charges which are levied by the Council for the use of facilities and the provision of services. Any increases (or decrease) in fees and charges which are set by legislation are determined by the State Government and will be incorporated upon gazetting.

### RELEVANT POLICIES & STRATEGIC DIRECTIONS

In line with the Council's *Fees & Charges Policy*, the Council adopts a *Fees and Charges Schedule* on an annual basis and they are separated into Statutory and User Charges. Where the Council's Fees and Charges are not of a statutory nature (i.e. discretionary fees), the Council applies the principle of “user pays” where possible, in order to recover the full cost of operating or providing the service or goods to ensure that there is reasonable level of “user pays”, which in turn reduces the charge on ratepayers for the cost of providing these facilities and services. Where it can be demonstrated that citizens are unable to meet the full cost, concessions may apply.

The Outcomes and Objectives of *City Plan 2030: Shaping our Future* do not specifically address fees and charges, however the general principles of Community Well-Being are taken into account in setting the discretionary fees and charges.

## FINANCIAL IMPLICATIONS

Where the Council has the power to set the fees and charges (discretionary fees and charges), as endorsed by the Council at its meeting held on 17 January 2022, it is adopted that discretionary fees and charges are increased by 2% at a minimum, or at market value.

Generally, the recommended increases are in line with the Budget Parameters. In the cases where the minimum increase has not been met, the reasons for the lower increase are:

- rounding, for ease of cash handling;
- the fee in question is rarely charged but required to be set pursuant to the *Local Government Act 1999*;
- the proposed increase would result in a minor increase. In these instances, the fee is increased on a cyclical basis of every three (3) to five (5) years; and
- determination that the market could not bear an increase.

## EXTERNAL ECONOMIC IMPLICATIONS

This report provides information on the fees and charges of the Council for the year ended 30 June 2023 and are not expected to have any significant external economic impact.

## SOCIAL ISSUES

Nil

## CULTURAL ISSUES

Nil

## ENVIRONMENTAL ISSUES

Nil

## RESOURCE ISSUES

Nil

## RISK MANAGEMENT

Nil

## CONSULTATION

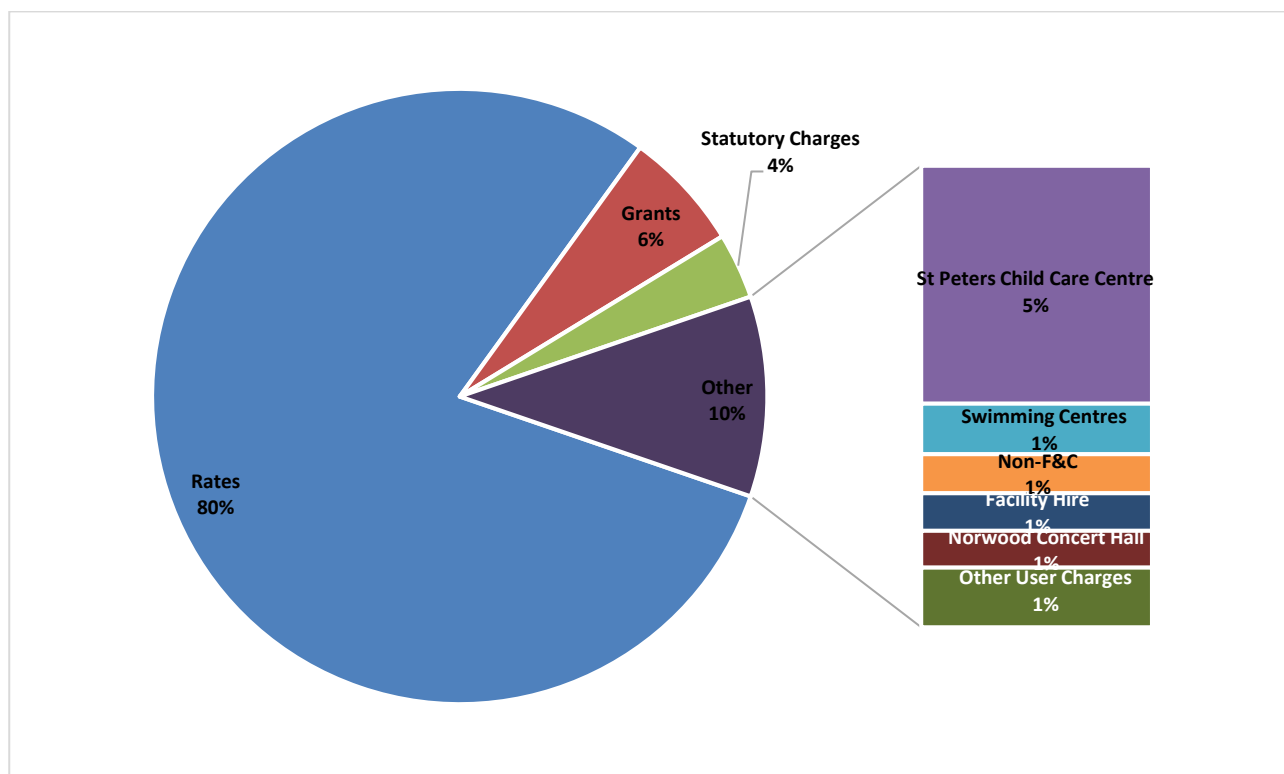
- **Elected Members**  
The Council set the parameters for the Fees and Charges Schedule at its meeting held on 17 January 2022.
- **Community**  
Not Applicable.
- **Staff**  
Responsible Officers and General Managers.
- **Other Agencies**  
Not Applicable

## DISCUSSION

In general, user fees and charges are reviewed taking into consideration the anticipated inflation rate and the cost which is incurred by the Council to provide the service or the facility, market rates for similar services and ease of cash handling, through rounding of any proposed increases or deferring increases. At its meeting held on 17 January 2022, the Council adopted the general guideline that user fees and charges be increased by 2% at a minimum, or at market value. The proposed general increase of 2% was determined with reference to the anticipated combined impact of the inflation rate associated with goods and services and salaries and wages increase for the 2022-2023 Financial Year.

Fees and Charges incorporate statutory charges which are set by legislation or by Policies which are adopted by the Council and discretionary user fees and charges which are based on user pay principles. As detailed in Figure 1 below, for the 2021-2022 financial year, discretionary user charges represent 10% of total revenue, with the major portion of this revenue from the fees and charges set by the Council. User Fee income is mostly derived from user fees charged by the St Peters Child Care Centre & Pre-school. Given that income from the Council's Business Service units (i.e. St Peters Child Care Centre & Pre-school, Norwood Concert Hall and the Swimming Centres) represents 7% of the total, any increase or decrease in User Charges from other services or programs, will not have a significant impact on the Council's income from user fees and charges.

**FIGURE 1 – USER CHARGES AS A PERCENTAGE OF REVENUE**



As stated earlier, for the most part, the recommended increases are in line with the Budget Parameters which were endorsed by the Council at its meeting held on 17 January 2022. The proposed changes which are not in line with the budget parameter of 2% (excluding rounding) and the reasons for not applying the budget parameter are detailed below.

### **Community Care Charges**

- As part of Community Care program, the Council provides the Gutter Cleaning service and charges \$16 per hour. However the cost to the Council is higher to provide Gutter Cleaning service for two stories house or house with access problem. It is proposed to charge \$20 per hour for Specialist Gutter Cleaning.
- When the Council organise Movies Excursions, the cost is lower to the Council compared to other excursions due to the Council organising the Movies Excursions locally. It is proposed to separate the charges for Movie Excursions from other Excursions to reflect the cost to the Council.
- It is proposed to increase the lunch at the Pub from \$10 per person to \$15 per person, equal to the cumulative impact of prior year's indexation factors which had not been applied previously.

### **St Peters Child Care Centre & Preschool**

It is proposed to increase the daily charges from \$105 to \$110, in line with the rising industry prices.

### **Norwood Concert Hall**

Front of House charges have increased in line with increase in hourly staff charges. This requires an increase in the charge passed on to hirers from \$60.00 to \$65.00 per hour.

Technician charges have increased in line with increase in hourly technician charges. This requires an increase in the charge passed on to hirers from \$70.00 to \$75.00 per hour and \$140.00 to \$150.00 per hour for technician between 1am to 7am.

### **Council Document Retrieval**

The Normal and Urgent Archived Retrieval Fees is consolidated into a single charge at \$35 per search for 2021-2022 Financial Year. As a result of the time taken to retrieve documents from the Councils offsite storage facility is approximately 2-3 days, it was difficult to achieve a 24 hour turn around during 2020-2021 Financial Year. The storage service provider has been adapted to Covid-19 situation and can retrieve the archived materials within 24 hours, it is proposed to charge separate fees for the Normal and Urgent Archived Retrieval Fees for 2022-2023 Financial Year by applying 50% of administration cost on top of the cost charged by the storage service provider to the Council. As such, it is proposed to reduce the Normal Archived Retrieval Fee from \$35 to \$25.00 and increase the Urgent Archived Retrieval Fee from \$35 to \$50. It should be noted that this fee is utilised approximately 50-100 times in a year.

A copy of the proposed 2022-2023 Fees and Charges including comparative data are contained in **Attachment A**.

### **OPTIONS**

The Council has the option of adopting "in principle" the proposed fees and charges as contained in Attachment A or make amendments to the proposed fees as the Council sees fit.

### **CONCLUSION**

The recommended Fees and Charges for 2022-2023 have been set at an appropriate level for users and consumers and are not expected to 'price' the hire of facilities/cost of services out of the market and beyond the reach of citizens.

### **COMMENTS**

This report does not cover statutory fees that are charged under legislation as the Council cannot vary these fees and charges.

In relation to Statutory Fees and Charges, the actual fee increases imposed under Acts will remain unknown until the State Government has set its 2022-2023 Budget which is expected to be in May 2022.

**RECOMMENDATION**

That the *Draft Schedule of Fees and Charges* for the 2022-2023 Financial Year set out in **Attachment A** be adopted “in principle”.

## **Attachments – Item 11.5**

# Attachment A

## 2022-2023 Fees and Charges

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



*City of*  
**Norwood  
Payneham  
& St Peters**



**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham & St Peters (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges	% Incr/(Decr.) Proposed This Year	Unit	2022-2023
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022					
<b>Permits and Authorisations for Use of Council Land and Roads</b>											
<b>Authorisation to Alter and Use a Public Road / Footpath</b>											
Temporary and Semi-Permanent Structures			Nil	Nil	Nil	Nil		Nil			
Permanent Structures			N/A	By negotiation	By negotiation	By negotiation		By negotiation			
<b>Mobile Food Vendor Permit Fee</b>											
Mobile Food Vendor Sites			\$200.00	\$200.00	\$200.00	\$200.00	\$204.00	\$200.00	0.00	month	
Private or Other Authorised Event			\$50.00	\$50.00	\$50.00	\$55.00	\$56.10	\$55.00	0.00	day	
<b>Stallholders Permit Fee</b>											
General			\$150.00	\$150.00	\$150.00	\$155.00	\$158.10	\$155.00	0.00	day	
Not-for-profit / Community			\$50.00	\$50.00	\$50.00	\$55.00	\$56.10	\$55.00	0.00	day	
<b>Permit for Commercial Filming &amp; Photography on Council Land</b>			Nil	Nil	Nil	Nil		Nil			
<b>Tennis Courts Hire</b>											
<b>Tennis Courts - Payneham Oval - General Public</b>											
Weekdays 8.00-10.00am	\$10.50	\$10.50	\$10.50	\$10.50	\$0.00	\$0.00	\$0.00	\$0.00		per hour/ per court	Hire of the Payneham Oval Tennis Courts won't be managed or charged by the Council following the upgrade - it will be managed by the Club through Book-a-Court & the Club will retain any profits.
Weekdays 10.00am-5.00pm	\$10.50	\$10.50	\$10.50	\$10.50	\$0.00	\$0.00	\$0.00	\$0.00			As above
Evenings after 5.00pm	\$10.50	\$10.50	\$10.50	\$10.50	\$0.00	\$0.00	\$0.00	\$0.00			As above
Weekends and public holidays	\$10.50	\$10.50	\$10.50	\$10.50	\$0.00	\$0.00	\$0.00	\$0.00			As above
Key Deposit	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00		per use	As above
<b>Tennis Courts - Payneham Oval - Tennis Clubs</b>											
East Adelaide Payneham Tennis Club ((EAPTC) without lights	\$2.00	\$2.00	\$2.00	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00		per hour/ per court	As above
East Adelaide Payneham Tennis Club (EAPTC) with lights	\$5.50	\$5.50	\$5.50	\$5.50	\$0.00	\$0.00	\$0.00	\$0.00			As above
Other Tennis Clubs - Without Lights	\$8.00	\$4.00	\$4.00	\$4.00	\$0.00	\$0.00	\$0.00	\$0.00			As above
Other Tennis Clubs - With Lights	\$7.50	\$7.50	\$7.50	\$7.50	\$0.00	\$0.00	\$0.00	\$0.00			As above
Other Tennis Clubs (Junior rates) - Without Lights	\$2.00	\$2.00	\$2.00	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00			As above
Other Tennis Clubs (Junior rates) - With Lights	\$5.50	\$5.50	\$5.50	\$5.50	\$0.00	\$0.00	\$0.00	\$0.00			As above
<b>Tennis Courts - Joslin Reserve</b>											
General Public - casual use	Free	Free	Free	Free	Free	Free	Free	Free			N/A
Reserve Hirers	Free	Free	Free	Free	Free	Free	Free	Free			N/A
Tennis Clubs or Coaches	Not allowed	Not allowed	Not allowed	Not allowed	Free	Free	Free	Free			N/A

**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham &amp; St Peters (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges	% Incr/(Decr.) Proposed This Year	Unit	2022-2023
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022					2022-2023

**Council Licences**
**Hoardings - Temporary Public Space Occupancy**

Public Space Occupancy	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.55	\$3.50	0.00	per square metre	Fee remains unchanged
Public Space Occupancy - urgent or after hours processing fee	\$57.00	\$57.00	\$57.00	\$57.00	\$60.00	\$60.00	\$61.20	\$60.00	0.00	per application	Fee remains unchanged
Public Space Occupancy - Application Fee (New)					\$35.00	\$35.00	\$35.70	\$35.00	0.00		Fee remains unchanged
Public Space Occupancy - Skip Bin Authorisations	\$62.00	\$62.00	\$62.00	\$62.00	\$65.00	\$65.00	\$66.30	\$65.00	0.00	per application	Fee remains unchanged

**Parking Permits - Resident & Visitor Permit (New/Renewal) - Resident only Parking Areas**

Residential Parking Permits - First Permit	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.50	\$25.00	0.00	per year	
Residential Parking Permits - Second Permit	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$51.00	\$50.00	0.00	per year	
Residential Pensioner and Full time student permit - First Permit (50% Rebate)	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate		per year	
Residential Pensioner and Full time student permit - Second Permit (50% Rebate)	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate		per year	
Residential Replacement Permit	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.20	\$10.00	0.00	per year	

**Parking Permits - Resident & Visitor Permit (New/Renewal) - Time Limited Parking Areas**

Residential Parking Permits - First Permit	Free	Free	Free	Free	Free	Free	Free	Free		per year	
Residential Parking Permits - Second Permit	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.50	\$25.00	0.00	per year	
Residential Pensioner and Full time student permit - First Permit (50% Rebate)	Free	Free	Free	Free	Free	Free	Free	Free		per year	
Residential Pensioner and Full time student permit - Second Permit (50% Rebate)	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate		per year	
Residential Replacement Permit	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.20	\$10.00	0.00	per year	

**Local Government Act 1999 - purchase of those Council Documents prescribed to be made available (no charge for inspection)**

Parking Register	\$15.00	\$15.00	\$15.00	\$15.00	\$20.00	\$20.00	\$20.40	\$20.00	0.00	per volume	
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**Statutory Fees**
**Dog & Cat Management Act 1995**

Registration guide dog	Free	Free	Free	Free	Free	Free	Free	Free		per dog	No Change
Standard Dog (Desexed & Microchipped)			\$35.00	\$35.00	\$37.50	\$37.50	\$38.25	\$37.50			
Non Standard Dog Registration	\$70.00	\$70.00	\$70.00	\$70.00	\$75.00	\$75.00	\$76.50	\$75.00	0.00	per dog	No Change
Impounding	\$50.00			\$150.00	\$150.00	\$150.00	\$153.00	\$150.00	0.00	per dog	No Change
Rebates applicable on dog registrations listed above											
Pensioner/Concession Card Holder	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate	50% rebate		per dog	No Change
Dog Registration Late Payment Fee	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$15.00	\$15.30	\$15.00	0.00	per dog	
Replacement disc, per disc	\$5.00	\$5.00	\$5.00	\$10.00	\$10.00	\$10.00	\$10.20	\$10.00	0.00	per dog	

**Norwood Town Hall Common Charges**
**Local Government Act 1999 - purchase of those Council Documents prescribed to be made available (no charge for inspection)**

A4 black & white, > 30 pages (first 30 free)	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00	per page	No Change
A3 black & white, > 20 pages (first 20 free)	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00	per page	No Change

**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham & St Peters (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges 2022-2023	% Incr/(Decr.) Proposed This Year	Unit	2022-2023
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022					102.00%
<b>Sales</b>											
<b>Heritage Items</b>											
50 Years of Kensington & Norwood	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.30	\$15.00	0.00	per book	
Down at the Local: A History of Hotels	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.40	\$20.00	0.00	per book	
Payneham Garden Village to City	\$10.50	\$10.50	\$10.50	\$10.50	\$10.50	\$10.50	\$10.70	\$10.50	0.00	per book	
St Peters A Suburban Town	\$10.50	\$10.50	\$10.50	\$10.50	\$10.50	\$10.50	\$10.70	\$10.50	0.00	per book	
Portrait of People & Places (hard cover)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.20	\$10.00	0.00	per book	
Payneham Cemetery Walk Guide	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.05	\$3.00	0.00	per book	
Portrait of People & Places (soft cover)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.20	\$10.00	0.00	per book	
Kent Town Walk Guide	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.05	\$3.00	0.00	per book	
Norwood Walk Guide	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.05	\$3.00	0.00	per book	
Kensington Walk Guide	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.05	\$3.00	0.00	per book	
Towers, Turrets & Spires	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.40	\$20.00	0.00	per book	
<b>Hall Hire</b>											
<b>Payneham Community Centre</b>											
<b>Tier one: NPSP Community Groups</b>											
<b>Main Hall</b>											
Daily Rate	\$21.00	\$22.00	\$22.00	\$22.00	\$22.50	\$23.00	\$23.50	\$23.50	2.17	per day	
Hourly Rate	\$6.00	\$6.50	\$6.50	\$6.50	\$6.50	\$7.00	\$7.00	\$7.00	0.00	per hour	
<b>Small Hall</b>											
Daily Rate	\$17.00	\$17.50	\$17.50	\$17.50	\$18.00	\$18.50	\$19.00	\$19.00	2.70	per day	
Hourly Rate	\$5.00	\$5.50	\$5.50	\$6.00	\$6.00	\$6.50	\$6.50	\$6.50	0.00	per hour	
<b>Rooms</b>											
Daily Rate	\$11.00	\$15.00	\$15.00	\$15.00	\$15.50	\$16.00	\$16.50	\$16.50	3.13	per day	
Hourly Rate	\$4.00	\$4.50	\$4.50	\$4.50	\$4.50	\$5.00	\$5.00	\$5.00	0.00	per hour	
<b>Meeting Room</b>											
Hourly Rate	\$4.00	\$4.00	\$4.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	0.00	per hour	
<b>Tier 2: Non profit group - Non local community group</b>											
<b>Main Hall</b>											
Daily Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$81.50	\$83.00	\$83.00	1.84	per day	
Hourly Rate	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$21.00	\$21.50	\$21.00	0.00	per hour	
<b>Small Hall</b>											
Daily Rate	\$65.00	\$65.00	\$65.00	\$65.00	\$66.00	\$67.00	\$68.50	\$68.00	1.49	per day	
Hourly Rate	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.50	\$18.00	\$18.00	2.86	per hour	
<b>Rooms</b>											
Daily Rate	\$42.00	\$43.00	\$43.00	\$43.00	\$44.00	\$45.00	\$46.00	\$46.00	2.22	per day	
Hourly Rate	\$11.00	\$11.50	\$11.50	\$11.50	\$11.50	\$12.00	\$12.00	\$12.00	0.00	per hour	
<b>Meeting Room</b>											
Hourly Rate	\$7.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.50	\$10.50	\$10.50	0.00	per hour	

**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham &amp; St Peters (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges 2022-2023	% Incr/(Decr.) Proposed This Year	Unit	2022-2023
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022					2022-2023

**Payneham Community Centre (Cont.)**

Tier 3: Private functions / event based hire / commercial:

Monday to Friday

<b>Main Hall</b>											
Private Celebrations			\$25.00	\$25.00	\$25.00	\$25.50	\$26.00	\$26.00	1.96	per hour	
Workshops, Training, Meetings			\$27.50	\$27.50	\$28.00	\$28.50	\$29.00	\$29.00	1.75	per hour	
All Other Hires - Daily (Monday to Friday)	\$108.00	\$115.00	\$115.00	\$115.00	\$117.00	\$119.00	\$121.50	\$121.00	1.68	per day	
All Other Hires - Hourly (Monday to Friday)	\$28.00	\$30.00	\$30.00	\$30.00	\$30.00	\$31.00	\$31.50	\$31.50	1.61	per hour	
All Other Hires - Daily Rate (Weekend & Public Holiday)	\$215.00	\$220.00	\$225.00	\$230.00	\$235.00	\$239.00	\$244.00	\$244.00	2.09	per day	
All Other Hires - Hourly Rate (Weekend & Public Holiday)	\$57.00	\$55.00	\$55.00	\$55.00	\$55.00	\$56.00	\$57.00	\$57.00	1.79	per hour	
<b>Small Hall</b>											
Private Celebrations			\$22.50	\$22.50	\$23.00	\$23.50	\$24.00	\$24.00	2.13	per hour	
Workshops, Training, Meetings			\$25.00	\$25.00	\$25.00	\$26.00	\$26.50	\$26.50	1.92	per hour	
All Other Hires - Daily (Monday to Friday)	\$89.00	\$100.00	\$100.00	\$100.00	\$102.00	\$104.00	\$106.00	\$106.00	1.92	per day	
All Other Hires - Hourly (Monday to Friday)	\$23.00	\$25.00	\$25.00	\$25.00	\$25.00	\$26.00	\$26.50	\$26.50	1.92	per hour	
All Other Hires - Daily Rate (Weekend & Public Holiday)	\$180.00	\$190.00	\$190.00	\$195.00	\$200.00	\$203.50	\$207.50	\$207.50	1.97	per day	
All Other Hires - Hourly Rate (Weekend & Public Holiday)	\$45.00	\$45.00	\$45.00	\$45.00	\$46.00	\$47.00	\$48.00	\$48.00	2.13	per hour	
<b>Rooms</b>											
Private Celebrations			\$15.00	\$15.00	\$15.00	\$16.00	\$16.50	\$16.50	3.13	per hour	
Workshops, Training, Meetings			\$20.00	\$20.00	\$20.00	\$21.00	\$21.50	\$21.50	2.38	per hour	
All Other Hires - Daily (Monday to Friday)	\$77.00	\$80.00	\$80.00	\$80.00	\$80.00	\$81.50	\$83.00	\$83.00	1.84	per day	
All Other Hires - Hourly (Monday to Friday)	\$19.00	\$20.00	\$20.00	\$20.00	\$20.00	\$21.00	\$21.50	\$21.50	2.38	per hour	
All Other Hires - Daily Rate (Weekend & Public Holiday)	\$148.00	\$155.00	\$155.00	\$155.00	\$160.00	\$163.00	\$166.50	\$166.50	2.15	per day	
All Other Hires - Hourly Rate (Weekend & Public Holiday)	\$38.00	\$40.00	\$40.00	\$40.00	\$40.00	\$41.00	\$42.00	\$42.00	2.44	per hour	
<b>Meeting Room</b>											
Hourly Rate	\$11.00	\$15.00	\$15.00	\$15.00	\$15.00	\$16.00	\$16.50	\$16.50	3.13	per hour	

**Payneham Community Facilities - Payneham Library Complex**

Tier one: NPSP Community Groups - MONDAY TO SUNDAY

<b>Payneham Hall</b>											
Daily Rate	\$89.00	\$91.00	\$91.00	\$95.00	\$95.00	\$96.50	\$98.45	\$98.00	1.55	per hour	
Hourly Rate	\$22.00	\$23.00	\$23.00	\$25.00	\$25.00	\$25.50	\$26.00	\$26.00	1.96	per hour	
<b>Torrens &amp; Trinity Room</b>											
Daily Rate	\$33.00	\$34.00	\$34.00	\$35.00	\$35.00	\$35.50	\$36.20	\$36.00	1.41	per day	
Hourly Rate	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$10.00	\$10.20	\$10.00	0.00	per hour	

Tier 2: Not for profit group - Non local community group - Government - MONDAY TO SUNDAY

<b>Payneham Hall</b>											
Private Celebrations		\$40.00	\$40.00	\$45.00	\$45.00	\$46.00	\$46.90	\$47.00	2.17	per hour	
Workshops, Training, Meetings		\$50.00	\$50.00	\$55.00	\$55.00	\$56.00	\$57.10	\$57.00	1.79	per hour	
All Other Hires - daily rate	\$265.00	\$265.00	\$265.00	\$275.00	\$280.00	\$285.00	\$290.70	\$290.00	1.75	per day	
All Other Hires - hourly rate	\$70.00	\$65.00	\$65.00	\$70.00	\$70.00	\$71.00	\$72.40	\$72.00	1.41	per hour	

**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham & St Peters (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges 2022-2023	% Incr/(Decr.) Proposed This Year	Unit	2022-2023 Conditions/Comments
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022					
<b>Payneham Community Facilities - Payneham Library Complex (Cont.)</b>											
<b>Torrens &amp; Trinity Room</b>											
Private Celebrations		\$15.00	\$15.00	\$15.00	\$15.00	\$16.00	\$16.30	\$16.00	0.00	per hour	
Workshops, Training, Meetings		\$20.00	\$20.00	\$20.00	\$20.00	\$21.00	\$21.40	\$21.00	0.00	per hour	
All Other Hires - daily rate	\$88.00	\$90.00	\$90.00	\$90.00	\$90.00	\$92.00	\$93.85	\$93.00	1.09	per day	
All Other Hires - hourly rate	\$22.00	\$22.50	\$22.50	\$22.50	\$22.50	\$23.00	\$23.45	\$23.00	0.00	per hour	
<b>Tier 3: Private functions / event based hire / commercial - MONDAY TO SUNDAY</b>											
<b>Payneham Hall</b>											
Private Celebrations		\$125.00	\$125.00	\$130.00	\$130.00	\$132.00	\$134.65	\$134.00	1.52	per hour	
Workshops, Training, Meetings		\$150.00	\$150.00	\$155.00	\$155.00	\$157.50	\$160.65	\$160.00	1.59	per hour	
All Other Hires - daily rate	\$590.00	\$610.00	\$610.00	\$625.00	\$625.00	\$635.00	\$647.70	\$647.00	1.89	per day	
All Other Hires - hourly rate	\$145.00	\$150.00	\$150.00	\$155.00	\$155.00	\$158.00	\$161.15	\$161.00	1.90	per hour	
<b>Torrens &amp; Trinity Room</b>											
Private Celebrations		\$45.00	\$45.00	\$45.00	\$45.00	\$46.00	\$46.90	\$47.00	2.17	per hour	
Workshops, Training, Meetings		\$60.00	\$60.00	\$60.00	\$60.00	\$61.00	\$62.20	\$62.00	1.64	per hour	
All Other Hires - daily rate	\$237.00	\$250.00	\$250.00	\$255.00	\$255.00	\$259.50	\$264.70	\$265.00	2.12	per day	
All Other Hires - hourly rate	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$66.00	\$67.30	\$67.00	1.52	per hour	
<b>St Peters Library</b>											
<b>Tier one: NPSP Community Groups - MONDAY TO SUNDAY</b>											
<b>Banquet Hall</b>											
Daily Rate	\$89.00	\$95.00	\$95.00	\$95.00	\$95.00	\$97.00	\$98.95	\$99.00	2.06	per day	
Hourly Rate	\$24.00	\$25.00	\$25.00	\$25.00	\$25.00	\$26.00	\$26.50	\$26.50	1.92	per hour	
<b>Meeting Room 1, 2 &amp; 3</b>											
Daily Rate	\$33.00	\$35.00	\$35.00	\$35.00	\$35.00	\$36.00	\$36.70	\$36.50	1.39	per day	
Hourly Rate	\$9.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.50	\$10.70	\$10.50	0.00	per hour	
<b>Tier 2: Not for profit group - Non local community group - Government - MONDAY TO SUNDAY</b>											
<b>Banquet Hall</b>											
Private Celebrations		\$30.00	\$30.00	\$30.00	\$30.00	\$31.00	\$31.60	\$31.00	0.00	per hour	
Workshops, Training, Meetings		\$37.50	\$37.50	\$37.50	\$38.00	\$38.50	\$39.25	\$38.50	0.00	per hour	
All Other Hires - Daily	\$270.00	\$265.00	\$265.00	\$270.00	\$275.00	\$280.00	\$285.60	\$280.00	0.00	per day	
All Other Hires - Hourly	\$70.00	\$65.00	\$65.00	\$65.00	\$65.00	\$66.00	\$67.30	\$66.00	0.00	per hour	
<b>Meeting Room 1, 2 &amp; 3</b>											
Daily Rate	\$88.00	\$85.00	\$85.00	\$85.00	\$85.00	\$86.50	\$88.25	\$88.00	1.73	per day	
Hourly Rate	\$26.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.50	\$20.90	\$20.50	0.00	per hour	
<b>Tier 3: Private functions / event based hire / commercial - MONDAY TO SUNDAY</b>											
<b>Banquet Hall</b>											
Private Celebrations		\$100.00	\$100.00	\$100.00	\$102.00	\$104.00	\$106.10	\$106.00	1.92	Per hour	
Workshops, Training, Meetings		\$125.00	\$125.00	\$125.00	\$125.00	\$127.00	\$129.55	\$129.00	1.57	Per hour	
All Other Hires - Daily	\$590.00	\$610.00	\$610.00	\$625.00	\$625.00	\$636.00	\$648.70	\$648.00	1.89	per day	
All Other Hires - Hourly	\$145.00	\$150.00	\$150.00	\$150.00	\$150.00	\$153.00	\$156.05	\$156.00	1.96	Per hour	
<b>Meeting Room 1, 2 &amp; 3</b>											
Daily Rate	\$173.00	\$180.00	\$180.00	\$180.00	\$180.00	\$183.00	\$186.65	\$187.00	2.19	per day	
Hourly Rate	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$46.00	\$46.90	\$47.00	2.17	per hour	

**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham & St Peters (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges 2022-2023	% Incr/(Decr.) Proposed This Year	Unit	2022-2023
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022					102.00%
<b>St Peters Youth Centre</b>											
<b>Tier one: NPSP Community Groups</b>											
Monday to Friday											
Daily Rate	\$42.00	\$43.00	\$43.00	\$43.00	\$44.00	\$45.00	\$46.00	\$46.00	2.22	per day	
Hourly Rate	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.50	\$12.00	\$12.00	4.35	per hour	
Weekend & Public Holiday											
Daily Rate	\$80.00	\$80.00	\$80.00	\$80.00	\$82.00	\$83.00	\$85.00	\$85.00	2.41	per day	
Hourly Rate	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$21.00	\$21.00	\$21.00	0.00	per hour	
<b>Tier 2: Not for profit group - Non local community group - Government</b>											
Private Celebrations		\$15.00	\$15.00	\$15.00	\$15.00	\$16.00	\$16.00	\$16.00	0.00	per hour	
Workshops, Training and Meetings		\$25.00	\$25.00	\$25.00	\$25.00	\$26.00	\$27.00	\$27.00	3.85	per hour	
All Other Hires - Daily Rate (Monday to Friday)		\$80.00	\$80.00	\$80.00	\$82.00	\$83.00	\$85.00	\$85.00	2.41	per day	
All Other Hires - Hourly Rate (Monday to Friday)		\$20.00	\$20.00	\$20.00	\$20.00	\$21.00	\$21.00	\$21.00	0.00	per hour	
All Other Hires - Daily Rate (Weekend & Public Holidays)	\$163.00	\$165.00	\$165.00	\$165.00	\$168.00	\$171.00	\$174.00	\$174.00	1.75	per day	
All Other Hires - Hourly Rate (Weekend & Public Holidays)	\$45.00	\$45.00	\$45.00	\$45.00	\$46.00	\$47.00	\$48.00	\$48.00	2.13	per hour	
<b>Tier 3: Private functions / event based hire / commercial</b>											
Private Celebrations - Hourly Rate		\$50.00	\$50.00	\$50.00	\$51.00	\$52.00	\$53.00	\$53.00	1.92	per hour	
Workshops, Training and Meetings - Hourly Rate		\$75.00	\$75.00	\$75.00	\$77.00	\$78.00	\$80.00	\$80.00	2.56	per hour	
All Other Hires - Daily Rate (Monday to Friday)	\$215.00	\$215.00	\$220.00	\$225.00	\$225.00	\$229.00	\$234.00	\$234.00	2.18	per day	
All Other Hires - Hourly Rate (Monday to Friday)	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$56.00	\$57.00	\$57.00	1.79	per hour	
All Other Hires - Daily Rate (Weekend & Public Holidays)	\$380.00	\$400.00	\$410.00	\$420.00	\$425.00	\$432.00	\$441.00	\$441.00	2.08	per day	
All Other Hires - Hourly Rate (Weekend & Public Holidays)	\$86.00	\$100.00	\$100.00	\$100.00	\$102.00	\$104.00	\$106.00	\$106.00	1.92	per hour	
<b>Common Fees and Charges</b>											
Security Deposit	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$459.00	\$450.00	0.00	per booking	
Audiovisual Equipment Security deposit (Payneham Community Facilities - Payneham Library Complex)				\$600.00	\$600.00	\$600.00	\$612.00	\$600.00			
Key Deposit	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	0.00	per key/card set	
Booking Deposit	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$61.00	\$60.00	0.00	per booking	
Bump In (min 2hrs)			Min 2hr charge for room	Min 2hr charge for room	Min 2hr charge for room	Min 2hr charge for room	Min 2hr charge for room	Min 2hr charge for room			
Security Guard	\$55.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$61.00	\$60.00	0.00	per hour	

**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham &amp; St Peters (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges 2022-2023	% Incr/(Decr.) Proposed This Year	Unit	2022-2023 Conditions/Comments
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022					
<b>Don Pyatt Community Hall</b>											
<b>Community Organisations</b>											
Daily Hire	70.00	70.00	65.00	\$22.00	\$65.00	\$70.00	\$71.00	\$70.00	0.00	per day	
Hire Hourly Rate	7.50	15.00	15.00	\$6.50	\$15.00	\$16.00	\$16.00	\$16.00	0.00	per hour	
<b>Local Community Group</b>											
Daily Hire						\$40.00	\$41.00	\$40.00	0.00		
Hire Hourly Rate						\$8.50	\$9.00	\$9.00	5.88		
<b>Non Profit Organisations</b>											
Daily Hire	\$240.00	\$90.00	\$95.00	\$97.00	\$100.00	\$110.00	\$112.00	\$110.00	0.00	per day	
Hire Hourly Rate	\$60.00	\$25.00	\$25.00	\$26.00	\$27.00	\$28.00	\$29.00	\$28.00	0.00	per hour	
<b>Commercial Hire/Private Functions</b>											
Daily Hire	300.00	310.00	320.00	\$330.00	\$340.00	\$360.00	\$367.00	\$360.00	0.00	per day	
Hire Hourly Rate	75.00	75.00	80.00	\$85.00	\$90.00	\$95.00	\$97.00	\$95.00	0.00	per hour	
<b>Common Fees &amp; Charges</b>											
Security Deposit	500.00	500.00	550.00	\$550.00	\$560.00	\$570.00	\$581.00	\$570.00	0.00	per day	
<b>Norwood Concert Hall</b>											
<b>Commercial Organisations - Cash Received in advance for future hire</b>											
Wedding Receptions	2,700.00	2,750.00	2,810.00	\$2,810	\$2,860	\$2,910	\$2,968.00	\$2,965	1.89	per day	
Concerts	2,430.00	2,500.00	2,560.00	\$2,620	\$2,670	\$2,720	\$2,774.00	\$2,770	1.84	per day	
Cabarets & Dinner Dances	2,600.00	2,650.00	2,710.00	\$2,780	\$2,830	\$2,880	\$2,938.00	\$2,935	1.91	per day	
Meetings - Day Hire	2,050.00	2,050.00	2,090.00	\$2,140	\$2,180	\$2,220	\$2,264.00	\$2,260	1.80	per day	
Meetings - 9am-2pm	900.00	900.00	920.00	\$940	\$960	\$980	\$1,000.00	\$1,000	2.04	per day	
Meetings - 5pm-10pm	1,150.00	1,200.00	1,220.00	\$1,260	\$1,280	\$1,310	\$1,336.00	\$1,335	1.91	per day	
Trade Sales	2,210.00	2,250.00	2,300.00	\$2,350	\$2,390	\$2,430	\$2,479.00	\$2,475	1.85	per day	
Pre School Day Time Concerts	2,200.00	2,300.00	2,450.00	\$2,600	\$2,670	\$2,720	\$2,774.00	\$2,770	1.84	per day	
<b>Non-profit Organisations</b>											
Concerts	\$2,180.00	\$2,250.00	\$2,300.00	\$2,360.00	\$2,400.00	\$2,440.00	\$2,489.00	\$2,485.00	1.84	per event	
Cabarets & Dinner Dances	\$2,340.00	\$2,400.00	\$2,450.00	\$2,510.00	\$2,560.00	\$2,600.00	\$2,652.00	\$2,650.00	1.92	per event	
Meetings - Day Hire	\$1,850.00	\$1,850.00	\$1,900.00	\$1,930.00	\$1,970.00	\$2,000.00	\$2,040.00	\$2,040.00	2.00	per day	
Meetings - 9am-2pm	\$800.00	\$800.00	\$820.00	\$850.00	\$860.00	\$875.00	\$893.00	\$890.00	1.71	per day	
Meetings - 5pm-10pm	\$1,035.00	\$1,100.00	\$1,100.00	\$1,120.00	\$1,140.00	\$1,160.00	\$1,183.00	\$1,180.00	1.72	per day	
Pre School Day Time Concerts		\$2,200.00	\$2,200.00	\$2,230.00	\$2,270.00	\$2,310.00	\$2,356.00	\$2,355.00	1.95	per day	

**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham &amp; St Peter (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges 2022-2023	% Incr/(Decr.) Proposed This Year	Unit	2022-2023
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022					102.00%
<b>Norwood Concert Hall (Cont.)</b>											
<b>Community Organisations</b>											
Concerts	1,950.00	2,000.00	2,050.00	\$2,100.00	\$2,140.00	\$2,180.00	\$2,224.00	\$2,220.00	1.83	per day	
Cabarets & Dinner Dances	2,100.00	2,100.00	2,150.00	\$2,220.00	\$2,230.00	\$2,270.00	\$2,315.00	\$2,315.00	1.98	per day	
Meetings - Day Hire	1,640.00	1,650.00	1,650.00	\$1,710.00	\$1,710.00	\$1,740.00	\$1,775.00	\$1,775.00	2.01	per day	
Meetings - 9am-2pm	720.00	750.00	750.00	\$760.00	\$775.00	\$790.00	\$806.00	\$805.00	1.90	per day	
Meetings - 5pm-10pm	920.00	950.00	975.00	\$1,020.00	\$1,040.00	\$1,060.00	\$1,081.00	\$1,080.00	1.89	per day	
Pre School Day Time Concerts	1,760.00	1,850.00	1,900.00	\$1,970.00	\$2,010.00	\$2,050.00	\$2,091.00	\$2,090.00	1.95	per day	
<b>Common Fees &amp; Charges</b>											
Security Deposit	1,000.00	1,000.00	50% of hire rate	50% of hire rate	50% of hire rate	50% of hire rate	50% of hire rate	50% of hire rate		per booking	
Front House Staff	49.00	50.00	50.00	\$52.00	\$56.00	\$60.00	\$61.00	\$65.00	16.07	per hour	Increase in employment rates
Security	59.00	60.00	60.00	\$62.00	\$65.00	\$68.00	\$69.00	\$70.00	7.69	per hour	Increase in employment rates
Rehearsal/Bump-in (other than day of hire)	125.00	125.00	130.00	\$135.00	\$140.00	\$145.00	\$148.00	\$150.00	7.14	per hour	
Technician	59.00	60.00	60.00	\$62.00	\$67.00	\$70.00	\$71.00	\$75.00	11.94	per hour	In line with similar facilities
Technician (1am to 7.00am)	118.00	120.00	120.00	\$124.00	\$134.00	\$140.00	\$143.00	\$150.00	11.94	per hour	Double time
<b>Park and Reserve Hire</b>											
<b>Gatherings and Events</b>											
Not-for-profit / Community											
Small Gathering				Nil	Nil	Nil	Nil	Nil			
Large Gathering				\$60.00	\$65.00	\$66.00	\$67.32	\$66.00	0.00	day	
Event				\$240.00	\$245.00	\$250.00	\$255.00	\$250.00	0.00	day	
Private / Commercial											
Small Gathering				Nil	Nil	Nil	Nil	Nil			
Large Gathering				\$120.00	\$130.00	\$132.00	\$134.64	\$135.00	2.27	day	
Event				To be negotiated	To be negotiated	To be negotiated	To be negotiated	To be negotiated			
<b>Short-Term Hire</b>											
Not-for-profit / Community											
Sports Group Hire				Nil	Nil	Nil	Nil	Nil			
Dog Obedience Hire				Nil	Nil	Nil	Nil	Nil			
Fitness Group Hire				Nil	Nil	Nil	Nil	Nil			
Other				Nil	Nil	Nil	Nil	Nil			
Private / Commercial											
Sports Group Hire				\$10.00	\$10.50	\$10.70	\$10.91	\$11.00	2.80	session	
Dog Obedience Hire				\$10.00	\$10.50	\$10.70	\$10.91	\$11.00	2.80	week	
Fitness Group Hire				\$10.00	\$10.50	\$10.70	\$10.91	\$11.00	2.80	week	
Other				To be negotiated	To be negotiated	To be negotiated	To be negotiated	To be negotiated			
<b>Long-Term Hire</b>											
Not-for-profit / Community											
Private / Commercial											
<b>Common Fees &amp; Charges</b>											
Key Bond (refundable)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$55.00	\$56.10	\$55.00	0.00	per key	



**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham &amp; St Peters (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges	% Incr/(Decr.) Proposed This Year	Unit	2022-2023
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022					2022-2023
<b>Swimming Centres</b>											
Adult	\$7.00	\$7.00	\$7.50	\$7.50	\$8.00	\$8.00	\$8.15	\$8.00	0.00	per person	
Concession	\$5.50	\$5.50	\$5.50	\$6.00	\$6.00	\$6.00	\$6.10	\$6.00	0.00	per person	
2-4 years	\$2.50	\$2.50	\$2.50	\$2.50	\$3.00	\$3.00	\$3.05	\$3.00	0.00	per person	
Family Pass	\$20.00	\$21.00	\$21.50	\$22.00	\$22.50	\$23.00	\$23.45	\$23.50	2.17	per pass	
Schools - 45 minutes	\$2.50	\$2.60	\$2.60	\$2.70	\$2.80	\$2.85	\$2.90	\$2.90	1.75	per person	
Schools - 60 minutes	\$3.00	\$3.10	\$3.10	\$3.20	\$3.30	\$3.35	\$3.40	\$3.40	1.49	per person	
Schools - 90 minutes	\$3.50	\$3.60	\$3.60	\$3.70	\$3.80	\$3.85	\$3.95	\$3.95	2.60	per person	
Schools Recreation Swim	\$4.00	\$4.00	\$4.10	\$4.20	\$4.30	\$4.40	\$4.50	\$4.50	2.27	per person	
School Recreation Swimming + 120 min	\$5.00	\$5.00	\$5.00	\$5.50	\$5.60	\$5.70	\$5.80	\$5.80	1.75	per person	
Vac Swim	\$4.00	\$4.10	\$4.20	\$4.50	\$4.60	\$4.70	\$4.80	\$4.80	2.13	per person	
Season Pass 7 Day	\$320.00	\$325.00	\$325.00	\$335.00	\$345.00	\$350.00	\$357.00	\$357.00	2.00	per pass	
Season Pass Family	\$720.00	\$720.00	\$720.00	\$735.00	\$750.00	\$765.00	\$780.30	\$780.00	1.96	per pass	
Season Pass Concession	\$240.00	\$245.00	\$245.00	\$250.00	\$255.00	\$260.00	\$265.20	\$265.00	1.92	per pass	
20 Visit Pass	\$105.00	\$105.00	\$105.00	\$110.00	\$112.00	\$114.00	\$116.30	\$117.00	2.63	per book	
10 Visit Pass					\$65.00	\$66.00	\$67.30	\$67.00	1.52		
Centre Hire (per hour) - Norwood Pool	\$265.00	\$270.00	\$275.00	\$280.00	\$285.00	\$290.00	\$295.80	\$300.00	3.45	per hour	
Centre Hire (per hour) - Payneham Pool	\$330.00	\$340.00	\$345.00	\$355.00	\$362.50	\$370.00	\$377.40	\$380.00	2.70	per hour	
Lane Hire (per hour) - School or Other Groups (See also Pool entry with lane/pool hire below)	\$20.50	\$21.00	\$21.50	\$22.00	\$22.50	\$23.00	\$23.45	\$23.50	2.17	per hour	
Swimming Club Lane Hire (per hour) (See also Pool entry with lane/pool hire below)	\$10.50	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$13.75	\$14.00	3.70	per hour	
Pool entry with lane/pool hire (See also cost of lane hire by School/Swimming Clubs & Other Groups above)	\$4.00	\$4.50	\$4.50	\$4.50	\$5.00	\$5.10	\$5.20	\$5.20	1.96	per person	
Swim Lessons	\$16.50	\$17.00	\$17.00	\$17.50	\$18.00	\$18.50	\$18.85	\$19.00	2.70	per lesson	
Water Polo	\$170.00	\$180.00	\$180.00	\$185.00	\$190.00	\$195.00	\$198.90	\$200.00	2.56	per hour	
Speclators	\$5.50	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50	\$4.60	\$4.50	0.00	per person	
Cancellation Fee 40% hire cost					40% of hire fee	40% of hire fee	40% of hire fee	40% of hire fee			

**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham & St Peter (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges	% Incr/(Decr.) Proposed This Year	Unit	2022-2023
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	102.00%	2022-2023			Conditions/Comments

**Statutory Fees**

**Freedom of Information Act 1991**

Application for Access to document	\$33.50	\$34.25	\$35.00	As per statute	As per statute	As per statute	As per statute	As per statute		per application	Set by Act not separately listed in schedule  <i>Freedom of Information (Fees and Charges) Regulations 2003</i>
Information concerning personal affairs of the applicant - first two hours dealing	Free	Free	Free	As per statute	As per statute	As per statute	As per statute	As per statute		per initial two hours	
Information concerning personal affairs of the applicant - each 15 minutes spent by agency subsequent to first two hours	\$12.50	\$12.80	\$13.10	As per statute	As per statute	As per statute	As per statute	As per statute		per 15 minute inte	
Information not concerning personal affairs of the applicant each 15 minutes spent by agency	\$12.50	\$12.80	\$13.10	As per statute	As per statute	As per statute	As per statute	As per statute		per 15 minute inte	
Access in form of photocopy	\$0.20	\$0.20	\$0.20	As per statute	As per statute	As per statute	As per statute	As per statute		per page	
Access in form of written transcript	\$7.55	\$7.70	\$7.85	As per statute	As per statute	As per statute	As per statute	As per statute		per page	
Access in other form	At cost	At cost	At cost	As per statute	As per statute	As per statute	As per statute	As per statute		per item	

**Property Searches**

Property Search Fees (Certificate of Title to Land under the Real Property Act 1886)	\$20.00	\$20.00	\$20.00	As per statute	As per statute	As per statute	As per statute	As per statute			Set by act, will update when gazetted
Property Search Fees (Certificate of Title to Land under the Real Property Act 1886) within 24 hours	\$60.50	\$60.50	\$60.50	As per statute	As per statute	As per statute	As per statute	As per statute			
Full Section 7 Search	\$50.50	\$50.50	\$50.50	As per statute	As per statute	As per statute	As per statute	As per statute			
Certificate of Liabilities - Section 187 Search (Rate Search)	\$31.75	\$31.75	\$31.75	As per statute	As per statute	As per statute	As per statute	As per statute			

**Local Government Act 1999 - purchase of those Council Documents prescribed to be made available (no charge for inspection)**

**Council Documents**

Strategic/Corporate Plan, Annual Business Plan	\$20.00	\$20.00	\$20.00	\$20.00	\$25.00	\$25.00	25.50	\$25.00	0.00	per copy	Since COVID deliveries are never 48 hours and actual cost is \$15.27. The proposed fees & charges are calculated based on the actual cost to the Council timed by 1.5. As per recent invoice \$35.87 Urgent 24 Hours still applies. The proposed fees and charges are calculated based on the actual cost timed by 1.5.
Annual Report	\$20.00	\$20.00	\$20.00	\$20.00	\$25.00	\$25.00	25.50	\$25.00	0.00	per copy	
Voters Roll, Ward Candidate's first copy free, copies 1+	\$15.00	\$15.00	\$15.00	\$15.00	\$15.50	\$15.50	15.80	\$15.50	0.00	per ward	
Complete development plans	\$27.00	\$27.50	\$28.00	\$28.00	\$28.50	\$29.00	\$29.50	\$29.50	1.72	per plan	
Archived Material Retrieval - Normal 48 Hours	\$11.60	\$12.00	\$12.00	\$12.30	\$12.50	\$35.00	35.70	\$25.00	-28.57	per search	
Archived Material Retrieval - Urgent 24 hours	\$15.80	\$16.00	\$16.00	\$16.40	\$16.50	\$35.00	35.70	\$50.00	42.86	per search	

**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham & St Peters (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges 2022-2023	% Incr/(Decr.) Proposed This Year	Unit	2022-2023
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022					102.00%
<b>Council Licences</b>											
<b>Footpath Occupation</b>											
The Parade Core Sydenham to Portrush - Enclosed/Licensed	\$107.50	\$109.50	\$112.00	\$114.50	\$117.00	\$119.00	\$121.50	\$121.50	2.10	per sq. m. per annum	
The Parade Core Sydenham to Portrush - Open/Licensed	\$71.00	\$72.50	\$74.00	\$76.00	\$77.50	\$79.00	\$80.50	\$80.50	1.90		
The Parade Core Sydenham to Portrush - Enclosed/Unlicensed	\$71.00	\$72.50	\$74.00	\$76.00	\$77.50	\$79.00	\$80.50	\$80.50	1.90		
The Parade Core Sydenham to Portrush - Open/Unlicensed	\$36.00	\$36.50	\$37.50	\$38.50	\$39.50	\$40.00	\$41.00	\$41.00	2.50		
Other Areas - Enclosed/Licensed	\$71.00	\$72.50	\$74.00	\$76.00	\$77.50	\$79.00	\$80.50	\$80.50	1.90		
Other Areas - Open/Licensed	\$51.50	\$52.50	\$53.50	\$55.00	\$56.00	\$57.00	\$58.00	\$58.00	1.75		
Other Areas - Enclosed/Unlicensed	\$51.50	\$52.50	\$53.50	\$55.00	\$56.00	\$57.00	\$58.00	\$58.00	1.75		
Other Areas - Open/Unlicensed	\$22.50	\$23.00	\$23.50	\$24.00	\$24.50	\$25.00	\$25.50	\$25.50	2.00		
Installation of New Outdoor Dining Areas Bollards	10% of cost	10% of cost	10% of cost	10% of cost	10% of cost	10% of cost	10% of cost	10% of cost			
Replacement of Existing Outdoor Dining Areas Bollards	5% of cost	5% of cost	5% of cost	5% of cost	5% of cost	5% of cost	5% of cost	5% of cost			
Application Fee	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$51.00	\$52.00	\$52.00	1.96	per annum	
<b>Planning Development and Infrastructure Act 2016</b>											
Public Notice on Land						\$200.00	\$204.00	\$204.00	2.00	per Plan	
Document Lodgement Fees								\$80.00		per lodgement	
<b>Child Care</b>											
<b>St Peters Child Care Centre</b>											
Daily	\$95.00	\$97.00	\$99.00	\$101.00	\$103.00	\$105.00	\$107.00	\$110.00	4.76	per day	
Late fee - first 15 minutes	\$31.00	\$30.00	\$30.00	\$31.00	\$32.00	\$33.00	\$33.50	\$34.00	3.03	per 15 minutes	
Late fee - each 10 minutes thereafter	\$24.00	\$25.00	\$25.00	\$26.00	\$27.00	\$27.00	\$27.50	\$28.00	3.70	per 10 minutes	
Place Holding Deposit		\$100.00	\$100.00	\$100.00	\$100.00	\$105.00	\$107.00	\$110.00	4.76		
<b>Additional Annual Bin Service</b>											
Household Bin	\$125.00	\$135.00	\$135.00	\$135.00	\$150.00	\$150.00	\$153.00	\$150.00	0.00	per bin	
Recycling Bin	\$75.00	\$75.00	\$80.00	\$80.00	\$90.00	\$90.00	\$92.00	\$90.00	0.00	per bin	
Green Organics Bin	\$75.00	\$75.00	\$80.00	\$80.00	\$90.00	\$90.00	\$92.00	\$90.00	0.00	per bin	
Additional Green Organics Compostable Bags				\$4.35	\$4.50	\$4.50	\$4.60	\$4.60	2.22		
2nd Hard Waste Additional Collection						\$50.00	\$51.00	\$50.00	0.00	per collection	
<b>Reinstatements &amp; Private Works</b>											
Corporate Bodies	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST		per job	
Ratepayers	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST		per job	

**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham & St Peters (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges 2022-2023	% Incr/(Decr.) Proposed This Year	Unit	2022-2023 Conditions/Comments
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022					
<b>Directional Signage (as per Directional Signage Policy)</b>											
Cost of Sign	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST		per sign	
Installation of Sign	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST	cost + 10% admin fee + GST		per sign	
<b>Sundry Items</b>											
<b>Possum/ Cat Trap</b>											
Bond	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$51.00	\$50.00	0.00	per trap	
Hire Fee in excess of 2 weeks	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$0.00	-100.00	per week	
<b>Community Services</b>											
Donne E Benessere	\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.10	\$6.00	0.00	per session	
Over 50s Fitness (Gentle Exercise) (HACC)	\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.10	\$6.00	0.00	per session	
<b>Home Maintenance HACC</b>											
Labour	\$14.00	\$14.00	\$14.00	\$14.00	\$15.00	\$15.00	\$15.30	\$15.00	0.00	per hour	
Gutter cleans	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.00	\$16.30	\$16.00	0.00	per hour	
Specialist Gutter Cleaning								\$20.00		per hour	Costs of Specialist Gutter cleaning services have increased . Have created new charge to address this
Window Cleaning	\$14.00	\$14.00	\$14.00	\$14.00	\$15.00	\$15.00	\$15.30	\$15.00	0.00	per hour	
Materials	Cost of Materials	Cost of Materials	Cost of Materials	Cost of materials	Cost of materials	Cost of materials	Cost of materials	Cost of materials		per material	
Material removal	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00	\$13.25	\$13.00	0.00	per trailer load	
<b>Home Modification HACC</b>											
Labour	\$14.00	\$14.00	\$14.00	\$14.00	\$15.00	\$15.00	\$15.30	\$15.00	0.00	per hour	
Materials	Cost of materials	Cost of materials	Cost of materials	Cost of materials	Cost of materials	Cost of materials	Cost of materials	Cost of materials		per material	
Lunch @the Pub (HACC)	\$8.00	\$9.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.20	\$15.00	50.00	per session	Cost of this program has increased significantly . Price has not increased over the last 4 years. Price increase will be partially offset by offering free transport to clients.
Domestic Assistance (HACC)	\$7.00	\$7.00	\$7.00	\$7.00	\$8.00	\$8.00	\$8.15	\$8.50	6.25	per hour	Increase to cover increases in costs of delivering services
Domestic Assistance (HACC) Cancellation fee	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.10	\$5.00	0.00	per session	
Personal Care (HACC)	\$7.00	\$7.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.15	\$8.50	6.25	per hour	Cost of delivering the sevice has increased
Personal Care (HACC) Cancellation fee	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.10	\$5.00	0.00	per session	
Community Concerts (HACC)	Free	Free	Free	Free	Free	Free	Free	free		per session	
Community Transport : Car (HACC)	\$6.00	\$6.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.15	\$7.00	0.00	per person	
Shopping List (HACC)	\$7.00	\$7.00	\$7.50	\$7.50	\$7.50	\$7.50	\$7.65	\$8.00	6.67	per person	Price has not increased in 5 years . Cost of delivering the services has increased
Escorted Shopping (HACC)	\$8.50	\$8.50	\$9.00	\$9.00	\$9.00	\$9.00	\$9.20	\$10.00	11.11	per person	The cost of delivering the service has increased
Excursions - Movies (HACC)								\$4.00			New charge created for clients participating in movies stream of excursions
Excursions (HACC)	\$8.00	\$8.50	\$8.50	\$9.00	\$9.00	\$9.00	\$9.20	\$9.00	0.00	per person	
<b>Community Bus</b>											
Set Fee	\$1.50	\$1.50	\$1.50	\$1.50	\$2.00	\$2.00	\$2.05	\$2.00	0.00	each way	
Transport for Community Care Social Programs - Gold coin donation	\$1.00	\$1.00	\$1.00	\$1.00	\$1.50	\$1.50	\$1.55	\$1.50	0.00	each way	
Fixed Fee - Full Day Hire	\$93.00	\$95.00	\$97.00	\$99.35	\$100.00	\$101.75	\$103.80	\$103.80	2.01	per day	
Fixed Fee - Part Day Hire	\$68.00	\$69.00	\$70.00	\$71.70	\$73.00	\$74.30	\$75.80	\$75.80	2.02	per part day	
Variable Hire fee	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	0.00	per kilometre	

**Schedule of Fees and Charges (including GST where applicable) - Applicable from 1 July 2022 (FOR INTERNAL USE - NOT FOR PUBLIC REGISTER)**

City of Norwood, Payneham & St Peters (as required by Section 188 (6) Local Government Act 1999)

	Charges in Previous Years						Calculated Increase 1.75%	Proposed Fees & Charges 2022-2023	% Incr/(Decr.) Proposed This Year	Unit	2022-2023
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022					102.00%
<b>All Libraries</b>											
<b>Photocopying</b>											
A4 black & white copied by client	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	0.00	per page	
A3 black & white copied by client	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	0.00	per page	
A4 colour	\$2.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	0.00	per page	
A3 colour	\$3.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	0.00	per page	
<b>Other Library Fees</b>											
Assumed Lost Notice Fee	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.05	\$3.00	0.00	per notice	
Replacement Item Processing Fee		\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.10	\$5.00	0.00	per notice	
Printing (not photocopy)	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	0.00	per page	
Colour printing	\$1.50	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.05	\$2.00	0.00	per page	
USB Storage Device	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.10	\$5.00	0.00	per device	
Earphones				\$2.00	\$2.00	\$2.00	\$2.05	\$2.00	0.00	per item	
Library Bags	\$2.00	\$2.00	\$2.00	\$5.00	\$5.00	\$5.00	\$5.10	\$5.00	0.00	per bag	
Academic / Specialist Library Inter Library Loan Fee (outgoing)				\$16.00	\$16.00	\$16.00	\$16.30	\$16.00	0.00	per item	
Academic/Specialist Library Inter Library Loan Fee (incoming)	\$9.00	\$9.00	\$9.00	\$10.00	\$10.00	\$10.50	\$10.70	\$10.50	0.00	per item	
<b>Library Services &amp; Lifelong Learning</b>											
<b>Activities/Programs</b>											
Pottery Fees					\$0.00	\$0.00	\$0.00			per session	
Children's Pottery Fees					\$0.00	\$0.00	\$0.00			per session	
English Language 2hr class	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.05		-100.00	per session	
Book discussion group annual membership fee				\$20.00	\$20.00	\$20.00	\$20.40	\$20.00	0.00	per year per member	
Yoga	\$9.00	\$9.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.20	\$10.00	0.00	per session	

## 11.6 2022-2023 REGIONAL LANDSCAPE LEVY

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**REPORT AUTHOR:** General Manger, Corporate Services  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4585  
**FILE REFERENCE:** qA83551/A344598  
**ATTACHMENTS:** A

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### PURPOSE OF REPORT

The purpose of the report is to advise the Council of the proposed 2022-2023 Regional Landscape Levy.

### BACKGROUND

As Elected Members may recall, in July 2020, eight regional landscape boards and a metropolitan Green Adelaide Board, were established under the *Landscape South Australia Act 2019* (the Act). The purpose of each Board is to administer the Act and support all sectors of the community and all levels of government, by providing strategic leadership for the management, from a landscape perspective of the various regions. The respective Landscape Boards are responsible for facilitating the management of landscapes in partnership with key partners and stakeholders.

The *Green Adelaide Board* (the Board) is responsible for integrating the management of water resources and wetlands, the metropolitan coastline, nature education within the city, creating habitat for biodiversity, and the greening of streets, parklands and buildings.

Local Government contribute to the respective landscape regions, through the collection, on behalf of the State Government, of the Regional Landscape Levy (formally known as the NRM Levy) from property owners through the declaration of a separate rate. The Levy collected is used to fund the implementation of the respective landscape Board's Business Plan. In respect to the City of Norwood Payneham & St Peters, the Levy will fund the delivery of the Business Plan developed by the Metropolitan Landscape Board, Green Adelaide. As with the previous NRM Levy, Councils can continue to recover the Levy establishment and ongoing collection costs from the respective Regional Landscape Board.

Each year, the Board advises Local Government of the proposed Levy, a copy of the letter which has been received from the Green Adelaide Board is contained in **Attachment A**.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The Councils Strategic Management Plan, *City Plan 2030* does not contain an Outcome directly related to the collection of the NRM Levy.

### FINANCIAL AND BUDGET IMPLICATIONS

In 2022-2023, the Council has been advised by the Board that it will be required to collect \$1.383 million (a 0.2% decrease on the amount collected in 2021-2022) on behalf of Green Adelaide for the payment of the State Government Regional Landscape Levy. In this respect, as Elected Members are aware, Local Government acts as the revenue collector for the Board and the eight (8) Regional Landscape Boards and as such, the Council does not retain this revenue. The total amount of Levy proposed to be raised by the Board for the 2022-2023 financial year, is \$29.642 million, a 2.5% increase on \$28.919 million, which was collected in 2021-2022. The distribution of the Levy to be collected across the respective council areas is based on Capital Value. The property owners within the City of Norwood Payneham & St Peters will contribute 4.7% of the total of the Levy which is collected on behalf of the Board for 2022-2021 Financial year.

### EXTERNAL ECONOMIC IMPLICATIONS

Nil

## **SOCIAL ISSUES**

Nil

## **CULTURAL ISSUES**

Nil

## **ENVIRONMENTAL ISSUES**

Nil

## **RESOURCE ISSUES**

Nil

## **RISK MANAGEMENT**

Nil

## **CONSULTATION**

- **Elected Members**  
Not Applicable.
- **Community**  
Not Applicable.
- **Staff**  
Not Applicable.
- **Other Agencies**  
Not Applicable.

## **DISCUSSION**

For the 2022-2023 Financial year, the Board has identified that it requires a contribution of \$29.642 million (2021-2022: \$28.919 million) from property owners within the Constituent Councils of the Green Adelaide Region in order to deliver the projects and programs which are outlined in the Board's Annual Business Plan.

There are no proposed changes to the basis of determining the Regional Landscape Levy in 2021-2022, with the basis being the value of rateable land. This basis has been previously supported by the Council and is considered to be fair and equitable, in so far as a basis for distributing the amount which is paid by each property owner.

Pursuant to the Act, increases in the Landscape Levy are capped at CPI (Adelaide September Quarter), unless the Minister approves a higher increase, which the Minister has advised will only be under exceptional circumstances. For 2022-2023, the increase in the total Levy collected will be capped to CPI of 2.5%, however for this Council, there has been a slight decrease (0.2%) in the value of the Levy to be collected compared to 2021-2022.

Councils may also collect a fee from the Regional Landscape Boards for the administrative cost of collecting the Regional Landscape Levy. For 2022-2023, the fee has been calculated using a fixed fee of \$2,633 plus \$0.26 per rateable assessment. The proposed collection fee for this Council is \$7,786.

As Elected Members are aware, under the previous arrangements, the Council was responsible for the payment of the full Levy irrespective of whether individual ratepayers pay the Levy. The Act now proposes new levy debt recovery arrangements that will allow the Council to be reimbursed for any new unpaid amount, which has been outstanding for at least three (3) years from July 2020, subject to certain conditions.

**OPTIONS**

Nil

**CONCLUSION**

Nil

**COMMENTS**

Nil

**RECOMMENDATION**

That the report be received and noted.



## **Attachments – Item 11.6**

# Attachment A

## 2022-2023 Regional Landscape Levy

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

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*City of*  
**Norwood  
Payneham  
& St Peters**



GA-D00000109

4 February 2022

Mr Mario Barone  
Chief Executive Officer  
City of Norwood, Payneham & St Peters

Email: [mbarone@npsp.sa.gov.au](mailto:mbarone@npsp.sa.gov.au)

**Green Adelaide Board**

GPO Box 1047  
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[dew.greenadelaide@sa.gov.au](mailto:dew.greenadelaide@sa.gov.au)

[www.greenadelaide.sa.gov.au](http://www.greenadelaide.sa.gov.au)

Dear Mr Barone

**2022-23 - Regional Landscape Levy arrangements for the Green Adelaide Region**

The *Landscape South Australia Act 2019* (the Act) provides the framework for managing the state's land, water, pest animals and plants and biodiversity. The Act created eight regional landscape boards and a metropolitan landscape board, Green Adelaide. Green Adelaide was specifically created in this new legislation, in recognition of the unique environmental challenges faced in urban areas. Local Government continues to play a key role in the collection of the regional landscape levy.

**Contributions and raising a levy in 2022-23**

There are no proposed changes to the basis of the regional landscape levy in 2022-23, and the total levy income increase is capped to CPI of 2.5 %. The Green Adelaide Board's draft business plan will specify \$29,642,483 as the amount to be contributed by the constituent councils in the Green Adelaide Region. The indicative share for each Council of this contribution is listed at Attachment A.

Councils may also collect a fee from the regional landscape boards for the administrative costs of collecting a landscape levy. For 2022-23 the fee has been calculated using a fixed fee of \$2,633 (excluding GST) plus \$0.26 per rateable assessment. Please ensure the tax invoice includes GST. The proposed ongoing collection fee for each Council is also provided in Attachment A.

If you have any queries please do not hesitate to contact Roisin McAlary, Manager Financial Services on 0477 341 839. I look forward to meeting with you to continue our partnership in the ongoing management of the Green Adelaide Region that will create a cool, green and climate resilient metropolitan region.

Yours sincerely

Brenton Gear  
**Director, Green Adelaide**  
**Department for Environment and Water**

**Attachment A Council Contributions to the Green Adelaide Board and  
Collection Fees for 2022-23**

<b>Council</b>	<b>Council contribution (\$)</b>	<b>Proposed collection fee based on standard rates (\$)</b>
City of Adelaide	2,096,521	7,806
City of Burnside	1,732,811	8,103
Campbelltown City Council	1,237,355	8,932
City of Charles Sturt	3,160,513	17,984
Holdfast Bay City Council	1,321,763	7,927
Corporation of the City of Marion	2,088,611	14,017
City of Mitcham	1,793,077	10,111
City of Norwood, Payneham and St	1,383,353	7,786
City of Onkaparinga	2,724,107	21,770
City of Playford	1,185,661	13,906
City of Port Adelaide Enfield	2,906,968	19,047
City of Prospect	611,946	5,277
City of Salisbury	2,139,763	18,226
City of Tea Tree Gully	1,835,942	13,767
Corporation of the City of Unley	1,463,439	7,432
Corporation of the Town of Walkerville	340,301	3,641
City of West Torrens	1,620,352	10,466
<b>Total</b>	<b>29,642,483</b>	<b>196,197</b>

## 11.7 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM PHASE 3

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**REPORT AUTHOR:** Manager, Economic Development & Strategic Projects  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 83664509  
**FILE REFERENCE:** qA90378  
**ATTACHMENTS:** A - B

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### PURPOSE OF REPORT

The purpose of this report is to present to the Council, options for the allocation of the grant funding under the Federal Government's *Local Roads and Community Infrastructure Program Phase 3*.

### BACKGROUND

In May 2020, the Federal Government announced details of its *Local Roads & Community Infrastructure Program (LRCI)*, as part of the Federal Government's economic response to the COVID-19 Pandemic. The purpose of the *LRCI Program* is to support councils in the delivery of priority local road and community infrastructure projects across Australia by supporting and creating jobs and building the resilience of local economies to help communities bounce back from the COVID-19 Pandemic.

Through the Federal 2020-2021 Budget, the Federal Government announced an extension of the *LRCI Program*, now more commonly referred to as the LCRP Program Phase 2.

On 11 May 2021, as part of the 2021-2022 Budget, the Federal Government announced an additional \$1 billion for Phase 3 of the LCRP Program. Similar to the previous two (2) phases, the intent of Phase 3, is to assist a community led recovery from Covid-19 by supporting jobs, businesses and procurement. As with the earlier Phases of the *LRCI Program*, eligible funding recipients (ie Local Government) can select a broad range of projects to fund so that communities can continue to be provided with the infrastructure they require. It is encouraged that where possible local businesses and workforces are engaged to deliver the work.

In total, the Federal Government has allocated \$2.5 billion to the *Local Roads and Community Infrastructure (LRCI) Program* over the three (3) phases to support councils.

As part of Phase 1, the Council was successful in securing \$444,000 under this Program to complete the reconstruction of the total length of Langman Grove, Felixstow from Pembury Grove through to Briar Road, Felixstow.

As part of Phase 2, the Council received \$1.27 million and this funding was allocated to the construction of the St Peters Streetscape Upgrade Project, which is scheduled to commence in March 2022.

As part of Phase 3, the Council has been advised that it is eligible to receive \$888,876. The formula used to calculate the funding allocation is modelled on the funding allocations under the Federal Government *Roads-to-Recovery Program*.

Nominations for Phase 3 of the *LRCI Program* opened on 20 October 2021 with applications required to be submitted by the 30 June 2022. Projects are required to be physically completed by 30 June 2023.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The projects presented for consideration will deliver on the following strategies set out in the Council's Strategic Management Plan, *CityPlan 2030: Shaping the Future*

**Social Equity:** An inclusive, connected, accessible and friendly community.

*Strategy 1.1.3 Design and provide safe, high quality facilities and spaces for all people.*

*Strategy 1.2.1 Enable sustainable and active transport modes.*

*Strategy 1.2.2 Provide safe and accessible movement for all people.*

*Strategy 1.4.1 Encourage physical activity and support mental health to achieve healthier lifestyles and well-being.*

**Cultural Vitality:** A culturally rich and diverse City, with a strong identity, history and sense of place.  
*Strategy 2.4.2: Encourage sustainable and quality urban design outcomes.*

**Environmental Sustainability:** A leader in environmental sustainability.

*Strategy 4.1.1 Make better use of water resources including the harvesting and re-use of stormwater.*

*Strategy 4.1.6 Manage stormwater to reduce the risks of flooding.*

*Strategy 4.2.1 Improve the amenity and safety of streets for all users including reducing the impact of urban heat island effect.*

## **FINANCIAL AND BUDGET IMPLICATIONS**

To be eligible to receive the funding, the projects which are submitted must be new projects, (ie in addition to projects which have already been committed to and funds allocated to by the Council). This means the Council cannot use the grant funding to offset the cost of projects, which have already been identified and funded by the Council.

In recommending the various projects for the Council's consideration, staff have reviewed the projects that have been identified in the Long-Term Financial Plan, projects that have been identified but are yet to be scheduled by the Council. including the condition of various assets which may or may not have been included in the Council's Asset Management Plans. Each project that fell into this category, was assessed against the eligibility criteria set out in the funding guidelines.

## **EXTERNAL ECONOMIC IMPLICATIONS**

The purpose of the Federal Government's *Local Roads & Community Infrastructure Program* is to create jobs and stimulate the local economy by supporting councils to deliver local road and community infrastructure construction projects. The intent is for the Council to undertake construction projects, which include "local content" to ensure that the funding supports local businesses and creates short term employment opportunities within the local community, therefore supporting local communities in their recovery from the impact of the COVID-19 Pandemic.

## **SOCIAL ISSUES**

The desired outcome of the Federal Government Program is to provide social benefits to the local communities such as improved road safety, accessibility and visual amenity. In evaluating the projects presented, these factors were taken into consideration.

## **CULTURAL ISSUES**

Not Applicable.

## **ENVIRONMENTAL ISSUES**

Not Applicable.

## **RESOURCE ISSUES**

Given that the St Peters Street Upgrade Project has already been endorsed by the Council extending the scope of the project to include the Linde Reserve ASR and ERA Water Distribution Main Extension and Cross Connection, would not have a significant impact on resources. Similarly, if the Council selected the Briar Road and Turner Street – Road Reconstruction Project, this could be delivered within existing resources. However, in the case of the Cruikshank Reserve Multipurpose Building and Unisex Toilets Project, additional staff resources (on a contract basis) may be required to undertake the management.

## **RISK MANAGEMENT**

In respect to the *Local Roads & Community Infrastructure Program Phase 3*, if construction is not completed within the specified timeframes as set out in the Program Guidelines, the Council may not receive the full funding allocation. This risk will be managed by scheduling the works to ensure that works are completed within the specified timeframes. Therefore, it is important to select a project that can be easily delivered.

## COVID-19 IMPLICATIONS

Nil.

## CONSULTATION

- **Elected Members**  
Elected Members were previously consulted in respect to the Phase 1 and Phase 2 projects.
- **Community**  
Not Applicable.
- **Staff**  
General Manager, Corporate Services  
Acting Manager, City Assets  
Project Manager, Assets  
Financial Services Manager  
Project Manager, Urban Design & Special Projects  
Project Manager
- **Other Agencies**  
Not Applicable.

## DISCUSSION

The objective of the *LRCI Program Phase 3*, is to stimulate the economy through additional infrastructure construction activities in local communities across Australia, in order to assist communities in the management of the economic impacts of the COVID-19 Pandemic. Based on the objective that this is an economic stimulus measure, one of the conditions of the *LRCI Program* is that councils can only submit project/s which are in addition to those projects already identified and funded as part of the Council's budget. The funding is not intended to replace existing expenditure commitments but rather enable additional expenditure as economic stimulus. However, in accordance with the Program Guidelines, the Council can nominate discrete later stages of projects that have already received grant funding under previous phases of the LRCI Program. The only requirement is that the Phase 3 nomination must be a new separate and previously unfunded project stage.

As the purpose of the *LRCI Program* is to stimulate local economies and employment opportunities, the delivery of the projects must be between 1 January 2022 and 30 June 2023. Co-contributions are not required under the *LRCI Program*, but are allowed to be used for projects – provided that the combined funding for the project does not exceed the estimated cost of the project.

An eligible project must be either:

- a local road project, which involves the construction or maintenance of roads which are managed by the Council, with the focus on improved road safety outcomes. Road projects may include elements associated with a road such as;
  - traffic signs;
  - traffic control equipment;
  - street lighting equipment;
  - a bridge or tunnel;
  - a facility off the road used by heavy vehicles in connection with travel on the road (for example, a rest area or weigh station);
  - facilities off the road that support the visitor economy; and
  - road and sidewalk maintenance, where additional to normal capital works schedules; or
- a community infrastructure project that involves the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

All projects whether carried out on Council owned land, or another type of public land, must deliver benefits to the community, such as improved accessibility, visual amenity and/or safety.

In determining the projects to which the funding could be allocated, consideration was given to the extension (increasing the scope) of existing projects, as well as future projects, which have been identified in the Council's draft *Long Term Financial Plan* and *Civil Infrastructure and Asset Management Plan* (post 2021-2022).

Based upon an assessment which has been undertaken by Council staff, including the current priority which has been assigned to projects by the Council, in the Council's *Long Term Financial Plan* and the Council's ability to deliver the project within the timeframe required by the grant guidelines, staff have identified the following three (3) possible options for the grant funding:

1. Linde Reserve ASR and ERA Water Distribution Main Extension and Cross Connection.
2. Cruickshank Reserve Multipurpose Building and Unisex Toilets.
3. Briar Road and Turner Street - Road Reconstruction.

All three (3) of these projects are described in more detail below.

#### **1. Linde Reserve ASR and ERA Water Distribution Main Extension and Cross Connection**

At its meeting held on 8 February 2022, the Council considered a report on the Tender Submissions received in relation to the construction of *St Peters Street Upgrade Project* and resolved to appoint Plotworks to undertake the work. In that report, the Council was advised that as part of the *St Peters Street Upgrade Project*, the Linde Reserve ASR recycled water pipeline along St Peters Street will be increased in size, as required, to accommodate the potential future expansion of the ERA Water Scheme and extended to Burchell Reserve, Cliff Goodwin Reserve and Twelftree Reserve.

The current operating licence for the Linde Reserve ASR requires that the extraction from the bore over a five (5) year period, does not exceed the injection into the bore over a five (5) year period, with injection/extraction for any one (1) year limited to 30ML. Since inception, the Linde Reserve ASR has injected on average 7-10ML per annum, which has provided recycled water to irrigate Linde Reserve, the Community Garden, the St Peters Town Hall complex and a standpipe to fill the water truck for street tree watering. In accordance with the operating licence conditions, an average of 7-10ML of recycled water is extracted per annum. With the expansion of the water distribution main along St Peters Street and the proposed connections to Otto Reserve, Burchell Reserve, Cliff Goodwin Reserve and Twelftree Reserve, additional sources of recycled water need to be captured and injected into the Linde Reserve ASR to ensure the operating licence requirements are met.

The ERA Water Scheme has a licence to extract groundwater to a volume of 500 ML per annum. During the 2020-2021 season, 186.3 ML was extracted. Current demand is estimated at 250 ML annually and there is a potential to harvest more water and to irrigate more reserves. On this basis, ERA Water recently engaged WGA engineers to investigate the potential to supply additional reserves with recycled water within and in proximity to the existing distribution network. Amongst other things, WGA's preliminary report identifies a proposed expansion to the ERA Water distribution network, which would connect the ERA Water Scheme with the Council's Linde ASR Scheme.

The Linde Reserve ASR Scheme is currently performing below capacity due to the limitations of stormwater extraction from Second Creek, due to the turbidity of the water. A connection to the ERA Water Scheme would increase recycled water security and complement the Linde Reserve Scheme in three (3) ways:

1. supply water directly to reserves intended for the Linde Reserve ASR Scheme supply (summer night time);
2. supply water to the storage tank at Linde Reserve (summer day time); and
3. inject water into the Linde bore directly from the distribution network (winter).

The increased recycled water security reduces the risk of using potable water as a back-up supply as well as reducing the risk to any water supply should restrictions due to drought occur.



The scope of works proposed to connect the Linde Reserve ASR to ERA Water consists of an extension of the 225mm water main from the St Peters Street / Eighth Avenue intersection to the ERA Water main located at the Winchester Street / Tenth Avenue intersection, via Eighth Avenue, River Street and Tenth Avenue (including a connection across Stephen Terrace). The existing water main from First Avenue to Linde Reserve Avenue along St Peters Street and crossing Payneham Road will also need to be upgraded from a 110mm pipe to a 225mm pipe. The total length of new 225mm pipe is 1,150m, which has been estimated by WGA Engineers to cost \$431,250 inclusive of 20% construction contingency and design costs. In addition to the pipe infrastructure, reprogramming of the Linde Reserve ASR Supervisory Control and Data Acquisition (SCADA) system will be required, this has not been scoped or estimated at this stage.

The second part of this project involves the expansion of the use of recycled water in the City, to include the Osmond Terrace median and Richards Park. To achieve this, WGA have recommended that a further 750 metres of main, be extended from Linde Reserve along Nelson Street to Osmond Terrace and Richards Park.

The estimated cost of the water main extension to Richards Park is \$281,250, with connections to the existing irrigations systems estimated at \$52,000, both inclusive of twenty percent (20%) construction contingency and design costs.

The total estimate cost to connect Linde Reserve ASR to ERA Water and provide recycled water to the Osmond Terrace median and Richards Park is \$764,500 inclusive of twenty percent (20%) construction contingency and design costs and excluding reprogramming of the SCADA at Linde Reserve.

A plan showing the location of the proposed water main extensions is contained in **Attachment A**.

Connections to additional nearby reserves could also be considered if the Council resolves to proceed with this option and allocate all of the grant funding (ie \$888,876) to the delivery of these recycled water projects and if the tender amount of the scope described above is less than the grant amount.

Whilst this Project will not be physical visible, it will deliver water security and subsequently long-term environmental benefits. On this basis, it is recommended that for water security purposes and to fully utilise the infrastructure being constructed as part of the St Peters Street Upgrade Project and the ERA Water Scheme, that the *LRCI Program Phase 3* funding of \$888,876 be allocated to this Project.

## **2. Cruickshank Reserve Multipurpose Building and Unisex Toilets**

This Project proposes the construction of a new multipurpose building comprising of clubrooms, canteen, small office, unisex toilets/change rooms, secure storage rooms and a covered outdoor area, to replace the existing building, verandah and storage shed at Cruickshank Reserve. Included as part of the Project is a separate, external unisex toilet which will also serve the playground and other casual users of the Reserve.

The existing building at Cruickshank Reserve has reached the end of its useful life, contains asbestos and does not comply with modern community facility access and inclusion standards. The existing storage shed is insecure, the toilets are in need of upgrading and are not access-friendly, and the clubroom space is undersized to accommodate meetings, informal gatherings and extra activities. With growing participation and an emphasis on equal access and inclusion for all, the netball and tennis clubs are finding the current facility to be inadequate.

The provision of a new facility will help both sporting clubs increase and diversify their membership base and therefore improve their financial position. The new unisex changerooms will benefit younger sport participants, particularly those attending training and competition play straight from school. In particular the shower and change areas will support an increase in female and senior sport participants.

The total cost of the Project is estimated at \$802,206. This cost has been based on the concept developed in consultation with the tennis and netball clubs.

Whilst this Project is not identified in the Council's *Long-Term Financial Plan*, the Council has previously submitted two (2) grant funding applications to assist with the financial cost of the redevelopment of this facility. Neither of the two (2) grant applications were successful.

A copy of the Concept for the new Cruickshank Reserve Multipurpose Building and Unisex Toilets is contained in **Attachment B**. If the Council selects this option, staff will need to undertake Design Development and prepare Construction Documentation prior to tendering for the construction of the project. This may not be able to be achieved in the available timeframe.

### 3. Briar Road and Turner Street - Road Reconstruction

Briar Road and Turner Street, Felixstow, are critical public transport routes, forming part of one of the few cross-city bus routes in this City. As a result, the road surfaces on Briar Road and Turner Street have recently started exhibiting signs of pavement failure, which is associated with the higher loading imposed by the public transport bus services. The pavement failure was not evident during the last condition inspection in 2020 and as a result, the reconstruction of Briar Road and Turner Street has not been included for funding in the current *Civil Infrastructure Asset Management Plan*.

It is proposed that the Briar Road and Turner Street – Road Reconstruction Project comprise of the reconstruction of the full length of Turner Street from OG Road through to Briar Road and the section of Briar Road that is utilised for public transport, from Turner Street through to Langman Grove. This reconstruction project would complete the reconstruction of the public transport network within the suburb of Felixstow in its entirety.

The proposed Briar Road and Turner Street – Road Reconstruction Project is estimated to cost in the vicinity of \$1,000,000. As such, in order to undertake the additional works during the 2022-2023 financial year and utilise the grant funding of \$888,876. The Council would need to approve a net increase of \$111,124 as part of the 2022-2023 Capital Works Budget to enable the work to be delivered. Should the Council resolve to select this Project, the increase will be presented to the Council for its consideration as part of the draft 2022-2023 Budget.

Given that Briar Road and Turner Street are significant connector roads and a bus route, allocating the grant funding to this Project will complete the reconstruction of the full length of the bus route within the suburb of Felixstow.

Whilst all three (3) projects are worthy of the grant funding, the Council needs to make a decision to allocate the grant funds towards the project which achieves the greatest outcome. The ASR Project will deliver significant environmental benefits and would 'round – off' this water related project rather than result in an additional new project.

Following consideration and assessment of all of the advantages of each project and the Council's capacity to deliver these projects, it is proposed that the additional funds (ie \$888,876) available under the *LGC/ Extension Program Phase 3* be allocated to the Linde Reserve ASR and ERA Water Distribution Main Extension and Cross Connection for two (2) reasons. Firstly, without the connection to ERA Water, there will not be enough water available from the Linde Reserve ASR to irrigate any of the additional reserves that are being connected as part of the *St Peters Street Upgrade Project*. Secondly, given that the Council will have contractors on site delivering the *St Peters Street Streetscape Upgrade Project*, it makes sense and is indeed logical, to extend the scope of works and prevent further disruption to the residents of St Peters Street and the surrounding areas in the future.

### OPTIONS

The Council has the following options available:

1. endorse the Linde Reserve ASR and ERA Water Distribution Main Extension and Cross Connection as the recommended project;
2. endorse one of the other two (2) projects as the recommended project; or
3. endorse alternative projects to be undertaken as part of the LRCI Program Phase 3.

Option 1 is the recommended option for the reasons set out in this report.

## **CONCLUSION**

The grant funding provides the Council with an opportunity to bring forward capital expenditure which will deliver benefits to the community and offset the actual costs of the various projects.

The intent of the Federal Government's *LRCI Extension Program* is to stimulate local economies, provide short term employment opportunities and support local businesses. Participation in the Program provides the Council with an opportunity to further support the community during this difficult time.

## **COMMENTS**

Nil

## **RECOMMENDATION**

That the Linde Reserve ASR and ERA Water Distribution Main Extension and Cross Connection, be submitted for funding under the Federal Government's Local Road and Community Infrastructure Program Phase 3.

## **Attachments – Item 11.7**

# Attachment A

## Local Roads and Community Infrastructure Program Phase 3

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175 The Parade, Norwood SA 5067

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*City of*  
**Norwood  
Payneham  
& St Peters**



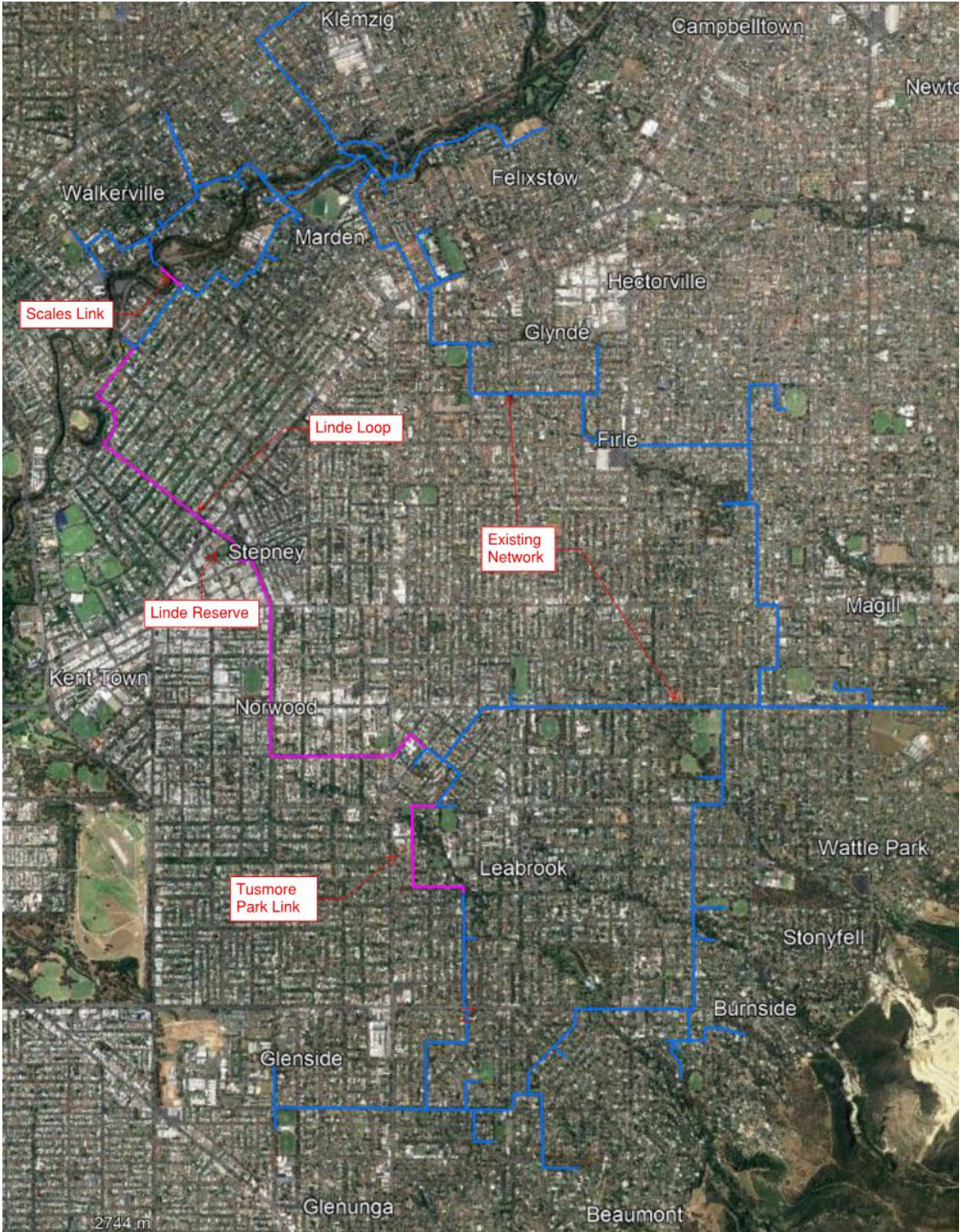
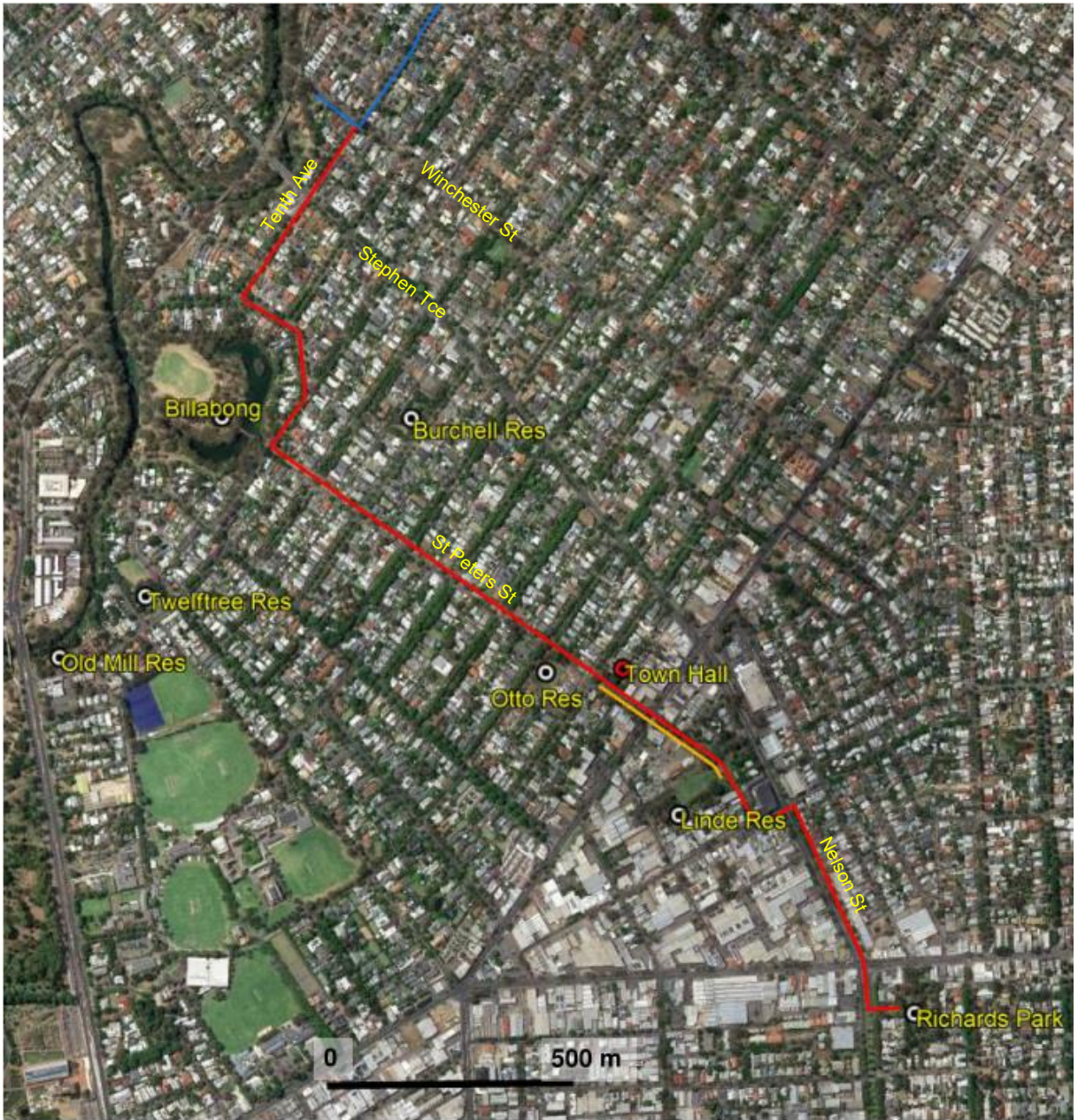


Figure 1. ERA Water Existing Network and Proposed Extensions








-  Stage 1 new DN225 pipeline
-  Linde ASR existing DN110 pipeline
-  ERA Water existing pipe network

Figure 2. Stage 1 Layout Plan.

# Attachment B

## Local Roads and Community Infrastructure Program Phase 3

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City of Norwood Payneham & St Peters  
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*City of*  
**Norwood  
Payneham  
& St Peters**



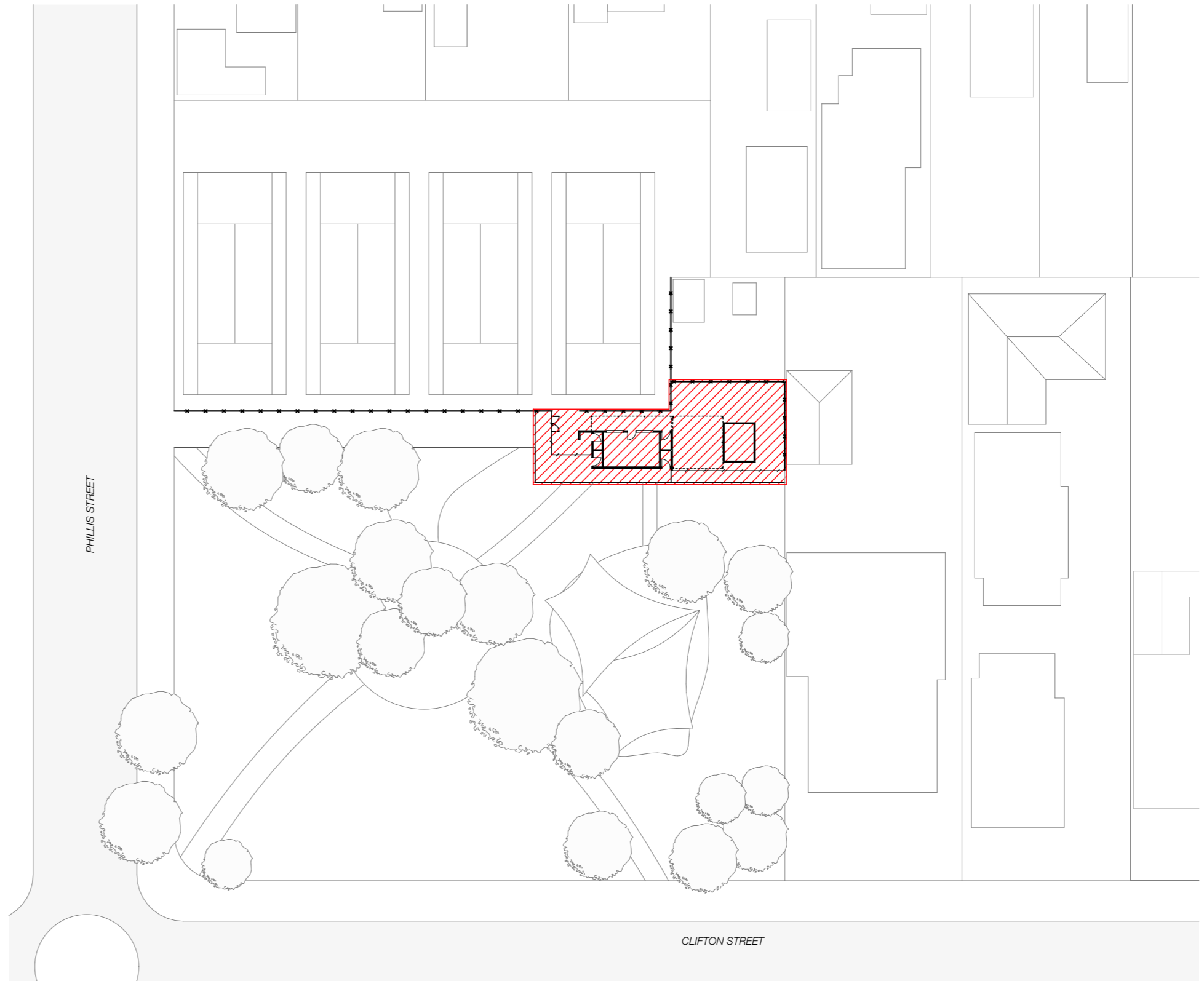
3759  
**CRUICKSHANK RESERVE UNISEX CHANGEROOM FACILITIES**  
 FACILITY REDEVELOPMENT

**DRAWING SCHEDULE**

<b>SK0 GENERAL</b>		
SK001	DRAWING LIST + SITE PLAN	C
<b>SK1 SKETCH PLANS</b>		
SK100	DEMOLITION PLAN	C
SK101	PROPOSED FLOOR PLAN	C
<b>SK3 SKETCH ELEVATIONS</b>		
SK300	ELEVATIONS	C
SK301	ELEVATIONS	C
<b>SK4 CONCEPT 3D</b>		
SK400	PERSPECTIVES	C
SK401	PERSPECTIVES	C



LOCATION PLAN  
1:2000



SITE PLAN  
1:500

**NOTE**  
 The Builder shall check all dimensions and levels on site prior to construction. Notify any errors, discrepancies or omissions to the architect. Refer to written dimensions only. Do not scale drawings. Drawings shall not be used for construction purposes until issued for construction. This drawing reflects a design by Flightpath Architects and is to be used only for work when authorised in writing by Flightpath Architects.  
 All boundaries and contours are subject to survey drawing **W-01**. All levels to Australian Height Data. It is the contractors responsibility to confirm all measurements on site and locations of any services prior to work on site.  
 All documents here within are subject to Australian Copyright Laws.

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



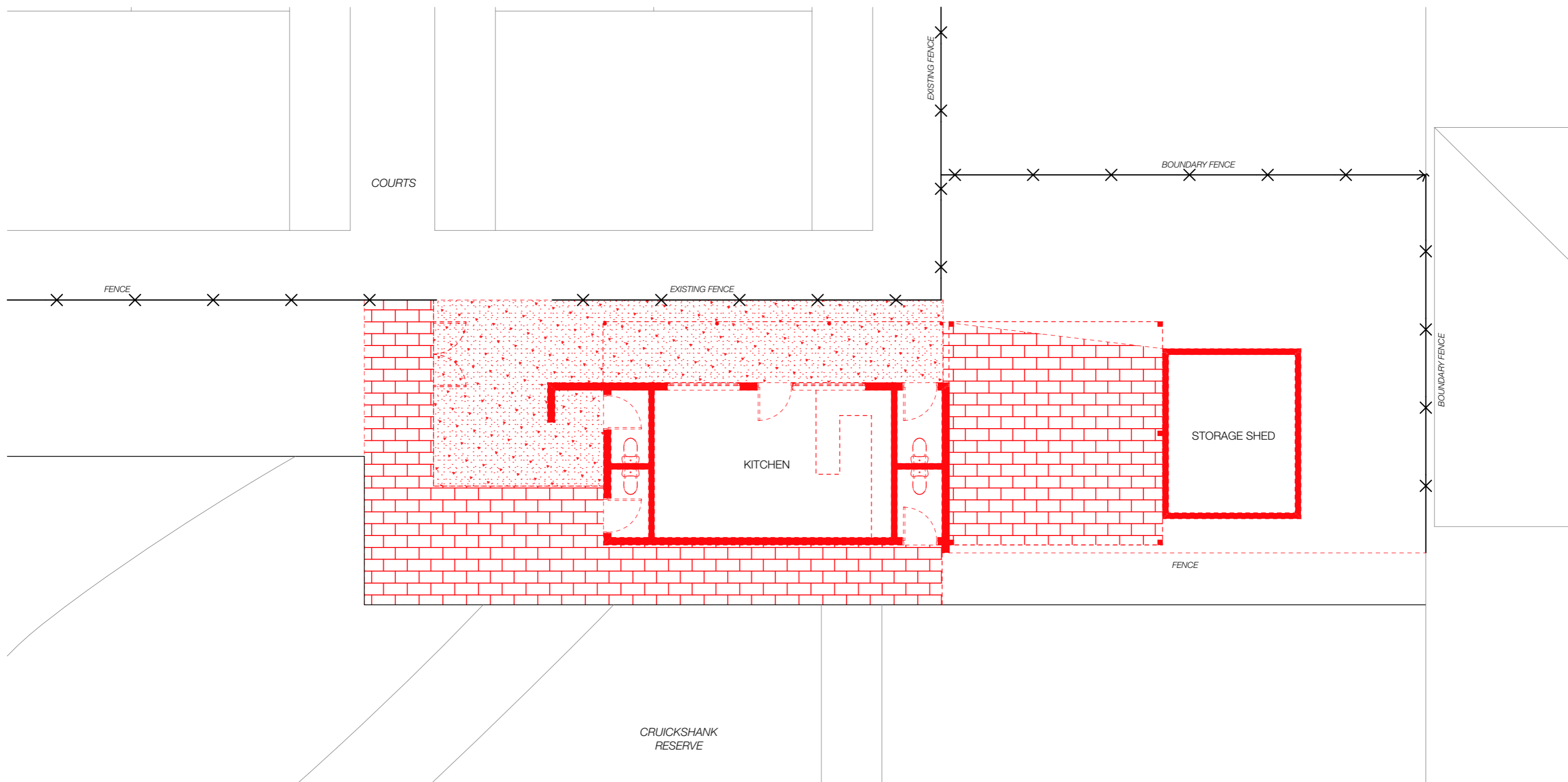
RevID	Issue	date
A	CLIENT REVIEW	19/01/21
B	PRELIMINARY COSTING	20/01/21
C	PRELIMINARY ISSUE	22/01/21

Project Status **PRELIMINARY**  
 Project NO. 3759 North:   
 Plot Date: 25/1/21 Scale: @ A3  
 Client CITY OF NORWOOD PAYNEHAM & ST PETERS COUNCIL  
 Site: 34 CLIFTON ST, MAYLANDS SA 5069  
 Drawn | Checked JY | MR

DRAWING TITLE : **GENERAL**  
**DRAWING LIST + SITE PLAN**  
 PROJECT NAME : **CRUICKSHANK RESERVE UNISEX CHANGEROOM FACILITIES**

REVISION NO.  
**C**  
 DRAWING NO.  
**SK001**

DEMOLITION LEGEND	
	EXISTING WALL TO BE REMOVED
	EXISTING FLOORING & ASSOCIATED WORKS TO BE REMOVED.




DEMOLITION PLAN  
1:100

**NOTE**  
The Builder shall check all dimensions and levels on site prior to construction. Notify any errors, discrepancies or omissions to the architect. Refer to written dimensions only. Do not scale drawings. Drawings shall not be used for construction purposes until issued for construction. This drawing reflects a design by Flightpath Architects and is to be used only for work when authorised in writing by Flightpath Architects.  
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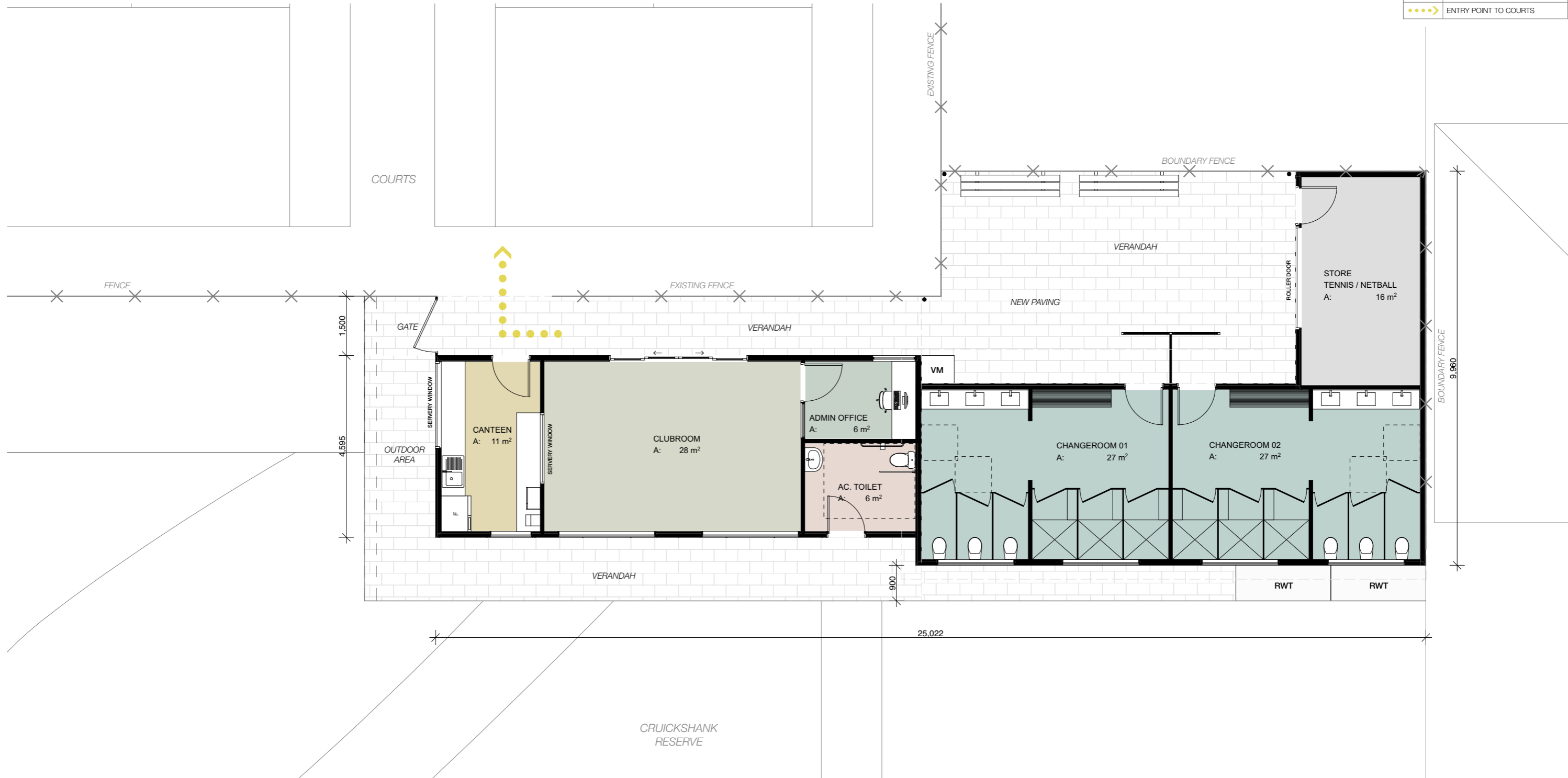
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Project NO.: 3759  
Plot Date: 25/1/21  
North:   
Scale: @ A3  
Client: CITY OF NORWOOD PAYNEHAM & ST PETERS COUNCIL  
Site: 34 CLIFTON ST, MAYLANDS SA 5069  
Drawn | Checked: JY | MR

DRAWING TITLE :  
**SKETCH PLANS  
DEMOLITION PLAN**  
PROJECT NAME :  
**CRUICKSHANK RESERVE UNISEX  
CHANGEROOM FACILITIES**

REVISION NO.  
**C**  
DRAWING NO.  
**SK100**

LEGEND	
	NEW WALLS
<b>F</b>	FRIDGE
<b>VM</b>	VENDING MACHINE
<b>RWT</b>	RAIN WATER TANK
	NEW PAVING
	ENTRY POINT TO COURTS



PROPOSED FLOOR PLAN  
1:100

NOTE: DESIGN OF ACCESSIBLE SANITARY FACILITIES TO BE FURTHER REVIEWED AND REFINED FOLLOWING STAKEHOLDER CONSULTATION

**NOTE**  
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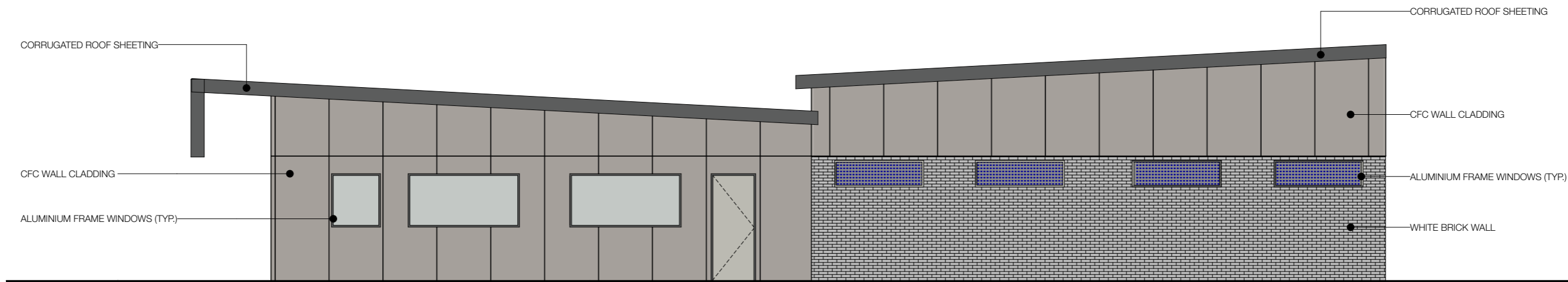


RevID	Issue	date
A	CLIENT REVIEW	19/01/21
B	PRELIMINARY COSTING	20/01/21
C	PRELIMINARY ISSUE	22/01/21

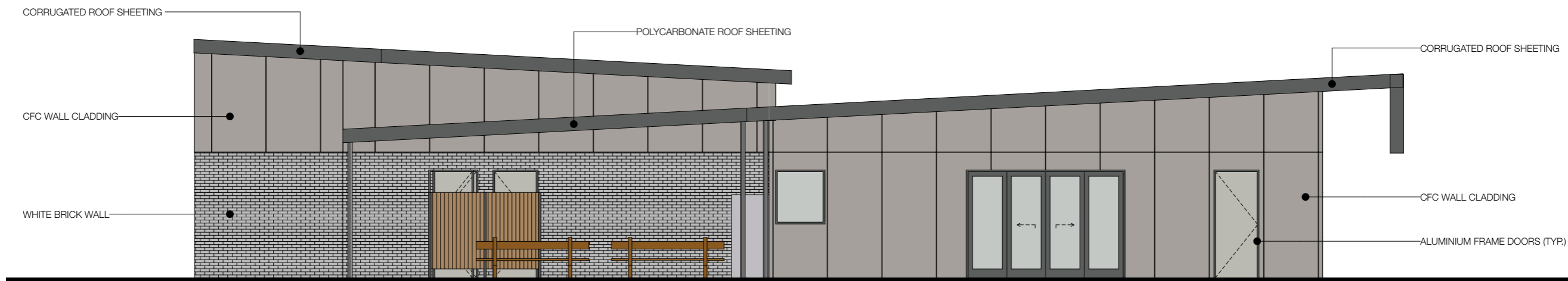
Project Status **PRELIMINARY**  
Project NO. 3759 North:   
Plot Date: 25/1/21 Scale: @ A3  
Client CITY OF NORWOOD PAYNEHAM & ST PETERS COUNCIL  
Site: 34 CLIFTON ST, MAYLANDS SA 5069  
Drawn | Checked JY | MR

DRAWING TITLE :  
**SKETCH PLANS  
PROPOSED FLOOR PLAN**  
PROJECT NAME :  
**CRUICKSHANK RESERVE UNISEX  
CHANGEROOM FACILITIES**

REVISION NO.  
**C**  
DRAWING NO.  
**SK101**



E-01 SOUTH ELEVATION  
1:100




E-02 NORTH ELEVATION  
1:100

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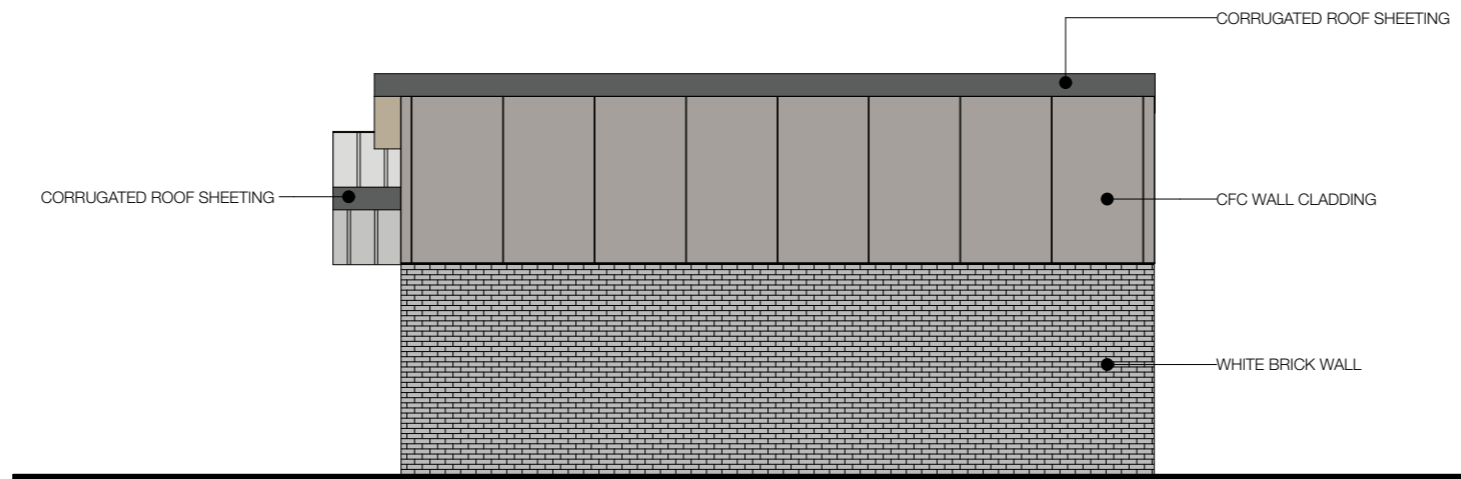
**flightpath**

RevID	Issue	date
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C	PRELIMINARY ISSUE	22/01/21

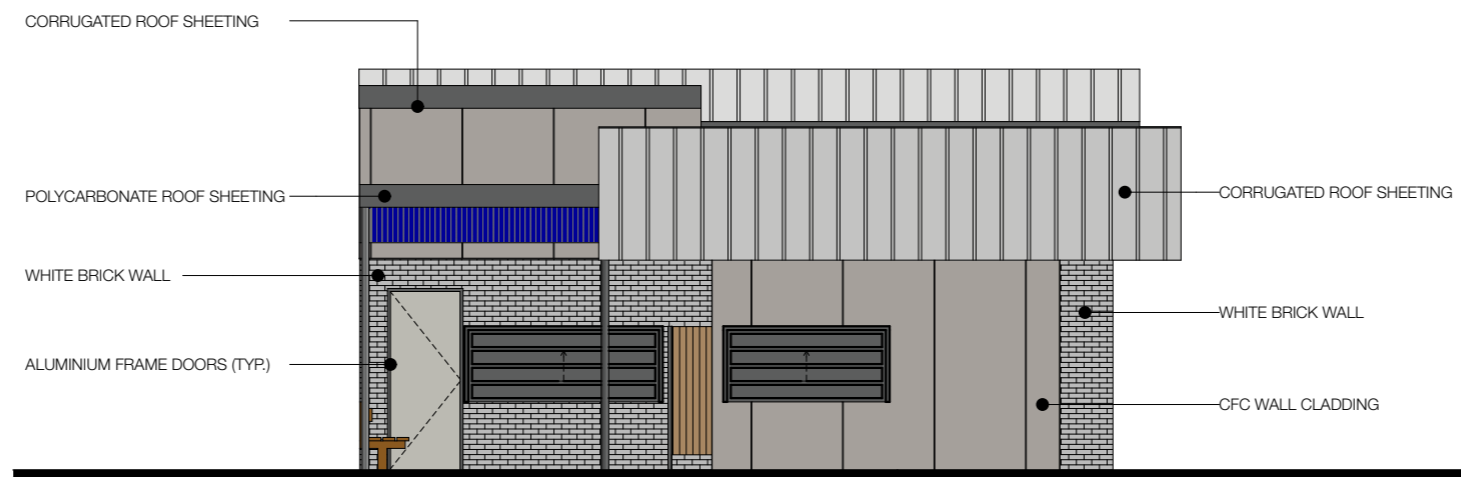
Project Status **PRELIMINARY**  
Project NO. 3759 North:   
Plot Date: 25/1/21 Scale: @ A3  
Client CITY OF NORWOOD PAYNEHAM & ST PETERS COUNCIL  
Site: 34 CLIFTON ST, MAYLANDS SA 5069  
Drawn | Checked JY | MR

DRAWING TITLE : SKETCH ELEVATIONS  
**ELEVATIONS**  
PROJECT NAME : **CRUICKSHANK RESERVE UNISEX  
CHANGEROOM FACILITIES**

REVISION NO.  
**C**  
DRAWING NO.  
**SK300**



E-03 EAST ELEVATION  
1:100




E-04 WEST ELEVATION  
1:100

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Site: 34 CLIFTON ST, MAYLANDS SA 5069  
Drawn | Checked JY | MR

**DRAWING TITLE :** SKETCH ELEVATIONS  
**ELEVATIONS**  
**PROJECT NAME :** CRUICKSHANK RESERVE UNISEX  
CHANGEROOM FACILITIES

REVISION NO.  
**C**  
DRAWING NO.  
**SK301**





**NOTE**  
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**flightpath**

RevID	Issue	date
C	PRELIMINARY ISSUE	22/01/21

Project Status **PRELIMINARY**  
 Project NO. 3759 North:   
 Plot Date: 22/1/21 Scale: @ A3  
 Client CITY OF NORWOOD PAYNEHAM & ST PETERS COUNCIL  
 Site: 34 CLIFTON ST, MAYLANDS SA 5069  
 Drawn | Checked JY | MR

**DRAWING TITLE :**  
**CONCEPT 3D PERSPECTIVES**  
**PROJECT NAME :**  
**CRUICKSHANK RESERVE UNISEX CHANGEROOM FACILITIES**

REVISION NO.  
**C**  
 DRAWING NO.  
**SK400**






**NOTE**  
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RevID	Issue	date
C	PRELIMINARY ISSUE	22/01/21

Project Status **PRELIMINARY**  
 Project NO. 3759 North:   
 Plot Date: 25/1/21 Scale: @ A3  
 Client CITY OF NORWOOD PAYNEHAM & ST PETERS COUNCIL  
 Site: 34 CLIFTON ST, MAYLANDS SA 5069  
 Drawn | Checked JY | MR

**DRAWING TITLE :**  
**CONCEPT 3D  
 PERSPECTIVES**  
**PROJECT NAME :**  
**CRUICKSHANK RESERVE UNISEX  
 CHANGEROOM FACILITIES**

REVISION NO.  
**C**  
 DRAWING NO.  
**SK401**

**Section 3 – Governance & General  
Reports**



## 11.8 VARIATION TO A LAND MANAGEMENT AGREEMENT – WILLOW BEND ESTATE

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**REPORT AUTHOR:** Senior Urban Planner  
**GENERAL MANAGER:** General Manager, Urban Planning & Environment  
**CONTACT NUMBER:** 8366 4531  
**FILE REFERENCE:** DA: 22001512  
**ATTACHMENTS:** A – C

---

### PURPOSE OF REPORT

The purpose of this report is to advise the Council of a request that has been received seeking approval to grant a Waiver to Section 2.1.1.1 of the Land Management Agreement (LMA) for the Willow Bend Estate, to allow the removal of a regulated River Red Gum (*Eucalyptus camaldulensis*) at 7 Willow Bend, Marden.

### BACKGROUND

During the assessment of the Development Application for the Willow Bend Estate (the former SA Water Depot Site) in 1999, the Council requested that an LMA be entered into between the Council and the Developer, to ensure that a range of urban design and amenity issues, including landscaping and the retention of mature trees, which were not regulated by legislation at that time, could be dealt with effectively because of the contribution that the trees made to the character and amenity of the area.

Forty (40) mature trees were identified for retention as part of the Tree Retention Plan for the Willow Bend Estate Land Division.

A total of fourteen (14) allotments within the Estate have trees located on them, which are protected through the LMA. Other trees protected by the LMA are located within the road verge and publicly accessible reserve areas within the Estate.

Section 2 of the LMA requires property owners within the Estate to ensure that the trees identified on the Tree Retention Plan are:-

- 2.1.1.1. *Retained and not cleared;*
- 2.1.1.2. *Maintained and cared for in a manner which will best ensure the Tree's ongoing good health and vitality; and*
- 2.1.2. *The owner will ensure that the Tree Management Plan is adhered to.*

A copy of the LMA, including the Tree Retention Map is contained in **Attachment A**. For brevity, only a modified version of the LMA appendices and the Design Guidelines, which includes references to trees and landscaping, has been included in the attachment. A plan highlighting the location of the trees is contained in **Attachment A8**.

On 2 February 2022, the Council received a Development Application (Development Application Number 22001512) from the owners of 7 Willow Bend, seeking Development Approval to remove the Regulated River Red Gum tree, which is identified on the Tree Retention Plan. A copy of the Arborist's report prepared by Comphort Technical Services, on behalf of the Applicant and owners of 7 Willow Bend, is contained in **Attachment B**.

Section 4.4 of the LMA provides that the Council may waive compliance by a property owner with the whole or any part of the obligations set out in the LMA, provided that no such waiver will be effective unless it is approved in writing by the Council.

In the event that the Development Application to remove the Regulated Tree is approved, the owners of 7 Willow Bend, Marden, are seeking approval to waive Section 2.1.1.1 of the LMA, in accordance with Section 4.4 of the LMA, to allow the removal of the tree, which is included in Tree Retention Plan for the Willow Bend Estate.

## RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Outcomes and Objectives of the Council's *City Plan 2030, Shaping our Future* are set out below:

### Outcome 4: Environmental Sustainability

*"A leader in environmental sustainability."*

- Objective 1. Sustainable and efficient management of water, energy and other resources.
- Objective 3. Sustainable and attractive streetscapes and open spaces.
- Objective 4. Thriving and healthy habitats for native flora and fauna.

It is clear from the content of the LMA that the protection of trees located within the former SA Water Depot Site, was an important consideration in the assessment of the Willow Bend Estate development. The Estate is characterised by large mature, mainly native trees which are located on private property as well as within the public realm areas within the Estate. The retention and maintenance of these natural assets is considered to be consistent with *CityPlan 2030* Objectives 3 and 4 of Outcome 4, Environmental Sustainability.

## FINANCIAL AND BUDGET IMPLICATIONS

Not Applicable.

## EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

## SOCIAL ISSUES

The removal of the subject tree may have an impact on the character and amenity of the local area. Some residents within the locality, particularly those within the Willow Bend Estate, can reasonably expect the area to retain its well tree-lined character, due to the tree retention provisions under the LMA. That expectation must, however, be balanced against the need to maintain an appropriate level of protection for dwellings and an acceptable level of safety for occupiers of dwellings in the Estate, where large mature trees are located within close proximity to dwellings.

## CULTURAL ISSUES

Not Applicable.

## ENVIRONMENTAL ISSUES

Willow Bend Estate is a residential area within Marden, which has a large number of mature trees, a number of which are considered to be regulated, as defined in the *Planning, Development and Infrastructure Act 2016*. The trees are considered to make a significant contribution to the residential amenity of the local area.

River Red Gums (*Eucalyptus camaldulensis*), whilst being native trees, have the widest natural distribution across Australia of any eucalyptus species. The species are commonly found along waterways and there are only a few locations where the species is found away from a watercourse. Like most large well-established trees, River Red Gums can be considered an important habitat feature and food source for native fauna.

## RESOURCE ISSUES

Not Applicable.

## CONSULTATION

- **Elected Members**  
Nil
- **Community**  
Not Applicable.
- **Staff**  
General Manager, Urban Planning & Environment  
Manager, Development Assessment  
Senior Urban Planner
- **Other Agencies**  
Nil

## DISCUSSION

The subject tree is located within the rear yard of 7 Willow Bend, Marden, adjacent to the intersection of Beasley Street and Lower Portrush Road. The tree has a circumference in the order of 2.97 metres and is therefore identified as a Regulated Tree, as defined in the *Planning, Development and Infrastructure Act 2016*. The tree is considered to make a relatively significant contribution to the character and amenity of the local area, given its prominent location and size and given that it is highly visible from the public realm including Willow Bend, Lower Portrush Road and Beasley Street.

From a planning assessment perspective, the Planning and Design Code, Regulated and Significant Tree Overlay, Performance Outcome 1.3 states:

*A tree damaging activity not in connection with other development satisfies (a) and (b):*

- (a) *tree damaging activity is only undertaken to:*
- i. *remove a diseased tree where its life expectancy is short*
  - ii. *mitigate an unacceptable risk to public or private safety due to limb drop or the like*
  - iii. *rectify or prevent extensive damage to a building of value as comprising any of the following:*
    - A. *a Local Heritage Place*
    - B. *a State Heritage Place*
    - C. *a substantial building of value**and there is no reasonable alternative to rectify or prevent such damage other than to undertake a tree damaging activity*
  - iv. *reduce an unacceptable hazard associated with a tree within 20m of an existing residential, tourist accommodation or other habitable building from bushfire*
  - v. *treat disease or otherwise in the general interests of the health of the tree and / or*
  - vi. *maintain the aesthetic appearance and structural integrity of the tree*

As part of the recently lodged Development Application, the owners of 7 Willow Bend have set out their rationale as to why they would like to remove the tree, namely that the tree is in a state of decline and has a short life expectancy.

Performance Outcome 1.3 is intended as a guide to assist in determining when a tree damaging activity to a regulated or significant tree, is considered to outweigh the benefits of retaining the tree.

Applying part (i) of Performance Outcome 1.3, the application includes a report from Comphort Technical Services, which identifies that the tree is in a state of decline, with a useful life expectancy of less than five (5) years. The Council's City Arborist concurs with the findings of the report, in that there is sufficient justification for removal of the tree, as detailed in the report contained in **Attachment B**. Notwithstanding this, it is necessary to ascertain the Council's position with respect to the requested waiver of Section 2.1.1.1 of the LMA, as expeditiously as possible as this will inform the assessment of the Development Application for the removal of the regulated tree.

## OPTIONS

The Council can resolve to authorise the Chief Executive Officer to execute on behalf of the Council, a waiver to Section 2.1.1.1, pursuant to Section 4.4 of the LMA, so that in the event that Development Application Number 22001512 is granted Development Approval, the LMA can be subsequently waived, allowing the tree can be removed.

Alternatively, if the Council is not supportive of the removal of the tree, it could determine not to waive Section 2.1.1.1 of the LMA, nor authorise the Chief Executive Officer the ability to do the same.

In this instance, it is recommended that the Council authorises the Chief Executive Officer, the ability to execute a waiver to the LMA, for the reasons set out in the reports contained in **Attachments B & C**.

## CONCLUSION

The Council's Planning staff will undertake a planning assessment of Development Application Number 22001512 in order to determine the merits (or otherwise) for the removal of the Regulated Tree. If it is determined that the Development Application is sufficiently in accordance with the Planning and Design Code and approval is given, there will be a separate need for a waiver to be issued to Section 2.1.1.1 of the LMA.

Conversely, if it is determined that the tree's removal is not warranted and the Development Application is refused, then a waiver to the LMA is not required.

In this context, it is recommended that the Council authorises the Chief Executive Officer to execute on behalf of the Council, a waiver to Section 2.1.1.1 of the LMA, for the removal of the regulated River Red Gum tree at 7 Willow Bend, Marden.

## COMMENTS

Nil.

## RECOMMENDATION

That in respect to the River Red Gum located at 7 Willow Bend, Marden, as depicted on the plan contained in **Attachment A8** of this report, the Council hereby authorises the Chief Executive Officer to execute on behalf of the Council, a waiver to Section 2.1.1.1, pursuant to Section 4.4 of the LMA Land Management Agreement between McLaren Vale Properties Pty Ltd and the City of Norwood Payneham & St Peters.

## **Attachments – Item 11.8**

# Attachment A

## Variation to a Land Management Agreement Willow Bend Estate

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



*City of*  
**Norwood  
Payneham  
& St Peters**

**LAND MANAGEMENT AGREEMENT****BETWEEN:****McLAREN VALE PROPERTIES PTY LTD**  
(the "Owner")**AND:****CITY OF NORWOOD, PAYNEHAM & ST PETERS**  
(the "Council")**Richard Phillips**  
Solicitor and Barrister

---

Ground Floor  
Roper Street Chambers  
21 Roper Street  
Adelaide, SA 5000  
Email: richardp@senet.com.au  
Telephone: (08) 8232 0855 ✦ Facsimile: (08) 8232 3003

COMMISSIONER OF STATE TAXATION

THIS DEED IS MADE THE 8<sup>th</sup> DAY OF March

S.A. STAMP DUTY PAID \$10.00  
REGISTERED DUTY STAMPED  
ORIGINAL WITH 3 COPIES  
008/091/656 of 503 Lower  
00615934.1

BETWEEN: **McLAREN VALE PROPERTIES PTY LTD ACN 008 091 656** of 503 Lower North East Road, Campbelltown SA 5074 (hereinafter with their successors and assigns collectively called the "Owner") of the one part

AND: **CITY OF NORWOOD, PAYNEHAM & ST PETERS** of 175 The Parade, Norwood SA 5067 (hereinafter with its successors and assigns called the "Council") of the other part

WHEREAS:-

- A. The Owner is the registered proprietor of an estate in fee simple in the whole of the land described as:
  - a) Allotment 151 in Deposited Plan 53101 in the area named Marden, Hundred of Adelaide being the whole of the Land comprised in Certificate of Title Register Book Volume 5717 Folio 210; and
  - b) Allotment 152 in Deposited Plan 53101 in the area named Marden, Hundred of Adelaide being the whole of the Land comprised in Certificate of Title Register Book Volume 5717 Folio 211.
- B. Lots 151 and 152 are hereinafter collectively called the "Land" for the purposes of this Deed and the proposed development.
- C. By a Development Application numbered 155/0054/99 (hereinafter called the "Development Application") the Owner applied to the Council for approval to undertake a land division to create fifty one (51) allotments on the Land (the "proposed development"). A copy of the Plan of Division is attached in the First Schedule.
- D. There are a number of existing mature trees on the Land (which has an overall area of approximately 3.12 hectares) and both the Owner and the Council want to protect those trees from being cut down or removed.
- E. The Owner and the Council have agreed that a Land Management Agreement:
  - a) which requires existing and future owners of the Land to maintain and care for the trees, (including trees on those allotments which will become Council reserves following approval of the proposed development), is the most effective protection for the Trees; and
  - b) which includes obligations relating to noise protection and building design guidelines will assist in the creation and maintenance of a good quality property development for the public benefit.
- F. Pursuant to the provisions of section 57(2) of the Development Act, 1993 (hereinafter called the "Act") the Owner has agreed with the Council to enter into this Deed relating to the development, future management, preservation and conservation of the Land subject to the terms and conditions that follows.



NOW THIS DEED WITNESSES as follows:

1. Interpretation

- 1.1 The parties acknowledge that the matters set out in clauses A to F inclusive are true and accurate and agree that they will form part of the terms of this Deed.
- 1.2 In the interpretation of this Deed unless the context will otherwise require to admit:
  - 1.2.1 words and phrases used in this Deed which are defined in the Act, will unless otherwise defined by the provisions of this Deed, have the meanings ascribed to the by the Act;
  - 1.2.2 references to a statute or subordinate legislation or to the Development Plan made pursuant to the Act, will include all statutes, subordinate legislation and Development plans amending, consolidating or replacing the statute or subordinate legislation or Development Plan referred to;
  - 1.2.3 the term "clear" in relation to Trees, means cutting down, killing or destruction, removal, burning or poisoning, severing of branches, limbs, stems, roots or trunks (other than when required for the purposes of safety or for the health of the relevant tree) or other substantial damage to the Tree and the term "cleared" has a corresponding meaning;
  - 1.2.4 the term the "Owner", where the Owner is a company includes its successors, assigns and transferees and where the Owner is a person, includes his or her heirs, executors, administrators and transferees and where the owner consists of more than one person or company the term includes each and every one or more of such persons or companies jointly and each of them severally and their respective successors, assigns, heirs executors, administrators and transferees of the companies or persons being registered as the proprietor of an estate in fee simple in the Land subject however to such encumbrances, liens and interests as are registered and notified by memoranda endorsed on the Title thereof;
  - 1.2.5 the term "person" will include a corporate body;
  - 1.2.6 the term the "Land" will include any part or part of the Land;
  - 1.2.7 the term "Plan of Division" means the Plan of Division attached in the First Schedule;
  - 1.2.8 the term "Tree" or "Trees" means or refers to the trees (or any of them) specified in the Tree Retention Plan;
  - 1.2.9 the term "Tree Retention Plan" means the Tree Retention Plan attached in the Second Schedule;

- 1.2.10 the term "Tree Management Plan" means the Tree Management Plan attached in the Third Schedule;
- 1.2.11 the term "Urban Design Guidelines" means the Urban Design Guidelines attached in the Fourth Schedule;
- 1.2.12 the term "Building Envelope Plan" means the Building Envelope Plan that is an appendice to the Fourth Schedule;
- 1.2.13 the term "Car Parking Plan" means the Car Parking Plan that is an appendice to the Fourth Schedule;
- 1.2.14 references to Schedules mean Schedules to this Deed;
- 1.2.15 words importing the singular number or plural number will be deemed to include the plural number and the singular number respectively;
- 1.2.16 words importing any gender will include all genders; and
- 1.2.17 any clause, headings or marginal notes are for reference purposes only and will not be resorted to in the interpretation of this Deed.

- 1.3 If any provision of this Deed is found by a Court of competent jurisdiction to be invalid or unenforceable in law then in such case the parties hereby request and direct such Court to sever such provision from this Deed.
- 1.4 The law governing the interpretation and implementation of the provisions of this Deed will be the law of South Australia.
- 1.5 The parties expressly declare and agree that where an inconsistency exists between the provisions of this Deed and the provisions of the Development Plan, the provisions of this Deed prevail.

## 2. The Owner's Obligations

### 2.1 Trees

- 2.1.1 The Owner will ensure that the Trees identified on the Tree Retention Plan are:-
  - 2.1.1.1 retained and not cleared;
  - 2.1.1.2 maintained and cared for in a manner which will best ensure the Trees' ongoing good health and vitality
- 2.1.2 The Owner will ensure that the Tree Management Plan is adhered to.

### 2.2 Noise Protection

The Owner will ensure that Allotments 8 to 30 inclusive as depicted in the Plan of Division will be given noise protection by the erection and maintenance of a suitably designed masonry wall or fence at least 2 metres

high along the rear boundary (facing Lower Portrush Road) to the reasonable satisfaction of the Council, and in respect of Allotments 16 and 17 as depicted in the Plan of Division, also along the first 10 metres of the side boundary abutting the reserve.

### 2.3 Two Storey Buildings

2.3.1 The Owner will ensure that any two storey building erected on Allotments 8 to 30 inclusive as depicted in the Plan of Division, will be built with specifications aimed at reducing noise inside the building, particularly in the design and construction of walls and windows and the provision of insulation.

2.3.2 The Owner will before any such two storey building is occupied, obtain a certificate from a suitably qualified acoustic engineer to the effect that the building complies with the following published standard:

“AS2107 – Acoustics – Recommended Design Sound Levels and Reverberation Times for Building Interiors”

### 2.4 Building and Design Guidelines

The Owner will in the design, erection and maintenance of any building or other improvement on any allotment or other portion of the Land, observe and comply with:

2.4.1 the Urban Design Guidelines;

2.4.2 the Building Envelope Plan; and

2.4.3 the Car Parking Plan.

## 3. Operation of this Deed

The parties expressly declare and agree that the provisions of this Deed will not be binding or impose any obligation upon them unless and until the following events have occurred:-

3.1 the Registrar-General has deposited the Plan of Division in the Land Titles Registration Office pursuant to the provisions of the Real Property Act, 1886.

## 4. Miscellaneous Provisions

4.1 The Council and any employee or agent of the Council may at any reasonable time enter the Land for the purposes of exercising any powers of the Council under this Deed pursuant to law.

4.2 If the Owner is in breach of any provision of this Deed, the Council may, by notice in writing served on the Owner, specify the nature of the breach and require the Owner to remedy the breach within such time as may be

nominated by the Council in the notice (being not less than twenty-eight (28) days from the date of the service of this notice) and if the Owner fails to so remedy the breach, the Council or its servants or agents may carry out the requirements of the notice and in doing so may enter and perform any necessary works upon the Land and recover any costs thereby incurred from the Owner.

- 4.3 This Deed may not be varied except by a Supplementary Deed signed by the Council and the Owner
- 4.4 The Council may waive compliance by the Owner with the whole or any part of the obligations on the part of the Owner herein contained provided that no such waiver will be effective unless expressed in writing and signed by the Council.
- 4.5 This Deed contains the whole agreement between the parties in respect of the matters referred to herein.
- 4.6 Notice for the purpose of this Deed will be deemed to be served on the Council if it is in writing and signed for or on behalf of the Owner and either delivered by hand or sent by post to the Council to the last known address of the Council. Such notice will be deemed to have been given at the time of such delivery or upon the date five (5) days after such posting.
- 4.7 Notice for the purposes of this Deed will be deemed to be served on the Owner if it is in writing and signed or on behalf of the Council and either delivered by hand or sent by post to the Owner to the last known address of the Owner. Such notice will be deemed to have been given at the time of such delivery or upon the date of five (5) days after such posting.
- 4.8 The Council may delegate any of its powers under this Deed to any person.
- 4.9 The requirements of this Deed are at all times to be construed as additional to the requirements of the Act and any other legislation affecting the Land.
- 4.10 Each party will bear its own costs of and incidental to this Deed but the Owner will pay all stamp duty and registration fees applicable to it.
- 4.11 Each party will do and execute all such acts documents and things as will be necessary to ensure that this Deed is noted against the relevant



instrument of title and a memorial thereof entered on the Certificate of Title for the Land pursuant to the provisions of Section 57(5) of the Act.

IN WITNESS WHEREOF the parties have executed this Deed.

THE COMMON SEAL of  
McLAREN VALE PROPERTIES PTY LTD )  
was hereunto affixed in accordance with its )  
Articles of Association and in the presence )  
of: )



*[Handwritten Signature]*  
.....

Director

*[Handwritten Signature]*  
.....  
Director/Secretary

THE COMMON SEAL OF CITY OF )  
NORWOOD, PAYNEHAM & ST PETERS )  
was hereunto affixed in the presence of: )



*[Handwritten Signature]*  
.....  
Mayor

*[Handwritten Signature]*  
.....  
Chief Executive Officer

ST. GEORGE BANK LTD  
A.C.N. 055 513 070 By its Attorney  
ROBERT ALAN SPORTON  
who certifies that he is the  
Divisional Lending Manager  
of the said bank and that he has no notice of any  
revocation of the said Power of Attorney.

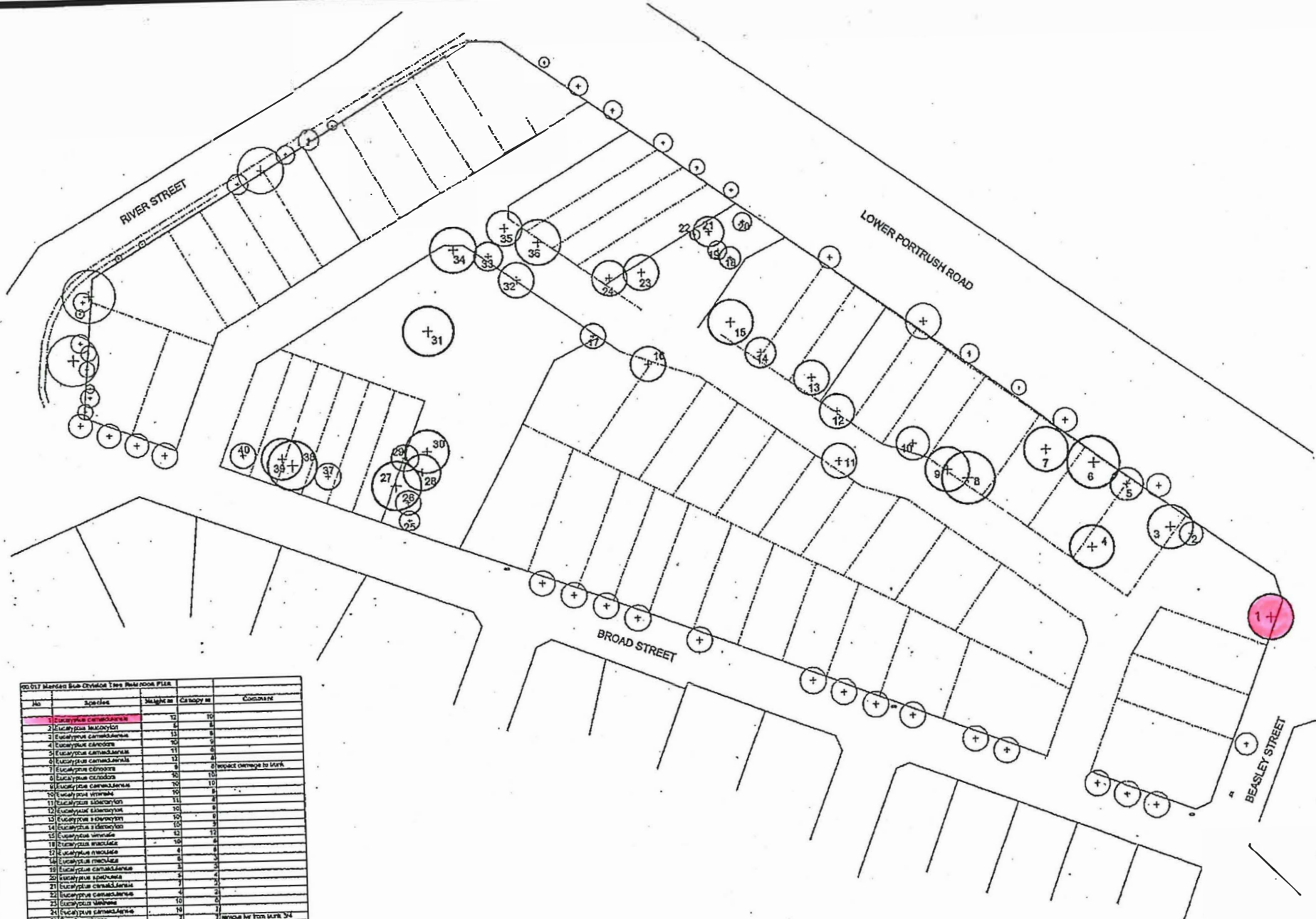
*[Handwritten Signature]* date  
Power of Attorney No. 8459031

*[Handwritten Signature]*  
Signature of Witness

*[Handwritten Signature]*  
Full Name of Witness

145 The Parade Norwood 5067  
Address

(08) 8364 4413  
Telephone No.



00.017 Marden Sub-Division Tree Retention Plan

No	Species	Height m	Canopy m	Comments
1	Eucalyptus camaldulensis	12	10	
2	Eucalyptus laurocypus	4	4	
3	Eucalyptus camaldulensis	11	8	
4	Eucalyptus cladocarpa	10	6	
5	Eucalyptus camaldulensis	11	8	
6	Eucalyptus camaldulensis	12	8	
7	Eucalyptus cladocarpa	8	6	Impact canopy to work
8	Eucalyptus cladocarpa	10	10	
9	Eucalyptus camaldulensis	10	8	
10	Eucalyptus cladocarpa	10	8	
11	Eucalyptus cladocarpa	11	8	
12	Eucalyptus cladocarpa	10	8	
13	Eucalyptus cladocarpa	10	8	
14	Eucalyptus cladocarpa	10	8	
15	Eucalyptus cladocarpa	10	8	
16	Eucalyptus cladocarpa	10	8	
17	Eucalyptus cladocarpa	10	8	
18	Eucalyptus cladocarpa	10	8	
19	Eucalyptus cladocarpa	10	8	
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33	Eucalyptus cladocarpa	10	8	
34	Eucalyptus cladocarpa	10	8	
35	Eucalyptus cladocarpa	10	8	
36	Eucalyptus cladocarpa	10	8	
37	Eucalyptus cladocarpa	10	8	
38	Eucalyptus cladocarpa	10	8	
39	Eucalyptus cladocarpa	10	8	
40	Eucalyptus cladocarpa	10	8	

Reference: Ecology and Timber Products, 'Eucalyptus cladocarpa and Eucalyptus camaldulensis' from 1988.



James Hayter + Associates  
Landscape Architecture  
Urban Design

NO.021  
Land SA: Sub-Division  
MARDEN

DRIVING TITLE

**TREE RETENTION PLAN**

DATE	27.07.00	NOTES	
SCALE	1:1500		
DRAWN	JW	CHECKED	JW
DRAWING NO.	00.017/03		

# Attachment B

## Variation to a Land Management Agreement Willow Bend Estate

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



*City of*  
**Norwood  
Payneham  
& St Peters**

## **Comphort Technical Services**

**Bob Amezdroz Diploma of Horticulture and Arboriculture**

**Wk. 0427012755**

### **Tree assessment at, 7 Willow Bend, Marden on 2022-01-10**

*The purpose of this report is to identify potential impacts this tree may have on adjacent properties and persons using the area within the vicinity.*

*The opinions and recommendations are based on a visual inspection from the ground and no increment boring to identify if internal decay was present.*

*Report was requested by Tom Stanton, owner at 7 Willow Bend to assess the condition of the tree.*

### ***Brief***

*Comphort Technical Services was engaged to assess 1 Eucalyptus camaldulensis (River Red Gum) within property at 7 Willow Bend, Marden and provide information in relation to the following points:-*

- Assess the health and structure of the tree.*
- Identify potential impacts and recommend mitigation strategies in accordance with the Native Vegetation Act of South Australia 1991 and any amendments.*
- Provide any additional relevant information*



**Tree species:** *Eucalyptus camaldulensis* (River Red Gum)



**Height of tree:** Approximately 17.6m

**Circumference 1m above ground level:** 2.97m (Regulated Tree)

**Spread of the canopy:** 16m

**Location of tree:** East side of allotment.



**Current condition:** This Eucalypt is in a poor condition with major die-back, poor colouring of the foliage and major epicormic growth over trunk and branches.

**DBH (Diameter at Breast Height):** 97cm

**TPZ (Tree Protection Zone):** 11.6m (Total area 425.7m<sup>2</sup>)

**SRZ (Structural Root Zone):** 3.4m (Total area 35.8m<sup>2</sup>)

**Age:** Possibly 50 years old.

**Presence of swollen areas:** None.

**Signs of girdling roots:** None.

**Presence of bark bleeding extent:** Minor in lower trunk area.

**Presence of dead wood, describe:** There was major deadwood branches throughout canopy.

**Any curious growth forms:** None.

**Any visible disease symptoms:** Yellowing of the canopy.



**Presence of cankers:** None.

**Presence of fungi:** None.

**Trunk integrity:** The trunk is in a healthy condition, sound testing indicated solid trunk with no signs of borer activity. Integrity was good.



**Branch integrity:** The majority of branches are in an average to poor condition with major deadwood throughout the canopy. Integrity would be poor to average.





2013 (Google Maps) very healthy



2021 Aug slight decline with the lowest branches other foliage healthy





2022 North and the Eastern foliage, sparse, mainly epicormic growth, yellowing and die-back.





2022 South and the Western foliage, sparse, mainly epicormic growth, yellowing and die-back.



**Signs of environmental damage:** Possibly damaging the house



Cracking starting to appear on the houses south eastern corner (also follow 2 pages)







**Presence of borer holes:** Signs of previous borer activity on removed branches. I suspect that there is more borers affecting the whole tree above the lower trunk as seen by the epicormic growth, die-back and yellowing of the foliage.



Borer activity on previous removed branch

**Condition of leaf material:** Sparse, yellowing condition, epicormic shoots and die-back.

**Overall trees appearance:** Poor foliage with an upright trunk.

**Trunk characteristics – narrow or open cracks, cavities present:** None.

**Native wildlife habitat:** None could be seen on the day of inspection.

**Native vegetation:** This species of eucalyptus was possibly planted in this location by a previous owner and would not be classified as Native Vegetation but may have been self-seeded so it would be recommended that the NVC be involved with the removal process.

### **Recommendations:**

I recommend that the tree be removed because of its poor health, possible litigation with structural failures and possibly damage to the house.

All other avenues to save the tree would be futile as the state of decline will possibly kill this tree within 5 years. Borer activity can be spasmodic to control.

To remove all yellowed foliage and deadwood would leave just a stump that would possibly not recover because of the extent of the trimming. This type of work is not recommended with Australian Standard AS4373-2007.





Neighbouring *Eucalyptus camaldulensis* with very healthy foliage.

Within the ‘Principles of the Development Control’

*Part 3- Planning schemes, Division 2 – Development Plans (4a):*

*(a) makes an significant contribution to the character or amenity of the local area; or*

As this tree is near the front of the property and does make a very minor poor contribution to the character and amenity of Marden. There also is many Eucalyptus camaldulensis close by on the neighbouring properties which are in excellent health, this is why I have indicated that it only contributes a minor way.

*(b) is indigenous to the local area etc.*

This tree is indigenous to most of Australia.

*(c) A rare or endangered species;*

This tree species is very common throughout the South Australia.

*(d) represents an important habitat for native fauna;*

No native fauna could be seen or habitats within this tree.

*Regulated tree/s should not be removed or damaged other than where it can be demonstrated that one or more of the following apply:*

*(a) the tree is diseased and its life expectancy is short;*

*(b) the tree represents a material risk to public or private safety;*

*(c) the tree is causing damage to a building;*

*(d) development that is reasonable and expected would not otherwise be possible;*

*(e) the work is required for the removal of deadwood, treatment of disease, or is in the general interests of the health of the tree.*

This tree has many major structural defects (deadwood) and does represent a risk to the owner and public, and would be expected to have a very shortened life expectancy (within 5 years), with its declining foliage’s health. It is possibly causing minor damage to the dwelling at present and could be expect to escalate in future years if the tree is not removed. The tree is within 7m of the dwelling but is within a non bushfire risk area as declared in the Development Act of South Australia and the Bushfire Protection Area.

This tree has a LMA that was invoked in 2001 but the majority of works within the TPZ are on council land, in which the owner had no say.

## Descriptors referred to the Tree Risk Assessment Form

**Target number**—many trees have multiple targets within the target zone; the target number is provided to list individual targets and to facilitate inclusion of this number in the Risk Categorization chart so that the target description does not need to be rewritten.

**Target description**—brief description such as “people near tree” “house,” “play area,” or “high-traffic street.” Location of the target can be noted by checking one of the distance boxes to the right of the description.

**Target zone**—identify where the targets are in relation to the tree or tree part:

**Target protection**—note any significant factors that could protect the target

**Within drip line**—target is underneath the canopy of the tree.

**Within  $1 \times \text{Ht}$** —target is within striking distance if the trunk or root system of the tree fails (1 times the height of the tree).

**Within  $1.5 \times \text{Ht}$** —target is within striking distance if the trunk or root system of the tree fails and there are dead or brittle branches that could shatter and fly from the failed tree.

**Occupancy rate**—an estimated amount of time the target is within the target zone. Use corresponding numbered codes (1–4):

### **Crown and Branches**

**Vigor**—an assessment of overall tree health; classify as low, normal, or high:

**Chlorotic**—yellowish-green to yellow.

**Necrotic**—dead foliage in part of or the entire crown

**Codominant**—branches of nearly equal diameter arising from a common junction and lacking a normal branch union.

**Included bark**—bark that becomes embedded in a union between branch and trunk, or between codominant stems, causing a weak structure.

**Weak attachments**—branches that are codominant or that have included bark or splits at or below the junctions. **Reduced**—pruning to decrease tree height or spread by cutting to lateral branches.

**Crown cleaned**—pruning of dead, dying, diseased, and broken branches from the tree crown.

**Cavity/Nest hole**—openings from the outside into the heart-wood area of the tree; record the percentage of the branch circumference that has missing wood.

**Canker**—localized diseased areas on the branch; often sunken or discoloured.

**Gall**—**abnormal swellings of tissue caused by pests; may or may not be a defect.**

**Sapwood damage/decay**—check box if there is mechanical or fungal damage in the sapwood that may weaken the branch, or decay of dead or dying branches

**Load on defect**—a consideration of how much loading is expected on the tree part of concern.

**Likelihood of failure**—the rating (*improbable, possible, probable, or imminent*) for the crown and branches of greatest concern.

### Consequence

The potential consequence in the event of the tree (or an identified tree part) failing.

Catastrophic (1)	The tree is located in an area that attracts a high frequency of people and/or may cause in excess of \$250,000 (AUD) damage to a fixed asset.
Major (2)	A potential failure may result in fatality or serious injury and/or may cause damage to fixed or mobile assets.
Moderate (3)	A potential failure may result in fatality or serious injury but is unlikely to and/or may cause damage to fixed or mobile assets but is unlikely to.
Minor (4)	The tree is located in an area that is unlikely to attract people or mobile assets with no fixed assets in the impact zone.
Inconsequential (5)	The tree is located in an area that is not typically accessed by people or mobile assets.

**I would expect the potential consequence to be Major (2). Near a major road intersection and with a footpath below the canopy.**

### Risk Rating

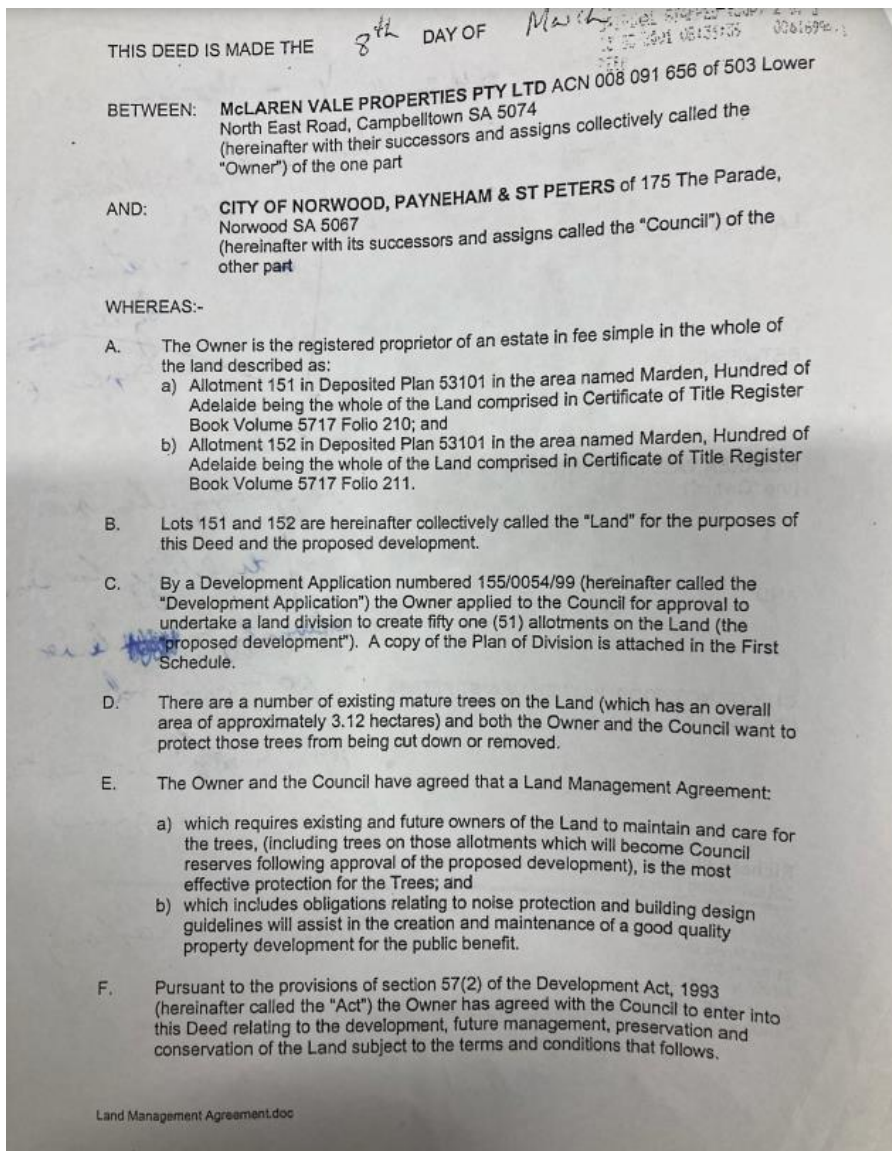
The risk rating of the tree as determined by the risk matrix and the recommended course of action.

<b>Immediate</b>	The tree must be isolated from people and action taken immediately to control the identified hazard. The arborist (or nominated person) shall not leave the area until the identified hazard has been controlled.
<b>Severe</b>	The tree must be isolated from people and action taken to control the identified hazard as soon as possible.
<b>High</b>	Action should be taken to mitigate the risk within one month.
<b>Medium</b>	Action should be taken to mitigate the risk within twelve months.
<b>Low</b>	Action should be taken to mitigate the risk at the custodian's discretion.

**I would expect the Risk Rating to be between Medium and High.**



- The Planning, Development and Infrastructure Act 2016. This Act controls ‘tree damaging activity’ in relation to ‘regulated’ trees by declaring it to be ‘Development.’ Trees 2m to less than 3m in circumference measured 1m above natural ground level within the local council area are deemed as ‘regulated trees’ Where trees have multiple stems they must have a total circumference of 2m or more and an average >625mm, measured at a point 1m above natural ground level. ‘Tree damaging activity’ includes tree removal, damage to the root system, or pruning that will adversely affect the tree health. Council approval is required prior to any of these activities occurring. Breaches of the act are subject to fines of up to \$120,000.
- The Australian Standard AS4373 -2007, Pruning Amenity Trees’ provides a minimum quality pruning standard that must be applied for all tree works on the subject trees. Pruning should only be carried out by trained and experienced Arborists or Horticulturists.
- Copy of the Land Management Agreement below



**Consultants Liability and Limitations:**

All tree assessments are visual inspections and comment on the tree species, that can be seen, touched or inferred from the ground and covers what could reasonably be assessed and available to the assessor at the time of inspection.

The Tree Audit Register (TAR) and recommendations made in this report associated with the project are made in good faith on the basis of the information available to the consultant at the time of the inspection therefore the author accepts no liability for any recommendations made.

The inspection period to which the report applies is two months from the date of the report.

Achievement of objectives set out in such reports will depend among other things on the actions of the client, contractor(s), council, environment and the tree(s), over which the consultant has no control before, during and after the audit has been conducted.

Information contained in this report covers only the tree(s) that were examined and reflects the condition of the tree(s) at the time of inspection. There is no warranty or guarantee, expressed or implied; that problems or deficiencies of the subject tree(s) may not arise in the future.

Care has been taken to obtain all information from reliable sources. All data has been verified in so far as possible; however, the author can neither guarantee nor be responsible for the accuracy of information provided by others.

The author remains the sole beneficiary of this report until due payment is made to the author.

If you require any further clarification or information, please contact me on the number provided.

Bob Amezdroz  
Comphort Technical Services  
Consulting Arborist  
Dip of Hort, Dip of Arboriculture  
TRAQ qualified  
0427012755



# Attachment C

## Variation to a Land Management Agreement Willow Bend Estate

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



*City of*  
**Norwood  
Payneham  
& St Peters**

**Adam Bowey**

---

**From:** Matthew Cole  
**Sent:** Tuesday, 15 February 2022 4:42 PM  
**To:** Adam Bowey  
**Subject:** Tree inspection DA, 7 Willow Bend MARDEN

Hi Adam,

Thank you for the opportunity to provide comments on this one, I inspected the tree on 14 February 2022..

In this instance I agree with the Comphort Technical Services report , namely that the tree has a short useful life expectancy of less than five years. Also that this specimen due to poor overall health does not make an important contribution to character or amenity of this location. Whilst an indigenous species it is not considered as rare and I do not consider the tree to be providing, or to have an important habitat potential.

For some additional background here, I received a request from a member of the community with concerns of branches falling from this tree into public space. As a result I had the tree assessed and have also been unofficially monitoring the trees condition since then as it is easily visible when passing by on Beasley Street. The initial assessment in June 2020 described the tree as having poor health throughout and displaying progressive decline.

During my inspection yesterday, I have again observed the continual overall decline in the health of the tree, specifically evidenced by severe crown dieback with remaining foliage discoloured and chlorotic. Further dieback in the tree has been evident at each inspection.

I am therefore of the opinion that this tree does not meet the criteria required for retention when assessed the against the relevant assessment provisions within the Planning and Design Code.

Kind regards

Matthew Cole  
**CITY ARBORIST**

**City of Norwood Payneham & St Peters**  
175 The Parade, Norwood SA 5067

**Mobile** 0413743409  
**Telephone** 8366 4588  
**Facsimile** 8332 6338  
**Email** [MCole@npsp.sa.gov.au](mailto:MCole@npsp.sa.gov.au)  
**Website** [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)

---

Community Well-being is...

Social Equity

Economic Prosperity

Cultural Vitality

Environmental Sustainability



City of  
Norwood  
Payneham  
& St Peters

Think before you print.

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WILLOW BEND

7-10 LANE 3-7  
ALL OTHER TIMES

DIP



**11.9 2022 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY  
& NOTICES OF MOTION**

---

**REPORT AUTHOR:** General Manager, Governance & Community Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA2190  
**ATTACHMENTS:** A - B

---

**PURPOSE OF REPORT**

The purpose of this report is to advise the Council of the 2022 Australian Local Government Association (ALGA) National General Assembly.

**BACKGROUND**

The ALGA holds a National General Assembly (the NGA), each year. The NGA will be held in Canberra from 19-22 June 2022.

The purpose of the National General Assembly is to bring together delegates from Local Government to debate issues of national significance to Local Government. It provides an opportunity for Local Government to develop and express a united position on core issues affecting their communities, with access to influential decision makers (ie Federal Government), at both the political and staff level.

As well as providing planning sessions and workshops, the National General Assembly provides an opportunity for councils to put forward motions for debate.

As such, a significant component of the NGA, comprises of discussion, debate and voting on motions which are submitted by councils from across Australia.

**RELEVANT STRATEGIC DIRECTIONS & POLICIES**

Not Applicable.

**FINANCIAL AND BUDGET IMPLICATIONS**

\$10,000.00 has been set aside for Elected Member training and attendance at conferences and seminars each financial year (\$5,000 for training and \$5,000 for conferences/seminars) as part of the Council's Operating Budget.

At the time of writing this report, a total of \$1,593 has been spent on Elected Member attendances at conferences and seminars.

**EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

**SOCIAL ISSUES**

Not Applicable.

**CULTURAL ISSUES**

Not Applicable.

**ENVIRONMENTAL ISSUES**

Not Applicable.

## RESOURCE ISSUES

Not Applicable.

## RISK MANAGEMENT

Not Applicable.

## CONSULTATION

- **Elected Members**  
Elected Members were previously advised of the date of the ALGA National General Assembly and invitation to submit a Notice of Motion to the ALGA via a Memorandum from the General Manager, Governance & Community Affairs, dated 14 January 2022.
- **Community**  
Not Applicable.
- **Staff**  
Not Applicable.
- **Other Agencies**  
Not Applicable.

## DISCUSSION

The theme of the 2022 NGA is *Partners in Progress*, which aims to focus on how partnerships, between the Australian Government and Local Government, can tackle immediate challenges facing communities as well as confidently facing the future.

In accordance with the Council's *Elected Member Training & Development Policy*, Elected Members wishing to attend an Interstate or International conference and/or seminar are required to complete and submit an Expression of Interest to the General Manager, Governance & Community Affairs.

Cr Minney has lodged an Expression of Interest to attend the 2022 NGA.

A copy of Cr Minney's Expression of Interest is contained within **Attachment A**.

### Notices of Motion

As stated above, the NGA also provides an opportunity for the NGA to consider matters of national significance via Notices of Motion which are submitted by councils across the country. The ALGA has advised that Notices of Motion must be submitted to the ALGA by 25 March 2022.

Once again, the ALGA has advised that all motions which are submitted for consideration at the NGA, will undergo strict assessment against the criteria of national significance. This is to ensure that councils do not submit motions which deal with specific local issues, have no relevance to other councils or are not of national importance. All motions that do not meet the criteria will be forwarded to the relevant State association for consideration.

A Discussion Paper which provides background information on the themes has been prepared by the ALGA to assist councils.

A copy of the Discussion Paper is contained within **Attachment B**.

The issues presented in the Discussion Paper are designed to stimulate ideas that may form the basis of Notices of Motions to be considered at the NGA.

To be eligible for inclusion in the National General Assembly Business Papers motions must:

1. fall under one of the themes of the NGA;
2. be relevant to the work of local government nationally;
3. propose a clear action and outcome; and
4. complement or build on the policy objectives of state or territory association.

Motions which are submitted will be reviewed against these principles by the General Assembly Review Committee and State/Territory associations, as to their eligibility for inclusion in the General Assembly Business Papers.

A Memorandum dated 14 January 2022, was forwarded to all Elected Members inviting them to contact the General Manager, Governance & Community Affairs, if they wished to submit a Notice of Motion to the Assembly to enable the matter to be investigated and, if required, a report to be prepared for the Council's consideration of the matter.

### **Proposed Notice of Motion - *National Strategy for Volunteering***

Cr Mex has advised that she wishes to submit the following Notice of Motion to the NGA and is therefore seeking the Council's endorsement of the Notice of Motion:

*This National General Assembly calls on the Australian Government to reaffirm its commitment to the National Strategy for Volunteering, and the ongoing monitoring of volunteer work through the Australian Bureau of Statistics. The Assembly also calls on the Government to provide adequate funding to Volunteer agencies, including Local Government, to support actions that increase volunteer participation and adapt volunteering programs in response to the COVID-19 pandemic.*

In accordance with the ALGA's criteria for Notices of Motion, Cr Mex has provided the following in support of the proposed Notice of Motion for the Council's consideration:

#### **National Objective**

*Volunteering is key to keeping people feeling connected and provided with critical support, particularly the vulnerable, isolated, and disengaged members of the community. Our councils rely on volunteers to provide a myriad of local activities and programs in our playing fields, parks, community centres, libraries and vital programs such as emergency services and community visitor schemes.*

*Unfortunately, results from the 2019 Australian Bureau of Statistics' General Social Survey indicate that since 2010, there has been a decline in the rate of formal volunteering participation and group involvement. In addition, new research shows that COVID-19 has impacted the volunteering sector substantially with almost two thirds of volunteers estimated to have stopped volunteering between February and April 2020. The researchers estimate that this reduction in volunteering is equivalent to 12.2 million hours per week.*

*The National Strategy for Volunteering aims to slow this decline and improve the volunteering experience for all South Australians. The Strategy will be designed and owned by the volunteering ecosystem, which includes local government, and will provide a blueprint for a reimagined future for volunteering in Australia. It is imperative that the ABS continues to be funded to measure volunteering and support the strategy's implementation.*

#### **Summary of Key Arguments (Background and supporting information)**

*Volunteering plays a key role in sustaining healthy, resilient communities. It also contributes significantly to the quality, vibrancy and coherence of our society. Prior to COVID-19, volunteering participation (through organisations and groups) had been declining over time.*

*Official data from the ABS shows that the formal volunteering rate declined from 36% in 2010 to 29% in 2019, with the decline most evident for women. Volunteers contributed nearly 600 million hours to the community in 2019, a 20% decrease since 2014.*

*Many of the problems that impede the volunteering sector today are long-standing issues – inadequate resourcing of volunteer management, poor recognition of volunteers, and an overall lack of strategic development and investment.*

*Volunteering was hit hard by COVID-19. Research from the Australian National University revealed that two out of three volunteers (66%) stopped volunteering in 2020 during the early stages of COVID-19, with the reduction in volunteering being equivalent to 12.2 million hours per week. By May 2021, only half (56%) of volunteers who had stopped volunteering due to COVID-19 had returned.*

*Volunteering Australia is leading the development of the National Strategy for Volunteering, which will provide a blueprint for a reimagined future for volunteering in Australia. It will be designed and owned by the volunteering ecosystem, which includes local government. Councils not only manage their own volunteering programs, but also support thousands of grassroots associations which provide critical community connection opportunities and services for their citizens.*

*Recognising and leveraging the role of local government in supporting the volunteering ecosystem is critical in the face of declining rates of people volunteering through organisations, and the effects of COVID-19.*

*Local government recognises the significant contribution made by volunteers in both the running of community facilities and in the carrying out of community services.*

*Leadership at the national level is needed to work in partnership with local government, and other volunteer support agencies, to provide safe and rewarding opportunities for volunteers for the benefit of Australian communities.*

## **OPTIONS**

The Council can choose to submit the proposed Notice of Motion to the Australian Local Government Association for consideration at the 2022 National General Assembly or decline the invitation to submit a Notice of Motion.

## **CONCLUSION**

Notices of Motion must be submitted to the Australian Local Government Association by 25 March 2022, if the Motions are to be considered at the National General Assembly.

## **COMMENTS**

Nil.

## **RECOMMENDATION**

1. That Cr John Minney's request to attend the 2022 Australian Local Government Association (ALGA) National General Assembly in Canberra from 19-22 June 2022, be approved.
2. That the Council submits the following Notice of Motion to the Australian Local Government Association for consideration at the 2022 National General Assembly:

*This National General Assembly calls on the Australian Government to reaffirm its commitment to the National Strategy for Volunteering, and the ongoing monitoring of volunteer work through the Australian Bureau of Statistics. The Assembly also calls on the Government to provide adequate funding to Volunteer agencies, including Local Government, to support actions that increase volunteer participation and adapt volunteering programs in response to the COVID-19 pandemic.*

## **Attachments – Item 11.9**



# Attachment A

## 2022 Australian Local Government Association National General Assembly & Notices of Motion

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



*City of*  
**Norwood  
Payneham  
& St Peters**

### **Australian Local Government association General Assembly June 2022**

The ALGA General Assembly is a forum for fostering relationships between the Federal government, it's ministers, local Members and Local Government. It gives an opportunity for Local Authorities to understand the Federal policy directions and Agenda. The chance to meet with members and their staff has run the past been most valuable quite apart from the interaction with other members of local Government and see the directions they are taking,

In the past this has been most informative and invaluable in understanding and seeking grants.

In the current circumstances with the possibility of changing directions due to the Pandemic and its impact I believe it is important to participate in the Assembly this year.

It will be most informative to hear the direction that the Federal Government' is to take and what future economic strategies are to be followed and Local Governments part in that together with any benefits for our Community.

We must take every opportunity see and understand these directions and be ready to avail ourselves of the opportunities that arise as a result.

I seek Council's endorsement to participate in this year's Assembly.

Cr John Minney

# Attachment B

## 2022 Australian Local Government Association National General Assembly & Notices of Motion

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



*City of*  
**Norwood  
Payneham  
& St Peters**



AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION

B1

PARTNERS IN PROGRESS

# 2022

## NATIONAL GENERAL ASSEMBLY

19 - 22 JUNE 2022

### CALL FOR MOTIONS

DISCUSSION PAPER

## SUBMITTING MOTIONS

This discussion paper is a call for councils to submit motions for debate at the 2022 National General Assembly (NGA) to be held in Canberra 19 – 22 June 2022.

It has been prepared to assist you and your council in developing your motions. You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s can address one or more of the issues identified in the discussion paper.

Motions should be lodged electronically using the online form available on the NGA website at: [www.alga.asn.au](http://www.alga.asn.au) and received no later than 11:59pm AEST on Friday 25 March 2022.

The theme of the 2022 NGA is – Partners in Progress.

The NGA aims to focus on how partnerships, particularly between the Australian Government and Local Governments, can tackle immediate challenges facing communities as well as confidently facing the future.

In submitting your council's motion/s you are encouraged to focus on how partnership can address national issues at the local level, and new ways the Australia Government could partner to strengthen the local government sector to advance community well-being, local economic development, create jobs, address environmental challenges, climate change and complex social issues such as housing affordability.

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda and promote new ways of strengthening the local government sector and our communities.

Note: If your council does submit a motion there is an expectation that a council representative will be present at the National General Assembly to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2022 NGA.



**To submit your motion go to:**  
[alga.asn.au/](http://alga.asn.au/)

**NGA22.COM.AU**

## KEY DATES

### CRITERIA FOR MOTIONS

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic importance and should be discussed at a national conference
3. be consistent with the themes of the NGA
4. complement or build on the policy objectives of your state and territory local government association
5. be submitted by a council which is a financial member of their state or territory local government association
6. propose a clear action and outcome i.e. call on the Australian Government to do something; and
7. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs.

Motions should commence as follows - *This National General Assembly calls on the Australian Government to .....*

*Example*

*This National General Assembly calls on the Australian Government to restore Local Government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.*

## OTHER THINGS TO CONSIDER

Please note that it is important to complete the background section on the form. Submitters of motions should not assume that NGA delegates will have background knowledge of the issue. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. Please note that motions should not be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed and relatively simple. Complex motions with multiple dot point can be difficult to implement and to advance.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the criteria, clarity of the motion and the importance and relevance of the issue to local government. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

Motions should be lodged electronically using the online form available on the NGA website at: [www.alga.asn.au](http://www.alga.asn.au). All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received no later than 11:59pm AEST on Friday 25 March 2022.

## Introduction

As Australia emerges from the crisis management phase of the COVID-19 global pandemic, attention now turns to rebuilding and to the future.

By the time of the NGA in June 2022, the next federal government and 47th Parliament of Australia, will almost certainly have been elected.

Prior to the election the major political parties will have campaigned on priorities and made numerous policy and programs commitments that will help shape our nation's future.

Invariably, in government, these policies and programs will need to be refined, developed and implemented. Almost certainly they will need to be adapted to meet changing circumstances, emerging issues and local and regional needs.

We know from previous elections that governments will not be able to achieve their policy agenda alone. They need reliable partners committed to playing their part in taking the nation forward, working together on mutual goals and advancing national prosperity for all.

During the election campaign, ALGA will be working extensively with state and territory local government association members, and many of you, to advance the national priorities highlighted in the Federal Election manifesto 'Don't' Leave Local Communities Behind'.

These priorities were significantly influenced by many of the resolutions of past NGAs.

Whether the Coalition Government is returned or a new Government formed, the 2022 NGA provides the first major opportunity to engage with relevant portfolio Ministers and key members of the new Government.

Most importantly, it provides you - the elected representatives of Australia's local councils and communities - with the opportunity to reaffirm our national priorities and to place new ideas on the national policy agenda.

## The Immediate Recovery Challenges

Government at all levels have collaborated to avert the worst possible health and economic outcomes of the COVID-19 pandemic across Australia.

By November 2021 most states had reached or made significant progress in reaching the 80% or more vaccination threshold.

Every community was affected, some more than others, and local government has been at the forefront of developing local solutions to local challenges.

*Given the economic and social impacts of the COVID pandemic on communities over the past 2 years, are there issues that need to be addressed by a new partnership between the Commonwealth Government and local governments?*

*Given the impacts of the COVID pandemic on your council and other councils around the country, are their issues that a partnership between the Commonwealth Government and local government should address?*

## Jobs

In September 2021 the national, seasonally adjusted unemployment rate, was 5.2% (ABS). The underemployment rate was 9.5% with monthly hours worked decreasing by 1 million hours. Roy Morgan's survey work suggests Australian unemployment (unadjusted) was 9.2% in October with underemployment at 8.6%.

National statistics however mask variations at the state, regional and local level. State and Territory unemployment ranged from 3.9% in Western Australia and the Northern Territory, 5.1% in Queensland and Tasmania, 5.3% in South Australia, NSW 5.4%, Victoria 5.6% and the Australian Capital Territory 6.6%. Similarly, regional and local community unemployment vary from the national average reflecting local circumstances and the different impact of the COVID-19 pandemic, lockdowns and their flow-on effects have on the local economy. Youth unemployment and Aboriginal and Torres Strait Islander unemployment is also consistently higher.

As an employer of staff and of contractors, as well as a facilitator of local economic development, local government can play a key role in addressing unemployment and underemployment.

In keeping with the ALGA Federal election manifesto, 'Don't' Leave Local Communities Behind' local solutions are required for local circumstances.

*What new partnership program could the Australian Government develop to take advantage of local government's knowledge of the local economy, geographic spread across the country and its ability to create jobs?*

*As an employer, what are the pre-requisites for councils to create more good quality, secure local jobs that build community capacity and address local workforce skills shortages?*



## Building Back Better Businesses

The economic shock of the past 2 years has caused unprecedented disruption to local businesses and communities. While many businesses have adapted to difficult circumstances, some have not survived. The current vacant shops fronts and offices of the streetscapes in our cities and towns is evidence of the challenges that our local businesses, local industry and communities have faced.

*The capacity of the private sector, and small business in particular, to bounce back is untested.*

*What new partnership programs could the Australian Government introduce to take advantage of local government's role in economic development, including to support local businesses?*

## Opening Australia's Borders

As previously mentioned, by November 2021 most states had reached or made significant progress in reaching the 80% or more vaccination threshold. At this point, under the National Plan to Transition Australian National COVID-19 Response, governments were committed to introducing new measures such as opening international borders, minimising cases in the community without ongoing restrictions or lockdowns, Covid vaccination boosters encouraged and provided as necessary, and allowing uncapped inbound arrivals for all vaccinated persons, without quarantine.

As Australia opens-up its international borders economic recovery is expected to accelerate. The return of expats, international students, overseas migration and international tourism will increase population, supply of labour and demand for goods and services including for accommodation.

In the first instance, economic activity can be expected to return to pre-Covid levels. Over time, with appropriate support, it will grow.

The closure of borders and particularly international borders affected many parts of the tourism industry and the economies of many local communities. While domestic visitors helped fill a gap, recovery of many parts of the industry and the economy of communities that depend heavily on tourism will depend on the return of international travel.

To do this Australia must position itself to compete in international markets. This comes through offering high quality destinations, services and experiences that highlight the quality and value available in Australia. In addition to delivering a better visitor experience, this should also increase productivity, efficiency and innovation.

*In the short term, what new partnership programs could the Australian Government introduce to assist local government meet the return of international students and stronger migration now and into the future?*

*What new programs could the Australian Government develop to partner with local government to facilitate tourism and the traveller economy?*

## Workforce Shortages and Re-engineering Work

In November 2021 business representatives report significant labour shortages particularly in the agriculture and hospitality sectors. The lack of backpackers, overseas students and migrant workers, combined with people not wanting to return to the workforce, are just some of the reasons attributed to these shortages.

While opening borders may increase the supply of labour, some argue that there is a more fundamental change in Australia's workforce and workplaces.

Although not reported in Australia yet, in the United States the post Covid workforce has been associated with what some have called the 'Great Resignation' as employees have adjusted their expectations, work life balance and priorities and simply not returned to their old jobs.

Many workers have been required to work from home for extended periods during the pandemic, including working remotely and now look for greater flexibility in their work. Technology and automation are transforming work and the workplace.

Many are prepared to change jobs to maximise this flexibility and the benefits derived from it. Traditionally this has led to wage pressure but coupled with demand for greater workplace flexibility employers need to be innovative to attract and retain employees. As an employer, councils are not immune and will also need to develop these strategies.

*What new programs could the Australian Government develop to partner with local government to help support an influx of skilled migrants?*

*What new programs could the Australian Government develop to partner with local government to help councils attract and retain appropriately trained workers and employees?*



## Climate change

The United Nations Conference (COP) of Parties 26 held in Glasgow 2021 focused global attention on climate change and global and national efforts to achieve net zero emissions by 2050 and limit global warming to 1.5 degrees.

For decades local governments have played an important leadership role in addressing climate change. Councils have supported the adoption of a wide range of community-based programs and initiatives to lower the carbon footprint of local communities. As a sector, local government has led the debate for lowering carbon emissions, sourcing renewable energy, responded creatively to reduce greenhouse gas emissions from landfills, facilitated the construction of green buildings and water sensitive design of cities and towns.

Pragmatically, local government has been at the forefront to address the impacts of climate change and adaptation to climate change. These impacts include an increased number of days with high temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, stronger cyclones, and sea level rise. These changes will increase stress on Australia's infrastructure and physical assets and natural ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management.

*How do we work together to ensure that there is local adaptation to climate change and climate extremes?  
What partnerships are available to achieve climate neutrality?*

## Natural Disasters

With the high-risk weather season commencing, many councils will be engaging with their communities about disaster preparedness, resilience and recovery. Not only have we experienced one of Australia's worst bushfire seasons in 2019-20, but some councils also had to deal with multiple disaster events within a 12 month period. Some councils have had to deal with bushfires, followed by storms, flooding, hailstorms, more flooding and COVID-19. These multiple disasters have had a devastating effect on many councils' financial sustainability and their ability to fund mitigation measures for the upcoming high risk weather season. Smaller rural and regional councils are further financially challenged and require help with preparedness and mitigation, as they currently have zero capacity to fund major mitigation projects.

The Royal Commission into National Natural Disaster Arrangements recognised that councils need help. It concluded that without assistance many local governments cannot undertake the roles and responsibilities allocated to them by their State/Territory Governments.

*What new programs could the Australian Government develop to partner with local government to help to address natural disasters to assist in recovery and build resilience?*

## Environment

Local government plays a critical role in environmental management including environment protection.

“Australia’s Strategy for Nature 2019 – 2030” recognises that we all have a role in securing nature as the foundation of our existence. It is an overarching framework for all national, state and territory and local strategies, legislation, policies and actions that target nature. It has 3 goals:

1. Connecting all Australians with nature:
2. Care for nature in all its diversity, and
3. Share and Build knowledge.

To achieve these goals there are a variety of options for joint action to reduce threats and their impacts include ensuring the design and management of the protected area network considers and accommodates future threat scenarios and establishes robust mechanisms to respond effectively to new and emerging threats. The strategy suggests there are opportunities to ‘... improve planning, regulation, environmental impact assessment and approvals processes. In addition, threat abatement activities could include targeted pest management, ecosystem restoration (integrated fire management, revegetation), pollution control, greenhouse gas emissions management and climate change adaptation’.

*How could the Australian Government partner with local government to help support the implementation of the Australian Strategy for Nature 2019 – 2030 and take advantage of local knowledge?*

*What new programs could the Australian Government develop to partner with local government to help to reduce threats and risks to nature and build resilience?*

## The Circular Economy

The 2019 National Waste Policy Action Plan applies principles of a circular economy to waste management to support better and repeated use of our resources. The circular economy principles for waste are:

1. Avoid waste
2. Improve resource recovery
3. Increase use of recycled material and build demand and markets for recycled products
4. Better manage material flows to benefit human health, the environment and the economy
5. Improve information to support innovation, guide investment and enable informed consumer decisions.

Councils play a major role in the management of household and domestic waste. Therefore, local government has a critical role to play in further developing the circular economy.

*How could the Australian Government partner with local government to advance the circular economy?*

*What new programs could the Australian Government partner with local government to progress these objectives?*

## Affordable Housing

The shortage and costs of rental properties and affordable home ownership is causing significant social and economic impacts in cities and towns across Australia, including rural and regional communities. This is due to a range of factors such as changes in recent migration patterns, cheap finance and labour and material shortages in the construction sector.

The impacts on local governments and communities includes housing stress for individuals and families, difficulty in attracting and housing key workers and an increase in homelessness.

The House of Representatives Standing Committee on Tax and Revenue 2021 is leading an inquiry into the contribution of tax and regulation on housing affordability and supply in Australia. Whilst the provision of affordable housing is not a local government responsibility, local governments often facilitate affordable housing within their communities, operating within state/territory planning, financial and other legislation requirements. The housing challenge is different in each community and the council response is dependent on its financial resources and priorities.

*How could the Australian Government partner with local government address housing affordability?*

*What new programs could the Australian Government partner with local government to progress this objective?*

## Conclusion

Thank you for taking the time to read this discussion paper and support for the 2022 National General Assembly of Local Government.

A reminder:

- Motions should be lodged electronically using the online form available on the NGA website at: [www.alga.asn.au](http://www.alga.asn.au) and received no later than 11:59pm AEST on Friday 25 March 2022.
- It is important to complete the background section on the form.
- Motions should not be prescriptive in directing how the matter should be pursued.
- Motions should be practical, focussed and relatively simple.
- Motions must meet the criteria published at the front of this paper.
- When your council submits a motion there is an expectation that a council representative will be present at the National General Assembly to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2022 NGA.



AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION

[NGA22.COM.AU](http://NGA22.COM.AU)

## 11.10 NOMINATIONS TO EXTERNAL BODIES – LIBRARIES BOARD OF SOUTH AUSTRALIA

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**REPORT AUTHOR:** General Manager, Governance & Community Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** S/00022  
**ATTACHMENTS:** A

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### PURPOSE OF REPORT

The purpose of the report is to advise the Council of the call for nominations by the Local Government Association of South Australia (LGA) for appointment to the Libraries Board of South Australia.

Details relating to the appointment are set out below.

### Libraries Board of South Australia

The LGA is seeking nominations for three (3) Local Government Members to be appointed to the Libraries Board of South Australia (the Board) for a three (3) year term.

In accordance with the *Libraries Act 1982*, the Board is required to:

- a. to formulate policies and guidelines for the provision of public library services; and
- b. to establish, maintain and expand collections of library materials and, in particular, collections of such materials that are of South Australian origin, or have a particular relevance to this State; and
- c. to administer the State Library; and
- d. to establish and maintain such other public libraries and public library services as may best conduce to the public interest; and
- e. to promote, encourage and assist in the establishment, operation and expansion of public libraries and public library services by councils and others; and
- f. to collaborate with an administrative unit of the Public Service or any other public sector agency (within the meaning of the Public Sector Act 2009) and any other authority or body, in the provision of library and information services; and
- g. to make recommendations to the Minister on the allocation of funds that are available for the purposes of public libraries and public library services; and
- h. to initiate and monitor research and experimental projects in relation to public libraries and public library services; and
- i. to keep library services provided in the State under continuing evaluation and review; and
- j. to carry out any other functions assigned to the Board under this or any other Act or by the Minister.

Regular reports on these activities are provided to the LGA.

The Board meets at the State Library on the third Monday of each month for approximately two (2) hours. Sitting fees are paid to Board Members.

The current LGA nominated members of the Board are:

- Mayor Jill Whittaker, Campbelltown City Council;
- Ms Megan Berghuis, City of Unley; and
- Cr Bronwyn Lewis, Alexandrina Council.

All Board Members are eligible for re-appointment for a further three (3) year term.

Nominations addressing the selection criteria, together with a current Resume, must be forwarded to the LGA by 5 April 2022.

A copy of the Selection Criteria and Nomination form is contained within **Attachment A**.

Cr Mex has expressed an interest in being nominated for appointment to the Board.

**RELEVANT STRATEGIC DIRECTIONS & POLICIES**

Not Applicable.

**RECOMMENDATION**

1. The Council notes the report and declines the invitation to submit a nomination to the Local Government Association for the Libraries Board of South Australia.

**or**

2. The Council nominates \_\_\_\_\_ to the Local Government Association for the Libraries Board of South Australia.

## **Attachments – Item 11.10**

# Attachment A

## Nominations to External Bodies Libraries Board of South Australia

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



*City of*  
**Norwood  
Payneham  
& St Peters**



## LGA Appointments and Nominations to Outside Bodies — Call for Nominations

<b>Libraries Board of SA</b>	
<b>Governing Statute (if applicable)</b>	Section 9(1)(a) Libraries Act 1982
<b>Purpose/Objective</b>	<p>The functions of the Board are—</p> <ul style="list-style-type: none"> <li>a) to formulate policies and guidelines for the provision of public library services; and</li> <li>b) to establish, maintain and expand collections of library materials and, in particular, collections of such materials that are of South Australian origin, or have a particular relevance to this State; and</li> <li>c) to administer the State Library; and</li> <li>d) to establish and maintain such other public libraries and public library services as may best conduce to the public interest; and</li> <li>e) to promote, encourage and assist in the establishment, operation and expansion of public libraries and public library services by councils and others; and</li> <li>f) to collaborate with an administrative unit of the Public Service or any other public sector agency (within the meaning of the Public Sector Act 2009) and any other authority or body, in the provision of library and information services; and</li> <li>g) to make recommendations to the Minister on the allocation of funds that are available for the purposes of public libraries and public library services; and</li> <li>h) to initiate and monitor research and experimental projects in relation to public libraries and public library services; and</li> <li>i) to keep library services provided in the State under continuing evaluation and review; and</li> <li>j) (o) to carry out any other functions assigned to the Board under this or any other Act or by the Minister.</li> </ul>
<b>Administrative Details</b>	<ul style="list-style-type: none"> <li>• 10 meetings per year held at State Library of South Australia</li> <li>• \$590 per session</li> <li>• Mileage paid for regional based members</li> </ul>

**PART B**

**Selection Criteria (to be addressed by applicant)**

- Local government knowledge and experience

*In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.*

**Liability and indemnity cover**

*The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.*

**For more information contact:** LGA Nominations Coordinator at [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au) or 8224 2000



## LGA Appointments and Nominations to Outside Bodies — Nomination Form

### Instructions

*This form:*

- *Must be submitted by a council*
- *Must be emailed in PDF format to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

*This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).*

**SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.**

Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

### SECTION 1: COUNCIL to complete

Libraries Board of SA	
Council Details	
<b>Name of Council submitting the nomination</b>	
<b>Contact details of council officer submitting this form</b>	<b>Name:</b> <b>Position:</b> <b>Email:</b> <b>Phone:</b>
<b>Council meeting minute reference and date</b>	
<b>Nominee Full Name</b>	
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>	
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>	

## SECTION 2: NOMINEE to complete

Libraries Board of SA			
Nominee Details			
<b>Name in full</b>		<b>Gender</b>	
<b>Home / Postal Address</b>			
<b>Phone</b>		<b>Mobile</b>	
<b>Personal Email</b>			
<b>Why are you interested in this role?</b>			
<b>CV</b>	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Response to selection criteria (if applicable)</b>  <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i>  attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies?</b> Yes <input type="checkbox"/> OR No <input type="checkbox"/>  If Yes, please list any fields of interest or Outside Bodies of interest: • _____			
<b>Undertaking:</b>  <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i>  Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			

## 11.11 REMUNERATION TRIBUNAL – REVIEW OF ELECTED MEMBER ALLOWANCES

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**REPORT AUTHOR:** General Manager, Governance & Community Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA/62418  
**ATTACHMENTS:** A

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### PURPOSE OF REPORT

The purpose of the report is to advise the Council of the invitation from the Remuneration Tribunal, for Councils to make submissions to the Remuneration Tribunal in respect to Elected Member Allowances.

### BACKGROUND

The Remuneration Tribunal first determined Elected Member Allowances in 2010, with the Elected Members Allowances coming into effect at the conclusion of the November 2010 Local Government Elections.

Pursuant to Section 76 of the *Local Government Act 1999* (the Act), the Remuneration Tribunal is required to determine allowances for Elected Members on a four (4) yearly basis. The last review of Elected Member Allowances was undertaken by the Remuneration Tribunal in 2018.

As it is now four (4) years since the last review, the Remuneration Tribunal has invited submissions from Councils in respect to Elected Member Allowances for the next four (4) year period.

A copy of the Remuneration Tribunal's Guidelines for Written Submissions is contained within **Attachment A**.

### RELEVANT POLICIES & STRATEGIC DIRECTIONS

Not Applicable.

### FINANCIAL AND BUDGET IMPLICATIONS

The Council allocates funding for Elected Member Allowances annually as part of its Recurrent Budget.

### EXTERNAL ECONOMIC IMPLICATIONS

Nil.

### SOCIAL ISSUES

Nil.

### CULTURAL ISSUES

Nil.

### ENVIRONMENTAL ISSUES

Nil.

### RESOURCE ISSUES

Nil.

### RISK MANAGEMENT

Nil.

## CONSULTATION

- **Elected Members**  
Nil.
- **Community**  
Nil.
- **Staff**  
Nil.
- **Other Agencies**  
Nil.

## DISCUSSION

Pursuant to Section 76 of the *Local Government Act 1999* (the Act), the Remuneration Tribunal must have regard to the following when determining Elected Member Allowances:

- *the role of members of council as members of the council's governing body and as representatives of their area;*
- *the size, population and revenue of the council, and any relevant economic, social, demographic and regional factors in the council area;*
- *an allowance under this section is not intended to amount to a salary for a member;*
- *an allowance under this section should reflect the nature of a member's office;*
- *the Act's provisions to provide for reimbursement of members' expenses.*

Based on the provisions of Section 76 of the Act (as listed above) in 2018, the Remuneration Tribunal determined a structure of allowances based on groupings of Councils as set out in Table 1 below.

**TABLE 1: ELECTED MEMBER ALLOWANCES 2018**

<b>Council Group</b>	<b>Annual Allowance</b>
Group 1A	\$23,350
Group 1B	\$20,630
Group 2	\$17,270
Group 3	\$13,900
Group 4	\$ 9,900
Group 5	\$ 6,500

The City of Norwood Payneham & St Peters is allocated to Group 2, together with thirteen (13) other Councils, including the Campbelltown City Council and the Cities of Burnside, Prospect and Unley.

Section 76(9) of the Act also makes provision for annual adjustments to be applied to the Elected Member allowances, as follows:

*An allowance determined under this section is to be adjusted on the first, second and third anniversaries of the relevant periodic elections to reflect changes in the Consumer Price Index.*

In accordance with these provisions, the Elected Member Allowance which is currently provided to Elected Members of this Council (from 12 November 2021), stands at \$18,553.00 for Councillors, with the Elected Member Allowance applicable to the Mayor being \$74,212.00 (four (4) times the Councillors' Allowance).

In respect to the City of Norwood Payneham & St Peters, it would appear that the existing provisions provide adequate guidance and have served to ensure that Elected Members are not financially disadvantaged (that is out of pocket) as a result of performing their duties as an Elected Member.

However, a minor change has recently been made to Section 76 of the Act, as part of the reforms which have been introduced by the State Government through the *Statutes Amendment (Local Government Review) Act 2021*, which sets out that the Remuneration Tribunal must now also have regard to the ratio of Elected Members to ratepayers (representation quota), when determining Elected Member Allowances.

The representation quota for a Council is an amount ascertained by dividing the number of electors for each Local Government Area, by the number of Elected Members who constitute the particular Council.

The most recent up-to-date information regarding the City of Norwood Payneham & St Peters representation quota is at 2020-2021, which is set out below:

- Total number of Electors - 25,862
- Number of Elected Members (including Mayor) - 14
- Representation Quota (ratio) - 1:1847

Table 2 below provides a comparison to the average representation quota for those eastern region Councils which have also been allocated to Group 2 by the Remuneration Tribunal of South Australia.

**TABLE 2: AVERAGE REPRESENTATION QUOTA FOR GROUP 2 COUNCILS (EASTERN REGION)**

<b>Council</b>	<b>No. of Elected Members</b>	<b>Electors</b>	<b>Ratio</b>
Norwood Payneham & St Peters	14	25,862	1:1847
Burnside	13	32,083	1:2468
Campbelltown	11	36,254	1:3296
Unley	13	27,602	1:2123

*Source: State Electoral Office*

As highlighted in Table 2 above, the Representation Quota for this Council, is considerably lower than the other three (3) Councils.

It is difficult to know if this will have an effect on this Council's allocation to a particular grouping of Councils or not, however all Councils which have been allocated to Group 3 by the Remuneration Tribunal of South Australia are the following rural Councils:

- Berri Barmera Council;
- City of Port Lincoln;
- City of Victor Harbor;
- Clare and Gilbert Valleys Council;
- District Council of Loxton Waikerie;
- District Council of The Copper Coast;
- District Council of Yorke Peninsula;
- Light Regional Council;
- Mid Murray Council;
- Naracoorte Lucindale Council;
- Port Pirie Regional Council;
- Tatiara District Council; and
- Wattle Range Council.

Regardless of how the Remuneration Tribunal of South Australia may consider the representation ratios of Councils, as stated previously, the current provisions appear to ensure that Elected Members are not financially disadvantaged (that is out of pocket) as a result of performing their duties as an Elected Member and on this basis, it is recommended that the Council advises the Remuneration Tribunal that the current Elected Member Allowances are adequate and should not be increased, other than by CPI in accordance with the current provisions.

## **OPTIONS**

The Council can choose to endorse the recommendation as contained within this report, or determine an alternative position regarding Elected Member Allowances.

**CONCLUSION**

The Remuneration Tribunal has requested comments from Councils by Friday, 11 March 2022.

**COMMENTS**

Nil.

**RECOMMENDATION**

That the Remuneration Tribunal and Local Government Association of South Australia be advised that the existing provisions in respect to Elected Member Allowances are adequate and should remain the same for the next four (4) year period.



## **Attachments – Item 11.11**

# Attachment A

## Remuneration Tribunal Review of Elected Member Allowances

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

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*City of*  
**Norwood  
Payneham  
& St Peters**



## Remuneration Tribunal 2022 Review of Local Government Elected Member Allowances – Guidelines for Submissions

### Scope of the review and Determination

- Section 76 of the *Local Government Act 1999* and Section 24 of the *City of Adelaide Act 1998* require the Remuneration Tribunal (“the Tribunal”) to determine, on a four yearly basis, allowances for elected members of Local Government.
- In accordance with the above Legislation, the Tribunal, in making its Determination, must have regard to:
  - the role of members of council as members of the council's governing body and as representatives of their area;
  - the size, population and revenue of the council, and any relevant economic, social, demographic and regional factors in the council area;
  - the ratio of members to ratepayers;
  - the fact that an allowance under this section is not intended to amount to a salary for a member;
  - the fact that an allowance under this section should reflect the nature of a member's office;
  - the provisions of this Act providing for the reimbursement of expenses of members.

### Guidelines for written submissions

Written submissions from councils should be submitted to the Tribunal in accordance with the following format:

- Name and contact details of the council, individual or association making the submission
- The geographical size (area) of the Council
- Population (number of electors)
- The revenue (\$) of the Council
- The ratio of members to ratepayers
- Meetings (number of council and committee meetings held in last 12 months, number of councillors attending council and committee meetings)

- Amount of allowance deemed appropriate (submission may present an evidence based justification for an adjustment)
- Any other relevant factors, without limiting the issues that might be addressed (this may include comment on any issues with the current Determination, or council groupings for the purpose of determining the level of allowance, or the council's capacity to pay).

#### Making a submission

Further information on making a submission to the Tribunal is available on the Tribunal's website at <https://www.remtribunal.sa.gov.au/making-a-submission>

Submissions and requests to make oral submissions must be received by **5pm Friday, 8 April 2022** and can be sent to to [RemunerationTribunal@sa.gov.au](mailto:RemunerationTribunal@sa.gov.au)

The *Local Government Act 1999* and the *City of Adelaide Act 1999* is available at: [www.legislation.sa.gov.au](http://www.legislation.sa.gov.au)

## 11.12 STATUTES AMENDMENT (LOCAL GOVERNMENT REVIEW) ACT 2021 – CHIEF EXECUTIVE OFFICER REMUNERATION

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**REPORT AUTHOR:** General Manager Governance & Community Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA2219  
**ATTACHMENTS:** A - B

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### PURPOSE OF REPORT

The purpose of this report is to advise the Council of the status of the *Statutes Amendment (Local Government Review) Act 2021* and of the invitation from the Remuneration Tribunal to provide comments regarding the Remuneration Tribunal's first determination of Council Chief Executive Officers remuneration.

### BACKGROUND

The *Statutes Amendment (Local Government Review) Act 2021* (the Review Act), was assented to on 17 June 2020. The Act has been prepared in response to the State Government's reform program which focused on amendments to the *Local Government Act 1999* (the Act), and the *Local Government (Elections Act) 1999* (the Elections Act), in the following areas:

- strong Council Member capacity and better conduct;
- efficient Local Government representation;
- cost savings and financial accountability; and
- simpler regulation.

The implementation of the reforms is progressing in stages to enable time for Local Government and the relevant statutory authorities, to prepare for the changes, with a number of sections of the Review Act having commenced in September 2021 and in November 2021.

One of the new provisions set out in the Review Act relates to the remuneration of Council Chief Executive Officers.

Section 99A of the Review Act sets out that the remuneration of a Council Chief Executive Officer will be determined by each individual Council, subject to a minimum and maximum remuneration determination made by the Remuneration Tribunal of South Australia (the Tribunal).

The Remuneration Tribunal has written to the Local Government Association of South Australia (LGA), advising that the Remuneration Tribunal intends to sit for the purpose of making a determination regarding the remuneration arrangements for Chief Executive Officers and has invited submissions from Councils for consideration as part of the process.

The Remuneration Tribunal has advised that all submissions must be forwarded to the Tribunal by 11 March 2022.

On 22 December 2021, the President of the Local Government Association of South Australia (LGA), Mayor Angela Evans, forwarded an email to all Council Mayors, to advise them of the invitation from the Remuneration Tribunal to provide submissions regarding this matter.

The LGA has also advised that the LGA will prepare a submission to the Remuneration Tribunal regarding the principles that the Remuneration Tribunal may consider as part of its determination upon which includes the following:

- the application of the *Western Australian Determination of the Salaries and Allowances Tribunal on Local Government Chief Executive Officers*;
- the data that should be submitted to the Tribunal as the basis for its decisions; and
- any specific factors that should inform the Tribunal's deliberations.

The LGA, has invited comments from Councils regarding these principles, however the LGA required comments from Councils by 5 January 2021, to ensure the LGA Board of Directors could consider the matter at its meeting to be held on 20 January 2022.

Due to these limited timeframes, comments have not been provided to the LGA, however a copy of the Council's submission to the Remuneration Tribunal will be forwarded to the LGA, as requested by the LGA.

A copy of the letter dated 17 December 2021, from the Remuneration Tribunal and the advice from the LGA is contained within **Attachment A**.

#### **RELEVANT STRATEGIC DIRECTIONS & POLICIES**

Not Applicable.

#### **FINANCIAL AND BUDGET IMPLICATIONS**

Not Applicable.

#### **EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

#### **SOCIAL ISSUES**

Not Applicable.

#### **CULTURAL ISSUES**

Not Applicable.

#### **ENVIRONMENTAL ISSUES**

Not Applicable.

#### **RESOURCE ISSUES**

Not Applicable.

#### **RISK MANAGEMENT**

Not Applicable.

#### **COVID-19 IMPLICATIONS**

Not Applicable.

#### **CONSULTATION**

- **Elected Members**

Elected Members have previously considered the proposed reforms at the Council meetings held on 3 June 2019, 8 October 2019, 3 August 2020 and 6 April 2021.

Memorandums, dated 10 September 2021 and 14 January 2022 have been forwarded to Elected Members, to advise of the commencement of various sections of the Review Act as they came into effect.

- **Community**

Not Applicable.

- **Staff**  
Not Applicable.
- **Other Agencies**  
Not Applicable.

## DISCUSSION

Section 99A of the *Local Government Act 1999* (the Act), sets out the following in respect to the remuneration of Council Chief Executive Officers:

### **99A—Remuneration of chief executive officer**

- (1) *Subject to this section, the remuneration of the chief executive officer of a council will be determined by the council.*
- (2) *The Remuneration Tribunal will determine (from time to time) the minimum and maximum remuneration that may be paid or provided to chief executive officers of councils.*
- (3) *In making a determination under subsection (2), the Remuneration Tribunal must have regard to any matter prescribed by the regulations.*
- (4) *A determination under subsection (2) –*
  - (a) *may differ based on any factor including, for example, the geographical location of a council or group of councils (such that different minimum and maximum remuneration may be paid or provided to chief executive officers from different councils); and*
  - (b) *may provide for minimum and maximum remuneration that may be paid or provided to chief executive officers to be indexed in accordance with the determination.*
- (5) *The regulations -*
  - (a) *may make further provision in relation to a determination of the Remuneration Tribunal for the purposes of this section; and*
  - (b) *may modify the application of section 10 of the Remuneration Act 1990 in relation to a determination under this section.*
- (6) *Sections 17 and 19 of the Remuneration Act 1990 do not apply in relation to a determination under this section.*
- (7) *A reference in the Remuneration Act 1990 to determining remuneration payable in respect of an office will, for the purposes of this section, be taken to include a reference to determining the minimum and maximum remuneration payable in respect of the office.*
- (8) *Despite any other Act or law, the reasonable costs of the Remuneration Tribunal in making a determination under this section are to be paid by the LGA under an arrangement determined by the Minister from time to time after consultation with the LGA and the President of the Tribunal.*
- (9) *The LGA may recover the reasonable costs incurred by the Remuneration Tribunal in making a determination under this section as a debt from the councils to which the determination relates.*
- (10) *A council must ensure that the remuneration of its chief executive officer is within the relevant minimum and maximum remuneration determined by the Remuneration Tribunal for the purposes of this section.*

In preparation for these changes, the Remuneration Tribunal is seeking comments from Councils to assist in its determination.

## The Western Australia Model

The changes to the *Local Government Act 1999*, in respect to the remuneration of South Australian Local Government Chief Executive Officers, are based upon the legislative provisions in Western Australia regarding the determination of salaries for Local Government Chief Executive Officers.

The Western Australian model is set out in the *Salaries and Allowances Act 1975* (the WA Act). Section 7A of the WA Act requires the Salaries and Allowances Tribunal to “*inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments*”

Section 8 of the WA Act, requires determinations under sections 7A to be made at “*intervals of not more than 12 months*”.

The LGA has discussed this approach with the Local Government Association of Western Australia (LGAWA) who have advised that the Western Australian Local Government sector are “*largely comfortable with the approach taken by the WA Salaries and Allowances Tribunal (WASAT), in applying that State’s legislation*”.

The WASAT has been making determinations in relation to the remuneration of Chief Executive Officers since 2006.

A copy of the WASAT *Local Government Chief Executive Officers and Elected Members Determination No 1 of 2021* is contained within **Attachment B**.

The WASAT takes into account a number of factors when determining the salaries of Western Australia Chief Executive Officers, which includes the following:

- major growth and development;
- strategic planning, including risk management;
- infrastructure development and asset management;
- significant social/economic/environmental issues;
- population;
- significant demand to service and support non-resident needs;
- diversity of services;
- community involvement and advocacy;
- State or national negotiations;
- operational and managerial requirements;
- capacity to pay;
- total expenditure; and
- Number of staff.

The WASAT considers a range of factors when determining annual salary increases which includes State and regional economic considerations, public debt levels, tax collections, expenditure, Gross State Product, wage growth/wage price index, wage freezes and community expectations.

The original assessment of bands which was undertaken by the WASAT was based on a 2011 report prepared by independent consultants, Mercer (the Mercer Report), which involved a work-value study of several Western Australia Chief Executive Officers.

Whilst it is anticipated that the South Australian Remuneration Tribunal will apply a band system which includes a minimum and maximum salary range, similar to the determination regarding Elected Member Allowances, and therefore in this regard, the reference to the model adopted by the WASAT is relevant, the various factors considered by the WASAT when determining the remuneration levels are not.



For example, the WASAT takes into account the following:

- fitness club fees;
- grooming/clothing allowance;
- health insurance;
- school fees;
- travel or any other benefit taken in lieu of salary;
- travel for spouse of any other member of family;
- unrestricted entertainment allowance;
- etc (*Local Government Chief Executive Officers and Elected Members Determination No 1 of 2021 Page 7*).

These provisions are not currently considered by the South Australian Local Government sector when determining the remuneration of Local Government Chief Executive Officers.

The remuneration set by the WASAT is grouped into four (4) Local Government Band Classification (*Local Government Chief Executive Officers and Elected Members Determination No 1 of 2021 Page 8*).

A range has been determined for each Band. The range for each Band is quite broad in terms of the lowest remuneration to the highest (ie Band Level 1 - the range is between \$250,375 and \$379,532).

It remains unclear how this range is to be applied by a Council when determining the remuneration for a Chief Executive Officer. For example:

- does a first time Chief Executive Officer commence on the lowest remuneration?;
- does a Chief Executive Officer's remuneration increase within the Band incrementally over the period of the Contract of Employment?;
- does a Chief Executive Officer's remuneration increase within the Band at the conclusion of a Performance Review process?

### **South Australian Elected Member Allowances**

As Elected Members are aware, the South Australian Remuneration Tribunal determines Elected Members Allowances prior to each Local Government General Election (ie prior to the commencement of each new term of a Council).

In addition, Elected Member Allowances are required to be adjusted, in accordance with Section 76(9) of the *Local Government Act 1999* (the Act), on the first, second and third anniversaries of the periodic election to reflect changes in the Consumer Price Index.

The adjustment to the Allowances is based on the changes in the Consumer Price Index to be applied is the most recently available annual percentage in the Consumer Price Index (All groups index for Adelaide).

Section 76(9) sets out that *the Remuneration Tribunal must, in making a determination under this section, have regard to the following:*

- the role of members of council as members of the council's governing body and as representatives of their area;*
- the size, population and revenue of the council, and any relevant economic, social, demographic and regional factors in the council area;*
- the ratio of members to ratepayers;*
- the fact that an allowance under this section is not intended to amount to a salary for a member; (d) the fact that an allowance under this section should reflect the nature of a member's office; and*
- the provisions of this Act providing for the reimbursement of expenses of members.*

## Remuneration of Chief Executive Officer

Based on the model used to determine Elected Member Allowances, it is anticipated that the Remuneration Tribunal will allocate South Australia's 68 councils into bands, for the purpose of making the determination of the remuneration of the Chief Executive Officer. The maximum and minimum amounts for each band will be mandatory, commencing after the Remuneration Tribunal's first determination.

Councils will remain the final decision maker about the amount paid (within the salary band) and the components of the remuneration package.

It is important to note however, that in accordance with the transitional provisions set out in Section 147 of the *Statutes Amendment (Local Government Review) Act 2021*, existing Chief Executive Officers' remuneration arrangements will not be affected during the term of their current Contracts of Employment.

However, unlike the provisions relating to Elected Member Allowances whereby an annual increase to the Allowance is prescribed, Section 99A(2) of the Act sets out that the Remuneration Tribunal *will determine (from time to time) the minimum and maximum remuneration that may be paid or provided to chief executive officers of councils.*

It is therefore unclear as to exactly what "from time to time" means.

Section 99A also sets out the following in respect to what matters the Remuneration Tribunal must have regard to:

- (3) *In making a determination under subsection (2), the Remuneration Tribunal must have regard to any matter prescribed by the regulations.*

At this stage no regulations have been prepared.

## Summary

Section 99 of the Act sets out the role of a Chief Executive Officer as follows:

- (1) *The functions of the chief executive officer include—*
- (a) *to ensure that the policies and lawful decisions of the council are implemented in a timely and efficient manner;*
  - (b) *to undertake responsibility for the day-to-day operations and affairs of the council;*
  - (c) *to provide advice and reports to the council on the exercise and performance of its powers and functions under this or any other Act;*
  - (d) *to co-ordinate proposals for consideration by the council for developing objectives, policies and programs for the area;*
  - (e) *to provide information to the council to assist the council to assess performance against its strategic management plans;*
  - (f) *to ensure that timely and accurate information about council policies and programs is regularly provided to the council's community, and to ensure that appropriate and prompt responses are given to specific requests for information made to the council;*
  - (g) *to ensure that the assets and resources of the council are properly managed and maintained;*
  - (h) *to ensure that records required under this or another Act are properly kept and maintained;*
  - (i) *to give effect to the principles of human resource management prescribed by this Act and to apply proper management practices;*
  - (j) *to exercise, perform or discharge other powers, functions or duties conferred on the chief executive officer by or under this or other Acts, and to perform other functions lawfully directed by the council.*

Whilst the Act does not discriminate in terms of the size of a Council, its location (ie metropolitan or rural), the number of residents, etc, the current situation in South Australia is that these factors are considered by Councils when determining the remuneration arrangements for their Chief Executive Officers, together with other factors such as years of experience, comparisons to other Councils of a similar size in terms of their remuneration arrangements, complexities of matters, etc.

In addition, reviews associated with Chief Executive Officer remuneration packages usually take into account the following:

- the Consumer Price Index (all groups) Adelaide as issued by the Australian Bureau of Statistics;
- the extent of any productivity increase(s) as contained in the relevant Council Enterprise Agreement; and
- current levels of remuneration paid to other Local Government Chief Executive Officers.

It is therefore suggested that whilst the allocation of South Australia's 68 Councils into bands, for the purpose of making the determination is the most logical structure, consideration needs to be given to the following as part of the new arrangements:

- years of experience (ie. does a first time Chief Executive Officer commence on the lowest level of remuneration?);
- the interface between performance reviews and remuneration reviews (does a Chief Executive Officer's remuneration increase within the Band at the conclusion of a Performance Review process? How would this be applied if the Chief Executive Officer was being remunerated at the top of the band?);
- annual increases (does a Chief Executive Officer's remuneration increase within the Band incrementally over the period of the Contract of Employment?);
- components of the remuneration package (ie vehicle, leave arrangements, etc).

## **OPTIONS**

The Council can resolve to either provide comments to the Remuneration Tribunal in respect to the Remuneration Tribunal's first determination of Council Chief Executive Officers remuneration or decline the opportunity.

It is however recommended that the Council does respond to the Remuneration Tribunal to ensure the Council's position is conveyed to the Remuneration Tribunal.

## **CONCLUSION**

The new provisions relating to remuneration of Chief Executive Officers have come into effect and therefore, these arrangements are not subject to further consultation.

The factors that should be considered by the Remuneration Tribunal however, are important considerations and these matters should be considered by the Remuneration Tribunal prior to making its first determination.

Notwithstanding the above, these matters will not affect this Council for some time as current Chief Executive Officers in South Australia will not be affected during the term of their current Contract of Employment.

## **COMMENTS**

Nil.

## **RECOMMENDATION**

That the Remuneration Tribunal be advised that whilst the allocation of South Australia's 68 councils into bands for the purpose of making the determination is the most logical structure, consideration needs to be given to the following as part of the new arrangements:

- years of experience;
- the interface between performance reviews and remuneration reviews;
- annual remuneration reviews; and
- components of the remuneration package (ie vehicle, leave arrangements, etc).

## **Attachments – Item 11.12**

# Attachment A

## Statutes Amendment (Local Government Review) Act 2021 Chief Executive Officer Remuneration

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
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Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



*City of*  
**Norwood  
Payneham  
& St Peters**

## Chief Executive Officer – Remuneration Determination

### Remuneration Tribunal SA

Section 99A—Remuneration of chief executive officer commenced on 20 September 2021. The new section provides that the remuneration of the chief executive officer (CEO) will be determined by the council, subject to the minimum and maximum remuneration determination made by the Remuneration Tribunal SA (RTSA).

The RTSA is likely to divide SA's 68 councils into bands, for the purpose of making the determination. The maximum and minimum amounts for each band will be mandatory, commencing after the RTSA's first determination (although in accordance with transitional provisions in section 147 of the *Statutes Amendment (Local Government Review) Act 2021* existing salaries are unaffected during the term of the current contract). Councils will remain the final decision maker about the amount paid (within the salary band) and the components of the remuneration package.

### RTSA Call for submissions

The RTSA has commenced the process for its first [CEO Remuneration determination](#) and has sought the assistance of the LGA to distribute a copy of the letter to council CEO's (Attachment 1). RTSA's due date for written submissions is **11 March 2022**. RTSA is also providing an opportunity for parties to make oral submissions at a later date.

The RTSA has issued a guideline for making submissions (Attachment 2).

### Costs

New section 99A(8) of the Local Government Act provides that the LGA must pay the costs incurred by the RTSA in making its determination under an arrangement determined by the Minister (following consultation with the LGA). New section 99A(9) provides that the LGA can recover these costs from councils to which the determination relates (whether a member council or not).

The LGA is engaging closely with the RTSA to ensure it performs its new statutory duties as efficiently as possible.

### WA Model

The changes to the SA legislation were based upon legislation that appears to have worked well in WA. The LGA understands from WA LGA that the local government sector in WA is also largely comfortable with the approach taken by the WA Salaries and Allowances Tribunal (WASAT), in applying that State's legislation. The WASAT has been making determinations in relation to CEO remuneration since 2006. If you have senior contacts in the WA local government sector we encourage you to make contact, find out what is and isn't working well and to feed these insights back to the LGA.

The WASAT [Local Government Chief Executive Officers and Elected Members Determination No 1 of 2021](#) is available on their website.

Factors which the WASAT take into account in determining the salaries of WA council CEOs in 2019 include:

- major growth and development;
- strategic planning, including risk management;
- infrastructure development and asset management;

- significant social/economic/environmental issues;
- population
- significant demand to service and support non-resident needs;
- diversity of services;
- community involvement and advocacy;
- state or national negotiations;
- operational and managerial requirements;
- capacity to pay;
- total expenditure; and
- Number of FTEs

**Note:** The most recent determination of the WASAT was issued in April 2021, and the LGA understands the above factors informed the preparation of that determination.

In determining annual increases, WASAT has also taken into account state and regional economic considerations, public debt levels, tax collections, expenditure, Gross State Product, State Final Demand, household consumption, wage growth/wage price index, wage freezes and community expectations.

WASAT based its initial assessment of bands on a 2011 report prepared by independent consultants, Mercer (the Mercer Report). The Mercer Report undertook a work-value study of several WA council CEOs.

### **The role of the LGA**

The LGA is intending to play a facilitative role, providing the RTSA with statistics and information likely to be useful to the RTSA determination process. Such information could include current economic statistics, LG Grants Commission data, summary of assets managed by each council, Australian Classification of Local Government codes, etc.

The LGA Board of Directors would ordinarily make decisions about submissions made by the LGA on behalf of its member councils. In this matter, the LGA is conscious of the potential for tension between its role as the representative of its members and its ongoing role, supporting council administrations (including CEOs) and proposes to provide the above information rather than advocating a particular outcome.

The RTSA has asked the LGA to provide suggested 'Principles' upon which the RTSA might base its deliberations. The Secretariat is considering potential principles, including:

- The desirability of using an efficient process that minimises the costs incurred by the RTSA in its deliberations. The RTSA should take advantage of relevant work performed in its determinations for council member allowances.
- If an approach has been taken or a principle applied by WASAT, then this should be followed by the RTSA. It is more efficient to adopt an existing process that works well than to start from scratch in SA.
- The RTSA should facilitate the efficient and prudent expenditure by councils of public monies.
- The upper and lower salary bands should not distort the market for council CEO services.

- The RTSA should make clear what does *not* form part of a CEO remuneration package (eg provision of phone & computer, relocation expenses, tools of trade, genuine work expenses).
- That if a council CEO selection process fails (eg because the salary offered was not sufficient to attract a suitable candidate to a regional location), the new scheme should enable a council to quickly take steps to fill a vacant CEO position, without further hearings before the RTSA or unnecessary red tape.

### **Request to councils**

The LGA would welcome receipt of a copy of any submissions made by councils to the RTSA as part of the CEO remuneration determination process.

The Secretariat would also welcome member council feedback on the following issues:

- the application of the WA Model in SA
- the principles that should inform the RTSA's deliberations
- the data that should be submitted to RTSA as the basis for its decisions
- any specific factors that should inform the RTSA deliberations, e.g. whether (as applies in WA) remote councils should be able to provide a separate, additional remote locality allowance.

Feedback from member councils, CEO's and others in the sector should be provided to Andrew Lamb, Local Government Reform Partner ([andrew.lamb@lga.sa.gov.au](mailto:andrew.lamb@lga.sa.gov.au)). For this feedback to be considered at the 20 January LGA Board of Directors meeting please ensure it is provided no later than close of business Wednesday 5 January 2021.

**Please Note:** The timeline for the provision of feedback to the LGA is separate from the RTSA request for submissions, the due date for which is 11 March 2022.

Based on feedback from member councils the LGA may make further submissions to the RTSA on the principles to be applied as part of the remuneration determination.





## REMUNERATION TRIBUNAL

Please address  
all correspondence to  
[remunerationtribunal@sa.gov.au](mailto:remunerationtribunal@sa.gov.au)

GPO BOX 1045  
ADELAIDE SA 5001  
(08) 8429 4141  
[www.remtribunal.sa.gov.au](http://www.remtribunal.sa.gov.au)

17 December 2021

Chief Executive Officers  
Local Government Councils of South Australia  
*Distributed via email*

Dear CEOs,

### **REMUNERATION TRIBUNAL – 2022 REVIEW OF LOCAL GOVERNMENT CEO MINIMUM AND MAXIMUM REMUNERATION**

I have been asked by the President of the Remuneration Tribunal (“the Tribunal”) to notify you that the Tribunal intends to sit for the purposes of considering a Determination in relation to the minimum and maximum levels of Local Government Chief Executive Officer remuneration.

Section 10(2) of the *Remuneration Act 1990* (SA) provides that before the Tribunal makes a determination affecting the remuneration of a particular person, or persons of a particular class, the Tribunal must allow that person, or the persons of that class, a reasonable opportunity to make submissions orally or in writing to the Tribunal.

Please note the Tribunal has issued a guideline for the making of submissions, which is attached with this letter. The Tribunal has also requested that the LGA issue a circular to councils containing a notification of the Tribunal’s review.

Submissions may be sent via email at [RemunerationTribunal@sa.gov.au](mailto:RemunerationTribunal@sa.gov.au). The closing date for written submissions is **Friday, 11 March 2022**. Should you wish to make an oral submission to the Tribunal, could you please advise of that intention by the same date and the Tribunal will advise an appropriate date and time.

Yours sincerely

A handwritten signature in black ink, appearing to read 'P. Davison', with a long horizontal flourish extending to the right.

Peter Davison  
**SENIOR REMUNERATION TRIBUNAL OFFICER**



## Remuneration Tribunal 2022 Review of Local Government CEO Minimum and Maximum Remuneration – Guidelines for Submissions

### Scope of the review and Determination

- Section 99A(2) of the *Local Government Act 1999* (“the LG Act”) requires the Remuneration Tribunal (“the Tribunal”) to determine the minimum and maximum remuneration that may be paid or provided to Chief Executive Officers (“CEOs”) of Local Government Councils.
- Section 99A(1) and 99A(10) provide that the remuneration of each CEO will be determined by the relevant council, provided that the remuneration is set by the Council within the minimum and maximum remuneration bands fixed by the Tribunal from time to time.
- Section 99A(4) provides that a determination of remuneration made by the Tribunal:
  - may differ based on any factor including, for example, the geographical location of a council or group of councils (such that different minimum and maximum remuneration may be paid or provided to chief executive officers from different councils); and
  - may provide for minimum and maximum remuneration that may be paid or provided to chief executive officers to be indexed in accordance with the determination.
- Section 3 of the *Remuneration Act 1990* defines *remuneration* as salary, allowances, expenses, fees, and any other benefit of a pecuniary nature.

### Guidelines for written submissions

The Tribunal invites submissions from affected persons which addresses, among any other relevant consideration, the following information:

- The role of Local Government CEOs generally, including the diversity and complexity of the functions and duties performed by CEOs.
- Any factors that demonstrate effective service delivery and responsible expenditure of public resources, including, but not limited to, any observations on the significance of this consideration.
- The impact of Council elected member code of conduct issues on the role of Local Government CEOs.
- The impact of any mergers or amalgamations of Local Government Councils on the role of the CEO.
- Any regional issues, for example, housing entitlements or remote locality entitlements in regional Local Government areas.

- The geographical size (area) of the Council.
- The revenue (\$) of the Council.
- Number of electors (persons) of the Council.
- The impact of council staff numbers (FTE) on the role of the CEO and the extent to which CEOs of smaller councils undertake a diversity of roles.
- The methodology by which any determination of minimum and maximum CEO remuneration bands should be indexed (CPI for example), and the frequency of further reviews of the remuneration bands by the Tribunal (4 yearly cycle as per elected members, for example).
- Any other relevant information for the Tribunal's consideration.

#### Making a submission

Further information on making a submission to the Tribunal is available on the Tribunal's website at <https://www.remtribunal.sa.gov.au/making-a-submission>

Submissions and requests to make oral submissions must be received by **5pm Friday, 11 March 2022** and can be sent to to [RemunerationTribunal@sa.gov.au](mailto:RemunerationTribunal@sa.gov.au)

The *Local Government Act 1999* (SA) is available at: [www.legislation.sa.gov.au](http://www.legislation.sa.gov.au)

# Attachment B

## Statutes Amendment (Local Government Review) Act 2021 Chief Executive Officer Remuneration

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*City of*  
**Norwood  
Payneham  
& St Peters**

**WESTERN AUSTRALIA**  
**SALARIES AND ALLOWANCES ACT 1975**  
**DETERMINATION OF THE SALARIES AND ALLOWANCES TRIBUNAL**  
**ON LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS**

**Pursuant to Section 7A and 7B**

**8 April 2021**

**PREAMBLE**

**Statutory Context**

1. Section 7A of the *Salaries and Allowances Act 1975* ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Under Section 7B(2) of the SA Act, the Tribunal must inquire into and determine the amount of:
  - fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
  - expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
  - allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.
3. By issuing this Determination, the Tribunal discharges its obligations under Section 8 of the SA Act, which requires determinations under sections 7A and 7B to be issued at intervals of not more than 12 months.

**Considerations**

4. The Tribunal has considered sections 2.7 to 2.10 and section 5.41 of the LG Act, which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies, and the functions of local government Chief Executive Officers (CEOs).
5. The Tribunal invited individual local governments, the Department of Local Government, Sport and Cultural Industries, the Western Australian Local Government Association, Local Government Professionals WA and other interested individuals to provide information or submissions regarding developments across the sector.

6. Nineteen submissions were received. All submissions received were considered within the Tribunal's deliberations.

#### **Band allocation model**

7. The Tribunal continues to apply the four Band allocation model. The model allows a number of measurable and non-measurable factors to be considered when assessing appropriate levels of remuneration. The model is adjusted annually to accommodate incremental increases experienced by all organisations.
8. While some submissions argued for a change to the classification model, the Tribunal considers this model remains the best available for local government remuneration.
9. The Tribunal notes that the remuneration ranges provide some flexibility to local governments to set remuneration within the Band to which they are allocated. The Tribunal will only adjust a Band classification when a local government or regional local government can demonstrate a substantial and sustained increase in functions, roles or scope of the organisation.

#### **Christmas and Cocos Islands**

10. In 2016, the Commonwealth and WA Governments entered an agreement under the *Christmas Island Act 1958 (Cth)*, the *Cocos (Keeling) Islands Act 1995 (Cth)* and the *Indian Oceans Territories (Administration of Laws) Act 1992 (WA)*, by which the Tribunal has the power to determine the remuneration of local government CEOs and the fees, expenses and allowances for local government elected members of the Shires of Christmas Island and Cocos (Keeling) Islands.
11. This inquiry reviewed remuneration provided by the Shires of Christmas and Cocos (Keeling) Islands.

#### **CONCLUSIONS**

12. The Tribunal has determined that remuneration, fees, expenses and allowance ranges provided to CEOs and elected members will be maintained at current levels. The ranges remain appropriate within the wider framework of senior public offices and the current economic climate.
13. The Tribunal notes that each local government can set remuneration within the band to which it is allocated. Any increase, within the bands, must be determined by each local government through its own assessment of whether changes are justified.
14. In reviewing the classification framework, band allocation model and all other relevant information, the Tribunal has examined local governments with potential to change classification. However, the Tribunal considers no change is warranted at this time to the classification of any local government.

15. The Tribunal received some submissions requesting changes to the specific levels of allowances, such as the Regional Isolation Allowance or the annual allowances provided to elected members in lieu of expenses. The Tribunal has reviewed these allowances and has determined that no change is necessary.
16. The Tribunal noted a number of submissions raised a variety of issues, such as performance management, governance standards, workplace culture, qualifications and training, among others. Such issues are outside the Tribunal's powers. The Tribunal's functions are narrow and strictly defined in the SA Act (as identified in paragraphs 1 and 2). The Tribunal sets the appropriate levels of remuneration for the offices within its jurisdiction, not the specific office holders.
17. It is emphasised that fees and allowances, in lieu of reimbursement of expenses, provided to elected members are not considered payment for work performed in a manner akin to regular employment arrangements. Elected members are provided these fees and allowances to recognise the commitment of their time and to ensure they are not out of pocket for expenses properly incurred in the fulfilment of their duties. The Tribunal's original 2013 determination stated that "fees and allowances provided to elected members are not intended to be full time salaries for members". The Tribunal continues to recognise the degree of voluntary community service in the role of elected members.

The Determination will now issue

**DETERMINATION FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS  
AND ELECTED MEMBERS PURSUANT TO SECTION 7A AND 7B OF THE  
*SALARIES AND ALLOWANCES ACT 1975***

**PART 1: INTRODUCTORY MATTERS**

*This Part deals with some matters that are relevant to the determination generally.*

**1.1 Short title**

This determination may be cited as the *Local Government Chief Executive Officers and Elected Members Determination No. 1 of 2021*.

**1.2 Commencement**

This determination comes into operation on 1 July 2021.

**1.3 Content and intent**

- (1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.
- (2) The determination applies to
  - a. Chief Executive Officers (CEOs);
  - b. Acting Chief Executive Officers; and
  - c. Elected Members
- (3) The remuneration specified in this determination for CEOs is based on a person being appointed to one local government CEO position only. In the case of a person appointed to undertake the duties of more than one CEO position simultaneously, the relevant local governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.
- (4) If a local government undergoes an amalgamation or a rezoning of local government boundaries, the local government is required to seek a new determination from the Tribunal.
- (5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed to elected council members under the *Local Government Act 1995* ('the LG Act') Part 5 Division 8. The determination applies to elected council members



who are members of the council of a local government, and under section 3.66 of the LG Act.

- (6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government, the amount determined by the Tribunal will be payable to an eligible elected council member.
- (7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government, each local government or regional local government council will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.
- (8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairmen of regional local governments and to remunerate them for the performance of the duties associated with their office.

#### 1.4 Terms used

In this determination, unless the contrary intention appears -

***chair*** means a person who is elected or appointed from among the members of a council of a regional local government as its chair;

***committee meeting*** means a meeting of a committee of a council where the committee comprises –

- (a) council members only; or
- (b) council members and employees of the local government or regional local government;

***council***, in relation to:

- (a) a local government, means the council of the local government;
- (b) a regional local government, means the council of the regional local government;

***council member***, in relation to:

- (a) a local government –

- (i) means a person elected under the LG Act as a member of the council of the local government; and
  - (ii) includes the mayor or president of the local government;
- (b) a regional local government –
- (i) means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and
  - (ii) includes the chair of the regional local government;

**LG Regulations** means the *Local Government (Administration) Regulations 1996*;

**mayor** means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

**president** means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

## 1.5 Pro rata payments

- (1) The Total Reward Package specified in this determination for CEOs is based on a person serving in the office on a full-time basis. The relevant range shall be payable on a pro rata basis if the position is undertaken on a part time basis.
- (2) The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

## 1.6 Local government band allocations

Unless the contrary intention appears, this determination allocates local governments to the bands set out in Schedule 1. Regional local governments (as constituted under Part 3 Division 4 of the LG Act) are allocated to a Band only with respect to CEOs.

## PART 2: TOTAL REWARD PACKAGE

*This Part deals with the remuneration payable to Chief Executive Officers.*

### 2.1 GENERAL

- (1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.
- (2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.
- (3) Typical components of a TRP include:
  - (a) Base salary;
  - (b) Annual leave loading;
  - (c) Associated FBT accrued (total annual amount of fringe benefits tax paid by the local government for all fringe benefits provided to a CEO);
  - (d) Association membership fees;
  - (e) Attraction/retention allowance, not being provided under Part 3;
  - (f) Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination;
  - (g) Cash bonus and performance incentives;
  - (h) Cash in lieu of a motor vehicle;
  - (i) Fitness club fees;
  - (j) Grooming/clothing allowance;
  - (k) Health insurance;
  - (l) School fees and/or child's uniform;
  - (m) Superannuation (all mandatory and non-mandatory employer superannuation contributions);
  - (n) Travel or any other benefit taken in lieu of salary;
  - (o) Travel for spouse or any other member of family;
  - (p) Unrestricted entertainment allowance;
  - (q) Utilities allowance (any water, power or other utility subsidy provided to the CEO); and
  - (r) Any other form of payment, in cash or not, in consideration as a reward or benefit of the CEOs duties.
- (4) The only exclusions from the TRP are:
  - (a) items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the

provision of a motor vehicle or accommodation are to be included as part of the TRP);

- (b) employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and
- (c) items considered by the local government to be a tool of trade (i.e. equipment needed to undertake the duties of a CEO) and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

## 2.2 LOCAL GOVERNMENT CLASSIFICATION

- (1) The ranges of TRP in Table 1 apply where a local government or regional local government has been classified into the relevant band.

**Table 1: Local government band classification – Total Reward Package range**

Band	Total Reward Package
1	\$250,375 - \$379,532
2	\$206,500 - \$319,752
3	\$157,920 - \$259,278
4	\$128,226 - \$200,192

- (2) Local governments have been classified in Schedule 1.
- (3) Regional local governments have been classified in Table 2 below.

**Table 2: Regional local government band classification**

Regional Local Government	Band
Bunbury-Harvey Regional Council	4
Eastern Metropolitan Regional Council	2
Mindarie Regional Council	3
Murchison Regional Vermin Council	4
Pilbara Regional Council	4
Rivers Regional Council	3
Southern Metropolitan Regional Council	2
Tamala Park Regional Council	2
Western Metropolitan Regional Council	4

- (4) A person who holds a dual appointment of the CEO of the Shire of Murray and the CEO of the Shire of Waroona, shall be entitled to receive a TRP range from the bottom

of Band 2 (\$206,500) to a maximum of \$351,727 (which represents the top of Band 2 plus 10%).

- (5) A person who holds a dual appointment of the CEO of the Shire of East Pilbara and the CEO of the Pilbara Regional Council, shall be entitled to receive a TRP range equivalent to the Band 2 range (\$206,500 - \$319,752).

### PART 3: REGIONAL/ISOLATION ALLOWANCE

*This Part deals with the Regional/Isolation Allowance that may be payable to Chief Executive Officers from local governments identified in this Part.*

#### 3.1 GENERAL

- (1) Local governments listed in Table 3 in this Part may provide a Regional/Isolation Allowance to a CEO, in addition to the CEO's Total Reward Package, in recognition of the regional and isolation factors which may affect the attraction and retention of the CEOs of those local governments.
- (2) There is no requirement to provide a Regional/Isolation Allowance to a CEO. Payment of this allowance is at the discretion of the local government, within the parameters set by the Tribunal.
- (3) When a local government chooses to use any or all of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner considering the issues outlined in 3.2.
- (4) When a local government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

#### 3.2 DETERMINING APPROPRIATENESS AND RATE OF ALLOWANCE

- (1) When assessing the appropriateness of providing a Regional/Isolation Allowance, an eligible local government must consider the impact of factors outlined in 3.2(3) on attraction and retention of a CEO. In the event these factors have little or no impact, the Local Government should not provide this Allowance.
- (2) In the event a Regional/Isolation Allowance is considered appropriate, the amount of the Allowance should be proportionate to the circumstances faced by the Local Government.
- (3) The following factors should be considered when determining whether to apply the Regional/Isolation Allowance:
  - a) *Remoteness* - Issues associated with the vast distances separating communities within a Local Government or the distance of the Local Government from Perth or a Regional Centre;
  - b) *Cost of living* - The increased cost of living highlighted specifically in the Regional Price Index.
  - c) *Social disadvantage*: Reduced specialist health services, schooling opportunities for children, employment opportunities for spouse, reduced

- lifestyle commodities when compared to Perth and regional centres, and access to professional and personal support networks;
- d) *Dominant industry*: The impact that a dominant industry such a mining or agriculture has on an area and the ability to attract and retain people in the face of a dominant industry;
- e) *Attraction/retention*: The ability to recruit suitably qualified candidates and being able to retain them in light of the above concerns in competition with positions in Perth, regional centres and private industry;
- f) *Community expectations*: The pressures on a CEO to meet expectations when professional or operational expertise is not readily available.

### 3.3 REGIONAL/ISOLATION ALLOWANCE

Local governments eligible for the Regional/Isolation Allowance are listed in Table 3.

**Table 3: Regional/Isolation Allowance**

Local Government	Maximum Regional/Isolation Allowance Per Annum
Ashburton Shire	\$45,000
Broome Shire	\$35,000
Carnamah Shire	\$30,000
Carnarvon Shire	\$30,000
Chapman Valley Shire	\$30,000
Christmas Island Shire	\$80,000
Cocos (Keeling) Islands Shire	\$80,000
Coolgardie Shire	\$30,000
Coorow Shire	\$30,000
Cue Shire	\$40,000
Derby-West Kimberley Shire	\$45,000
Dundas Shire	\$30,000
East Pilbara Shire	\$45,000
Esperance Shire	\$25,000
Exmouth Shire	\$35,000
Geraldton-Greenough City	\$25,000
Halls Creek Shire	\$65,000
Irwin Shire	\$30,000
Jerramungup Shire	\$25,000
Kalgoorlie-Boulder City	\$30,000
Karratha City	\$60,000

Local Government	Maximum Regional/Isolation Allowance Per Annum
Kent Shire	\$10,000
Kondinin Shire	\$10,000
Kulin Shire	\$10,000
Lake Grace Shire	\$10,000
Laverton Shire	\$40,000
Leonora Shire	\$40,000
Meekatharra Shire	\$40,000
Menzies Shire	\$30,000
Merredin Shire	\$10,000
Mingenew Shire	\$30,000
Morawa Shire	\$30,000
Mount Magnet Shire	\$30,000
Mount Marshall Shire	\$10,000
Mukinbudin Shire	\$25,000
Murchison Shire	\$30,000
Narembeen Shire	\$10,000
Ngaanyatjarraku Shire	\$40,000
Northampton Shire	\$30,000
Nungarin Shire	\$10,000
Perenjori Shire	\$30,000
Port Hedland Town	\$60,000
Ravensthorpe Shire	\$30,000
Sandstone Shire	\$30,000
Shark Bay Shire	\$35,000
Three Springs Shire	\$30,000
Upper Gascoyne Shire	\$35,000
Westonia Shire	\$25,000
Wiluna Shire	\$40,000
Wyndham-East Kimberley Shire	\$45,000
Yalgoo Shire	\$30,000
Yilgarn Shire	\$25,000



## **PART 4: HOUSING ALLOWANCE**

*This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.*

### **4.1 GENERAL**

- (1) In recognition of the need for local governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, local governments are able to utilise this allowance as required.
- (2) When a local government utilises this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (3) Any accommodation provided under this Part must be located within or adjacent to the local government area in which the CEO is employed.
- (4) Local governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

### **4.2 APPLICABLE HOUSING ALLOWANCE**

- (1) Where a local government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.
- (2) For reporting purposes, the value of the local government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.
- (3) Where a local government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.
- (4) For reporting purposes, the value of the local government leased property shall be the annual actual costs of the accommodation lease.

## **PART 5: MOTOR VEHICLE**

*This Part deals with the provision of motor vehicles to Chief Executive Officers.*

### **5.1 GENERAL**

- (1) For local governments generally, except those listed in Table 3 under Part 3 of this determination, the private benefit value of any motor vehicle provided to the CEO by the local government is to be included in the Total Reward Package.
- (2) For local governments listed in Table 3 under Part 3 of this determination, any motor vehicle provided to the CEO or an allowance provided to a CEO for use of a private motor vehicle for work-related purposes, is to be considered a tool of trade (i.e. a tool needed to undertake the duties of a CEO in these local governments) and any private benefit will not be considered as part of the Total Reward Package.

### **5.2 PRIVATE BENEFIT VALUE**

- (1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. local government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).
- (2) As a general rule, the private benefit value will be based upon the annual costs multiplied by the percentage of private use.
- (3) Local governments and CEOs will need to agree on the most appropriate way to record the amount of private use in order to calculate the private benefit value.

## PART 6: MEETING ATTENDANCE FEES

*This Part deals with fees payable to council members for attendance at council and other meetings*

### 6.1 GENERAL

- (1) Pursuant to section 5.98(1)(b) of the LG Act, a council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined in section 6.2 of this Part for council meeting attendance fees.
- (2) Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, a council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (3) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations -
  - (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
  - (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
  - (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
  - (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
  - (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
- (4) Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council

members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined in section 6.4 of this Part.

- (5) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –
  - (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
  - (b) the council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
  - (c) the council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.
  
- (6) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including –
  - (a) the time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members;
  - (b) the role of the council member, mayor or president including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation;
  - (c) particular responsibilities associated with the types of meetings attended;
  - (d) responsibilities of a mayor, president or chair to preside over meetings; and
  - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model.
  
- (7) The Tribunal has not determined a specific meeting attendance fee for the purposes of section 5.98(1)(a) or (2A)(a) of the LG Act.

## **6.2 COUNCIL MEETING ATTENDANCE FEES – PER MEETING**

- (1) The ranges of fees in Table 4 and Table 5 apply where a local government or regional local government decides by an absolute majority to pay a council member a fee referred to in section 5.98(1)(b) of the LG Act for attendance at a council meeting.

**Table 4: Council meeting fees per meeting – local governments**

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$615	\$793	\$615	\$1,189
2	\$373	\$582	\$373	\$780
3	\$193	\$410	\$193	\$634
4	\$91	\$238	\$91	\$490

**Table 5: Council meeting fees per meeting – regional local governments**

	For a council member other than the chair		For a council member who holds the office of chair	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$91	\$238	\$91	\$490

### 6.3 COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES – PER MEETING

- (1) The ranges of fees in Table 6 and Table 7 apply where a local government or regional local government decides to pay a council member a fee referred to in –
  - (a) section 5.98(1)(b) of the LG Act for attendance at a committee meeting; or
  - (b) section 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

**Table 6: Committee meeting and prescribed meeting fees per meeting – local governments**

For a council member (including the mayor or president)		
Band	Minimum	Maximum
1	\$308	\$396
2	\$186	\$291
3	\$97	\$205
4	\$46	\$119

**Table 7: Committee meeting and prescribed meeting fees per meeting – regional local governments**

For a council member (including the chair)		
	Minimum	Maximum
All regional local governments	\$46	\$119

#### **6.4 ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES**

- (1) The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay an annual fee to all council members who attend council, committee or prescribed meetings.

**Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments**

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$24,604	\$31,678	\$24,604	\$47,516
2	\$14,865	\$23,230	\$14,865	\$31,149
3	\$7,688	\$16,367	\$7,688	\$25,342
4	\$3,589	\$9,504	\$3,589	\$19,534

**Table 9: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – regional local governments**

	For a council member other than the chair		For a council member who holds the office of chair	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$1,795	\$10,560	\$1,795	\$15,839

## **PART 7: ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIR, DEPUTY MAYOR, DEPUTY PRESIDENT AND DEPUTY CHAIR**

*This Part deals with annual allowances payable to mayors, presidents, chair and their deputies, in addition to any entitlement to meeting attendance fees or the reimbursement of expenses.*

### **7.1 GENERAL**

- (1) Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chair of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined in section 7.2 of this Part.
- (2) Pursuant to section 5.98A(1) of the LG Act, a local government or regional local government may decide, by an absolute majority, to pay the deputy mayor or deputy president of the local government, or the deputy chair of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chair of the regional local government, is entitled under section 5.98(5) of the LG Act. That percentage is determined in section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chair under section 5.98 of the LG Act.
- (3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the following –
  - (a) the leadership role of the mayor, president or chair;
  - (b) the statutory functions for which the mayor, president or chair is accountable;
  - (c) the ceremonial and civic duties required of the mayor, president or chair, including local government business related entertainment;
  - (d) the responsibilities of the deputy mayor, deputy president or deputy chair when deputising;
  - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model;
  - (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.



## 7.2 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIR

- (1) The ranges of allowances in Table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.
- (2) The range of allowances in Table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chair is entitled under section 5.98(5) of the LG Act.
- (3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$61,509 to \$137,268.

**Table 10: Annual allowance for a mayor or president of a local government**

For a mayor or president		
Band	Minimum	Maximum
1	\$51,258	\$89,753
2	\$15,377	\$63,354
3	\$1,025	\$36,957
4	\$513	\$20,063

**Table 11: Annual allowance for a chair of a regional local government**

For a chair		
	Minimum	Maximum
All regional local governments	\$513	\$20,063

## 7.3 ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIR

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.

## PART 8: EXPENSES TO BE REIMBURSED

*This Part deals with expenses for which council members are entitled to be reimbursed.*

### 8.1 GENERAL

- (1) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.
- (2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed:
  - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
  - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.
- (3) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(6) to (8) of this Part.
- (4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement –
  - (a) an expense incurred by a council member in performing a function under the express authority of the local government;
  - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
  - (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

## 8.2 EXTENT OF EXPENSES TO BE REIMBURSED

- (1) The extent to which a council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the council member.
- (2) The extent to which a council member can be reimbursed for child care costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour or \$30 per hour, whichever is the lesser amount.
- (3) The extent to which a council member of a local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is:
  - (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or
  - (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:
    - (i) for the person to travel from the person's place of residence or work to the meeting and back; or
    - (ii) if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.
- (4) The extent to which a council member of a regional local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.
- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Interim Award 2011* as at the date of this determination.
- (6) The extent to which a council member can be reimbursed for child care costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is the actual cost per hour or \$30 per hour, whichever is the lesser amount.

- (7) The extent to which a council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.
- (8) The extent to which a council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.

## **PART 9: ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES**

*This Part deals with annual allowances that a local government or regional local government may decide to pay.*

### **9.1 GENERAL**

- (1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.
- (2) Where a local government or regional local government has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.
- (3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:
  - (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
  - (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
  - (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
  - (d) the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

### **9.2 ANNUAL ALLOWANCES DETERMINED INSTEAD OF REIMBURSEMENT FOR PARTICULAR TYPES OF EXPENSES**

- (1) In this section:

***ICT expenses*** means:

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;

***travel and accommodation expenses*** means:

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
  - (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.
- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.
- (3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$50.

**SCHEDULE 1: LOCAL GOVERNMENT BAND ALLOCATIONS**

Local Government	Band
Albany City	1
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	1
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	1
Busselton City	1
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Christmas Island Shire	3
Claremont Town	3
Cocos (Keeling) Islands Shire	4
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4
Cuballing Shire	4
Cue Shire	4

Local Government	Band
Cunderdin Shire	4
Dalwallinu Shire	3
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Karratha City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojonup Shire	3
Kondinin Shire	4
Koorda Shire	4
Kulin Shire	4
Kwinana City	1
Lake Grace Shire	4



Local Government	Band
Laverton Shire	3
Leonora Shire	3
Mandurah City	1
Manjimup Shire	2
Meekatharra Shire	3
Melville City	1
Menzies Shire	4
Merredin Shire	3
Mingenew Shire	4
Moora Shire	3
Morawa Shire	4
Mosman Park Town	3
Mount Magnet Shire	4
Mount Marshall Shire	4
Mukinbudin Shire	4
Mundaring Shire	2
Murchison Shire	4
Murray Shire	2
Nannup Shire	4
Narembeen Shire	4
Narrogin Shire	3
Nedlands City	2
Ngaanyatjarraku Shire	4
Northam Shire	2
Northampton Shire	3
Nungarin Shire	4
Peppermint Grove Shire	4
Perenjori Shire	4
Perth City	1
Pingelly Shire	4
Plantagenet Shire	3
Port Hedland Town	1
Quairading Shire	4
Ravensthorpe Shire	3
Rockingham City	1
Sandstone Shire	4
Serpentine-Jarrahdale Shire	2

Local Government	Band
Shark Bay Shire	4
South Perth City	2
Stirling City	1
Subiaco City	2
Swan City	1
Tammin Shire	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent City	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroona Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4
Wongan-Ballidu Shire	4
Woodanilling Shire	4
Wyalkatchem Shire	4
Wyndham-East Kimberley Shire	2
Yalgoo Shire	4
Yilgarn Shire	3
York Shire	3

Signed on 8 April 2021.

M Seares AO  
CHAIR

B A Sargeant PSM  
MEMBER

C P Murphy PSM  
MEMBER

**SALARIES AND ALLOWANCES TRIBUNAL**

## LOCAL GOVERNMENT ELECTED MEMBERS EXPLANATORY NOTES

*This section does not form part of the determination*

### **1. Entitlements**

The entitlement of a council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.

### **2. Local governments to set amounts within the range determined**

Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for members of the council of a local government or a regional local government, each council is to set, by absolute majority, an amount within the relevant range determined and the amount set will be payable to elected council members.

### **3. Superannuation**

Nothing in this determination establishes a liability for the payment of superannuation by local governments. Elected council members are eligible for superannuation payments if their council has resolved unanimously to become an Eligible Local Governing Body (ELGB) pursuant to section 221A and section 221B of the *Income Tax Assessment Act 1936* (Cwlth). Where the council is an ELGB, it is deemed to have an employer/employee relationship with its elected council members and this attracts the application of a number of statutory obligations. Alternative arrangements described in Australian Taxation Office (ATO) Interpretative Decision ATO ID 2007/205 allow for elected council members and councils to agree for whole or part of meeting attendance fees to be paid into a superannuation fund. Where the council is an ELGB, fees for attendance at council, committee and prescribed meetings (whether paid via a per meeting fee or annual allowance) are to be inclusive of any superannuation guarantee liability. This information is not published by way of legal or financial advice.

## 11.13 REQUEST FOR NEW LEASE - HOLMESDALE MEMORIAL TENNIS CLUB INC

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**REPORT AUTHOR:** General Manager, Governance & Community Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA65058  
**ATTACHMENTS:** A

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### PURPOSE OF REPORT

The purpose of the report is to advise the Council that the Lease between the Council and the Holmesdale Memorial Tennis Club Inc for the use of the clubrooms and tennis courts located at the John Horrocks Memorial Green, will expire in March 2023 and of the Lessee's (the Club's) request to enter into a new lease for a further twenty (20) year period.

### BACKGROUND

The John Horrocks Memorial Green, is approximately 3550 m<sup>2</sup> in area and is located at the rear of 58 Breaker Street, St Morris.

A plan showing the location of the John Horrocks Memorial Green is contained within **Attachment A**.

The Holmesdale Memorial Tennis Club (the Club) was incorporated as a tennis club in 1935. The Club has been using the tennis clubrooms and courts since the 1920's.

The current Lease between the Council and the Club was entered into on 24 November 2002 and will expire on 31 March 2023. The annual lease fee of \$3,750.00, plus GST, represented one twentieth of the half share of the cost of the reconstructed courts (\$150,000), based on a twenty (20) year life of the courts.

In 2003, the Council and the Club entered into an agreement, whereby the Council would reconstruct the six (6) tennis courts in 2003 at full cost to the Council, with the Club's Lease fee being placed into a reserve fund established by the Council, with such funds to be applied towards the next reconstruction of the courts in 2023. This arrangement provides the model for the current Tennis Facilities Policy and has been "rolled out" with all tennis clubs.

The Club is now in its final year in terms of this agreement and as such is now requesting a new Lease with the Council.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Outcome and Objectives in the CityPlan 2030 are:

*Outcome 1 Social Equity*

*Objective 1.4 A strong, healthy, resilient and inclusive.*

*1.4.1 Encourage physical activity and support mental health to achieve healthier lifestyles and well-being.*

The Council adopted a *Tennis Facilities Policy*, which sets the direction in relation to the future provision, maintenance, management and community access to tennis facilities within the City.

This Policy does not relate to buildings which are utilised by tennis clubs/associations.

## FINANCIAL AND BUDGET IMPLICATIONS

Through the Lease fee, the Club has met its financial obligations each year and to date has contributed \$68,000. At the conclusion of the current lease period, the full amount of the Club's contribution of \$75,000 will have been paid to the Council. For its part, the Council has transferred this payment into the Council's Tennis Courts Maintenance and Development Fund (now referred to as the Accumulated Surplus – Tennis Courts Account).

This fund will provide the Council with funds to assist with tennis court reconstructions in the future.

## EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

## SOCIAL ISSUES

Not Applicable.

## CULTURAL ISSUES

Not Applicable.

## ENVIRONMENTAL ISSUES

Not Applicable.

## RESOURCE ISSUES

Not Applicable.

## RISK MANAGEMENT

Not Applicable.

## CONSULTATION

- **Elected Members**

Not Applicable.

- **Community**

The Council's *Sporting Facilities Community Land Management Plan* authorises leases of up to 20 years for tennis courts, including the John Horrocks Memorial Green.

Notwithstanding the above, where a lease or licence is proposed to be granted for a term of more than five (5) years, the Council is required pursuant to Section 202(3) of the *Local Government Act 1999* to comply with its *Community Consultation Policy*, therefore community consultation will be undertaken following the Council's consideration of the draft Lease.

- **Staff**

Not Applicable.

- **Other Agencies**

Not Applicable.

## **DISCUSSION**

The Holmesdale Memorial Tennis Club has requested a new lease for a 20 year period (10 + 10 years), for the facilities located at the John Horrocks Memorial Green.

The Club has used the facilities since the 1920's and has continued to meet their obligations as a Lessee since that time. The Club currently has 85 members, who have ensured that the courts are well maintained and the ongoing operation of the Club is sustainable. This is managed by conducting a range of activities which includes fund raisers, quiz nights, hire of the courts for competition use and special events such as Tennis Australia tournaments and SAPSASA trials and matches.

This is quite an achievement as the courts do not have the benefit of lighting and therefore, any activities conducted by the Club are conducted during daylight hours only.

The Club is also committed to providing public access to the courts and this is managed via a booking system with the Club or via the Club's website.

The courts are available for hire by members of the public during daylight hours, apart from when days and times when the Club is using the courts.

## **OPTIONS**

From an administrative point of view, the current Lease arrangements have worked well, with the Lessee meeting the obligations which are set out in the Lease.

Notwithstanding this, the Council could determine not to enter into a Lease for the facilities.

However, as the Council does not have an alternative use for the facilities located at the John Horrocks Memorial Green and on the basis of the performance of the Lessee to date, it is recommended that the Council grant a further lease to the Holmesdale Tennis Club.

## **CONCLUSION**

In the event the Council determines to enter into a new lease with the Holmesdale Tennis Club, a draft Lease will be prepared for the Council's consideration.

## **COMMENTS**

Nil.

## **RECOMMENDATION**

1. That the Council agrees to grant a lease to Holmesdale Memorial Tennis Club for the facilities located at the John Horrocks Memorial Green for a period of 20 years (10+10 years).
2. That the Council notes that a draft Lease will be prepared and presented to the Council for consideration.

## **Attachments – Item 11.13**



# Attachment A

## Request for New Lease Holmesdale Memorial Tennis Club Inc

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
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*City of*  
**Norwood  
Payneham  
& St Peters**

**JOHN HORROCKS MEMORIAL GREEN**



## 11.14 LOCAL GOVERNMENT ASSOCIATION OF SOUTH AUSTRALIA – REQUEST FOR FUNDING – CITY OF MITCHAM & CITY OF UNLEY

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**REPORT AUTHOR:** General Manager, Governance & Community Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA2219  
**ATTACHMENTS:** A

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### PURPOSE OF REPORT

The purpose of the report is to advise the Council of a request which has been received from the Local Government Association of South Australia, for funding to support the City of Mitcham and the City of Unley's legal costs associated with the legal proceedings which have been commenced by the Construction Forestry Maritime Mining Energy Union (CFMMEU) against the Cities of Mitcham and Unley regarding the CFMMEU's rights to represent the two (2) Council's Outdoor Employees as part of Enterprise Agreement negotiations.

### BACKGROUND

The Cities of Mitcham and Unley have made an application to the Local Government Association of South Australia (LGA), seeking contributions from Councils towards its legal costs, in accordance with the LGA's *Policy for Councils Seeking Funding Support for Litigation* (the Policy), regarding the CFMMEU's rights to represent the two (2) Council's Outdoor Employees as part of Enterprise Agreement negotiations.

At its meeting held on 20 January 2022, the LGA Board considered the application and resolved to seek contributions from Councils, in accordance with the LGA's Policy.

The LGA has now written to Councils seeking voluntary contributions from Councils in support of the City of Mitcham and the City of Unley's application.

A copy of the letter dated 21 February 2022, from the LGA is contained within **Attachment A**.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

Not Applicable.

### FINANCIAL AND BUDGET IMPLICATIONS

The LGA is seeking a contribution from the Council of \$5,824.11.

This amount is based upon a formula, as set out in the Policy, which takes into account the proportion of the membership subscription which is paid by Councils as part of their LGA membership annual subscription.

Whilst the Council has not made an allocation as part of the 2021-2022 Budget, for this activity, in the event the Council does determine to support the request, funds will be allocated from the 2021-2022 Budget.

### EXTERNAL ECONOMIC IMPLICATIONS

Nil.

### SOCIAL ISSUES

Nil.

### CULTURAL ISSUES

Nil.

## ENVIRONMENTAL ISSUES

Nil.

## RESOURCE ISSUES

Not Applicable.

## RISK MANAGEMENT

Nil.

## CONSULTATION

- **Elected Members**  
Not Applicable.
- **Community**  
Not Applicable.
- **Staff**  
Manager, Organisational Development.
- **Other Agencies**  
Not Applicable.

## DISCUSSION

In January 2022, the City of Mitcham and the City of Unley applied to the LGA for funding support from Councils to assist with the legal costs relating to a matter, which in the view of these Councils, is a matter which has the potential to impact significantly on Local Government.

As set out in the letter from the LGA, the CFMMEU is seeking to establish its right to represent outdoor employees of the two (2) Councils as part of the Enterprise Bargaining negotiations.

In addition, the CFMMEU is also seeking that the Councils recognise the CFMMEU as a party to the Enterprise negotiations with employees covered by the Local Government Employees Award.

The CFMMEU asserts that:

- the Cities of Mitcham and Unley employ persons who are entitled to apply for membership or have membership with the CFMMEU;
- it has the right to enter the workplace;
- it is entitled to represent its Members in negotiations and proceedings relating to Enterprise Agreements in accordance with the *Fair Work Act 1994* (SA); and
- it is entitled to be a party to the Enterprise agreements with the Councils.

The Cities of Mitcham and Unley are of the view that if the CFMMEU is found to be entitled to represent outdoor workers in Local Government, all Councils will be required to consult with the CFMMEU regarding a range of matters which includes disciplinary, work health and safety, policy and procedure reviews and workplace change matters, which in their view, may result in an increase in industrial disputes and the costs associated with the employment of the outdoor workforce within Local Government.

As set out in the letter from the LGA, it has been suggested that there is a risk that the CFMMEU may bring further legal proceedings against other Councils and that it is not in the interests of the sector to have Councils fighting similar legal proceedings individually.

### **City of Norwood Payneham & St Peters Position**

The City of Norwood Payneham & St Peters workforce is made up of employees who are non-union members, members of the Australian Workers Union (Outdoor Employees) and the Australian Services Union.

To date, this Council has not been approached by another Union wanting to represent staff.

Notwithstanding this, during Enterprise Agreement negotiations staff can elect any person or body to represent them as individuals or collectively. This means that in any Enterprise Agreement process, the Council could be negotiating with staff and any number of individual or body representatives of the staff.

Whilst this is not an ideal situation, as it does impact on resources (ie time and costs), it also creates an adversarial process between the various Representatives (ie different Unions), which results in delays to the process.

However, this situation could apply at any time during Enterprise Agreement negotiations. Each Award and each Union sets out a scope of industry that they are lawfully allowed to cover, and ultimately it is the Tribunal who rule if it is appropriate for a specific Union to be involved in any matter.

From the Council's perspective, the *Fair Work Act 1994*, requires the Council to negotiate with employees and any of their chosen representatives and the Council negotiates with whoever is invited to be at the table.

Whilst the Council could support this test case, in practice the situation could still end up with multiple representatives as part of the negotiation process and therefore, it is not clear that the test case would resolve any future issues.

### **OPTIONS**

The Council can resolve to support the LGA's request to contribute funds towards the City of Mitcham and the City of Unley's legal costs or resolve not to support the request.

This Council has, on various occasions, responded positively to requests from the LGA to assist with funding for various activities. Given the nature of this issue and the Council's position in respect to the matter, it is recommended that the Council does not support the request on this occasion.

### **CONCLUSION**

The City of Mitcham and the City of Unley are entitled to make an application to the LGA for funding assistance in accordance with the LGA's *Policy for Councils Seeking Funding Support for Litigation*, however it is at the discretion of the Council to determine if it wishes to provide a contribution in accordance with the LGA's Policy.

### **COMMENTS**

Nil

### **RECOMMENDATION**

That the Council advises the Local Government Association of South Australia that the Council does not support the City of Mitcham and the City of Unley's application for funding towards its legal proceedings which have been commenced by the Construction Forestry Maritime Mining Energy Union (CFMMEU) against the Cities of Mitcham and Unley regarding the CFMMEU's rights to represent the two (2) Council's Outdoor Employees as part of Enterprise Agreement negotiations.

## **Attachments – Item 11.14**

# Attachment A

## Local Government Association of South Australia Request for Funding City of Mitcham and City of Unley

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



*City of*  
**Norwood  
Payneham  
& St Peters**

In reply please quote our reference: ECM 772718 TN/AL

21 February 2022

Mr Mario Barone  
Chief Executive Officer  
City of Norwood Payneham & St Peters  
PO Box 204  
Kent Town SA 5071  
**Emailed:** mbarone@npsp.sa.gov.au

Dear Mario

### **Funding Support for Cities of Mitcham and Unley litigation**

The LGA *Legal Assist Policy* (Policy) enables a member council to apply to the LGA to seek voluntary contributions from all councils to assist with its legal costs where the council is involved in litigation that relates to a matter or principle of importance to local government.

At its meeting of 20 January 2022, the LGA Board considered an application from the Cities of Mitcham and Unley for funding support from councils for litigation and agreed to seek contributions in accordance with the Policy. It is noted that the Board's decision is limited to whether the matter is covered by the LGA policy and has not included an assessment of the legal merits of the case nor formed a view as to whether councils *should* contribute. Importantly, a decision to make a voluntary funding contribution does not make council a party to the matter.

The following provides a brief summary of the matter involving the Cities of Mitcham and Unley.

The Cities of Mitcham and Unley have made a joint application for assistance with costs associated with defending an industrial dispute between the Construction Forestry Maritime Mining Energy Union (CFMMEU) and the two councils in accordance with the LGA's *Legal Assist Policy* (Policy). The Australian Workers' Union (AWU) is also a party to the proceedings.

The CFMMEU is seeking to establish its right to represent outdoor employees of the two councils in enterprise bargaining negotiations – being a demarcation dispute between the CFMMEU and the AWU. The CFMMEU is also seeking that the councils recognise it as a party to enterprise negotiations in respect of its proposed agreement applying to employees covered by the Local Government Employees Award.

The CFMMEU asserts that:

- The councils employ persons who are entitled to apply for membership of the CFMMEU;
- It has the right to enter the workplace;
- CFMMEU has members who are employed by the councils;
- CFMMEU is entitled to represent its members in negotiations and proceedings relating to enterprise agreements pursuant to the *Fair Work Act 1994 (SA)*;
- CFMMEU is entitled to be a party to the enterprise agreements with the councils.

If the matter is found in the CFMMEU's favour, this would mean that the union would be entitled to have rights with regards to enterprise bargaining, rights of entry to any council, and to influence and dictate changes to the affected industrial awards.



The Cities of Mitcham and Unley contend that freedom of association is a core principle of the South Australian industrial relations system, pursuant to the *Fair Work Act 1994* (SA). They note that the question of *which* unions are entitled to represent the various cohorts of employees in local government is a sector wide issue which is at the heart of the proceedings.

In support of the application the Cities of Mitcham and Unley note that if the CFMMEU is found to be entitled to represent outdoor workers in local government, all councils will be required to consult with the CFMMEU in respect of various disciplinary, work health and safety, policy and procedure reviews and implementations and workplace change matters. It is posited that this will likely result in an increase in industrial disputation and the costs associated with employment of the outdoor workforce within the sector.

It is noted that the proceedings which are the subject of the application are occurring in the South Australian Employment Tribunal (SAET) and, as such, the Board considered whether 'special and exceptional reasons exist' for providing assistance under the Policy.

The Cities of Mitcham and Unley submitted that the views expressed by Deputy President Cole (who is presiding over the Mitcham proceedings) suggest that the matter is a 'test case', the outcome of which may affect similar proceedings. The information presented in support of the request for assistance notes that there is a risk that the CFMMEU may bring further legal proceedings against other councils where they have members and that it is not in the interests of the sector to have councils fighting similar legal proceedings individually. In an effort to minimise legal costs, the strategy being deployed at this time is to seek to delay the City of Unley proceedings until such time that a decision is made in relation to the City of Mitcham matter.

Due to the potential impacts for all councils, the LGA Board agreed to seek funding contributions in response to the request from the Cities of Mitcham and Unley to ensure the matter is appropriately defended and the interests of all councils protected. The LGA is inviting voluntary contributions from councils to fund the litigation costs with proceedings against the CFMMEU.

In accordance with the LGA's Policy, contributions are sought from councils based on the proportion of the LGA membership subscription assessed against each council. Contributions by councils is voluntary and the LGA will remit the total of contributions received to the City of Mitcham. Applying the formula for determining your LGA subscription fee, your council is asked to consider a contribution of \$5,824.11.

Please advise Tami Norman, Program Leader Governance ([tami.norman@lga.sa.gov.au](mailto:tami.norman@lga.sa.gov.au)) by 8 April 2022 whether you wish to contribute the above amount. If you agree to contribute, the LGA will issue an invoice to facilitate the payment once the matter has been determined.

Please let me know if you have any questions or concerns.

Yours sincerely



Clinton Jury  
**Chief Executive Officer**

Telephone: (08) 8224 2039

Email: [cjury@lga.sa.gov.au](mailto:cjury@lga.sa.gov.au)

## 11.15 PROPOSAL TO HOST A CHAMBER MUSIC CONCERT IN THE NORWOOD CONCERT HALL

---

**REPORT AUTHOR:** General Manager, Governance & Community Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA90293  
**ATTACHMENTS:** Nil

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### PURPOSE OF REPORT

The purpose of this report is to present a proposal to the Council regarding a concert which is proposed to be held in the Norwood Concert Hall, for the Council's consideration and endorsement.

### BACKGROUND

In 2021, following the purchase of the new grand piano for the Norwood Concert Hall, two (2) concerts were held in the Norwood Concert Hall to "launch" the new piano.

The first concert, featuring well known concert pianist, Gil Sullivan and the Norwood Symphony Orchestra, was held on 5 June 2021.

This concert was held following the easing of some of the restrictions which were in place at the time as a result of the COVID-19 pandemic. Restrictions however, in terms of capacity limits were still in place (albeit reduced).

Whilst it was anticipated that 300 people would attend the event, (based on the capacity limits at the time), a total of 168 tickets were sold for the concert. It is assumed that many people may have been reluctant to commit to attending a ticketed event at that time, in case the event was cancelled.

The second concert, also featuring Gil Sullivan and Friends, was scheduled to be held on Friday, 23 July 2021, however as a result of the COVID-19 State Lockdown, this concert was cancelled and rescheduled for Friday, 17 September 2021.

With COVID-19 restrictions still in place, one of the artists was unable to travel to Adelaide from Melbourne for the concert.

A total of 107 tickets were sold for this concert.

The uncertainty in terms of the COVID-19 in the lead up to the event and the withdrawal of one of the key artists from the event, may have also impacted on ticket sales.

Mr Gil Sullivan has approached the Council and requests the Council's support to host a concert on 6 May 2022 in the Norwood Concert Hall.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Goals contained in *CityPlan 2030* are:

*Outcome 2 Cultural Vitality*

*Objective 2.1 An artistic, creative, cultural and visually interesting City.*

*2.1.1 Use the arts to enliven public spaces and create a "sense of place".*

*2.1.2 Provide opportunities and places for creative expression for all people.*

*Live Music Policy*

The Council's *Live Music Policy* recognises that the Council *values and will continue to encourage and foster live music in its various forms, in recognition of the significant contribution that live music makes to the vibrancy, culture and economy of the City.*

### *Public Art Policy*

The Council's Public Art Policy recognises that public art is *an important component of the streetscapes, open spaces, neighbourhoods and buildings, which form our City, helping to create character, a "sense of place" and a "sense of identity"*.

It also acknowledged that public art may *be permanently incorporated into the fabric, design and fixtures of a building or public place, be an iconic gateway to the City or a short-term installation, a public performance or a presentation. Regardless of its life span, public art gives form to the City's history and identity and reflects its evolving culture and collective memory.*

### **FINANCIAL AND BUDGET IMPLICATIONS**

The Council has not made an allocation within the 2021-2022 Budget to conduct this concert.

The costs to conduct the event are approximately \$12,000 and include the following:

- Artist fees;
- Concert Hall Staffing Costs (ie Sound Technician, Security); and
- marketing of the event.

Income will also be generated from ticket sales and bar sales, however the actual amount is unknown, however based on ticket sales of 100 and bar sales, it is estimated that income would be approximately \$3500.

Whilst this concert has not been included as part of the 2021-2022 Budget, the concert can be funded through the Council's 2021-2022 Public Art Program Budget.

### **EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

### **SOCIAL ISSUES**

Community events are designed to enrich our sense of place and promote participation. They are promoted as inclusive family events, therefore meeting the Council's aims of encouraging "an engaged and participating community" and attracting "more community life in public spaces".

### **CULTURAL ISSUES**

Nil.

### **ENVIRONMENTAL ISSUES**

All events managed by the Council are required to comply with the Council's environmental requirements including waste management and use of recyclable products where possible.

### **RESOURCE ISSUES**

The Council's Events staff will co-ordinate and manage the event in conjunction with staff from the Norwood Concert Hall.

### **RISK MANAGEMENT**

Not Applicable.

## CONSULTATION

### Elected Members

- Nil.
- **Community**  
Nil.
- **Staff**  
Events Coordinators.
- **Other Agencies**  
Nil.

## DISCUSSION

The proposed concert, *Mozart and odd bedfellows*", will feature the following performers:

- Mr Gil Sullivan, Concert Pianist;
- Mr Dean Newcomb, Principal Clarinettist with the Adelaide Symphony Orchestra;
- Mr Michael Milton, Adelaide Symphony Orchestra and Norwood Symphony Orchestra;
- Ms Celia Craig, Principal Oboe of the Adelaide Symphony Orchestra and teacher at the Elder Conservatorium of Music;
- Mr Stephen King, Violist, Australian String Quartet; and
- Mr Greg Tuske, Cellist.

It is intended to hold the event on Friday, 6 May 2022, commencing at 7.30pm at the Norwood Concert Hall.

Council staff will liaise with Mr Sullivan in terms of the arrangements for the concert, rehearsals and promotional materials.

## OPTIONS

The Council has the following options in respect to the proposed concert:

- Option 1:  
The Council can determine to not support the proposed concert.
- Option 2:  
The Council can determine to support the concert, *Mozart and Odd Bedfellows*, to be held at the Norwood Concert Hall on 6 May 2022.

On the basis that the Council has acknowledged support for the arts within the City through *CityPlan 2030*, the *Live Music Policy* and the *Public Art Policy*, Option 2 is recommended to the Council as this option will enhance the Council's program of events and at the same time, provide an opportunity to showcase the Norwood Concert Hall and its facilities.

## CONCLUSION

The Council has a long tradition of supporting a range of public art programs including, the three (3) Civic Bands and Orchestra, SALA, The Fringe and Art on Parade. Support of the proposed concert contributes to the Council's commitment in the area of the arts.

## COMMENTS

Nil.

## RECOMMENDATION

1. That the Council agrees to host the *Mozart and Odd Bedfellows* concert to be held at the Norwood Concert Hall on Friday, 6 May 2022.
2. That the Council notes that the concert will be funded as part of the 2021-2022 Public Art Program Budget.

## 12. ADOPTION OF COMMITTEE MINUTES

---

**REPORT AUTHOR:** General Manager, Governance & Community Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** Not Applicable  
**ATTACHMENTS:** A - F

---

### PURPOSE OF REPORT

The purpose of the report is to present to the Council the Minutes of the following Committee Meetings for the Council's consideration and adoption of the recommendations contained within the Minutes:

- **Quadrennial Public Art Assessment Panel**– (14 February 2022)  
(A copy of the Minutes of the Quadrennial Public Art Assessment Panel meeting is contained within **Attachment A**)
- **Traffic Management & Road Safety Committee** – (15 February 2022)  
(A copy of the Minutes of the Traffic Management & Road Safety Committee meeting is contained within **Attachment B**)
- **Norwood Parade Precinct Committee** – (15 February 2022)  
(A copy of the Minutes of the Norwood Parade Precinct Committee meeting is contained within **Attachment C**)
- **St Peters Child Care Centre & Pre-School Committee** – (28 February 2022)  
(A copy of the Minutes of the St Peters Child Care Centre & Pre-School Committee meeting is contained within **Attachment D**)
- **Audit Committee** – (28 February 2022)  
(A copy of the Minutes of the Audit Committee meeting is contained within **Attachment E**)
- **Business & Economic Development Committee** – (1 March 2022)  
(A copy of the Minutes of the Business & Economic Development Committee meeting is contained within **Attachment F**)

### ADOPTION OF COMMITTEE MINUTES

- **Quadrennial Public Art Assessment Panel**

That the minutes of the meeting of the Quadrennial Public Art Assessment Panel held on 14 February 2022, be received and that the resolutions set out therein as recommendations to the Council are adopted as decisions of the Council.

- **Traffic Management & Road Safety Committee**

That the minutes of the meeting of the Traffic Management & Road Safety Committee held on 15 February 2022, be received and noted.

- **Norwood Parade Precinct Committee**

That the minutes of the meeting of the Norwood Parade Precinct Committee held on 15 February 2022, be received and that the resolutions set out therein as recommendations to the Council are adopted as decisions of the Council.

- **St Peters Child Care Centre & Pre-School Committee**

That the minutes of the meeting of the St Peters Child Care Centre & Pre-School Committee held on 28 February 2022, be received and that the resolutions set out therein as recommendations to the Council are adopted as decisions of the Council.

- **Audit Committee**

That the minutes of the meeting of the Audit Committee held on 28 February 2022, be received and that the resolutions set out therein as recommendations to the Council are adopted as decisions of the Council.

- **Business & Economic Development Committee**

That the minutes of the meeting of the Business & Economic Development Committee held on 1 March 2022, be received and that the resolutions set out therein as recommendations to the Council are adopted as decisions of the Council.

# Attachment A

## Adoption of Committee Minutes Quadrennial Public Art Assessment Panel

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



*City of*  
**Norwood  
Payneham  
& St Peters**



# Quadrennial Public Art Assessment Panel Minutes

14 February 2022

## Our Vision

*A City which values its heritage, cultural diversity,  
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable  
and socially cohesive, with a strong community spirit.*

---

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175 The Parade, Norwood SA 5067

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Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



City of  
Norwood  
Payneham  
& St Peters

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  - 6.1 QUADRENNIAL PUBLIC ART COMMISSION – EXPRESSIONS OF INTEREST ..... 2
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**VENUE** Mayors Parlour (off George Street), Norwood Town Hall, 175 The Parade, Norwood

**HOUR** 4.00pm

**PRESENT**

**Committee Members** Cr Carlo Dottore (Presiding Member)  
Cr Sue Whittington  
Cr John Callisto  
Ms Emma Fey (External Member)  
Ms Sue Lorraine (External Member)

**Staff** Sharon Perkins (General Manager, Corporate Services)  
Marina Fischetti (Executive Assistant, Urban Services)

**APOLOGIES** Nil

**ABSENT** Nil

**TERMS OF REFERENCE:**

*The Panel is established to oversee the contractual processes of the Council's Quadrennial Public Art Commission including:*

- *short listing of Expressions of Interest;*
- *selecting an Artist's Concept for development for recommendation to the Council; and*
- *recommending approval of the developed Concept to the Council.*

**1. CONFIRMATION OF THE MINUTES OF THE MEETING OF THE QUADRENNIAL PUBLIC ART ASSESSMENT PANEL HELD ON 29 NOVEMBER 2021**

*Cr Callisto moved that the minutes of the meeting of the Quadrennial Public Art Assessment Panel held on 29 November 2021 be taken as read and confirmed. Seconded by Cr Whittington and carried.*

**2. PRESIDING MEMBER'S COMMUNICATION**

Cr Dottore welcomed the Committee and thanked all Artists for their time in submitting their Expressions of Interest.

**3. QUESTIONS WITHOUT NOTICE**

Nil

**4. QUESTIONS WITH NOTICE**

Nil

**5. WRITTEN NOTICES OF MOTION**

Nil

**6. STAFF REPORTS**

## 6.1 QUADRENNIAL PUBLIC ART COMMISSION – EXPRESSIONS OF INTEREST

---

**REPORT AUTHOR:** General Manager, Governance & Community Affairs  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4549  
**FILE REFERENCE:** qA72349  
**ATTACHMENTS:** A - K

---

### PURPOSE OF REPORT

The purpose of the report is to present the Expressions of Interest which have been received from artists for the Council's Fourth Quadrennial Public Art Commission to the Quadrennial Public Art Assessment Panel (the Committee), for consideration and to enable the Committee to select up to four (4) applicants who will proceed to the next stage of the design development and commissioning process.

### BACKGROUND

At its meeting held on 29 November 2021, following consideration of various potential locations for the Council's fourth Quadrennial Public Artwork, the Committee resolved that the fourth Quadrennial Public Art Commission be placed at the Old Mill Reserve, Hackney.

This location was endorsed by the Council at its meeting held on 6 December 2021.

Subsequently, an Artist Brief, which incorporated the Council's Vision, Objectives and Outcomes for the artwork was prepared and an Expression of Interest process was undertaken in accordance with the Council's Procurement Policy.

The invitation to submit Expressions of Interest was advertised via the Council's website and through other arts related networks such as Arts South Australia, Guildhouse, and the Adelaide Central School of Arts. The Expressions of Interest closed on Monday, 7 February 2022.

A total of eleven (11) Expressions of Interest have been received.

Expressions of Interest have been received from the following:

1. Clancy Warner (**Attachment A**);
2. Erni Tinesz (**Attachment B**);
3. Gerry McMahon (**Attachment C**);
4. Greg Johns (**Attachment D**);
5. Karl Meyer (**Attachment E**);
6. Khai Liew (**Attachment F**);
7. Matt Turley (**Attachment G**);
8. Michael Kutschbach (**Attachment H**);
9. Nicholas Uhlmann (**Attachment I**);
10. Paul Herzich (**Attachment J**); and
11. Quentin Gore (**Attachment K**).

The Committee is now required to assess the Expressions of Interest which have been received and determine up to four (4) applicants who will be invited to develop their initial concepts for the artwork.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Goals contained in *CityPlan 2030* are:

*Outcome 2: Cultural Vitality*

*Objective 2.1.1 Use the arts to enliven public spaces and create a sense of place.*

## FINANCIAL AND BUDGET IMPLICATIONS

The Quadrennial Public Art Commission will be funded through the Council's Major Public Art Reserve Fund. The Council has allocated \$190,000 towards the Council's Quadrennial Major Public Art Project.

\$10,000 has been allocated as part of the total budget for the development of Concept Designs (\$2,500 allocated to up to four (4) shortlisted artists for the development of their concept).

## EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable

## SOCIAL ISSUES

The enrichment of the public realm through the installation of a significant public artwork, is likely to enhance community well-being by attracting comment, debate and appreciation of the artwork. Assessment of the Expressions of Interest will consider each applicant's ability to create work which will engage with the community.

## CULTURAL ISSUES

The installation of artwork in this location will enhance the local amenity and promote a positive image of the City as a place that is visually interesting, that values creativity and is a vibrant cultural centre.

## ENVIRONMENTAL ISSUES

The environmental impact of the proposed artwork will be assessed during the commissioning process.

## RESOURCE ISSUES

The installation of a major work of public art will involve detailed consultation between relevant Council staff.

## RISK MANAGEMENT

There are no risk management issues associated with the short-listing of applicants.

## CONSULTATION

- **Elected Members**  
The Council has been kept informed of this project through various reports and the Minutes of the Quadrennial Public Art Assessment Panel meeting held on 29 November 2021.
- **Community**  
Not Applicable.
- **Staff**  
Nil.
- **Other Agencies**  
Not Applicable.

**DISCUSSION**

The Selection Criteria, (as set out in the Artist Brief) forms the basis of the assessment process and includes the following:

- *Artistic merit as evidenced in the visual material provided;*
- *Demonstrated ability to work on a project of this nature within the timelines and budget;*
- *Significant relevant experience in the public realm;*
- *Demonstrated ability to develop concepts and communicate ideas;*
- *Demonstrated ability to create work that engages with a broad public;*
- *Availability to work within the project timeline;*
- *Demonstrated ability to work on permanent and durable work; and*
- *Experience with materials of relevance to the required project outcome.*

The Committee can short-list up to four (4) artists/teams to prepare initial concepts for the artwork.

The short-listed artist/s (up to four (4)) will be engaged to develop a conceptual design proposal and each will be paid a fee of \$2,500. Four (4) weeks will be allocated for the development of concept designs.

The selected artists/teams will be required to present their concept design and budgetary proposals to the Quadrennial Public Art Assessment Panel on Monday, 21 March 2022.

The artist/s will also be required to provide relevant support material at the time of the concept design proposal presentation.

**OPTIONS**

In order to progress this Project, the Committee is required to consider the Expressions of Interest which have been received and select up to four (4) artist/s to develop concepts and models for the artwork.

Whilst the Committee can determine to select more than four (4) artist/s to develop initial concepts, the Artist Brief which formed the basis of the Expression of Interest process, clearly sets out that up to four (4) artist/s would be shortlisted for concept development on the basis that \$10,000 has been allocated to four (4) artists for this stage of the project.

While the Committee can short-list less than four (4) applicants, this is not recommended on the basis that it is considered preferable that the Committee has the widest choice possible of potential artworks to consider and select from.

**CONCLUSION**

The Council’s fourth third Quadrennial Public Artwork is due to be completed by 12 August 2022.

**COMMENTS**

Nil.

**RECOMMENDATION**

That the following artist/s be selected to prepare initial concepts for presentation to the Quadrennial Public Art Assessment Panel on Monday, 21 March 2022:

1. \_\_\_\_\_;
2. \_\_\_\_\_;
3. \_\_\_\_\_; and
4. \_\_\_\_\_.

*Cr Whittington moved:*

*That the following artists be selected to prepare initial concepts for presentation to the Quadrennial Public Art Assessment Panel on Monday, 21 March 2022:*

1. *Khai Liew;*
2. *Nicholas Uhlmann;*
3. *Paul Herzich; and*
4. *Quentin Gore.*

*Seconded by Cr Callisto and carried unanimously.*

**7. OTHER BUSINESS**  
Nil

**8. NEXT MEETING**  
21 March 2022.

**9. CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 5.45pm.

---

**Cr Carlo Dottore**  
**PRESIDING MEMBER**

**Minutes Confirmed on** \_\_\_\_\_  
(date)



# Attachment B

## Adoption of Committee Minutes

### Traffic Management & Road Safety Committee

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
Email [townhall@npsp.sa.gov.au](mailto:townhall@npsp.sa.gov.au)  
Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



*City of*  
**Norwood  
Payneham  
& St Peters**

# Traffic Management & Road Safety Committee Minutes

15 February 2022

## Our Vision

*A City which values its heritage, cultural diversity,  
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable  
and socially cohesive, with a strong community spirit.*

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

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Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



City of  
Norwood  
Payneham  
& St Peters

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**VENUE** Mayors Parlour, Norwood Town Hall

**HOUR** 10.00am

**PRESENT**

**Committee Members** Cr Kevin Duke (Presiding Member)  
Cr Carlo Dottore  
Mr Shane Foley (Specialist Independent Member)  
Mr Nick Meredith (Specialist Independent Member)

**Staff** Gayle Buckby (Manager, Traffic & Integrated Transport)  
Kate Talbot (Executive Assistant, Urban Planning & Environment)

**APOLOGIES** Cr Fay Patterson  
Senior Sergeant Kev Carroll (SAPOL)

**ABSENT** Nil

**TERMS OF REFERENCE:**

*The Traffic Management & Road Safety Committee is established to fulfil the following functions:*

- *To make a final determination on traffic management issues which are referred to the Committee in accordance with the requirements of the Council's Local Area Traffic Management Policy ("the Policy"); and*
- *To endorse proposals and recommendations regarding parking which seek to improve road safety throughout the City.*

**1. CONFIRMATION OF MINUTES OF THE TRAFFIC MANAGEMENT & ROAD SAFETY COMMITTEE MEETING HELD ON 21 DECEMBER 2021**

*Mr Nick Meredith moved that the minutes of the Traffic Management & Road Safety Committee meeting held on 21 December 2021 be taken as read and confirmed. Seconded by Cr Dottore and carried.*

**2A. PRESIDING MEMBER'S COMMUNICATION**  
Nil

**2B. DEPUTATIONS**

## 2B.1 DEPUTATION – TRAFFIC MANAGEMENT RESOURCES AND CAPITAL WORKS

---

**REPORT AUTHOR:** Manager, Traffic & Integrated Transport  
**GENERAL MANAGER:** General Manager, Urban Planning & Environment  
**CONTACT NUMBER:** 8366 4542  
**FILE REFERENCE:** qA1041  
**ATTACHMENTS:** Nil

---

### SPEAKER/S

Mr Brendan Warn

### ORGANISATION/GROUP REPRESENTED BY SPEAKER/S

Not Applicable.

### COMMENTS

Mr Brendan Warn has written to the Committee requesting that he be permitted to address the Committee in relation to a petition which he is intending to present to the Council regarding the need for more resources to be allocated to traffic management resources and capital works.

In accordance with the Local Government (Procedures at Meetings) Regulations 2013, Mr Brendan Warn has been given approval to address the Committee.

---

Mr Brendan Warn addressed the Committee in relation to this matter.

**3. STAFF REPORTS**

### 3.1 PETITION – JOHN STREET, ASHBROOK AVENUE AND SURROUNDING AREAS, PAYNEHAM TRAFFIC MANAGEMENT

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**REPORT AUTHOR:** Manager, Traffic & Integrated Transport  
**GENERAL MANAGER:** General Manager, Urban Planning & Environment  
**CONTACT NUMBER:** 8366 4542  
**FILE REFERENCE:** qA85645  
**ATTACHMENTS:** A - B

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#### PURPOSE OF REPORT

The purpose of this report is to inform the Traffic Management & Road Safety Committee (“the Committee”) of a Petition which has been received regarding traffic management issues associated with John Street, Ashbrook Avenue and surrounding areas in Payneham.

#### BACKGROUND

The Petitioners are requesting that the Council consider the following matters in relation to John Street, Ashbrook Avenue and surrounding areas in Payneham:

- reduce the speed limit from 50kph to 40kph and regular monitoring of the streets;
- a tonnage limit for vehicles that can use the local streets;
- installation of traffic management measures to deter rat running, such as one-way streets; and
- installation of a chicane on John Street to reduce speed in the approach to the roundabout.

A copy of the petition is contained in **Attachment A**.

The petition has been signed by a total of 66 citizens, including the convenor of the petition.

In accordance with the Council’s Privacy Policy, the personal information of the petitioners, (ie the street addresses) have been redacted from the petition. The names of the signatories and the suburb which have been included on the petition have not been redacted.

Notwithstanding the above, a number of signatories did not include their suburb as part of their address when completing the petition. Of the 66 signatories, (with the exception of one (1) signatory who indicated they lived in the suburb of Glenside), 65 reside in the local area (ie, Ashbrook Avenue, Arthur Street, Coorara Avenue, John Street, Leonard Street, Marian Road).

#### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The relevant Goals contained in *CityPlan 2030* are:

**Outcome 1: Social Equity**

*Objective 1.2: A people friendly, integrated and sustainable transport network.*

**Strategy:**

*1.2.4 Provide appropriate traffic management to enhance residential amenity.*

#### FINANCIAL AND BUDGET IMPLICATIONS

Not Applicable.

#### EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

## **SOCIAL ISSUES**

Excessive traffic volumes, speed and noise can reduce community liveability and safety of residential streets.

## **CULTURAL ISSUES**

Not Applicable.

## **ENVIRONMENTAL ISSUES**

Not Applicable

## **RESOURCE ISSUES**

The work required to undertake further investigations can be integrated with the '*Traffic Study – Glynde, Payneham, Payneham South, Trinity Gardens & St Morris*'. It is planned that Consultants will be engaged to commence this study in March, 2022.

## **RISK MANAGEMENT**

Not Applicable

## **COVID-19 IMPLICATIONS**

Not Applicable.

## **CONSULTATION**

- **Committee Members**  
Crs Duke, Dottore and Patterson are aware of the petition as it was considered by the Council at its meeting held on 17 January, 2022.
- **Staff**  
General Manager, Governance & Community Affairs  
General Manager, Urban Planning & Environment
- **Community**  
Not Applicable
- **Other Agencies**  
Not Applicable

## **DISCUSSION**

The Council has received a number of letters from citizens in the suburb of Payneham regarding safety concerns and loss of neighbourhood amenity, as a result of high speed and volume of traffic. Similar concerns have also been raised by residents in the neighbouring suburbs of Glynde, Payneham South, Firle, Trinity Gardens and St Morris.

Given the high number of complaints, the Council allocated \$15,000 in its 2021-2022 Budget to commence a traffic study of the area bound by Payneham Road, Magill Road, Glynburn Road and Portrush Road (*the Traffic Study*). The intent of the *Traffic Study* is to provide a strategic analysis of the traffic movements from an area-wide perspective, bound by arterial roads, rather than address each resident concern on an ad-hoc manner as they arise. This approach is the most sensible long-term approach, to ensure that traffic management solutions are holistic and strategic and will not potentially shift the problem from one street to another.



Traffic data collected in 2020 and 2021, has been analysed by staff, which has identified that a significant number of streets in the area carry high traffic volumes and speed. These traffic issues are exacerbated by the long distance between arterial roads which encourages non-local traffic to find short-cuts, as well as various traffic generators such as Schools, the light industrial zone, the Firlie Shopping Centre and the Council Depot. In addition, there will be impacts from the future development of large properties along the Glynburn Road and Payneham Road.

Given the findings of this analysis and the concerns regarding road safety have continued to increase, it is considered necessary to increase the scope of the *Traffic Study* to include a community consultation component. This will provide an opportunity to all residents and business-owners within the study area to voice their traffic concerns. The funding for this additional component will be subsidised by the Traffic and Integrated Operating Budget.

The total budget will enable the engagement of specialist Transport and Community Engagement Consultants to qualitatively and quantitatively identify traffic-related issues throughout the area. Traffic will be analysed to provide an evidence-based framework that together with community consultation outcomes, will identify and prioritise the locations where traffic management is required and provide a robust basis for the further development of traffic management solutions in the study area.

It is planned that the Traffic Study will commence this financial year.

The suburb of Payneham (subject area of this petition) and the boundary of the proposed *2021-2022 Traffic Study* are depicted in **Attachment B**.

The Petitioners have specifically requested a number of traffic management solutions, albeit that the cause of the issues have not been identified. These are listed below followed by a response.

1. *Reduce the speed limit from 50kph to 40kph and regular monitoring of the streets.*

The Council is currently investigating the introduction of a 40km/h speed limit in residential streets city-wide. This is currently being undertaken in a staged approach, on a precinct by precinct basis and would be included in any strategic traffic study as a matter of course. Therefore, *the 2021-2022 traffic study* will include investigations into the introduction of a 40km/h area speed limit.

Monitoring of the speed is undertaken by SAPOL and the Council does not have the authority to issue speeding fines to motorists. The Council provides SAPOL with information regarding Council roads that have been identified as high risk and are actively advocating for more SAPOL presence on Council roads.

2. *A tonnage limit for vehicles that can use the local streets.*

The routes that heavy vehicles are using within the study area will be reviewed as part of the *Traffic Study* and will be assessed with regard to origins and destinations, alternative route opportunities, infrastructure constraints, road safety and public amenity.

3. *Installation of traffic management measures to deter rat running, such as one-way streets.*

*The 2021-2022 traffic study* will form the framework for the development of any traffic management solutions as required. The area as a whole must be considered strategically so that traffic management solutions taken in one street do not simply shift a problem to another street. The type of measures that may be required should not be pre-empted at this stage in the absence of data being available from the foreshadowed area wide *Traffic Study*.

4. *Installation of a chicane on John Street to reduce speed in the approach to the roundabout.*

The intent of the *Traffic Study* is to identify and prioritise the locations where traffic management solutions are warranted. The locations and type of solutions should not be pre-empted at this stage, but will be determined in the outputs of the *Traffic Study*.

## CONCLUSION

The Council is aware of the traffic issues in Payneham which have been raised in the petition and is also aware that these concerns are shared by other citizens in the surrounding suburbs of Payneham South, Glynde, Firle, Trinity Gardens and St Morris.

The area as a whole (area bound by the arterial road network), must be considered strategically so that traffic management undertaken in one street does not adversely impact another street.

Funding has been allocated to undertake a traffic study in the area bound by Payneham Road, Magill Road, Glynburn Road and Portrush Road, which includes the suburb of Payneham. This study will commence in the first half of 2022 and will form the framework for the strategic development and planning for traffic management solutions where warranted.

As such, the Petitioners will be advised that a Traffic Study for the area bound by Payneham Road, Magill Road, Glynburn Road and Portrush Road will commence this financial year. The traffic issues raised in the petition will be included in the community consultation component of the Study, and the signatories of the petition will have the opportunity to engage with the Council again during the community consultation component of the study.

## COMMENTS

The concerns and requests which have been raised in the petition, have been documented for inclusion into the community consultation component of the 2021-2022 *Traffic Study*.

The Council has allocated \$15,000 in its 2021-2022 Budget to commence the *Traffic Study*. Any additional funding that may be required will be sourced from the Traffic and Integrated Transport Operating Budget, to ensure the *Traffic Study* includes robust community consultation with all affected residents and business-owners within the study area.

## RECOMMENDATION

1. That the Petition (as contained in Attachment A), that was received by the Council at its meeting held on 17 January, 2022, be received and noted.
  2. That the Committee notes that the Council has allocated funding to undertake a Traffic Study of the area bound by Payneham Road, Magill Road, Glynburn Road and Portrush Road and that this study will include the investigation of traffic issues on Ashbrook Avenue, John Street and in the surrounding areas of Payneham.
  3. That the Committee notes that in respect to the Petitioners request for a 40 km/h Speed Limit, this will be investigated in the Traffic Study as part of the Council's investigations into the introduction of a City-wide 40 km/h speed limit.
  4. That the Petitioners be advised that:
    - the Council has allocated funding to undertake a Traffic Study of the area bound by Payneham Road, Magill Road, Glynburn Road and Portrush Road and that this study will include the investigations of traffic issues on Ashbrook Avenue, John Street and in the surrounding areas of Payneham to ensure traffic management solutions are considered in a strategic rather than 'ad-hoc' manner;
    - the Traffic Study will consider the traffic issues which have been raised in the Petition as part of the community consultation component of the study;
    - the Petitioners will have additional opportunities to raise their specific traffic concerns with the Council during the study; and
    - the Petitioners be thanked for bringing their concerns to the Council's attention.
-

Mr Shane Foley moved:

1. *That the Petition (as contained in Attachment A), that was received by the Council at its meeting held on 17 January, 2022, be received and noted.*
2. *That the Committee notes that the Council has allocated funding to undertake a Traffic Study of the area bound by Payneham Road, Magill Road, Glynburn Road and Portrush Road and that this study will include the investigation of traffic issues on Ashbrook Avenue, John Street and in the surrounding areas of Payheham.*
3. *That the Committee notes that in respect to the Petitioners request for a 40 km/h Speed Limit, this will be investigated in the Traffic Study as part of the Council's investigations into the introduction of a City-wide 40 km/h speed limit.*
4. *That the Petitioners be advised that:*
  - *the Council has allocated funding to undertake a Traffic Study of the area bound by Payneham Road, Magill Road, Glynburn Road and Portrush Road and that this study will include the investigations of traffic issues on Ashbrook Avenue, John Street and in the surrounding areas of Payheham to ensure traffic management solutions are considered in a strategic rather than 'ad-hoc' manner;*
  - *the Traffic Study will consider the traffic issues which have been raised in the Petition as part of the community consultation component of the study;*
  - *the Petitioners will have additional opportunities to raise their specific traffic concerns with the Council during the study; and*
  - *the Petitioners be thanked for bringing their concerns to the Council's attention.*

*Seconded by Mr Nick Meredith and carried unanimously.*

**4. OTHER BUSINESS**  
Nil

**5. NEXT MEETING**

Tuesday 19 April 2022

**6. CLOSURE**

There being no further business, the Presiding Member declared the meeting closed at 10.30am.

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**Cr Kevin Duke**  
**PRESIDING MEMBER**

Minutes Confirmed on \_\_\_\_\_  
(date)

# Attachment C

## Adoption of Committee Minutes

### Norwood Parade Precinct Committee

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

Telephone 8366 4555  
Facsimile 8332 6338  
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*City of*  
**Norwood  
Payneham  
& St Peters**

# Norwood Parade Precinct Committee Minutes

**15 February 2022**

## **Our Vision**

*A City which values its heritage, cultural diversity,  
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable  
and socially cohesive, with a strong community spirit.*

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

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City of  
Norwood  
Payneham  
& St Peters

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**VENUE** Mayors Parlour, Norwood Town Hall

**HOUR** 6.15pm

**PRESENT**

**Committee Members** Mayor Robert Bria (Presiding Member)  
Cr Sue Whittington  
Cr Fay Patterson  
Cr John Callisto  
Mr Joshua Baldwin  
Mr Ross Dillon  
Mr Rimu Good  
Mr Hao Wu

**Staff** Keke Michalos (Manager, Economic Development & Strategic Projects)  
Stacey Evreniadis (Economic Development Co-ordinator)  
Tyson McLean (Economic Development & Strategic Projects Officer)

**APOLOGIES** Cr Carlo Dottore, Ms Annie Lovejoy, Mr Terry Dalkos

**ABSENT** Nil

**TERMS OF REFERENCE:**

*The Norwood Parade Precinct Committee is established to fulfil the following functions:*

- *To develop and recommend to the Council in each financial year, an Annual Business Plan and Budget for The Parade Precinct.*
- *The Budget developed by the Norwood Parade Precinct Committee must be considered in conjunction with the Annual Business Plan. The amount recommended to the Council, to be approved by the Council, should meet the objectives set out in the Annual Business Plan.*
- *To oversee the implementation of the Annual Business Plan as approved.*
- *To oversee the implementation of the approved Marketing and Promotional Plan for The Parade.*
- *To assist in the development and promotion of a vibrant cultural and leisure tourism destination for businesses, residents and visitors.*
- *To facilitate and encourage networking and communication.*

**1. CONFIRMATION OF MINUTES OF THE SPECIAL MEETING OF THE NORWOOD PARADE PRECINCT COMMITTEE HELD ON 26 OCTOBER 2021**

*Cr Callisto moved that the minutes of the Special Meeting of the Norwood Parade Precinct Committee held on 26 October 2021 be taken as read and confirmed. Seconded by Cr Whittington and carried unanimously.*

**2. PRESIDING MEMBER'S COMMUNICATION**

Nil

**3. NORWOOD PARADE PRECINCT NEWS**

Nil

**4. STAFF REPORTS**



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## 4.1 PROGRESS REPORT ON THE IMPLEMENTATION OF THE 2021-2022 ANNUAL BUSINESS PLAN

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**REPORT AUTHOR:** Economic Development Coordinator  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4616  
**FILE REFERENCE:** qA59232  
**ATTACHMENTS:** A - G

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### PURPOSE OF REPORT

The purpose of this report is to provide the Norwood Parade Precinct Committee (NPPC), with a progress report on the implementation of the 2021-2022 Annual Business Plan.

### BACKGROUND

At its meeting held on 4 May 2021, the Committee endorsed the *2021-2022 Annual Business Plan* and the *Continuation of The Parade Separate Rate* for the Parade Precinct and resolved to forward it to the Council for its endorsement. Subsequently, the Council endorsed the Annual Business Plan and the Continuation of the Separate Rate as being suitable at its meeting held on 7 June 2021.

For the 2021-2022 financial year, the value of the Separate Rate on the Parade Precinct is \$215,000. Investigations have progressed in respect to a number of the deliverables and a summary of the overall budget and expenditure to date is contained in **Attachment A**.

### DISCUSSION

#### 1. STRATEGY: EVENTS & ACTIVATIONS

##### 1.1 ART ON PARADE 2022

The *Art on Parade 2022* event will provide an opportunity to encourage creative expression and invite new audiences to The Parade whilst at the same time supporting local artists and promoting The Parade as an art-friendly precinct. All businesses within The Parade Precinct have been invited to express their interest in being a host venue for the *Art on Parade* event that will be held during the month of April.

The Council will engage an artist to curate the trail and will be the liaison between the businesses that have expressed their interest and the artists that are showcasing their work. Once the Council has received all expressions of interest, the curator will start the process of matching artworks to venue spaces that are appropriate logistically and are visually complementary.

The 2021 event showcased one-hundred and twenty-six (126) artworks including paintings, illustrations, photography and indoor sculptures by forty-seven (47) artists, which were featured in twenty-five (25) premises on The Parade.

To continue to support the arts sector, it is proposed that the Committee allocates \$5,000 from the Sponsorship Budget for the marketing and promotion of *Art on Parade 2022*.

##### 1.2 EASTSIDE BUSINESS AWARDS 2022

The *Eastside Business Awards* program is for businesses trading within the City of Norwood Payneham & St Peters. The aim of the awards is to recognise the best small businesses – retailers, restaurants, cafes, venues, professional services and food and beverage manufacturers within the City of Norwood Payneham & St Peters.

The aims of the *Eastside Business Awards 2022* is to achieve the following objectives:

- recognise and celebrate the success of businesses within the City;
- raise the profile of the Council's business sector;
- provide a platform for businesses that fall both within and outside of the Council's business precincts the opportunity to be promoted;

- highlight the “hidden gems”;
- encourage exceptional customer service from businesses;
- make the City of Norwood Payneham & St Peters a destination of choice for shopping, dining and services;
- increase patronage for businesses within the City; and
- associate the Council with a high profile awards program.

These awards celebrate excellence across the following eleven (11) categories which have been amended slightly from the 2021 program.

- Best Café/Restaurant;
- Best Customer Experience;
- Best Fashion Retailer;
- Best Independent Small Business;
- Best Arts & Culture/Entertainment Experience;
- Best Coffee;
- Best Pub/Bar;
- Best Food/Beverage Manufacturer;
- Best Hair/Beauty Salon;
- Best Professional Service; and
- Hall of Fame (20+ years).

The 2022 Awards Program will launch on Thursday 10 February, with six (6) days of general marketing and promotion to generate awareness of the Awards, prior to the voting stage opening on Thursday 17 February 2022.

During this initial stage, the Council will focus on communicating with the business community via The Parade, Magill Road and Council’s websites, associated social media platforms and via electronic direct mail (EDM), to inform and prepare businesses for the voting stage. To support the initiative, the Council has made printed collateral available to all businesses, and has encouraged business owners and employees to collect and display the material within their business. To complement the printed collateral, digital assets are available to download and use online.

Whilst it is important to notify and educate the City’s businesses of the Awards Program, it is just as important to promote it to the community. The community is where the majority of the customers lie, and they have a significant influence and weight on a businesses’ success.

In addition, the Council, in conjunction with Solstice Media has designed an extensive campaign including print and digital advertising, editorial and social media. The campaign delivers a clear and direct message, followed by a quick, user-friendly voting process that can be completed online at: [www.eastsidebusinessawards.com.au](http://www.eastsidebusinessawards.com.au). To encourage public vote, a ‘Vote & Win’ competition will be run and the winner will receive a voucher to the value of \$300 to the business of their choice. The winner will be drawn at random.

Voting is open from Thursday 17 February – Thursday 17 March 2022. At the conclusion of the voting stage, the top three (3) businesses in each category with the highest number of votes become the finalists. The finalists will be judged by a panel of four (4) people, including Mayor Robert Bria, together with two (2) Solstice Media representatives.

The winner of each category will be announced at an Awards Night on Tuesday 12 April 2022 at the St Peters Banquet Hall and each winner will win digital advertising services to be spent on business marketing with Solstice Media to the value of \$1,000 (excl GST) and a choice of a business advisory service to the value of \$1,000 (excl GST) provided by AFM Services.

A copy of the Eastside Business Awards 2022 marketing collateral is contained in **Attachment B**.

## **2. STRATEGY: MARKETING & COMMUNICATIONS**

### **2.1 SATC – ADELAIDE VISITOR GUIDE**

HWR Media, in partnership with the South Australian Tourism Commission and Adelaide Economic Development Agency, produce the Official *2022 Adelaide Visitor Guide*.

Following what has been a challenging two (2) years in the tourism sector, the Official *2022 Adelaide Visitor Guide* has been designed to both inspire and encourage visitors to Adelaide and surrounding areas, stay longer and spend more with local businesses and importantly discover business and service offerings.

The 50,000+ printed visitor guide is promoted and distributed through an extensive network across South Australia and interstate:

- tourism hubs in South Australia, such as Adelaide Central Markets, Sealink terminals, etc;
- visitor Information Centres throughout South Australia and interstate;
- leading Hotels accommodation houses and caravan parks;
- RAA offices and interstate motoring clubs;
- car hire companies;
- participation retailers and wineries; and
- caravan and camping shows.

The digital Visitor Guide is also available at:

- southaustralia.com; and
- experienceadelaide.com.au.

Two (2) full page ads have been booked to promote the following Council initiatives, which include Parade businesses and precincts:

- Eastside Wine & Ale Trail;
- Food Secrets of Glynde & Stepney;
- The Parade, Norwood; and
- Magill Road.

The Visitor Guide has been released and is available through an extensive network, which has been outlined above.

A copy of the two (2) full page ads is contained in **Attachment C**.

### **2.2 2022 LUNAR NEW YEAR**

February 2021, was the first time that The Parade Precinct promoted Lunar New Year, by installing a series of footpath decals. In 2022, Lunar New Year falls on Tuesday 1 February and will mark the transition between zodiac signs, from the year of the Ox to the year of the Tiger.

In order to acknowledge Lunar New Year and The Parade businesses that take part in the festival, an article has been developed for The Parade blog and once again, decals have been installed along The Parade and will be removed at the end of the Lunar New Year celebrations, on Wednesday 16 February 2022.

### **2.3 EASTSIDE | DESIGN FOR LIVING PUBLICATION**

The City of Norwood Payneham & St Peters is recognised as a hub for creatives and is home to a vast amount of interior design, styling and homeware businesses. It is important, now more than ever to showcase this sector and its diverse offering. The Parade and Magill Road specifically, are known as destinations for homewares in the east. With a range of unique and quirky independent stores, the precincts attract those looking for something a little different for their home.

The *Eastside | Design for Living* publication is designed to promote the homeware and furniture businesses in the retail sector, with the aim to inspire customers to shop in the City. With many new housing developments in the Council area, including major projects such as Norwood Green and COMO on The Parade, there is a buyer's market and the opportunity to heavily promote 'shop local'.

This publication is in its final stages and will be completed by March 2022. The publication will be distributed to participating businesses, be on display and be available for pickup at Display Centres, local real estate companies and the Council's Customer Service Centres, with the opportunity for wider distribution.

### **3. STRATEGY: IDENTITY & BRAND**

#### **3.1 SPEND TO WIN CHRISTMAS COMPETITION**

At its meeting held on 26 October 2021, the Committee resolved the following in respect to the 'Spend to Win' Christmas competition:

- 1. That the Norwood Parade Precinct Committee allocates \$15,000 towards a 2021 Christmas Shop on The Parade competition comprising of three (3) prizes, with an equal value of \$5,000. First prize is to be \$5,000 worth of vouchers to Parade Precinct businesses, second prize is to be a \$5,000 travel voucher to any of the four (4) Travel Agents located within The Parade Precinct, and the third prize is to be \$5,000 towards an e-Bike from one of The Parade Precinct Bike Shops.*
- 2. That the Norwood Parade Precinct Committee allocates a maximum of \$15,000 for the promotion and marketing of the competition.*

The five (5) week competition was designed to encourage visitors to The Parade in the lead up to Christmas to shop for gifts, dine with friends and family, purchase local produce for Christmas lunches and dinners, and to experience the services offered by The Parade businesses.

To enter the competition, shoppers were required to spend \$25 or more in one (1) transaction at any Parade Precinct business, keep their receipt and enter their details online at [theparadenorwood.com](http://theparadenorwood.com).

The competition launched on Saturday 20 November and ran until Thursday 23 December. The winners were drawn on Friday 24 December 2021 by Mayor Robert Bria at the Norwood Town Hall Customer Centre in the presence of a Justice of the Peace.

The three (3) winners and their prizes are listed below:

- First prize: \$5,000 to spend at Parade Precinct Businesses (vouchers from 19 businesses)  
Gretta H of Norwood.
- Second prize: \$5,000 towards a holiday (Phil Hoffmann Travel Voucher)  
Mieke D of North Adelaide.
- Third prize: \$5,000 towards an e-Bike (e-Bike from Parade Cycles)  
Sarah B of Campbelltown.

The three (3) winners were contacted by telephone and email on Christmas Eve, making it a very memorable Christmas for them all.

The competition received a total of 2,049 entries, with Foodland (270), Dillon's Bookshop (181) and Yours + Mine Boutique (132), the top three (3) businesses with the greatest number of entries.

The top three (3) suburbs of the people that entered were Norwood (345), Beulah Park (63) and Kensington Park (63), two of which are located in the City of Burnside, and making a significant contribution to the City's visitor local spend.

Marketing of the competition commenced on Friday 19 November and included a range of on-street, print, digital advertising and radio promotions for the duration of the competition. The Parade website received over 9,000 views throughout the campaign period, with an additional 147,215 reach on social media. Disappointingly this extensive reach did not translate into a greater number of entrants.

### 3.2 AUGMENTED REALITY ACTIVITIES – ON STREET CHRISTMAS ACTIVATION & COLOURING IN PAGE 2021

For the second year in a row, the Council partnered with technology company *CreativiTek*, to deliver the on-street Christmas themed animations along The Parade. This initiative provided children and families with a unique way of interacting with Santa and his friends, especially given the constant presence of COVID-19. The initiative was designed to encourage visitation to The Parade during the festive period, whilst also providing a COVID safe way for people, especially young children, to engage with Santa.

Building on 2020's four (4) animations at four (4) locations, 2021 featured four (4) animations at eight (8) locations along The Parade. From the 3 to 24 December 2021, the community could visit the footpath decals and then using the free *CreativiTek* application, scan the decal and watch it come to life and complete a 20 second animation. The animations encouraged and allowed for photos and videos to be taken.

The animations were located as follows:

- **Santa and the Star (140 activations)**
  - The Parade main pedestrian crossing (south side)
  - Margaret Street Murals (Argo)
- **Santa and a reindeer (89 activations)**
  - Entrance to Parade Central
  - Nuova Apartments entry
- **Elf and Snowman (136 activations)**
  - Norwood Oval
  - Bendigo Bank Laneway entry
- **3 Dancing Snowmen (53 activations)**
  - Queen Street intersection (north east corner)
  - Parade Pavilion entry

In total, the animations were activated 418 times over the three (3) week period, which is similar to the number of activations in 2020.

In addition, using the same technology, the Council delivered an augmented reality Christmas themed colouring page which was active from Monday, 13 December 2021 through to Tuesday, 11 January 2022.

This new initiative has been a great source of school holiday fun with all Council libraries offering the page and also mobile devices to activate the animation should a child have needed it.

The colouring page featured Santa and a reindeer and could be coloured in, in whatever colour and style they wanted, then using the free *CreativiTek* application, the person could scan the image and Santa and the reindeer would come to life in 3D and complete an animation in the colours that were used.

The colouring page was also distributed to a number of eateries and cafes throughout the Council area as a promotional opportunity to encourage more families and children to visit. The page was also downloadable via the Council website. The colouring page was scanned a total of 306 times.

Images of the on-street activation and the colouring page are contained in **Attachment D**.

### 3.3 DIGITAL CHRISTMAS ADVENT CALENDAR 2021

In December 2020, the Council introduced a new initiative, which complements the existing Christmas activities and focused on promoting the businesses in the City. The idea has been drawn from a traditional advent calendar, which is a countdown of days in December leading up to Christmas Eve, with each day revealing the classic chocolate square similar to the traditional Advent Calendar. The *Christmas in NPSP Advent Calendar* has been designed to reveal several offers each day and has the flexibility to accommodate all businesses in the City that choose to be involved. This enables a variety of offers that fit within the categories of Shop, Eat & Drink, Experience and Live to be offered each day.

Council Staff promoted this initiative to business owners across a variety of touchpoints (email, phone, face to face, regular EDMs), but unfortunately received less interest and fewer offers this year compared to last year. The Council received thirty-five (35) deals from local businesses, down seventeen (17) from 2020.

The *Advent Calendar* was promoted in conjunction with the other Christmas initiatives and received a strong referral from The Parade website with 113 click-throughs to the interactive calendar.

Whilst the *Christmas in NPSP Advent Calendar* and the *Augmented Reality Activations* were an important part of the 2021 Christmas program as they provided alternative ways to interact and engage during COVID-19, Council Staff will explore new and fresh ideas to promote businesses and The Parade precinct as a destination for Christmas in 2022.

### 3.4 FESTIVE GALLERY ON OSMOND TERRACE

The *Festive Gallery on Osmond Terrace* was on display for another year, with a combination of decorated Christmas trees and presents.

The Council's Coordinator, Youth Programs worked closely with fourteen (14) local childcare and education institutions to prepare for the delivery of this initiative. The Council installed thirty-six (36) decorated wooden Christmas trees, sixty-nine (69) decorated presents, as well as the 'Merry Christmas' signage to complement the outdoor gallery.

The Education institutes that were involved in this initiative include:

- Felixstow Community School;
- Felixstow World of Learning;
- Margaret Ives Community Children's Centre;
- Marryatville OSHC;
- McKellar Stewart Kindergarten;
- Norwood Primary School;
- Rosemont House Montessori Preschool;
- St Ignatius College Junior School;
- St Morris Community Child Care;
- Stepping Stone Marden Childcare & Early Learning;
- The Briars Special Early Learning Centre;
- The Learning Sanctuary Norwood Montessori;
- Treetops Early Learning Centre Stepney - Wattle House; and
- Trinity Gardens Primary School.

The *Festive Gallery on Osmond Terrace* was available for the public to enjoy between Monday 22 November 2021 and Tuesday 4 January 2022. As part of this initiative, the community is invited to visit and walk through the display on Osmond Terrace taking in the creative sights before voting for their favourite Christmas tree and Christmas present in the People's Choice competition on The Council's Facebook page.

The winning tree received 82 likes and was decorated by Felixstow Community School and the winning present design was decorated by Stepping Stone Marden Childcare and Early Learning. Each winner received a \$250 voucher to Dillons Norwood Bookshop.

A copy of the tree with the most votes and winner of the People's Choice competition is contained in **Attachment E**.

### 3.5 CHRISTMAS DECORATIONS ALONG THE PARADE

As Committee Members are aware, on 3 September 2021, Parkade Pty Ltd, Australasian Property Developments and the Department for Transport (DIT), commenced work at The Parade and George Street, Norwood intersection. The works included alterations to the intersection, including dedicated right-hand turn lanes on The Parade to head north or south into George Street. As a result of these works, the three (3) large illuminated Christmas trees were not able to be installed in the median strip on The Parade, outside the Norwood Town Hall for the 2021 Christmas season.

The 3-metre illuminated 3D LED Star, twenty (20) light pole decorations and twenty-eight (28) Christmas branded banners were installed along The Parade, as well as the hanging decorations in the windows of the Norwood Town Hall and the three (3) street trees that surround the Norwood Town Hall. The decorations were on display for the community to enjoy from Tuesday 16 November 2021 – Wednesday 5 January 2022.

During the Christmas decoration dismantle process, Chas Clarkson assessed the decorations and marked any that were deemed faulty with a maintenance label, along with images and their recommendation for repair or replacement. All other items were packaged, labelled and placed in storage for the 2022 Christmas season.

In relation to the three (3) large illuminated Christmas trees, these have aged and have required minor works prior to their installation over the past two (2) years. Chas Clarkson has advised that without considerable repairs and outgoing costs, they will struggle to last another season and have a high possibility of failure. The bauble decorations on these trees are discoloured, fragile, with many cracked, broken or missing. The tree bases are still in good condition and could also be re-purposed to accommodate a new decoration to be installed on the top. If a decision is made to install the three (3) large Christmas trees in another location, maintenance will need to be undertaken.

A full decoration audit was conducted on dismantle and a report, including recommendations, will be prepared for the Council in early March 2022. The results of the recommendations will be presented to the Committee at its next meeting.

In the meantime, Council Staff have begun investigating new locations on The Parade for the three (3) large illuminated Christmas trees to be installed. The entire length of The Parade Precinct was scoped out with consideration to the below:

- ease of access to services;
- flat road surface;
- sufficient space for all three (3) large illuminated Christmas trees;
- minimal impact on median strip planting;
- high-traffic and high impact areas; and
- The Parade Masterplan.

Taking the above into consideration, Council Staff propose to further investigate the section of the median strip on The Parade, between Church Avenue and Osmond Terrace. The Parade and Osmond Terrace intersection is a significant intersection, with a significant number of cars travelling through, at all times of the day and night. It is also a more central location along The Parade.

Alternatively, Council Staff can investigate for the trees to be relocated to the grassed median strip on Osmond Terrace (either north or south of The Parade). Whilst the median strip is wide, with open space, the three (3) large illuminated Christmas trees along Osmond Terrace will mean that they are no longer a feature on The Parade and will no longer complement the 3-metre illuminated star, illuminated baubles in the live trees and street pole banners, which are all the same aesthetic.

Installing the three (3) large illuminated Christmas trees on Osmond Terrace will also compete with the other decorations that are installed there, which include the *Festive Tree Gallery*, Merry Christmas sign and Christmas floats.

### 3.6 WIN A FIAT 500 CAR COMPETITION 2022

At its meeting held on Tuesday 26 October 2021, the Committee endorsed the 'Win a FIAT 500 on The Parade' competition to encourage visitors to spend on The Parade.

The Council has partnered with Solitaire Automotive Group for the purchase of the car, which will be on display at Parade Central for the duration of the competition, thanks to Carbo Development & Management Pty Ltd.

The seven (7) week competition commences at 9.00am on Monday 21 February and closes at 11.59pm pm Wednesday 13 April. The competition aims to encourage customers to visit any business within The Parade Precinct, spend \$25 or more and enter online at [paradenorwood.com](http://paradenorwood.com) to win the sole prize – a FIAT 500.

The competition will be promoted across print, digital, on-street and PR, with strong encouragement for all businesses to promote the competition in conjunction with their business offering.

A copy of the promotional postcard is contained in **Attachment F**.

## 4. **STRATEGY: BUSINESS DEVELOPMENT**

### 4.1 END OF YEAR BUSINESS NETWORKING DRINKS

On Tuesday 30 November 2021, the Council hosted the End of Year Networking Event for the business community at Adelaide Appliance Gallery, located on Payneham Road, St Peters.

The event attracted 73 business owners and employees from 36 businesses located within the Council area. There were several new faces to the event, which is a great indication of new business engagement between the Council and the business community.

Business owners and employees thoroughly enjoy these networking events as it gives them the opportunity to meet other business owners in the Council area and to discuss future collaboration opportunities.

A selection of photos of the event are contained in **Attachment G**.

The *Mayor's Business Commendation Awards* were presented at the event, to the qualifying businesses who have reached the following milestones in the City of Norwood Payneham & St Peters:

- 10+ years Bronze Commendation;
- 25+ years Silver Commendation;
- 50+ years Gold Commendation; and
- 3+ generations Generational Family Business Commendation.

Of the ten (10) business that received an award, the following are located within The Parade Precinct:

- European Café – received 25+ Years;
- Well2 – 10+ Years; and
- Numberworks Norwood – 10+ Years.

All applications made from 1 July 2021 – 1 June 2022 will receive their award at the next Citywide Business Networking Event, which is scheduled for Tuesday 28 June 2022 at Fine & Fettle, located on Magill Road, Stepney.

### 4.2 PARADE PRECINCT COMMUNICATIONS 2021

The Parade Precinct database is one of the tools that the Council Staff use to inform, connect and communicate with Parade Precinct businesses. A monthly electronic direct email (EDM) is sent to The Parade database, which includes information on upcoming events, workshops, available grants through the State Government, COVID-19 related information, as well as any other information that is relevant and affects The Parade Precinct community.



As businesses on The Parade come and go, it is important that the Council Staff regularly clean the database list to ensure that business and employee details are correct as the electronic direct mail (EDMs) is one of the main form of communication to businesses within the Precinct.

In May 2021, the Council Staff performed a review of The Parade EDM and developed a new template and name for the email. The email is titled 'Business on Parade' and is delivered monthly, unless important updates arise, which require the email to be delivered more frequently.

From July – December 2021, the average open rate was 31.6% and average click-through rate was 4.95%.

Open rates are one of the best ways to tell whether an email strategy is working. This number shows what percentage of the targeted audience opens the email we send them, and click-through rates identifies whether the audience finds the emails and stories relevant enough to click through to find out more information.

For the period of July – December 2021, the open rates and click-through rates are well above the average industry rates of 21.33% and 2.62% respectively.

The Council Staff will continue to utilise The Parade list as one of the communication channels to deliver information to the precinct businesses.

#### **RECOMMENDATION**

1. That the report on the status of the 2021-2022 Annual Business Plan Budget contained in Attachment A, be received and noted.
  2. That the allocation of \$5,000 from the Sponsorship Budget to deliver *Art on Parade 2022*, be endorsed.
  3. That Council Staff investigate the section of the median strip on The Parade, between Church Avenue and Osmond Terrace to install the three (3) illuminated Christmas trees, be endorsed
- 

*Cr Patterson moved:*

1. *That the report on the status of the 2021-2022 Annual Business Plan Budget contained in Attachment A, be received and noted.*
2. *That the allocation of \$5,000 from the Sponsorship Budget to deliver Art on Parade 2022, be endorsed.*
3. *That Council Staff investigate the section of the median strip on The Parade, between Church Avenue and Osmond Terrace, to install the three (3) illuminated Christmas trees.*

*Seconded by Cr Callisto and carried unanimously.*

## 4.2 THE PARADE PRECINCT OCCUPANCY LEVELS ANNUAL ASSESSMENT

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**REPORT AUTHOR:** Economic Development & Strategic Projects Officer  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4512  
**FILE REFERENCE:** qA69610  
**ATTACHMENTS:** A

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### PURPOSE OF REPORT

The purpose of this report is to provide the *Norwood Parade Precinct Committee*, with an annual updated assessment of occupancy levels within The Parade Precinct.

### BACKGROUND

As part of the report to the *Norwood Parade Precinct Committee* in November 2019, it was recommended that an assessment of The Parade Precinct's occupancy level be conducted annually and the findings presented back to the Committee to be noted, as well as be presented to the Council's *Business & Economic Development Committee* and the Council.

The initial assessment was undertaken in response to a report published by JLL Australia relating to the occupancy rates of Adelaide's high streets. The high streets assessed by JLL Australia as part of the report include:

- The Parade, Norwood;
- Prospect Road, Prospect;
- Hindley Street, Adelaide;
- Rundle Street, Adelaide;
- King William Road, Goodwood;
- O'Connell Street, North Adelaide; and
- Jetty Road, Glenelg.

The latest report from JLL Australia is the *3Q21 Adelaide Retail High Street Overview*, a copy of which is contained in **Attachment A**. It is important to note that JLL Australia define The Parade (for the scope of their measurement) as being all ground floor tenancies directly fronting The Parade between Osmond Terrace and Portrush Road. It was due to this restricted scope that the Council decided to undertake its own assessment, which is inclusive of the entire Precinct.

The JLL Australia report depicts that the on-going impacts of COVID-19 and in particular the Omicron outbreak, are severely impacting the majority of high streets within South Australia. The Parade and Jetty Road are noted as the only two (2) high streets to register a decline in their vacancy rate from what was recorded in 1Q21, with the other five (5) high streets recording vacancy increases, with the majority of these high streets recording substantial increases. Interestingly, The Parade recorded a 1.1% decline in its vacancy rate from the first quarter of 2021. This reduction has resulted in The Parade (6.4%) being recognised as the third best performing high street behind Prospect Road (3%) and Jetty Road (4.7%). Furthermore, The Parade is 3% lower than the average of all seven (7) high streets.

Across the last twelve (12) months of JLL reporting, The Parade has significantly outperformed the other high streets within South Australia, registering a vacancy decline of 8.3% from the 3Q20 measurement through to 3Q21 measurement. The 1Q21 was extremely positive for all high streets, however consumer confidence, ever changing restrictions, border reopening's and substantial COVID positive case numbers have impacted upon the majority of the high streets in a negative way, in particular Hindley and Rundle Streets in the City. The return of 'work from home' arrangements has meant many City based offices are no longer being occupied or have reduced staff members, which has a flow on effect to shopping and spending at these high streets.

In October 2021, Council Staff undertook an assessment of The Parade Precinct (as defined by the *Norwood Parade Precinct Committee Terms of Reference*) occupancy levels to understand the ongoing impacts of the COVID-19 Pandemic and also to compare the research with the findings in the latest JLL Australia report.

South Australia had, prior to December 2021, handled the movement of the virus efficiently and effectively, allowing “brick and mortar” businesses to return to a level close to “normal”. As the South Australian borders with other States began to open, the Omicron variant of COVID-19 began to negatively impact on businesses and consumer behaviour. The assessment of The Parade Precinct occupancy level is therefore a critical task to determine how and what has changed in the Precinct in the twelve (12) months since the last assessment and to get a baseline for the next twelve (12) months, when the impacts of the Pandemic may again be very different.

## DISCUSSION

For the purpose of this report, vacancy rates are defined as a percentage of all available occupiable commercial properties (residential not included) in a particular area. In retail precincts such as The Parade, the vacancy rate is usually calculated on the commercial tenancies located on the ground floor predominately comprising of retail and commercial uses. However, given the small number of non-ground floor tenancies along The Parade, these have been included in the assessment. Generally the vacancy rate measures the health of the local property market by representing the level of activity and demand for property.

The assessment undertaken by Council Staff encompasses the entire Parade Precinct, which extends from Fullarton Road to Portrush Road. The assessment undertaken by Council Staff was conducted on Friday 1 October 2021 and all details from the research are correct as of that date.

It should be noted that in undertaking the assessment, Council Staff made the following assumptions:

- tenancies noted as being vacant were those that:
  - had signage indicating that the premises or part of the premises (i.e. one (1) of the two (2) buildings was partly vacant) was for lease;
  - tenancies that had a ‘Leased’ sign and were still vacant and Council was not aware of a new business preparing to occupy the space; and
  - tenancies that did not have signage but were empty and the Council was not yet aware of any new business preparing to occupy the space.
- it is noted that there was one (1) site along Cairns Street, where it was unclear whether the tenancy was occupied or whether it was vacant and for this reason, this property has been excluded and does not form part of the vacancy figures.

The research conducted by Council Staff found the following:

- there is a total of 368 tenancies within The Parade Precinct;
- 349 tenancies were occupied by a business;
- there were nineteen (19) vacant tenancies (21 less than 2020) within The Parade Precinct, which equates to a vacancy rate of 5.16% (a decrease from 10.5% measured in 2020);
- eleven (11) vacant tenancies are located on the northern side of The Parade (17 less than 2020) and the northern side has a vacancy rate of 5.9% (11 out of the 188 tenancies are vacant); and
- eight (8) vacant tenancies are located on the southern side of The Parade (4 less than 2020) and the southern side has a vacancy rate of 4.4% (8 out of the 180 tenancies are vacant).

The decline in total number of tenancies within the Precinct is essentially due to the construction of the COMO development commencing, leading to the demolition of a number of tenancies within the Norwood Mall (these will again be included at the completion of the project) and businesses such as People’s Choice Credit Union and Cono, which have taken over multiple tenancies to operate their business, reducing the number of tenancies available.

In comparison to the occupancy levels in 2020, the 2021 rate represents a significant decrease in the number of vacant tenancies within The Parade Precinct. A decline of 21 tenancies in the period of a year reflects a positive period for the Precinct given the COVID-19 Pandemic has continued to impact businesses across the world. When comparing the vacancy rate ascertained by Council Staff with that prepared by JLL Australia, there is just over 1% difference between the two (2) investigations with the Council rate being lower and more representative of the entire Precinct. Previously, this disparity was approx. 4%. This discrepancy was mainly due to the lag time between the investigations and the release of the JLL Report. Prior to COVID-19 and the release of new tenancy stock, JLL Australia noted that The Parade averaged a vacancy rate of 5.3% between 2015-2018 and as can be seen, the vacancy numbers identified by both Council Staff and JLL Australia in 2021, are reflecting a rate similar to that which occurred during 2015-2018.

Again, in a positive outcome for The Parade Precinct, a large number of new businesses have chosen to establish themselves within the Precinct, however an even better endorsement for the Precinct and the Norwood area in general, is that a number of businesses previously located in the Precinct have chosen to relocate to a new tenancy within the Precinct. New and relocated businesses contribute to a strong business mix within The Parade Precinct, adding to the resilience of The Parade Precinct. The relocated, along with the new businesses include:

- **A Star is Worn** (relocated to Shop 2/45 The Parade);
- **Riccardo Di Fabio** (relocated to 65A The Parade);
- **APM** (relocated to Level 1/137 The Parade);
- **Beads on Parade** (relocated to 138A The Parade);
- **VDR** (relocated to 61A Edward Street);
- **Phil Hoffmann** (relocated to 151 The Parade);
- **People's Choice Credit Union** (relocated to 177/193 The Parade);
- **Fellow Barber** (relocated to 210C The Parade);
- **Professionals Real Estate Head Office** (located at 1 The Parade);
- **The Bod Squad** (located at 3 The Parade);
- **Black & Co Chartered Accountants & Business Advisers** (located at 4 The Parade);
- **The Usual Suspects Collective** (located at 28 The Parade);
- **Purity Massage** (located at 43-45 The Parade);
- **Evolve College** (located at 45 The Parade);
- **Only 1 Hair Salon** (located at 47 The Parade);
- **Monday Market** (47 The Parade);
- **Belroc Homes** (located at 53 The Parade);
- **The Light Impact** (located at 66 The Parade);
- **Heartland Wines** (located at 2/65A The Parade);
- **Eve Dry Cleaners** (located at 65A The Parade);
- **EFM Health Clubs** (located at 72 The Parade);
- **K-BabyQ** (located at 85 The Parade);
- **James Stevens MP** (located at 1/85 The Parade);
- **Exurbia – The Adventure Supply Company** (located at 134A The Parade);
- **Co.Lab** (located at 2/134A The Parade);
- **Australian Education Academy** (located at 136 The Parade);
- **OPSM** (located at Shop 5 Norwood Place, The Parade);
- **Yo-Chi** (located at 171A The Parade);
- **Betty's Burgers** (located at 194 The Parade);
- **Pretty Flamingo** (part of Helloworld and located at 3/198-200 The Parade);
- **Chicken n Burger** (located at 9/185 The Parade);
- **Tang Dessert** (located at 202 The Parade);
- **The Nail Bar Norwood** (located at 215D The Parade);
- **Prompt Care** (located at 215C The Parade);
- **All Around Massage** (located at 215A The Parade);
- **Foodie Asian Grocery** (located at 217A The Parade);
- **Tollis & Co Lawyers** (located at 223 The Parade);
- **Pinot & Picasso** (located at 223 The Parade);

- **SOHO Hair** (located at 248 The Parade);
- **Miss Pho** (located at 252 The Parade);
- **Johnny Slicks Barber Shop** (located at 254 The Parade); and
- **30 Acres** (located at 233 The Parade).

Some of the businesses that have left The Parade Precinct since the October 2020 assessment include:

- **Boral;**
- **Catania;**
- **Beaurepairs;**
- **Tonik;**
- **Joe Romeo Hairdressing;**
- **Miss Norwood;**
- **Sequel Hair;**
- **Karma East;**
- **Uncle Dong;**
- **Equinox** (impacted by the COMO development);
- **Dillon's Newsagency** (impacted by the COMO development); and
- **Captivated Soul.**

The northern side of the Precinct continues to have more vacant tenancies, however the northern side also has more tenancies in total. The northern side of the Precinct has 11 out of its 188 (5.9%) tenancies vacant, whilst the southern side has 8 out of its 180 (4.4%) vacant. Since 2020, the northern side has experienced a substantial decline in vacant tenancies with 17 fewer in 2021 and this is in comparison to the southern side which experienced a vacant tenancy decrease of just 4. The northern side, between Sydenham Road and Wood Street significantly improved with a number of new and relocating businesses occupying previously vacant tenancies. Similarly on the northern side between Queen Street and Portrush Road there were positive outcomes for the Precinct. On the southern side of the Precinct, the section between Cairns Street and Portrush Road had vacant tenancies filled, including more of the new stock created as part of the Nuova Development. Similarly between Church Avenue and Edward Street, a number of these tenancies have been filled.

The nineteen (19) vacant tenancies located within The Parade Precinct are spread out, with the only real cluster being between Norwood Oval and Church Avenue, where there are eight (8) vacancies, five (5) of which are very close together including the former sites of Riccardo Di Fabio, Joe Romeo Hairdressing and Miss Norwood. Another small cluster of four (4) vacancies is located on George Street and includes the former sites of Brick + Mortar, Paloma & Co, APM and the Fellow Barber. Parade Central Manager, Mario Boscaini has advised that a number of these tenancies have been difficult to promote to tenants due to the pending works on George Street. The remainder of the vacant tenancies are spread all throughout The Parade Precinct.

A more in depth look at the spread of vacant tenancies can be achieved through segregating the Precinct into three (3) sections. The results are as follow:

- The Parade between Fullarton Road and Osmond Terrace = 5.6% (7 out of 126)
- The Parade between Osmond Terrace and George Street = 5.1% (7 out of 136)
- The Parade between George Street and Portrush Road = 4.7% (5 out of 106)

Whilst, the definition of The Parade as deemed by the Council and JLL Australia may differ, overall, both reports highlight extremely positive results for the Precinct in 2021, especially in comparison to other Metropolitan Adelaide retail high streets. **In fact, the 1Q21 JLL Australia report makes reference to The Parade leading the retail resurgence here in South Australia.** Council's access to *Spendmapp* data further reinforces this claim with expenditure climbing to higher levels in general than before the Pandemic.

Other high street vacancy rates outlined in the JLL Australia report can be seen in Table 1 below:

**TABLE1: RETAIL HIGH STREETS VACANCY RATES (1Q21) – JLL AUSTRALIA**

Street	Vacancy Rate 3Q20	Vacancy Rate 1Q21	Vacancy Rate 3Q21	Change (3Q20-3Q21)
Prospect Road, Prospect	7.1%	2.9%	3.0%	-4.1%
Hindley Street, Adelaide	14%	13.8%	17.3%	+3.3%
Rundle Street, Adelaide	11.7%	11.5%	13.7%	+2%
King William Road, Goodwood	7.9%	6.3%	7.9%	0%
O'Connell Street, North Adelaide	8.2%	10.4%	12.5%	+4.3%
Jetty Road, Glenelg	6.6%	7.9%	4.7%	-1.9%
The Parade, Norwood	14.7%	7.5%	6.4%	-8.3%

Based on the results of the JLL Australia report, The Parade has transitioned from the worst performing high street to the third best performing high street in respect to vacancy rates. It is worth noting that both Prospect Road and Jetty Road have a much smaller section of high street and a much smaller number of businesses. On this basis, it can be concluded that The Parade continues to perform extremely well, particularly against the other high streets across the Adelaide Metropolitan area. More importantly, it appears that The Parade has managed to operate well and is continuing to overcome the economic impacts of the COVID-19 Pandemic and can confidently maintain its status as Adelaide's Premier Mainstreet.

Given the importance of monitoring the vacancy rates within The Parade Precinct, Council Staff will continue to conduct annual occupancy and vacancy assessments and provide written reports to the Norwood Parade Precinct Committee as well as the Council's Business & Economic Development Committee and the Council to ensure a healthy and vibrant Precinct is maintained.

#### OPTIONS

Not Applicable.

#### CONCLUSION

The results of these investigations reflect the significant investment that both the Council and the *Norwood Parade Precinct Committee* have continued to make in supporting and promoting The Parade Precinct both during the COVID-19 Pandemic and prior to the Pandemic. Marketing and promotion of the mainstreet, competitions, events and activations have all been undertaken to benefit businesses within the Precinct and encourage new businesses to the Precinct to fill vacant tenancies.

#### COMMENTS

Whilst it is acknowledged that a low vacancy rate is a positive representation of the health of the Precinct, research has shown that when vacancy rates fall below 5%, the rental market is considered to be in a good state and landlords consequently tend to increase rents, which in turn can have a negative impact on tenancy mix. It also means that landlords can afford to be selective about the type of tenants that they place in the individual properties. Therefore, maintaining a vacancy rate of between 5% and 9% is the optimal level for a successful precinct.

#### RECOMMENDATION

That the report be received and noted.

*Mr Joshua Baldwin moved:*

*That the report be received and noted.*

*Seconded by Mr Hao Wu and carried.*

#### 4.3 DEVELOPMENT OF THE 2022-2023 NORWOOD PARADE PRECINCT ANNUAL BUSINESS PLAN

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**REPORT AUTHOR:** Economic Development Coordinator  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4616  
**FILE REFERENCE:** qA85811  
**ATTACHMENTS:** A

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#### PURPOSE OF REPORT

The purpose of this report is to present to the Norwood Parade Precinct Committee the *Draft 2022-2023 Norwood Parade Precinct Annual Business Plan*, for its consideration and approval.

#### BACKGROUND

Pursuant to the Committee's Terms of Reference, which have been set by the Council, The Norwood Parade Precinct Committee is required to prepare an Annual Business Plan prior to each financial year, to guide its programmes and initiatives for the ensuing financial year and to assist in determining the funding requirements for consideration and approval by the Council.

The purpose of this report is to present to the Committee, the *Draft 2022-2023 Norwood Parade Precinct Annual Business Plan*, for consideration and endorsement. Following the Committee's endorsement of the *Draft 2022-2023 Norwood Parade Precinct Annual Business Plan*, the document will be presented to the Council for endorsement and approval as being suitable for consultation with The Parade Precinct business community.

#### FINANCIAL AND BUDGET IMPLICATIONS

The budget which has been allocated in the Draft Annual Business Plan for the 2022-2023 financial year is \$215,000. This is the same amount that was collected in 2021-2022 to deliver the 2021-2022 Annual Business Plan and the amount that the Council set as the Separate Rate revenue for 2022-2023, when it endorsed the Separate Rate for The Parade Precinct in June 2021.

At its meeting held on Tuesday 16 February 2021, the Committee endorsed the Draft 2021-2022 Annual Business Plan for the Norwood Parade Precinct and resolved to forward it to the Council for its endorsement. Subsequently, at its meeting held Tuesday 1 March 2021 the Council endorsed the *Draft 2021-2022 Annual Business Plan*.

At the conclusion of the 2021-2022 financial year, the Committee and the Council will be provided with a report outlining any carry forward amounts and will be provided the opportunity to allocate these funds into the 2022-2023 Annual Business Plan.

As such, the Draft 2022-2023 Norwood Parade Precinct Committee Annual Business Plan is based on a total budget of \$215,000.

#### RESOURCE ISSUES

The implementation of the *2022-2023 Norwood Parade Precinct Annual Business Plan* will be undertaken by Council staff and managed by the Manager, Economic Development & Strategic Projects. Input and involvement from other Council staff and/or external contractors will be sought as required.

#### CONSULTATION

Once the Draft 2022-2023 Annual Business Plan is endorsed by the Committee, the draft document will be presented to the Council for its endorsement, prior to being released for consultation with The Parade Precinct business community for a period of twenty-one (21) days.

## DISCUSSION

The Vision for The Parade has been identified as:

*A vibrant meeting place and business precinct where residents and visitors can experience and enjoy a place to eat, meet, shop and do business.*

Based on the Vision, staff have identified the following four (4) Objectives, which form the basis of the Draft 2022-2023 Annual Business Plan:

- Attract new customers.
- Promote the Precinct.
- Build on the Precinct's unique atmosphere, culture and 'sense of place'.
- Strengthen relationships amongst businesses and provide support.

It is proposed that supporting all of these Objectives will be a number of Strategies and Deliverables. Similar to the 2021-2022 Annual Business Plan, it is recommended that the proposed Strategies and Deliverables be grouped into the following five (5) categories, all of which have been developed with the aim of meeting these Objectives:

- **Events & Activations**  
Develop, support and implement events and activations on The Parade to attract customers, provide a unique experience and grow the Precinct's reputation as a leading cultural Precinct.
- **Marketing & Communication**  
Implement a range of marketing initiatives that communicate and promote the positive strengths of The Parade to all markets.
- **Identity & Brand**  
Further develop The Parade's brand and implement initiatives that define and communicate The Parade's identity and raise the community's appreciation of the Precinct.
- **Business Development**  
Foster improved business presentation, appearance and cooperation and support business capability and sustainability through education, training and networking.
- **Administration**  
Ensure the ongoing and effective administration of the Committee.

A copy of the *Draft 2022-2023 Norwood Parade Precinct Annual Business Plan*, which sets out the Strategies and Deliverables and associated funding under each of the above categories, is contained in **Attachment A**.

It should be noted that the details regarding the range of projects and initiatives that are proposed under each of these categories will be presented to the Committee throughout the 2022-2023 financial year. The intent is not to include the specific projects and initiatives in the Annual Business Plan to allow flexibility, particularly as the State is still navigating the effects and restrictions imposed by the COVID-19 pandemic.

## OPTIONS

The Committee can endorse the recommended Strategies and Deliverables and associated funding presented in the *Draft 2022-2023 Norwood Parade Precinct Annual Business Plan* as being suitable. Alternatively, the Committee can amend, omit or propose new Objectives, Strategies, initiatives or programmes for inclusion in the Annual Business Plan.



## CONCLUSION

The Parade business community wants to see initiatives and programmes planned by the Norwood Parade Precinct Committee that create tangible outcomes and an increase in the number of visitors to The Parade. As such it is important that the Strategies and Deliverables are measurable so that the results are able to be communicated.

## COMMENTS

Nil.

## RECOMMENDATION

That the *Draft 2022-2023 Norwood Parade Precinct Annual Business Plan* be endorsed as being suitable to present to the Council for its endorsement and approval to be released for consultation with The Parade Precinct business community for a period of twenty-one (21) days.

---

*Cr Callisto moved:*

*That the Draft 2022-2023 Norwood Parade Precinct Annual Business Plan be endorsed as being suitable to present to the Council for its endorsement and approval to be released for consultation with The Parade Precinct business community for a period of twenty-one (21) days.*

*Seconded by Cr Whittington and carried unanimously.*

**5. OTHER BUSINESS****5.1 The Parade Hospitality Voucher Program**

*Cr Patterson moved:*

- 1. That the Norwood Parade Precinct Committee endorses The Parade Hospitality Voucher Program and allocates a budget of \$12,500 (500 vouchers valued at \$25 each).*
- 2. That Council Staff proceed with the development of all marketing and communications for The Parade Hospitality Voucher Program, including the administrative requirements and timeframes to implement the initiative.*
- 3. That Council Staff report back to the Norwood Parade Precinct Committee regarding the implementation of The Parade Hospitality Voucher Program at the next meeting.*

*Seconded by Mr Ross Dillon and carried unanimously.*

**6. NEXT MEETING**

Tuesday 10 May 2022

**7. CLOSURE**

There being no further business, the Presiding Member declared the meeting closed at 7.33pm.

---

**Mayor Robert Bria**  
**PRESIDING MEMBER**

**Minutes Confirmed on** \_\_\_\_\_  
(date)

# Attachment D

## Adoption of Committee Minutes

### St Peters Child Care Centre & Pre-School Committee

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

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*City of*  
**Norwood  
Payneham  
& St Peters**

# St Peters Child Care Centre & Pre-School Committee Minutes

**28 February 2022**

## **Our Vision**

*A City which values its heritage, cultural diversity,  
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable  
and socially cohesive, with a strong community spirit.*

---

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City of  
Norwood  
Payneham  
& St Peters

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**VENUE** Staff Room, St Peters Child Care Centre & Pre-school

**HOUR** 5.31pm

**PRESENT**

**Committee Members** Cr Evonne Moore (Presiding Member)  
Cr Kester Moorhouse  
Ms Simone Munn  
Ms Christina Belperio (entered the meeting at 5.34pm)  
Ms Georgia Brodribb

**Staff** Sharon Perkins (General Manager, Corporate Services)

**APOLOGIES** Nil

**ABSENT** Nil

**TERMS OF REFERENCE:**

*The St Peters Child Care Centre & Pre-School Committee is established to fulfil the following functions:*

- *to provide feedback on the St Peters Child Care & Pre-School Centre's Strategic Plan and Business Plan;*
- *to undertake general oversight of issues related to child welfare, programming and safety of the Centre; and*
- *to execute such powers as the Council may lawfully delegate to it.*

**1. CONFIRMATION OF THE MINUTES OF THE MEETING OF THE ST PETERS CHILD CARE CENTRE & PRE-SCHOOL COMMITTEE HELD ON 25 OCTOBER 2021**

*Ms Simone Munn moved that the minutes of the meeting of the St Peters Child Care Centre & Pre-School Committee held on 25 October 2021 be taken as read and confirmed. Seconded by Cr Moorhouse and carried unanimously.*

**2. PRESIDING MEMBER'S COMMUNICATION**

Nil

**3. QUESTIONS WITHOUT NOTICE**

**4. QUESTIONS WITH NOTICE**

Nil

**5. WRITTEN NOTICES OF MOTION**

Nil

**6. STAFF REPORTS**

## 6.1 DIRECTORS QUARTERLY ACTIVITY REPORT – DECEMBER 2021

---

**REPORT AUTHOR:** Director, St Peters Child Care Centre & Preschool  
**GENERAL MANAGER:** General Manager, Corporate Services  
**CONTACT NUMBER:** 8362 18433  
**FILE REFERENCE:** qA61019/A341393  
**ATTACHMENTS:** A

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### PURPOSE OF REPORT

The purpose of this Quarterly Report is to provide information to the Committee, in respect to the following:

- commentary on the Centre's Strategic Plan and Business Plan prepared by Centre Management for the Child Care Centre;
- undertake, under the direction of Council and on behalf of Council, the general oversight of issues related to child welfare, programming and safety of the Centre;
- to execute such powers as the Council may lawfully delegate to it; and
- to do anything necessary, expedient or incidental to performing or discharging the functions of the Committee as listed in the terms of Reference or to achieving its objectives.

This report provides the Committee with a status report on the activities of the St Peters Child Care Centre & Preschool to 31 December 2021.

### BACKGROUND

The Centre has been in operation since 1977. The Centre is licenced to accommodate 105 children per day, however to ensure the high quality of care the Centre is known for is maintained, the number of available places has been capped at an average of 94 places per day, with the exception of Tuesday, where the daily attendance is increased to 98 to accommodate existing family's needs. The Centre provides care for babies from six (6) weeks old through to children aged up to and including five (5) years of age.

The key activities completed during the Quarter ended 31 December 2021, together with actions completed in previous Quarters, as required by the Centre's Strategic and Business Plans, are included in the Discussion Section of this report.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

This report informs the Council on the St Peters Child Care Centre & Preschool activities and supports Council attaining:

Outcome 1: Social Equity: An inclusive, connected, accessible and friendly community

Objective 1: Convenient and accessible services, information and facilities.

Strategy 1.2: *Maximise access to services, facilities, information and activities.*

Strategy 1.3: *Design and provide safe, high quality facilities and spaces for all people.*

Objective 4: A strong, healthy, resilient and inclusive community.

Strategy 4.2: *Encourage and provide opportunities for lifelong learning.*

Strategy 4.3: *Encourage the use of spaces and facilities for people to meet, share knowledge and connect with each other.*

The operations of Childcare Centres and Preschools are governed by the National Quality Framework. The Centre's policies and procedures are reviewed and updated over a twelve (12) month to two (2) year period, in line with National Quality Standards and the Centre's Continuous Review Policy.

## **FINANCIAL AND BUDGET IMPLICATIONS**

Not Applicable.

## **EXTERNAL ECONOMIC IMPLICATIONS**

Nil

## **SOCIAL ISSUES**

The Centre actively promotes inclusion for all children and their families.

The information provided in the report has no direct social issues which need to be considered.

## **CULTURAL ISSUES**

Not Applicable.

## **ENVIRONMENTAL ISSUES**

Not Applicable.

## **RESOURCE ISSUES**

Not Applicable.

## **RISK MANAGEMENT**

Not Applicable.

## **COVID-19 IMPLICATIONS**

In response to the easing of the COVID-19 restrictions, operations at the Centre are continually being reviewed to ensure that they are in-line with the latest health advice. To minimise the risk of COVID-19 and to ensure that staff and families are continuing to adhere to the public health advice, we are currently:

- requesting all families, both adults and children, undertake hand hygiene by either washing their hand or using hand sanitiser upon entry and exit of the Centre;
- maintaining physical distancing requirements of 1.5 metres;
- limiting the number parents and carers collecting children from their respective rooms for end of day pick up to two (2) parents at any one time; and
- while not required, as the Centre was not required to close, the Centre has prepared a COVID Safe Plan and have communicated this to the families and carers.

## **CONSULTATION**

- **Committee Members**  
Not Applicable.
- **Community**  
Not Applicable.
- **Staff**  
Not Applicable.
- **Other Agencies**  
Not Applicable.



## DISCUSSION

### Child Numbers

The Centre is licensed for a maximum of 105 children daily however, to ensure a high quality of care, the daily attendance numbers are capped at an average of 94 long day care places per day. Based on current staffing levels, the Centre has capacity for up to 28 under two (2) year old, up to 30 two (2) to three (3) year old and up to 36 over three (3) year old. The mix of the numbers per age group may change on as needs basis. The average number of children for which services were provided for the December 2021 Quarter is detailed in Table 1 below.

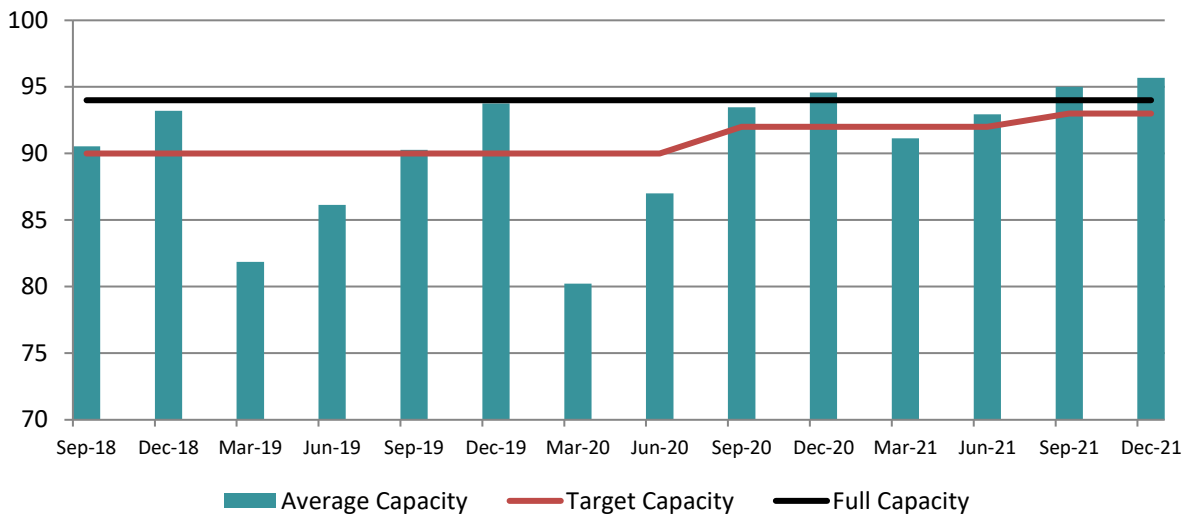
**TABLE 1: CHILD NUMBERS**

Age of Child	Staffing Ratio	Number Allowed at the Centre (maximum)	Number of Children - Average for the Quarter	
			This Year	Last Year
<b>Under Twos (2)</b> <i>(6 weeks - 24 months)</i>				
Emerald Room	1:4	12	12.83	12.39
Ruby Room	1:4	16	16.08	15.98
<b>Over Twos (2)</b> <i>(2 years to 3 years)</i>				
Aquamarine Room	1:5	15	14.68	14.63
Diamond Room	1:5	15	15.70	15.36
<b>Over Threes (3)</b>				
Amethyst Room <i>(3 years to 4 years)</i>	1:10	18	18.40	16.93
Preschool <i>(4 years to 5 years)</i>	1:10	18	18.09	20.39
<b>Total</b>		94	95.78	95.68
<b>Budget</b>		-	<b>93.00</b>	<b>93.00</b>
<b>Number of sessions where 93 children attended for the quarter, 2021</b>			<b>47 days out of a total of 61 days</b>	
<b>Average attendance – Year to Date</b>				<b>95.39</b>

As detailed in Table 1 above, for the December 2021 Quarter, the Centre is at capacity. This is in line with the Centres traditional capacity for the December Quarter. It should be noted, that to meet demand, the daily attendance has been temporarily increased to 98 children on Tuesdays, with the staffing requirements to maintain the Educator to Child ratio being maintain by an additional rostered casual shift.

As detailed in Figure 1 below, for Quarters September 2021 and December 2021 attendance numbers has exceeded budgeted attendances. For the 2021-2022 Financial year, the budgeted capacity has been set at an average of 93 daily attendances places.

**FIGURE 1: CHILD NUMBERS**



**Educator to Child Ratios**

The Centre is required by the National Quality Standards to maintain a minimum Educator to Child Ratio at all times. Educator to Child Ratios are calculated across the whole service, not by individual rooms. This provides flexibility to respond to attendance numbers to ensure Educators are allocated appropriately based on the age and needs of children in the service.

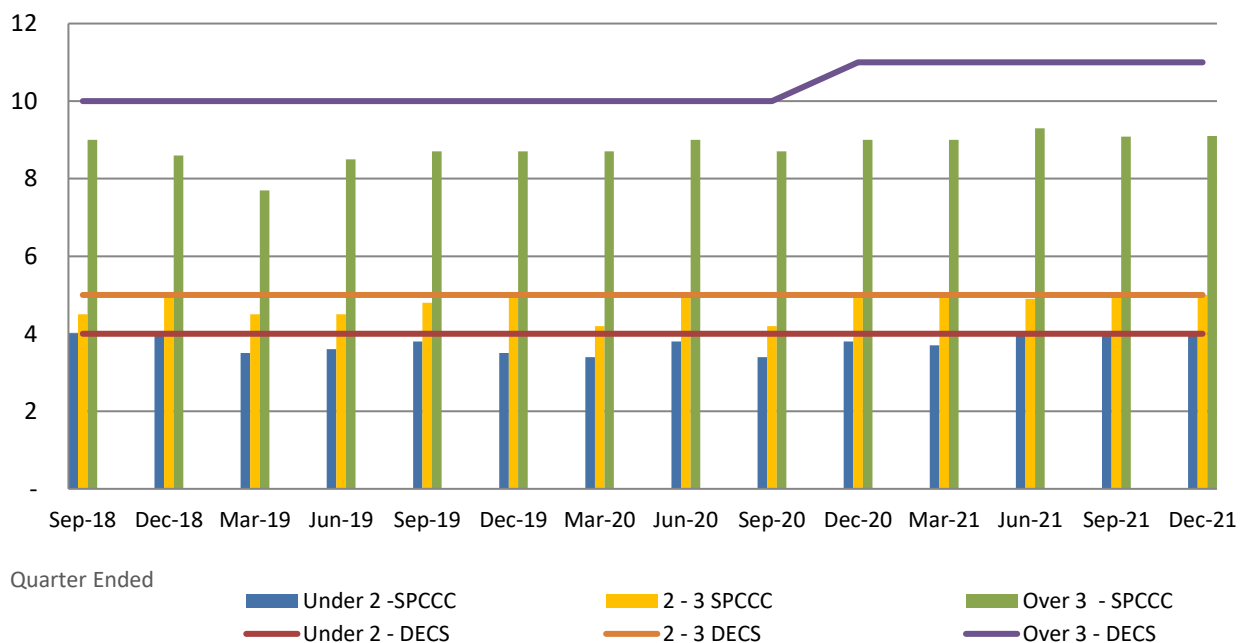
The minimum Educator to Child ratios are detailed in Table 2.

**TABLE 2: MINIMUM EDUCATOR TO CHILD RATIOS**

Age Grouping	Educator to Child Ratio
0 to 24 months	1:4
Over 24 months to less than 36 months	1:5
36 months to School age	1:11

As illustrated in Figure 2 below, the Centre has exceeded the minimum child to staff ratios for the December 2021 Quarter, in the 3-5 year age group.

**FIGURE 2: STAFF TO CHILD RATIO**



## Staffing

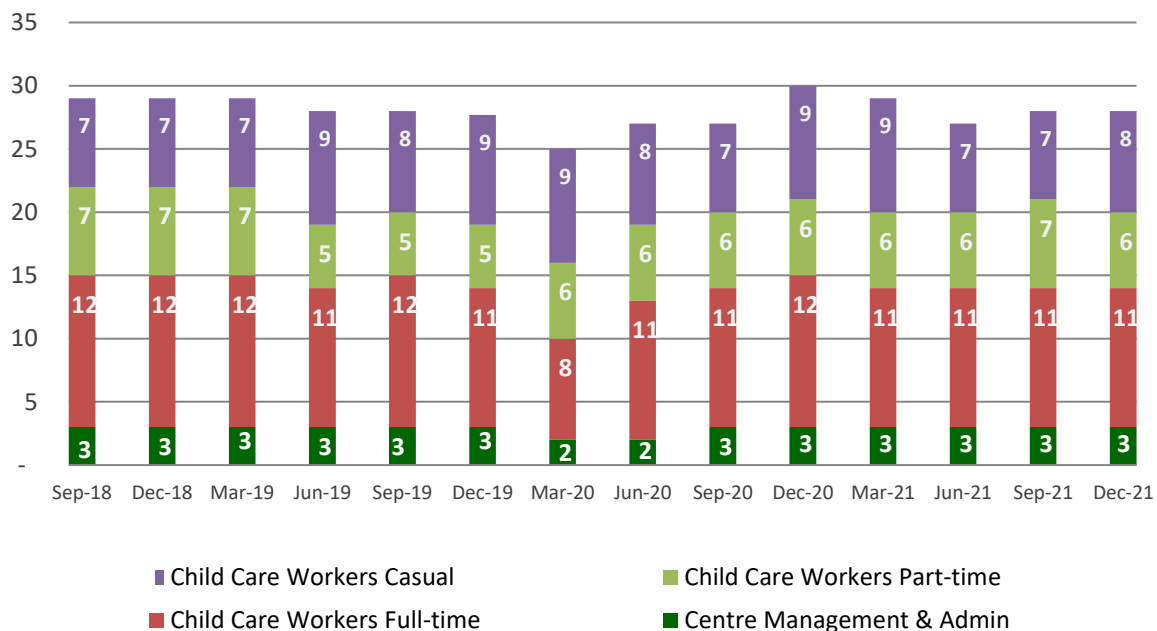
To ensure that the Centre meets the required staff to child ratios, the following Full-time Equivalent Educator positions are required:

- Under 2's 5.00 FTE
- 2 -3 years 5.00 FTE
- Over 3's 3.00 FTE

To ensure the ongoing continuity of care, during periods of staff absences, permanent staff are supported by a pool of Casual Educators who back fill planned and unplanned absences, vacancies and short shift cover for lunch breaks and Centre open and closes. Not only does this ensure that children are cared for by familiar Educators when their primary care givers are absent from the Centre, it ensures that operational costs are maintained, as there is less reliance on engaging temporary contract staff through temporary contract labour hire agencies to cover absences.

Based on the Centres capacity of 94 children per day, thirteen (13) Full-time Educators, six (6) Part-time Educators and the equivalent of ten (10) Casual Educators are budgeted for. As shown in Figure 3 below, the Centre has one (1) Full-time Educator vacancy, and one (1) part-time vacancy arising from maternity leave. A recruitment process is currently being undertaken to increase the number of Educators within the casual pool.

**FIGURE 3: STAFF NUMBERS BY EMPLOYMENT CATEGORY**



## Universal Access to Early Childhood Education

Funding can be claimed for every four (4) year old child who remains at the Centre in the twelve (12) months prior to full-time schooling and has access to fifteen (15) hours of preschool services, providing the child is not accessing a preschool service from another external service, such as a Department of Education Preschool or Kindergarten.

For the year-to-date period to December 2021, the Centre has received \$4,375 under the Universal Access Scheme for the children utilising the Centre for the pre-school service. Pleasingly, the number of families that have been utilising the service for pre-school services is seven (7). The funding has been used to offset the salary costs of the Early Childhood Teachers.

## National Quality Standard

Staff practices, policies and procedures are continually reviewed in line with the new National Quality Standards and a Quality Improvement Plan has been completed. The Centre has undergone a round of Rating and Assessment. The Centre received an overall rating of 'Meeting' under the revised framework.

The seven (7) areas identified under the National Quality Standard are:

- Educational program and practice
- Children's health and safety
- Physical environment
- Staffing arrangements (including the number of staff looking after children)
- Relationships with children
- Collaborative partnerships with families and communities
- Leadership and service management

The Centre has been rated as 'Meeting' the standards set under the revised The National Quality Framework which came into effect on 1 February 2018, having met all of the forty (40) of the elements.

While under the National Quality Standards, the Centre is to be regularly assessed, the details of the timing of the next review are unknown.

## Strategic Plan

The Centre's Strategic and Business Plans have been approved by the Committee and the Council. The Centre's Business Plan established Key Result Areas/Targets. The achievement of the outcomes up to December 2021, are contained in **Attachment A**.

## OPTIONS

Not Applicable.

## CONCLUSION

The St Peters Child Care Centre & Pre-school is recognised as a leader in the provision of high quality child care. It is expected that this will continue, with the coming year looking promising with occupancy and educational experiences. The Centre on average for the December 2021 Quarter had 95 children accessing the service on a daily basis, with an expectation that this may dip in early 2022 as traditionally numbers are lower in the March quarter but also due to the effects of the COVID-19 Pandemic.

## COMMENTS

Nil

## RECOMMENDATION

That the report be received and noted.

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*Ms Christina Belperio moved:*

*That the report be received and noted.*

*Seconded by Ms Simone Munn and carried unanimously.*

**7. OTHER BUSINESS**

Nil

**8. NEXT MEETING**

Monday 23 May 2022

**9. CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 6.04pm.

---

**Cr Evonne Moore**  
**PRESIDING MEMBER****Minutes Confirmed on** \_\_\_\_\_  
(date)

# Attachment E

## Adoption of Committee Minutes

### Audit Committee

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

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*City of*  
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Payneham  
& St Peters**

# Audit Committee Minutes

**28 February 2022**

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City of  
Norwood  
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& St Peters

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**VENUE** Mayors Parlour, Norwood Town Hall

**HOUR** 7.00pm

**PRESENT**

**Committee Members** Cr John Minney (Presiding Member)  
Mayor Robert Bria  
Cr Mike Stock  
Ms Brigid O'Neill (Independent Member)

**Staff** Mario Barone (Chief Executive Officer)  
Sharon Perkins (General Manager, Corporate Services)  
Andrew Alderson (Financial Services Manager)

**APOLOGIES** Ms Sandra Di Blasio (Independent Member)

**ABSENT** Nil

**TERMS OF REFERENCE:**

*The Audit Committee is responsible to facilitate:*

- *the enhancement of the credibility and objectivity of internal and external financial reporting;*
- *propose and provide information relevant to a review of the Council's Strategic Management Plans and Annual Business Plan;*
- *the review and reporting on any matter relating to financial management or the efficiency and economy with which the Council manages its resources;*
- *effective management of financial and other risks and the protection of the Council's assets;*
- *compliance with laws and regulations related to financial and risk management as well as use of best practice guidelines;*
- *the provision of an effective means of communication between the external auditor, management and the Council;*
- *proposing and reviewing the exercise of powers under Section 130A of the Local Government Act 1999;*
- *review Annual Financial Statements to ensure that they present fairly the state of affairs of the Council;*
- *liaising with the Council's Auditor; and*
- *reviewing the adequacy of accounting, internal control reporting and other financial management systems and practices of the Council on a regular basis.*

**1. CONFIRMATION OF MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 25 OCTOBER 2021**

*Mayor Bria moved that the minutes of the Audit Committee meeting held on 25 October 2021 be taken as read and confirmed. Seconded by Cr Stock and carried unanimously.*

**2. PRESIDING MEMBER'S COMMUNICATION**

Nil

**3. QUESTIONS WITHOUT NOTICE**

Nil

**4. QUESTIONS WITH NOTICE**

Nil

**5. WRITTEN NOTICES OF MOTION**

Nil

**6. STAFF REPORTS**

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## 6.1 2021-2022 MID YEAR BUDGET REVIEW

---

**REPORT AUTHOR:** Financial Services Manager  
**GENERAL MANAGER:** General Manager, Corporate Services  
**CONTACT NUMBER:** 8366 4585  
**FILE REFERENCE:** qA75186/A341  
**ATTACHMENTS:** A

---

### PURPOSE OF REPORT

The purpose of this report is to provide the Audit Committee with a summary of the forecast Budget position for the year ended 30 June 2022, following the Mid-Year Budget Review. The forecast is based on the year-to-date December 2021 results.

### BACKGROUND

Pursuant to Section 123 (13) of the *Local Government Act 1999*, the Council must, as required by the Regulations, reconsider its Annual Business Plan or its Budget during the course of a financial year and, if necessary or appropriate, make any revisions.

The Budget Reporting Framework set out in Regulation 9 of the *Local Government (Financial Management) Regulations 2011* ("the Regulations") comprises two (2) types of reports, namely:

1. Budget Update; and
2. Mid-year Budget Review.

#### 1. Budget Update

The Budget Update Report sets out a revised forecast of the Council's Operating and Capital investment activities compared with the estimates for those activities which are set out in the Adopted Budget. The Budget Update is required to be presented in a manner which is consistent with the note in the Model Financial Statements entitled *Uniform Presentation of Finances*.

The Budget Update Report must be considered by the Council at least twice per year between 30 September and 31 May (both dates inclusive) in the relevant financial year, with at least one (1) Budget Update Report being considered by the Council prior to consideration of the Mid-Year Budget Review Report.

The Regulations requires a Budget Update Report must include a revised forecast of the Council's Operating and Capital investment activities compared with estimates set out in the Adopted Budget, however the Local Government Association of SA has recommended that the Budget Update Report should also include, at a summary level:

- the year-to-date result;
- any variances sought to the Adopted Budget or the most recent Revised Budget for the financial year; and
- a revised end of year forecast for the financial year.

#### 2. Mid-Year Review

The Mid-Year Budget Review must be considered by the Council between 30 November and 15 March (both dates inclusive) in the relevant financial year. The Mid-Year Budget Review Report sets out a revised forecast of each item shown in its Budgeted Financial Statements compared with estimates set out in the Adopted Budget presented in a manner consistent with the Model Financial Statements. The Mid-Year Budget Review Report must also include revised forecasts for the relevant financial year of the Council's Operating Surplus Ratio, Net Financial Liabilities Ratio and Asset Sustainability Ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled *Financial Indicators*.

The Mid-year Budget Review is a comprehensive review of the Council's Budget and includes the four principal financial statements, as required by the Model Financial Statement, detailing:

- the year-to-date result;
- any variances sought to the Adopted Budget; and
- a revised full year forecast of each item in the budgeted financial statements compared with estimates set out in the Adopted budget.

The Mid-year Budget Review Report should also include information detailing the revised forecasts of financial indicators compared with targets established in the Adopted Budget and a summary report of operating and capital activities consistent with the note in the Model Financial Statements entitled *Uniform Presentation of Finances*.

### **RELEVANT STRATEGIC DIRECTIONS & POLICIES**

The Council's Long Term Strategic directions are set out in *City Plan 2030 – Shaping our Future*. The Council's *Long Term Financial Plan (LTFP)*, is a key document in the Councils Planning Framework. It is the primary financial management tool which links the Council's Strategic Plan, *City Plan 2030 – Shaping our Future*, Whole-of-Life Assets Management Plans, the Annual Business Plan and Budget.

The *2021-2022 Annual Business Plan* and Budget, sets out the proposed services, programs and initiatives for the 2021-2022 Financial Year and explains how the Council intends to finance its continuing services, programs and initiatives which are to be undertaken during the financial year.

### **FINANCIAL AND BUDGET IMPLICATIONS**

The Mid-Year Budget Review, provides the opportunity to reflect any changes in projections based on the actual year-to-date results to December 2021 and forecast the 2021-2022 Operating result.

Details of material movements in the forecast from the Adopted Budget are contained in the Discussion section of this Report.

### **EXTERNAL ECONOMIC IMPLICATIONS**

This report provides information on the planned financial performance of the Council for the year ended 30 June 2022 and has no direct external economic impacts.

### **SOCIAL ISSUES**

Nil

### **CULTURAL ISSUES**

Nil

### **ENVIRONMENTAL ISSUES**

Nil

### **RESOURCE ISSUES**

There are no resource implications arising from this issue.

## RISK MANAGEMENT

There are no risk management issues arising from this issue. All documents have been prepared in accordance with the statutory requirements.

## COVID-19 IMPLICATIONS

Since the opening of the South Australian border on 23 November 2021 and the emergence of the Omicron variant of COVID-19, a number of businesses have been impacted by the increase in the number of COVID-19 cases and capacity restrictions introduced by State Government. To support the local businesses, a Financial Assistance Package was approved by the Council at its Meeting held on 17 January 2022.

The financial impact of the Financial Assistance Package are detailed in the Discussion section of this report.

## CONSULTATION

- **Elected Members**  
The Council will consider the Mid-year Review at the Council meeting scheduled for 7 March 2022.
- **Community**  
Not Applicable.
- **Staff**  
Responsible Officers and General Managers.
- **Other Agencies**  
Not Applicable.

## DISCUSSION

The 2021-2022 Adopted Operating Budget, projected an Operating Surplus of \$471,215. At the Council meeting held on 6 December 2021, the Council considered and endorsed the First Budget Update, which reported a forecast Operating Surplus of \$130,072.

Following the Mid-Year Budget Review, as presented in this report, the Council is forecasting an Operating Surplus of \$185,316.

The material movements in the components that make up the Operating Deficit following the Mid-Year Budget Review are detailed below.

### A. Recurrent Operating Budget

For 2021-2022, the Recurrent Operating Budget forecast a Recurrent Operating Surplus of \$1.064 million, which was reduced to \$872,000 following the First Budget Update.

As a result of the Mid-Year Budget Review, the Recurrent Operating Surplus is forecast to be \$977,000, an increase of \$105,000 on the Adopted First Budget Update. The major reasons for the movement in Operating Surplus are detailed in Table 1.

**TABLE 1: MAJOR VARIANCES IN RECURRENT OPERATING BUDGET - MID-YEAR BUDGET REVIEW**

	Favourable/ (Unfavourable) \$
<b>General movements</b>	
Savings in employee expenses resulting from vacant positions that remain unfilled or not backfilled while undertaking the recruitment process.	345,000
The insurance rebate received from Workers Compensation Scheme, Mutual Liability Scheme and Asset Mutual Fund is higher than estimated.	45,000
The Council has successfully applied for and received funding from National Australia Day Council for the Council's Australia Day event	20,000
The interest income from Local Government Financial Authority (LGFA) is reduced by \$65,000 to reflect the actual interest income received and will be received for 2021-2022 Financial Year and there is an increase of \$35,000 to recognise the Bonus Payment received to reflect the value of deposits and loans which the Council held with the Authority.	(35,000)
The forecasted admission charges for Swimming Centres are reduced due to the cold weather conditions for the first half of the season	(20,589)
Funding requested for a traffic technical assistance to work 20 hours a week for 12 weeks	(20,000)
<b>COVID-19 Restrictions and Impact</b>	
Net Loss of income from the Norwood Concert Hall resulting from cancellation of events due to capacity restrictions imposed by the State Government from 26 December 2021.	(36,500)
Loss of income from swimming lessons due to the less enrolments and the availability of swimming instructors furlonged due to COVID-19.	(26,456)
<b>COVID-19 Financial Support Package</b>	
Waiving of Outdoor Dining Licenses Permit fees for the period 1 December 2021 to 30 June 2022 is waived.	(64,000)
Granting of a Discretionary Rebate of the Differential Rate (20%) provided to non-residential property owners impacted by the density restrictions introduced by the State Government following the borders opening on 23 November 2021 for the Third Quarter and Final Quarter of 2021-2022.	(51,000)
Rebate of the Parade Separate Rate for property owners and businesses impacted by the density restrictions introduced by the State Government following the borders opening on 23 November 2021 for the Third Quarter and Final Quarter of 2021-2022.	(23,000)
Waiving of fines and interest charged on the late payment of the 2021-2022 Third and Fourth Quarter Council Rate payments for non-residential property owners.	(20,000)

**B. Operating Projects**

The Adopted Budget includes an estimate of operating project expenditure for the year under review and:

- previously approved and carried forward projects from the prior budget years; less
- an allowance for current year approved projects projected to be carried forward to subsequent budget years.

Carried Forward estimates (from prior financial years) are reviewed upon finalisation of the Annual Financial Statements. Additional expenditure required for non-completed Operating Projects at the end of the Financial Year, is incorporated in the Budget as part of First Budget Update.

Taking into account the carried forward Operating Project expenditure and new projects which have been endorsed by the Council, the 2021-2022 Adopted Operating Projects Budget forecast a cost to the Council of \$955,272.

Carried Forward Operating Project expenditure was estimated as part of the Adopted Budget to be \$203,272. Following the First Budget Update, the value of carried forward expenditure is \$510,222. The increase in the Carried Forward Budget, is due to projects not progressing as anticipated or the commencement of some projects being deferred due to workload and other priorities.

The First Budget Update forecast the cost of Operating Projects to be \$1.164 million, the Mid-Year Budget Update is estimating a slight increase in this figure to \$1.170 million. The budget is requested to increase by \$6,000 to cover the Council's contribution to LiDAR Urban Mapping and analysis report for the project of Resilient East Program.

### C. Capital Projects

The Council adopted a Capital Budget of \$26.972 million for 2021-2022, which comprised funding allocations for New Capital Projects involving new or the upgrading of existing assets (\$8.081 million), the renewal/replacement of existing assets (\$14.089 million) and Carried Forward Projects from 2020-2021 (\$4.801million).

The First Budget Update forecast the cost of Capital Projects to be \$30.594 million. The increase is predominately due to a number of projects which were initially anticipated to be completed by 30 June 2021 being delayed or still being in progress as at 30 June 2021. Following the Mid-Year Budget Review, the Capital Project expenditure is forecast to increase by \$289,952 to \$30.884 million. The budget variations identified in the Mid-Year Review are detailed in Table 4 below:

**TABLE 4: MAJOR VARIANCES IN CAPITAL PROJECT BUDGET - MID-YEAR BUDGET REVIEW**

Capital Project	Increase/ (Decrease) \$
As the Council Meeting held on 4 May 2020, \$115,000 was approved to design and construct the commemorative infrastructure recognising Nino Solari, pedestrian and cycling paths, furniture and landscaping withing the Osmond Terrace median, as well as verge landscaping at all four (4) intersection corners. Due to the timing of the funding approval, this funding was inadvertently omitted from the 2021-2022 Capital Budget.	115,000
The Council received a petition regarding traffic management issues associated with Langman Grove, Briar Road and Turner Street, Felixstow. To respond the petition, as per the recommendation from the Traffic Management Committee, the Council is undertaking the design and construction of the traffic management devices along Langman Grove.	155,000
The funding is requested to undertake the landscape improvements on Arabella Court, Orlando Court and Alexander Lane within Marden Connect & River Street Development. The project will include: <ul style="list-style-type: none"> <li>• renewing existing tree planters and garden beds;</li> <li>• installing new plants in tree planters and garden beds and mulch; and</li> <li>• installing wheel stops for tree pits which are adjacent to on street parking spaces in order to preserve the new landscape planting from wheel damage.</li> </ul>	20,000

It is not expected that the increase in Capital Expenditure for the 2021-2022 Financial Year will result in any additional borrowings being required. However this will be monitored during the second half of the year.

A review of status of the Capital Projects will be undertaken as part of the Third Budget Update, which will be considered by the Council at the Council Meeting scheduled for May 2022.

Regulation 9 (1) (b) of the Regulations states the Council must consider:

*“between 30 November and 15 March (both dates inclusive) in the relevant financial year—a report showing a revised forecast of each item shown in its budgeted financial statements for the relevant financial year compared with estimates set out in the budget presented in a manner consistent with the Model Financial Statements.”*

Further Regulation 9 (2) of the Regulations states the Council must consider:

*“revised forecasts for the relevant financial year of the council's operating surplus ratio, net financial liabilities ratio and asset sustainability ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.”*

The revised Budgeted Financial Statements and Financial Indicators as a result of the Mid-Year Budget Update are included in **Attachment A**.

#### **OPTIONS**

Not Applicable.

#### **CONCLUSION**

Nil

#### **COMMENTS**

Nil

#### **RECOMMENDATION**

1. That the Mid-Year Budget Update Report be received and noted.
  2. That the Committee recommends to the Council that pursuant to Regulation 9 (1) and (2) of the Local Government (Financial Management) Regulations 2011, the Budgeted Financial Statements and Financial Indicators as contained within **Attachment A**, be adopted.
- 

*Cr Stock moved:*

1. *That the Mid-Year Budget Update Report be received and noted.*
2. *That the Committee recommends to the Council that pursuant to Regulation 9 (1) and (2) of the Local Government (Financial Management) Regulations 2011, the Budgeted Financial Statements and Financial Indicators as contained within Attachment A, be adopted.*

*Seconded by Ms Brigid O'Neill and carried unanimously.*

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**6.2 2022-2023 ANNUAL BUSINESS PLAN AND BUDGET**

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**REPORT AUTHOR:** General Manager, Corporate Services  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4585  
**FILE REFERENCE:** qA75186/A338657  
**ATTACHMENTS:** A

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**PURPOSE OF REPORT**

The purpose of this report is to advise the Audit Committee of the objectives and parameters which will apply in the development of the draft 2022-2023 Annual Business Plan and Annual Budget.

**BACKGROUND****Legislative Requirements**

Pursuant to Section 123 of the *Local Government Act 1999* (the Act), each financial year the Council is required to prepare an Annual Business Plan and Annual Budget. The Annual Business Plan and Annual Budget are to be adopted by the Council after 31 May for the ensuing financial year and except in a case involving extraordinary administrative difficulty, before 15 August for the financial year.

Pursuant to Section 123(2) of the Act and in Regulation 6 of the *Local Government (Financial Management) Regulations 2011* (the Regulations), each Annual Business Plan of a Council must—

- (a) include a summary of the Council's long-term objectives (as set out in its strategic management plans); and
- (b) include an outline of—
  - (i) the Council's objectives for the financial year; and
  - (ii) the activities that the Council intends to undertake to achieve those objectives; and
  - (iii) the measures (financial and non-financial) that the Council intends to use to assess the performance of the Council against its objectives over the financial year; and
- (c) assess the financial requirements of the Council for the financial year and, taking those requirements into account, set out a summary of its proposed operating expenditure, capital expenditure and sources of revenue; and
- (d) set out the rates structure and policies for the financial year; and
- (e) assess the impact of the rates structure and policies on the community based on modelling that has been undertaken or obtained by the Council; and
- (f) take into account the Council's long-term financial plan and relevant issues relating to the management and development of infrastructure and major assets by the Council; and
- (g) address or include any other matter prescribed by the Regulations.

Pursuant to Section 123 (3) of the Act, prior to the adoption of the Annual Business Plan, the Council must undertake public consultation for a minimum period of twenty-one (21) days. At the conclusion of the public consultation period, a public meeting is to be held where members of the community can ask questions and make submissions regarding the draft Annual Business Plan. During the public consultation period, the Council must make available copies of the draft Annual Business Plan at its principal place of business.

Pursuant to Section 123 (6a) of the Act, if, following consideration of the submissions received during the public consultation on the Annual Business Plan, the Council proposes to adopt the Annual Business Plan with amendments, the Annual Business Plan must include a statement that sets out any significant amendments from the draft Annual Business Plan and the reasons for the amendments.



## RELEVANT STRATEGIC DIRECTIONS & POLICIES

The Council's Strategic Management Plan, *CityPlan 2030: Shaping Our Future*, the Long-term Financial Plan and Whole-of-Life Asset and Infrastructure Management Plans, provide the basis and framework upon which the Council's Annual Business Plan and Budget is based.

## FINANCIAL AND BUDGET IMPLICATIONS

The Council's Long-Term Financial Plan (LTFP), sets out the Councils' financial goal as, "A City which delivers on our Strategic Outcomes by managing our financial resources in a sustainable and equitable manner", in short to be financially sustainable.

The Local Government Association of South Australia defines financial sustainability as;

- "A Council's long-term financial performance and position is sustainable where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services."
- The key elements to the definition are
  - ensuring the maintenance of a Council's high priority expenditure programs, both operating and capital;
  - ensuring a reasonable degree of stability and predictability in the overall rate burden; and,
  - promoting a fair sharing in the distribution of Council resources and the attendant taxation between current and future ratepayers.

In simple terms, financial sustainability means positioning the Council so that it can continue to provide quality services, programs and facilities and maintain the Council's infrastructure to a defined service standard, with stable rate increases (removal of sudden increases) and ensuring inter-generational equity.

To ensure that the Council achieves its financial objectives, as set out in the Council's LTFP, the Council will need to ensure that its Annual Business Plan and Budget, contains objectives and financial parameters which will deliver a responsible budget and meet the reasonable needs of the community on an equitable and "value for money" basis.

## EXTERNAL ECONOMIC IMPLICATIONS

The Annual Business Plan and Budget will have an economic impact on property owners and suppliers of goods and services to the Council, the level of which will be dependent on the final decisions taken in respect to the level of income and subsequently, the Rate increase required to meet proposed expenditure.

## SOCIAL ISSUES

Nil.

## CULTURAL ISSUES

Nil.

## ENVIRONMENTAL ISSUES

Nil.

## RESOURCE ISSUES

Nil.

## RISK MANAGEMENT

Financial Management and Annual Business Plan preparation processes are governed by the *Local Government Act 1999* and Regulation 6 of the *Local Government (Financial Management) Regulations 2011*.

Pursuant to the *Statutes Amendment (Local Government Review) Act 2021*, a number provision of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* have been updated under the staged transition to the *Statutes Amendment (Local Government Review) Act 2021*.

The Annual Business Plan and Budget will need to be prepared in accordance with the relevant statutory requirements.

## CONSULTATION

- **Elected Members**

The Council endorsed the Annual Business Plan and Budget process for the 2022-2023 financial year at its meeting held on 17 January 2022.

- **Community**

Not Applicable

- **Staff**

Not Applicable

- **Other Agencies**

Not applicable.

## DISCUSSION

### The 2022-2023 Annual Budget

The draft 2022-2023 Annual Budget is proposed to be developed with reference to and within the framework of the Councils LTFP. To ensure that the Council delivers its financial objectives, the draft 2021-2022 Annual Budget should be developed with reference to the assumptions set out in the LTFP.

For the 2022-2023 Financial year, the Council's LTFP projects an Operating Surplus of \$306,000, based on a Rate Revenue increase of 4.45%. The target Rate Revenue increase as set in the draft LTFP, is based on the following:

- rate revenue indexation of 2.45% which is equivalent to the ten (10) year average of the Local Government Price Index (as a 30 June 2019);
- 0.5% revenue increase derived from new assessments; and
- 1.5% to cover for the financial impacts of investment in new and upgraded infrastructure.

The Local Government Price Index for the year ended 30 June 2020, has been published with the ten (10) year average reducing to 2.05%. The ten (10) year average in revenue growth from new assessments is 0.9%. Adopting the principle of rate revenue increases comprising of the elements set out above, the base rate revenue increase for the 2021-2022 financial year, would be between 4.05% and 4.55%, depending on the extent of the financial impact of revenue growth from new development which is passed on to existing ratepayers. As such, based on a rate revenue increase of between 4.05% and 4.55%, the target Operating Surplus for the 2022-2023 Budget, should be set between \$120,000 and \$350,000.

It should be noted that the target Operating Surplus includes Grant Income of \$362,000, which is expected to be received in the 2022-2023 Financial Year under the Roads-to-Recovery Program and is included in the Capital Projects budget to be spent on a Capital Road Project(s).

To ensure that the Council delivers its financial objectives and in accordance with the Council's standard practice, the draft 2022-2023 Annual Budget should be developed with reference to and within the framework of the LTFP, which, based on the components of the rate revenue increase set out in the Budget and Financial Implications above, sets out a target Operating Surplus between \$120,000 and \$350,000.

To ensure the Councils financial targets are achieved, the Annual Budget must be set with reference to similar key influences and assumptions. The influences and assumptions relating to external economic conditions and internal policy decisions are set out below.

### Key Influences

- maintenance and renewal program for existing infrastructure assets, including roads, footpaths, Council owned properties and open spaces, are consistent with the *Whole-of Life Infrastructure and Asset Management Plans*;
- commitment to major projects which span more than one (1) financial year;
- initiatives and major projects which are undertaken need to contribute to the Vision, strategic direction and the wellbeing of our City as set out in the *CityPlan 2030: Shaping Our Future*;
- previously recognised ongoing operational savings are to be maintained;
- to continue to implement the principles and practices of the Business Excellence Framework (i.e., Continuous Improvement of the organisations procedures and process to ensure the "best value" is achieved);
- prudent financial management to ensure ongoing financial sustainability; and
- decisions will be informed and based on the best available evidence and information at the time

### Key Assumptions

As in previous years, the preparation of the Annual Budget will be broken down into two (2) stages. The first stage will be the preparation on the Recurrent Budget, which incorporates the revenues and expenditure required to provide the "Business as Usual" services. The second stage will focus on the Capital and Operating Project budget.

### Rate Revenue Increases

As in previous years, for the initial review of the draft Recurrent Budget, no increase in rate revenue will be taken into account in the analysis. Notwithstanding this, it should be noted, that the financial projections set out in the Council's Long-Term Financial Plan, is based on a Rate Revenue increase of 4.45%, which comprises of:

- rate revenue indexation of 2.45% which is equivalent to the ten (10) year average of the Local Government Price Index (as a 30 June 2020);
- 0.5% revenue increase derived from new assessments; and
- 1.5% to cover for the financial impacts of investment in new and upgraded infrastructure.

### New Operating and Capital Projects

New projects, both Operating and Capital, which are put forward for consideration, will be assessed based on the objectives contained in *CityPlan 2030: Shaping Our Future*, the Councils LTFP and the Infrastructure and Asset Management Plans.

All new Projects proposed are to be considered and approved within the constraints of the LTFP. New services and "one-off" operating projects are funded through Rate Revenue increases, grant funding or by expenditure savings. New Capital Projects will be funded via Grant Funding, borrowings or cash reserves, with an allowance being made in rate revenue increases to contribute to the ongoing lifecycle costs associated with the new asset.

At its meeting held on 17 January 2022, the Council adopted “in principle” the following budget parameters and assumptions be adopted in principle for the purpose of preparing the draft 2022-2023 Annual Business Plan and Budget:

- the Recurrent Operating Budget be prepared on a “business as usual” basis;
- the continuation of previously recognised ongoing operational savings;
- maximum Material, Contracts and Other Expenses cost escalation be set at 2.25%;
- wages and salaries increases be set in line with the Council’s Enterprise Bargaining Agreements;
- maximum combined increase in overall budget be based on salary increase and 2.25% non-salary increase;
- fees and charges not set by Legislation be increased by 2.0% at a minimum;
- new Capital Projects to be considered and approved within the context of the Annual Business Plan objectives contained in **Attachment A**, *CityPlan 2030: Shaping Our Future*, I&AMP and the LTFFP;
- new services and one-off projects to be considered and approved within the context of the Annual Business Plan objectives contained in **Attachment A**, *CityPlan 2030: Shaping Our Future*, I&AMP and the LTFFP and be funded through Rate Revenue increases or by expenditure savings; and
- new capital projects are funded via grant funding and or long-term borrowings.

### Budget Timetable

Pursuant to Section 123 of the Act and in Regulation 6 of the Regulations, the Council is required to adopt the Annual Business Plan and Annual Budget after 31 May for the ensuing financial year and, except in a case involving extraordinary administrative difficulty, before 15 August for the financial year.

In line with the resolution which was endorsed by the Council at its meeting held on 5 July 2021, a Special Meeting of the Audit Committee has been scheduled for 28 March 2022 to allow for the Audit Committee to provide comment on the Draft Budget prior to it being considered by the Council.

As set out in Table 1 below, a proposed budget timetable has been developed to ensure that the Council is in a position to adopt the 2022-2023 Annual Business Plan and Annual Budget at the Council meeting to be held on 4 July 2022.

**TABLE 1: KEY BUDGET PROCESS ACTIVITIES 2022-2023**

<i>KEY STEPS</i>	<i>DATES</i>
Budget process, parameters and objectives adopted	Monday 17 January 2022 (Council Meeting)
Fees and charges adopted in principle by the Council	Monday 7 March 2022 (Council Meeting)
Budget Workshop with Elected Members	Wednesday 2 March 2022
Budget Workshop with Elected Members	Wednesday 16 March 2022
Special Audit Committee Meeting	Monday 28 March 2022
Budget Council Meeting <ul style="list-style-type: none"> <li>• <i>Recurrent Budget considered</i></li> <li>• <i>Operating and Capital Projects considered</i></li> </ul>	Wednesday 13 April 2022 (Special Meeting)
Draft Annual Business Plan endorsed for Public Consultation	Monday 2 May 2022 (Council Meeting)
Draft Annual Business Plan available for viewing by the public	Monday 9 May 2022
Meeting to receive public submissions on the Annual Business Plan	Wednesday 1 June 2022
Consideration of public submissions	Wednesday 15 June 2022 (Special Council Meeting)
Adoption of Annual Business Plan and Budget	Monday 4 July 2022 (Council Meeting)

In respect to the community consultation on the Annual Business Plan, a Public Meeting is proposed to be held on Wednesday 1 June 2022 to allow members of the community to present their comments and feedback to the Council, on the content of the Annual Business Plan and Budget.

**OPTIONS**

Not Applicable.

**CONCLUSION**

The development of the 2022-2023 Annual Business Plan and Budget form the platform to position the Council to achieve future and ongoing Financial Sustainability. Financial Sustainability is not a number on the Income Statement, it is a strategy. Therefore, strategies need to be developed that integrate into the Councils planning and are supported by longer term planning, with any future decisions made being consistent with and supporting the strategy.

**COMMENTS**

If Committee Members have any questions or require clarification in relation to specific budget items, and/or any issues raised in this report, do not hesitate to contact the General Manager, Corporate Services, Sharon Perkins on 8366 4585 or email [sperkins@npsp.sa.gov.au](mailto:sperkins@npsp.sa.gov.au) prior to the meeting.

**RECOMMENDATION**

That the report be received and noted.

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*Mayor Bria moved:*

*That the report be received and noted.*

*Seconded by Ms Brigid O'Neill and carried unanimously.*

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**6.3 2021-2022 BUDGETED VACANT POSITIONS**

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**REPORT AUTHOR:** General Manager, Corporate Services  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4585  
**FILE REFERENCE:** qA8/ A315049  
**ATTACHMENTS:** Nil

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**PURPOSE OF REPORT**

The purpose of this report is to present information to the Audit Committee on staff positions included in the 2021-2022 Budget.

**BACKGROUND**

At the Council Meeting held on 5 October 2021, the Council considered the following Notice of Motion submitted by Councillor Patterson:

*The Work Program for Council's Audit Committee be amended to include a review of unoccupied staff positions that:*

- *are funded in the 2021-22 financial year;*
- *were also funded in the 2020-21 financial year; and*
- *have not been advertised for a period of 12 months or more,*

*with respect to the continued relevance of unoccupied staff positions, the filling of such positions and related budgetary impacts.*

The Audit Committee's Work Plan was updated at its meeting held on 28 October 2021.

**RELEVANT STRATEGIC DIRECTIONS & POLICIES**

Not Applicable

**FINANCIAL AND BUDGET IMPLICATIONS**

There are no immediate financial or budget implications however consideration of this report may result in a different approach, in the future, when budgeting Salaries & Wages.

The Council's Salaries & Wages Budget represents approximately 35% of total recurrent expenditure.

**EXTERNAL ECONOMIC IMPLICATIONS**

Nil

**SOCIAL ISSUES**

Nil

**CULTURAL ISSUES**

Nil

**ENVIRONMENTAL ISSUES**

Nil

## RESOURCE ISSUES

Nil

## RISK MANAGEMENT

The Salaries and Wages budget is currently developed on the assumption that all established positions are fully funded for twelve (12) months of the year. Due to retirements, resignations, unplanned or extended leave and delays in the recruitment process (which is expected to continue due to the tight labour market), vacancies occur, resulting in favourable budget variances. This occurs in most, if not all councils. The value of the variance varies from year-to-year, dependent on the circumstances or situation that arise in a given year.

The Council can, during the development of the Annual Salaries and Wages Budget, make an allowance for the scenario that there will be vacancies or unplanned absences to minimise the probability of the budget variances, however in making any such allowance the Council, may as a consequence, result in the Council being under-funded, as rating and other decisions are based on lower expenditure forecasts.

In short, this is an unnecessary risk.

## COVID-19 IMPLICATIONS

Not Applicable.

## CONSULTATION

- **Committee Members**  
Nil
- **Community**  
Not Applicable.
- **Staff**  
Chief Executive Officer  
General Manager, Governance & Community Affairs  
General Manager, Urban Planning & Environment  
Manager, Library Services  
Manager, City Services
- **Other Agencies**  
Not Applicable.

## DISCUSSION

As part of the 2021-2022 Salaries and Wages Budget, fourteen (14) established positions were budgeted for which were unfilled as at 1 July 2021.

During the development of the Salaries and Wages Budget, all vacant positions are reviewed to determine if the position is still required in the long term and whether the position is to be funded for the current financial year. As a result reviews, all of the vacant positions were considered required for the 2021-2022 financial year.

Of the fourteen (14) vacancies, six (6) of those positions were also a budgeted vacancy as part of the 2020-2021 Salaries & Wages Budget. At the time of writing this report, two (2) positions remain vacant. These positions are:

### Arts Officer

This position has been vacant since November 2015, following the resignation of the incumbent. As with all positions, following a resignation, the objectives of the position are reviewed to determine if the position is still required. The Arts Officer position encompasses the management and delivery of;

- public art;
- community art; and
- arts events that support artists within the City.

In 2015, the Council reviewed its Community Grants Program and adopted a Program that included the consolidation of Community Arts within the Community Grants Program, with part of the funding being allocated specifically for Community Art.

This aspect of the Arts Officer position has in the interim being managed by the General Manager, Governance & Community Affairs.

In respect to public art, the Program includes events such as SALA and *Art on The Parade*. Given the “event” nature of these programs, these events have been managed by the Council’s events staff in-conjunction with art consultants/specialists engaged to curate the exhibitions.

In respect to public art, the Council has adopted the approach that with the exception of the Quadrennial art installation, which is currently managed by the General Manager, Governance & Community Affairs and the Council’s Quadrennial Art Committee, public art installations are included as part of major upgrade projects, such as reserve and streetscape upgrades (i.e. Felixstow Reserve and The Parade Upgrade). Art expertise has been engaged on an as needs basis.

So, while the Council has not filled the Arts Officer position for a number of years, the funding allocated within the Salaries and Wages budget has been used to deliver the Council’s Arts Program, albeit not to the same extent as the employment cost of a person to undertake the Arts position. Having said that, the approach taken by the Council over the past few years has probably seen a reduction in activity in the Arts space and as the Council has been advised, will be addressed shortly.

To this end, the Council recently endorsed a review of the Council’s Arts Strategy. This review is being funded from unspent monies from the Salaries and Wages Budget for the Arts Officer position and is being undertaken by the Chief Executive Officer.

Subject to the outcome of this review, it is anticipated that the Council will engage resources to deliver its Arts Program.

Irrespective of the approach which was adopted by the Council, funding will still be required in some form within the Council’s Budget.

### Customer & Information Co-ordinator

This is a part-time position (0.5FTE) which is based in Library Services. The Customer & Information Coordinator liaises with Public Library Services and Council staff, regarding the One Card Network standards and guidelines and the utilisation of the One Card Library system. In addition, the position is responsible for the development of processes and procedures across all three library sites, statistical reporting for Libraries board and Council purposes and the delivery of front-line customer services at the Library. The position became vacant in March 2018. During this period, the User Education Officer (0.5FTE) has backfilled the position through additional hours.

The Chief Executive Officer and the Manager, Library Services & Lifelong Learning have been conducting a review of all library functions. The review is anticipated to be finalised before the end of the financial year and an appointment to or restructure of the position will be made following the finalisation of the review.

Of the additional eight (8) budgeted vacancies included in the 2021-2022 Salaries and Wages Budget, four (4) positions remain vacant at the time of writing this report, however it should be noted that the recruitment has commenced for three (3) of these positions. The vacant positions are set out below:



### Team Member – Civil Infrastructure

There are currently two (2) Team Member – Civil Infrastructure vacancies, however, it should be noted that these vacancies are not the same vacancies that existed when the 2021-2022 Salaries and Wages Budget was developed.

Recruitment for these positions have commenced and depending on the suitability of the applicant, it is anticipated that these positions will be filled in the near future. It should be noted that given the high level of infrastructure investment, the availability of staff with the pre-requisite skills is limited and due to the demand for Civil Infrastructure workers across all industries, the Council is experiencing unusually high levels of turn-over of staff in this area.

### Digital Marketing Officer

This position became vacant in September 2020, with the recruitment for this position being put on hold until December 2020, as a result of the COVID-19 Pandemic.

The responsibilities of this position, which is primarily to manage the social media for the Council and the Business Precincts, is currently being undertaken by one of the Events staff, while the events program has contracted due to the COVID-19 Pandemic and the associated complexities with hosting large scale events.

Recruitment for this position was undertaken during late 2021, however no suitable candidate was found. The delivery of the Council's Digital Marketing activities is currently being re-assessed, with review planned to be completed shortly.

### Planning Assistant

The part-time (0.4FTE) Planning Assistant position became vacant in October 2020, through a staff retirement. The recruitment of this position was initially put on hold due to the COVID-19 Pandemic in 2020.

Due to the new Planning system, which went live in March 2021, the position is being reviewed to determine the ongoing operational needs. In the interim, the Executive Assistant to the General Manager, Urban Planning & Environment, is assisting while the review is being undertaken.

While it is acknowledged that the Council has been reporting favourable variances with respect to Employee Expenses over the past few years, it should be noted that subject to other information being available, the Salaries and Wages Budget is developed on the assumption that all established positions are filled for the entirety of the financial year.

While the objective of the organisation is to have all established positions filled, a number of factors do impact on the delivery of this. Such factors include;

### Staff Resignations

On average, a successful recruitment will take three (3) months from the time of resignation to the candidate commencing with the Council. On average, staff turnover is around 10% per annum. Based on an average FTE of 150 (excluding Swimming Centre staff), which based on a three (3) month recruitment process equates to 3.75 FTE vacancies per year. Based on an average employment cost of \$90,000, the impact of staff resignations equates to a budget variance of \$337,500. However, it should be noted that front line vacancies (i.e., customer service staff, childcare workers etc) are backfilled with temporary staff.

While an ideal recruitment timeframe is three (3) months, depending on the position that is being recruited, due to either the nature of the position or the time that the recruitment process commences, the availability of staff within the employment market often extends the recruitment timeframes beyond three (3) months timeframe, which in turn impacts on reported budget variances.

### Apprentices

Each year, the organisation budgets for five (5) Apprentice positions. While the plan is to engage a full complement of apprentices each year, this is dependent upon the suitability and availability of the apprentices in any given year. In addition, due to the nature of the apprenticeship program, if an apprentice leaves during the year, they are not replaced. On average, over the last four financial years the budget variance for apprentice labour has been \$100,000.

### Leave

In developing the Salaries and Wages Budget, it is assumed that all staff will take the four (4) weeks Annual Leave entitlement. This entitlement is accrued to the Income Statement each financial year, with the payment of the leave taken costed to the annual leave provision on the Balance Sheet when taken. If staff take more than four (4) weeks annual leave, the additional leave paid is costed against the annual leave provision, resulting in less than 48 weeks (52 week less 4 weeks annual leave) salary being costed against the Salaries and Wages budget.

The Council's Enterprise Agreements allows for staff to purchase up to an additional four (4) weeks Annual Leave. By purchasing additional leave, staff are essentially sacrificing salary for the additional annual leave.

Given the variability of staff accessing purchase leave or accrued entitlements each year, it is difficult to budget for the additional leave taken each year.

In addition, each year the Council experiences unplanned absences, which can also impact favourably on the Salaries and Wages budget.

### **OPTIONS**

Not Applicable.

### **CONCLUSION**

In developing the annual Salaries and Wages Budget, it is assumed that all budgeted established positions will be filled however, for various reasons, as detailed in this report, there are instances during the year where vacancies will occur. Depending on the nature of the role, the timing or circumstance of the resignation or status of the employment market, the length of the vacancies is quite variable however the intent is to minimise the period that positions remain vacant. The scenario is not different to that which occurs across Local Government.

Despite the Council regularly reporting favourable budget variances, which may be interpreted as the Council having a number of long-term vacancies, over the past two (2) financial years there is only reporting one (1) long term vacancy. Given that the Council has in the order of 190 established positions (excluding Swimming Centres), this is considered a small percentage.

### **COMMENTS**

It should be noted that while the Council may be reporting favourable variances against its Salaries and Wages Budget, as the Council must continue to provide its core service functions, while the recruitment is being undertaken, the Chief Executive Officer considers how the on-going service is to be delivered. This may be through the engagement of temporary staff, engagement of external services provider or consultants on either a short-term engagement or ad-hoc basis for specific task or activities. Depending on the outcome of those considerations, unfavourable budget variances may result in other areas of the Council's Budget.

### **RECOMMENDATION**

That the report be received and noted.

*Ms Brigid O'Neill moved:*

*That the report be received and noted.*

*Seconded by Cr Stock and carried unanimously.*

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**6.4 LOCAL GOVERNMENT FINANCE AUTHORITY – CHANGE IN LENDING POLICY**

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**REPORT AUTHOR:** General Manager, Corporate Services  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4585  
**FILE REFERENCE:** qA75186/A338627  
**ATTACHMENTS:** Nil

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**PURPOSE OF REPORT**

The purpose of this report is to advise the Audit Committee of a change in Lending Policy from the Council's primary financier, the Local Government Finance Authority (LGFA).

**BACKGROUND**

Investment and Financing activities are presently carried out through the LGFA. The LGFA secures loans over the Council's general Rate revenue and as the Council is considered to have an unlimited life as an organisation; it will remain an 'on-going' entity, as such the Council is considered to have an advantage with regard to the access to debt, however the access to debt is not unfettered.

**RELEVANT STRATEGIC DIRECTIONS & POLICIES**

The Council's Treasury Management Policy, sets out the Council's Treasury Management Strategy and how it will use borrowings to finance its operations.

The Council's operating and capital expenditure decisions, and subsequent financing decisions are made on the basis of:

- identified community need and benefit relative to other expenditure options;
- cost effectiveness of the proposed means of service delivery;
- affordability of proposals having regard to the Council's long-term financial sustainability and the Council's Net Financial Liabilities and Interest Cover ratios;
- borrowing funds in accordance with the requirements set out in its annual budget and projections in its Long-Term Financial Plan (LTFP);
- invest any funds that are not immediately required to meet approved expenditure with the Local Government Finance Authority and/or the ANZ Bank, in accounts which will generate the best return for the time the funds are projected to be available; and
- where excess funds are expected to be available for a considerable period of time as identified in the LTFP, consideration is to be given to reduce the level of borrowings or to defer and/or reduce the level of new borrowings that would otherwise be required.

**FINANCIAL AND BUDGET IMPLICATIONS**

In determining the Annual Budget, given the change in the LGFA lending policy, as set out in this report, greater emphasis will need to be placed on the consideration of the future impact of its decisions on the Council's ability to deliver on the financial objectives and targets set out in its Long-term Financial Plan to ensure future access to borrowings.

**EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

**SOCIAL ISSUES**

Not Applicable.

**CULTURAL ISSUES**

Not Applicable.

**ENVIRONMENTAL ISSUES**

Not Applicable.

**RESOURCE ISSUES**

Not Applicable.

**RISK MANAGEMENT**

Not Applicable.

**COVID-19 IMPLICATIONS**

Not Applicable.

**CONSULTATION**

- **Elected Members**  
Not Applicable.
- **Community**  
Not Applicable.
- **Staff**  
Manager, Finance.
- **Other Agencies**  
Not Applicable.

**DISCUSSION**

In December 2021, the Council was advised that the LGFA has changed its lending policy. The review and changes to the lending policy arose from Bank Royal Commission, which highlighted that as part of the obligations of responsible lending, lenders need to ensure that their customers have the ability to repay loans over time.

While the LGFA is technically a South Australian State Government Authority, the business which the Authority conducts is banking in nature, therefore in undertaking this business, the LGFA, like other lenders, are required to ensure that they undertake an appropriate level of due diligence to assess the Council's financial position and our ability to borrow and service the borrowings.

Previously in applying for borrowings, the assessment was undertaken with reference to Rate Revenue, current debt levels and historic financial indicator ratios. Moving forward, the credit assessment process will not only look at current debt levels and the historical financial ratios but will also include an assessment of the long-term viability of the Council.

In making an assessment of the long-term viability, the LGFA will consider the Council's annual budget, asset management plans (AMP), long term financial plan (LTFP) and the integration of these plans, with particular focus on the forecast operating position of the Council.

If concerns exist with the LGFA's assessment of the long-term viability of the Council, the LGFA may seek further information to gain a better understanding of the Council's future financial position.

**OPTIONS**

Not Applicable.

**CONCLUSION**

While in the past, the Council has experienced relative ease at accessing borrowings to fund its investment in new and upgraded community assets, given the change in the LGFA's Lending Policy, greater consideration will need to be given to the impact the investment on the Council's future financial sustainability.

**COMMENTS**

If Committee Members have any questions or require clarification in relation to specific budget items, and/or any issues raised in this report, do not hesitate to contact the General Manager, Corporate Services, Sharon Perkins on 8366 4585 or email [sperkins@npsp.sa.gov.au](mailto:sperkins@npsp.sa.gov.au) prior to the meeting.

**RECOMMENDATION**

That the report be received and noted.

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*Mayor Bria moved:*

*That the report be received and noted.*

*Seconded by Cr Stock and carried unanimously.*

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**6.5 STATUTES AMENDMENT (LOCAL GOVERNMENT REVIEW) ACT 2021**

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**REPORT AUTHOR:** General Manager, Corporate Services  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4585  
**FILE REFERENCE:** qA75186/A339146  
**ATTACHMENTS:** Nil

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**PURPOSE OF REPORT**

The purpose of this report is to advise the Audit Committee of the second stage of the implementation process of the *Statutes Amendment (Local Government Review) Act 2021*

**BACKGROUND**

The *Statutes Amendment (Local Government Review) Bill 2020* (the Bill) was introduced into Parliament by the State Government on 17 June 2020. The reforms that are contained within the Bill are the result of the Local Government Reform Program that the State Government ran during 2019–2020. The reform program focused on the following areas:

- strong Council Member capacity and better conduct;
- efficient Local Government representation;
- cost savings and financial accountability; and
- simpler regulation

The Bill was passed by both Houses of Parliament on 10 June 2021 and following the Governor's assent on 17 June 2021, is now referred to as the *Statutes Amendment (Local Government Review) Act 2021 (the Review Act)*.

In September 2021 a number of sections of the Act came into effect as the first stage of implementing the reforms. These included;

- Functions and Principles of a Council;
- References to the SA Boundaries Commission;
- References to SACAT;
- Obtaining Legal Advice – Repealed Section;
- Removing References to Older Technology;
- Quorum;
- Meeting in Confidence – New Ground to consider Award Recipients;
- CEO Remuneration and Appointment, Performance Review and Termination;
- Conduct of Audit – Auditor General;
- Annual Reports;
- Sale of Land for Non-payment of Rates;
- Mobile Food Vendors; and
- other minor matters.

The second stage of the implementing the commenced in January 2022

**RELEVANT STRATEGIC DIRECTIONS & POLICIES**

Not Applicable.

**FINANCIAL AND BUDGET IMPLICATIONS**

The second stage of the reforms focus on the cost savings and financial accountability aspects of the Local Government Reform process. While the reforms do not have a direct financial impact, the Council will need to consider the enacted sections of the Review Act and the *Local Government (Financial Management) (Review) Variation Regulations 2021* that commenced in January 2022 when preparing the 2022-2023 Annual Business Plan and Budget.

**EXTERNAL ECONOMIC IMPLICATIONS**

Not Applicable.

**SOCIAL ISSUES**

Not Applicable.

**CULTURAL ISSUES**

Not Applicable.

**ENVIRONMENTAL ISSUES**

Not Applicable.

**RESOURCE ISSUES**

Not Applicable.

**RISK MANAGEMENT**

Not Applicable.

**COVID-19 IMPLICATIONS**

Not Applicable.

**CONSULTATION**

- **Committee Members**  
Cr John Minney, Mayor Robert Bria and Cr Mike Stock have participated in Council Information Sessions which have detailed the changes to the provisions of the *Local Government Act 1999* and the relevant regulations.
- The Audit Committee considered a report at its meeting held on July 2020 which detailed the then proposed amendment and how they related to the operations and scope of the Audit Committees Terms of Reference.
- **Community**  
Not Applicable.
- **Staff**  
Not Applicable.
- **Other Agencies**  
Not Applicable.



**DISCUSSION**

As part of the second stage of the implementation process, a number of Sections of the Review Act came into operation in January 2022, these Sections relate to the reforms associated with the following areas:

- Strategic Management Plans;
- Annual Business Plans and Budgets;
- Internal Control Policies;
- A Council's Auditor;
- Annual Reports;
- Declaration of the General Rate; and
- Payment of Rates;

In addition, the following Regulations also came into effect;

- *Local Government (Financial Management) (Review) Variation Regulations 2021*;
- *Local Government (General) (Annual Reports) Variation Regulations 2021*;
- *Local Government (Amendment of Schedule 4 of Act) Regulations 2021*; and
- *Local Government (Transitional Provisions) (Stage 2) Variation Regulations 2021*.

**Strategic Management Plans**

The enactment of Section 79(3) – 79(5) of the Review Act, has resulted in a number of amendments to Section 122 of the *Local Government Act 1999*. The amended clauses of Section 122 are set out in Table 1 below.

**TABLE 1: SECTION 122 OF THE LOCAL GOVERNMENT ACT 1999 – AMENDED CLAUSES**

Review Act	Nature of amendment	Impact of amendment	Comment
<b>Section 79(3)</b>	<b>New clause S122 (3a)</b> , <i>The regulations may prescribe additional requirements with respect to strategic management plans.</i>	Regulation 5 (2)(b) of the <i>Local Government (Financial Management) Regulations 2011 (the Regulations)</i> , which relates to Long-term Financial Plans, has been amended due to the commencement of the <i>Local Government (Financial Management) (Review) Variation Regulations 2021</i> and now requires Council's Long Term Financial Plans to include a statement which sets out the key assumptions, on which the Long-term Financial Plan has been prepared.	The Councils current and previous Long Term Financial Plans have set out the key assumptions underlying the financial estimates over the period of the Plan.

Review Act	Nature of amendment	Impact of amendment	Comment
<b>Section 79 (4)</b>	Amendment to the wording to S122 (4) (a) around when the Council reviews its LTFP	<b>S122 (4)(a)</b> – now requires the Council to review its Long-Term Financial Plan (LTFP) (and any other elements of its strategic management plans prescribed by the regulations) on an annual basis (as opposed to the previous provisions which required a review ‘as soon as practicable after adopting the Council’s annual business plan for a particular financial year’).	Council’s practice has been to update the financial forecasts included in the Long-term Plan, with the current years Adopted Budget and undertake a review of the underlying assumptions to determine if those assumptions are holding true.
<b>Section 79 (5)</b>	New Clause S122 (4) (b) <i>A report from a chief executive officer under subsection (4a) must— (a) address any matters required by the Minister; and (b) be published in a manner and form, and in accordance with any other requirements, determined by the Minister.</i>	Whilst this provision is new and introduces the ability for the Minister to specify matters to be included, and the manner and form of the report, the obligation for a Council to take into account a report from the Chief Executive Officer regarding the sustainability of the Council’s long-term financial performance is not new.  To date, the Minister has not prescribed any particular matters and/or determined a particular manner and form.	

## Annual Business Plans and Budgets

The enactment of Section 80(3) – 80(5) and Section 80(7) of the Review Act, has resulted in a number of amendments to Section 123 of the *Local Government Act 1999*. The amended clauses of Section 123 are set out in Table 2 below.

**TABLE 2: SECTION 123 OF THE LOCAL GOVERNMENT ACT 1999 – AMENDED CLAUSES**

Review Act	Nature of amendment	Impact of amendment	Comment
<b>Section 80(3)</b>	<b>New clause S123 (6a),</b> <i>However, if a council proposes to adopt an annual business plan with amendments, the council must include in the adopted business plan a statement— (a) setting out any significant amendments from the draft annual business plan; and (b) providing reasons for those amendments.</i>	Following consideration of the public submissions received, if the Council resolves to amend the Annual Business Plan (ABP), the adopted ABP must include a statement which outlines any significant amendments from the draft ABP and the reasons for the amendments.	
<b>Section 80 (4)</b>	New Clause S123 (7) (a) A budget of a council may authorise the entry into borrowings and other forms of financial accommodation for a financial year of up to an amount specified in the budget.	The Council can pass a resolution when adopting the budget which sets out the maximum amount of borrowings the Council can enter into for any given financial year. If a resolution is passed, the Council is not required to pass individual resolutions each time the Council enters into a loan agreement	The Council has adopted this approach for a number of years
<b>Section 80 (5)</b>	Amendment to S123 (8)  Councils must now adopt their Annual Business Plan and Budget by 15 August (previously 31 August) each year.		The Council adopts its Annual Business Plan and Budget at the Ordinary Council Meeting held in July
<b>Section 80 (7)</b>	New Clause S123 (10)(a)  Without limiting subsection (10), regulations under that subsection relating to an annual business plan may—	Section 10 relates to the form and content of the Annual Business Plan and Budget as prescribed by the regulations.	

Review Act	Nature of amendment	Impact of amendment	Comment
	(a) relate to the manner in which matters included in the plan are to be presented (such as, for example, by prescribing the location, style and level of emphasis that must be given to specified matters); and (b) prescribe requirements relating to the description or explanation of matters included in the plan.	<b>123(10a)</b> Inserts a regulation making power to prescribe additional requirements with respect to the manner in which matters are presented in Annual Business Plans (no regulations are currently anticipated however Section makes provision for regulations to be made in future).	

Regulation 6 of the *Local Government (Financial Management) Regulations 2011 (the Regulations)*, which relates to Annual Business Plans, has been amended due to the commencement of the *Local Government (Financial Management) (Review) Variation Regulations 2021 (the Review Regulations)*.

The Review Regulations have inserted new clauses to ensure consistent reporting of rating matters in Annual Business Plans.

The new provisions are set out below:

*6 (1) (ea) a statement on the total expected revenue from general rates for the financial year compared to the total expected revenue from general rates for the previous financial year as set out in the annual business plan for that previous financial year (excluding rebates and remissions on rates that are not discretionary rebates or remissions);*

*6 (1) (eb) a statement on the percentage change in the total expected revenue from general rates for the financial year compared to the total expected revenue from general rates for the previous financial year as set out in the annual business plan for that previous financial year (excluding rebates and remissions on rates that are not discretionary rebates or remissions);*

*6 (1) (ec) if relevant, a statement on the average change in the expected rates for the financial year (expressed as a whole number of dollars) for each land use category declared as a permissible differentiating factor compared to the expected rates for each category for the previous financial year as set out in the annual business plan for that previous financial year;*

*6 (2) If an annual business plan sets out a growth component in relation to general rates, it may only relate to growth in the number of rateable properties (and must not relate to growth in the value of rateable properties).*

The LGA is working with the South Australian Local Government Financial Management Group (SALGFMG), to develop a suggested template/format for information which should be included in the Annual Business Plan to comply with this requirement.

These new obligations, together with the provisions which provide reporting requirements to ESCOSA as set out in Section 122 of the Act, represents part of the negotiated alternative to rate capping.

The Council's Annual Business currently complies with the new requirements, albeit some modification as to how the information is presented in the Annual Business Plan may be required once the template/format has been developed.

## Internal Control Policies

The enactment of Section 82 of the Review Act, inserts a new clause in S125 – Internal Control Policies in the *Local Government Act 1999*.

The new provision set out in Section 125 (2) sets out a regulation making power to prescribe a standard or document (such as a model relating to financial controls) with respect to internal financial control policies, practices and procedures.

The Review Regulations have been updated to include Regulation 10A – Internal Control Policies, which sets out that the policies, practices and procedures of internal financial control of the Council must be in accordance with the *Better Practice Model—Internal Financial Controls*

The *Better Practice Model – Internal Financial Controls* (BPM) was already an adopted standard in the *Local Government (Financial Management) Regulations 2011*; however, it will now be a document that Councils are **required** to comply with.

The Council currently assesses its Financial Internal Controls against the *Better Practice Model—Internal Financial Controls*

## Auditor

The enactment of Section 87(3) of the Review Act, amending Section 128(6) of the *Local Government Act 1999* which relates to the appointment of an Auditor.

The amendment to Section 128(6) requires a Council to change their Auditor every five (5) years. In addition, it prevents a Council from re-appointing an Auditor for five (5) years since they were last appointed.

Previously this Section allowed a Council to retain an Audit **firm** for a period longer than five (5) years, providing the **person** who played a significant role in the audit process did not play a role for more than five (5) continuous years without a two (2) year break.

Transitional regulations have been proposed which will allow Councils to honour their existing contracts with their Auditor.

The contract with the Councils Auditor expires at the finalisation of the 2021-2022 financial year audit.

## Annual Reports

The enactment of **section 90(1) of the Review Act, inserting Section 131(1a) in the *Local Government Act 1999***.

Section 131(1a) requires a Council to include the amount of legal costs incurred in the relevant financial year in their Annual Report.

This means that Councils will be required to report the total amount of legal costs in their 2021-2022 Annual Report.

The minimum requirement is to provide the total amount of legal costs however there is nothing preventing a Council from including other explanatory notes, as appropriate, to explain the costs incurred.

The LGA is updating their Annual Report Guidelines to reflect the new provisions.

It should be noted that Note 3 to the Financial Statements currently disclose the total amount of legal costs incurred.

**Declaration of General Rate**

The enactment of section 95 of the Review Act, amends section 153(5)(b) of the *Local Government Act 1999* to align with the amendment to Section 123(8) of the *Local Government Act 1999* which now requires a Council to adopt their Annual Business Plan and Budget by 15 August of each year.

Section 153(5) requires the Council to adopt its Annual Business Plan and Budget prior to declaring a general rate and unless extraordinary circumstances exist the general rate must be declared before 15 August of each year (previously 31 August).

**Payment of Rates**

The enactment of **Section 98 of the Review Act, amends Section 181(3) of the *Local Government Act 1999*** to align with the amendment to Section 153(5) where the date has changed from 31 August to 15 August.

Section 181(3) sets out that *"if a council declares a general rate for a particular financial year after 15 August in that financial year, the council may adjust the months in which instalments would otherwise be payable under subsection (1) (taking into account what is reasonable in the circumstances)."*

**OPTIONS**

Nil

**CONCLUSION**

Nil

**COMMENTS**

If Committee Members have any questions or require clarification in relation to specific budget items, and/or any issues raised in this report, do not hesitate to contact the General Manager, Corporate Services, Sharon Perkins on 8366 4585 or email [sperkins@npsp.sa.gov.au](mailto:sperkins@npsp.sa.gov.au) prior to the meeting.

**RECOMMENDATION**

That the report be received and noted.

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*Cr Stock moved:*

*That the report be received and noted.*

*Seconded by Ms Brigid O'Neill and carried unanimously.*

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## 6.6 GOVERNANCE ARRANGEMENTS – REGIONAL SUBSIDIARIES

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**REPORT AUTHOR:** General Manager, Corporate Services  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4585  
**FILE REFERENCE:** qA75186/A341505  
**ATTACHMENTS:** A - C

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### PURPOSE OF REPORT

The purpose of this report is to provide the Audit Committee with a record of information which has been provided to the Council since the last meeting.

### BACKGROUND

At the Audit Committee meeting held on 21 January 2010, it was resolved:

*“That reports be prepared by the General Managers responsible for each Regional Subsidiary on any matters of concern within the Subsidiary, for consideration by the Audit Committee in lieu of the distribution of minutes etc.”*

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

Pursuant to the *Local Government Act 1999* (the Act) and the *Local Government (Financial Management) Regulations 2011* (the Regulations), Regional Subsidiaries, like the Council, are required to review their budget at least three (3) times per year. In addition, pursuant to Clause 25 (3) of Schedule 2 of the Act, any proposed amendments to the budget must be forwarded to the Constituent Councils for approval.

Following consideration of some legal advice on the interpretation of Clause 25 (3) of Schedule 2 of the Act, in-particular the word “amendment”, which defined the word “amendment “ in the context of Clause 25 (3) of Schedule 2 , as a material change to the Adopted Budget during the course of the financial year, where the change is a result of something that was accounted for in the annual plan or budget, or is an extraordinary item over and above the revision process required by the Regulations, as such, where the respective Regional Subsidiaries Charter is silent with respect to Budget Reviews, the Regional Subsidiaries will only seek approval for Budget revisions from Constituent Councils where there has been a material change to their Adopted Budget.

### FINANCIAL AND BUDGET IMPLICATIONS

The emphasis of this report is to provide the Audit Committee an overview of the 2021-2022 Budget Reviews of the Council’s Regional subsidiaries.

The Councils 2021-2022 Budget includes the respective cost of services which are delivered on behalf of the Council by the respective Regional Subsidiary and the Council’s share of the respective Regional Subsidiary operating result.

The Budget implications are discussed in the Discussion section of this report

### EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

### SOCIAL ISSUES

Not Applicable.

### CULTURAL ISSUES

Not Applicable.

## ENVIRONMENTAL ISSUES

Not Applicable.

## RESOURCE ISSUES

There are no resource issues arising from this report.

## RISK MANAGEMENT

There are no risk management issues arising from this report.

## CONSULTATION

- **Committee Members**  
Cr Minney is a Board member of ERA Water and Highbury Landfill Authority. Cr Mike Stock is a Board member of East Waste. Ms Brigid O'Neill is a member of the Audit Committee of ERA Water. Ms Sandra DiBlasio is a member of the Audit Committee of East Waste.
- **Community**  
Not applicable.
- **Staff**  
Chief Executive Officer  
General Manager, Urban Services.  
General Manager, Urban Planning and Environment.
- **Other Agencies**  
Not Applicable.

## DISCUSSION

### Eastern Health Authority (EHA)

The EHA Audit Committee considered the First Budget Review at its meeting held on 8 December 2021.

As part of the 2021-2022 Annual Budget, the Council forecasts a breakeven position from EHA's operations. While EHA is reporting an Operating Surplus of \$37,000 as at the end of September 2021, EHA is not proposing any amendments to the Adopted Budget following the First Budget Update.

A copy of the First Budget Update is contained in **Attachment A**.

### East Waste

East Waste's Audit & Risk Management Committee considered its First Budget Review at its meeting held on 16 November 2021.

As part of the 2021-2022 Annual Budget, the Council forecasts a small Operating Surplus of \$2,300 from East Waste operations. As a result of the First Budget Update, East Waste is now forecasting an Operating Deficit of \$134,000. The Council's share of the deficit is \$19,162, which will be reflected in the Council's Budget forecasts as part of its Mid-year Budget Review.

The Operating Deficit is primarily due to the following factors:

- an increase in fuel prices. The first Budget Update assumes an average fuel price of \$1.40 p/litre for the remainder of the financial year. The budget impact is an increase in fuel expenses by \$124,000.
- an increase in Legal Fees in the order of \$70,000.



The expenditure increase has been offset in ownership and financing costs due to delays in the capitalisation of assets compared to Adopted Budget and the timing of new loans and favourable interest rates compared to the Adopted Budget.

A copy of the First Budget Update is contained in **Attachment B**.

### **ERA Water**

As part of the 2021-2022 Annual Budget, the Council forecast a loss from the operations of ERA Water of \$200,087. As a result of the Mid-year Budget Review, ERA Water is now forecasting an operating loss of \$667,323. The Council's share of the loss is \$222,441, an increase of \$22,354, which will be reflected in the Council's Budget forecasts as part of its Mid-Year Budget Review.

The increase in the Operating loss is being driven by a reduction in the revenue target for external connections, which is now forecast to be \$60,000 (22% of the original budget). The reduction in the external sales budget is being driven by the following factors:

- inability to attract new customers in time for this irrigation season;
- constraints in the irrigation network in terms of the availability of water supply in the specific locations where additional sales opportunities exist;
- delays in the connection to new sites due to the inability to procure parts for construction of the water meters;
- operational issues associated with the Gaza Oval connection; and
- below budget water usage at Pembroke College.

The reduction in external water sales, has been offset by an increase in Constituent Council water sales budget, where it is anticipated, based on past and current water usage, that the City of Burnside will exceed its base level water allocation for this financial year. It should be noted that this is somewhat dependent on weather conditions for the remainder of the summer.

In response to the reduced income, ERA Water has reviewed its operating expenditure and has adjusted the expenditure forecast accordingly. Non-discretionary expenses have been reviewed and reduced to minimise the increase in the forecast Operating Loss.

The Council, at its meeting held on 7 February 2022 resolved to endorse the amendments to the ERA Water Budget as presented in the Mid-year Budget Review.

A copy of the ERA Water Mid-Year Budget Update is contained in **Attachment C**.

### **OPTIONS**

Not Applicable.

### **CONCLUSION**

Nil.

### **COMMENTS**

Nil.

### **RECOMMENDATION**

That the report be received and noted.

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*Mayor Bria moved:*

*That the report be received and noted.*

*Seconded by Ms Brigid O'Neill and carried unanimously.*

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## 6.7 FINANCE POLICIES

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**REPORT AUTHOR:** Accountant  
**GENERAL MANAGER:** General Manager, Corporate Services  
**CONTACT NUMBER:** 8366 4585  
**FILE REFERENCE:** qA75186/A340671  
**ATTACHMENTS:** A - E

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### PURPOSE OF REPORT

The purpose of this report is to present to the Audit Committee finance policies which have been reviewed, for consideration and endorsement prior to being presented to the Council for adoption.

### BACKGROUND

Pursuant to Section 125 of the *Local Government Act 1999*, the Council must ensure that appropriate policies, practices and procedures of internal control are implemented and maintained in order to assist the Council to;

- carry out its activities in an efficient and orderly manner to deliver on its objectives;
- ensure adherence to management policies;
- safeguard the Council's assets; and
- secure (as far as possible) the accuracy and reliability of the Council's records.

The Audit Committee Work Program requires the Audit Committee to review the appropriateness of the range and content of the Council's financial policies and practices.

### RELEVANT STRATEGIC DIRECTIONS & POLICIES

Not Applicable.

### FINANCIAL AND BUDGET IMPLICATIONS

Not Applicable.

### EXTERNAL ECONOMIC IMPLICATIONS

Not Applicable.

### SOCIAL ISSUES

Not Applicable.

### CULTURAL ISSUES

Not Applicable.

### ENVIRONMENTAL ISSUES

Not Applicable.

### RESOURCE ISSUES

Not Applicable.

### RISK MANAGEMENT

Documentation of policies relating to the Council's financial transactions improves transparency and ensures consistent treatment over subsequent reporting periods, subject to changes in Accounting Standards and or legislation.

**CONSULTATION**

- **Committee Members**  
Not Applicable.
- **Community**  
Not Applicable.
- **Staff**  
Nil
- **Other Agencies**  
Not Applicable.

**DISCUSSION**

In accordance with the Finance Policy Timetable, a review of finance policies, as contained in **Attachment A** to **E**, has been undertaken. Following the review, the proposed amendments to the policies, as detailed in Table 1 below, are presented to the Committee for consideration and recommendation to the Council for adoption, subject to any amendment which may be considered appropriate by the Audit Committee.

**TABLE 1: PROPOSED POLICY AMMENDMENTS**

<b>Policy</b>	<b>Details of Proposed Amendment</b>
Elected Members Communication Policy & Guidelines <b>(Attachment A)</b>	No changes are recommended.
Fees & Charges Policy <b>(Attachment B)</b>	No changes are recommended
Internal Control Policy <b>(Attachment C)</b>	Proposed amendments to the policy reflect the stage two implementation of the <i>Statutes Amendment (Local Government Review) Act 2021</i> and the subsequent changes to Section 125 of the <i>Local Government Act 1999</i> and the <i>Local Government (Financial Management) Regulations 2011</i> , which now stipulates those internal controls policies must be in accordance with the <i>Better Practice Model - Internal Financial Controls</i> .
Payments Policy <b>(Attachment D)</b>	Proposed amendments are minor administrative changes to position titles and the removal of the Team Leaders Customer & Regulatory Services as an authorised signatory for EFT Payments as the position no longer exists.
Treasury Management Policy <b>(Attachment E)</b>	Proposed amendment to reflect the change in the Local Government Finance Authority's Lending Policy, which now considers the Council's ratio forecasts as set out in the Council's Long Term Financial Plan.

**OPTIONS**

The Policies can be recommended to the Council for adoption with or without amendment.

**CONCLUSION**

To ensure compliance with Section 125 of the Act, the Council must have in place appropriate policies, practices and procedures, to assist the Council to carry out its activities in an efficient and orderly manner. It is important to ensure that the policies adopted by the Council are regularly reviewed to ensure that they reflect the current operating environment and continue to meet the Council's overall objectives.

**COMMENTS**

Nil

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**RECOMMENDATION**

1. The Audit Committee notes that the following policies have been reviewed and notes that no amendments are recommended:
    - Elected Members Communication Policy & Guidelines (**Attachment A**)
    - Fees & Charges Policy (**Attachment B**).
  2. The Audit Committee notes that the Payments Policy (Attachment D) has been reviewed and notes that minor administrative amendments are recommended.
  3. The Audit Committee notes that the Internal Controls Policy (**Attachment C**) has been reviewed and notes that amendments to reflect the stage two implementation of the *Statutes Amendment (Local Government Review) Act 2021* and the subsequent changes to Section 125 of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* are recommended.
  4. The Audit Committee notes that the Treasury Management Policy (**Attachment E**) has been reviewed and notes that amendments to reflect the change in the Local Government Finance Authority's Lending Policy are recommended.
  5. The Audit Committee recommends to the Council that the following policies be adopted:
    - Elected Members Communication Policy & Guidelines (**Attachment A**)
    - Fees & Charges Policy (**Attachment B**)
    - Internal Control Policy (**Attachment C**)
    - Payments Policy (**Attachment D**)
    - Treasury Management Policy (**Attachment E**).
- 

*Cr Stock moved:*

1. *The Audit Committee notes that the following policies have been reviewed and notes that no amendments are recommended:*
  - *Elected Members Communication Policy & Guidelines (**Attachment A**)*
  - *Fees & Charges Policy (**Attachment B**).*
2. *The Audit Committee notes that the Payments Policy (Attachment D) has been reviewed and notes that minor administrative amendments are recommended.*
3. *The Audit Committee notes that the Internal Controls Policy (**Attachment C**) has been reviewed and notes that amendments to reflect the stage two implementation of the Statutes Amendment (Local Government Review) Act 2021 and the subsequent changes to Section 125 of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 are recommended.*
4. *The Audit Committee notes that the Treasury Management Policy (**Attachment E**) has been reviewed and notes that amendments to reflect the change in the Local Government Finance Authority's Lending Policy are recommended.*
5. *The Audit Committee recommends to the Council that the following policies be adopted:*
  - *Elected Members Communication Policy & Guidelines (**Attachment A**)*
  - *Fees & Charges Policy (**Attachment B**)*
  - *Internal Control Policy (**Attachment C**)*
  - *Payments Policy (**Attachment D**)*
  - *Treasury Management Policy (**Attachment E**).*

*Seconded by Ms Brigid O'Neill and carried unanimously.*

**7. CONFIDENTIAL REPORTS**

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**7.1 2021 RISK EVALUATION REPORT**

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**RECOMMENDATION 1**

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (g) matters that must be considered in confidence in order to ensure that the Council does not breach any duty of confidence;

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

**RECOMMENDATION 2**

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding twelve (12) months, after which time the order will be reviewed.

---

*Mayor Bria moved:*

*That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present [Chief Executive Officer, General Manager, Corporate Services and Financial Services Manager], be excluded from the meeting on the basis that the Council will receive, discuss and consider:*

- (g) matters that must be considered in confidence in order to ensure that the Council does not breach any duty of confidence;*

*and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.*

*Seconded by Cr Stock and carried unanimously.*

*Cr Stock moved:*

*Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding twelve (12) months, after which time the order will be reviewed.*

*Seconded by Mayor Bria and carried unanimously.*

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**7.2 PLANNING, DEVELOPMENT & INFRASTRUCTURE ACT 2016 – TRANSITION AUDIT**

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**RECOMMENDATION 1**

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999*, the Committee orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Committee will receive, discuss and consider:

(h) legal advice

And the Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

**RECOMMENDATION 2**

Under Section 91(7) and (9) of the *Local Government Act 1999*, the Committee orders that the report, discussion and minutes be kept confidential for a period not exceeding 24 months, after which time the order will be reviewed.

---

*Mayor Bria moved:*

*That pursuant to Section 90(2) and (3) of the Local Government Act 1999, the Committee orders that the public, with the exception of the Council staff present [Chief Executive Officer, General Manager, Corporate Services and Financial Services Manager], be excluded from the meeting on the basis that the Committee will receive, discuss and consider:*

*(h) legal advice*

*And the Committee is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.*

*Seconded by Cr Stock and carried unanimously.*

*Mayor Bria moved:*

*Under Section 91(7) and (9) of the Local Government Act 1999, the Committee orders that the report, discussion and minutes be kept confidential for a period not exceeding 24 months, after which time the order will be reviewed.*

*Seconded by Cr Stock and carried unanimously.*



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### 7.3 SELECTION OF INTERNAL AUDITOR

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#### RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –
  - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information; and
  - (ii) would, on balance, be contrary to the public interest;

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

#### RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999*, the Council orders that the report and discussion be kept confidential for a period not exceeding five (5) years and that this order be reviewed every twelve (12 months).

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the minutes be kept confidential until the contract has been entered into by all parties to the contract.

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Mayor Bria declared a conflict of interest in this matter and left the meeting at 8.30pm.

*Cr Stock moved:*

*That pursuant to Section 90(2) and (3) of the Local Government Act 1999 the Council orders that the public, with the exception of the Council staff present [Chief Executive Officer, General Manager, Corporate Services and Financial Services Manager], be excluded from the meeting on the basis that the Council will receive, discuss and consider:*

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –*
  - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information; and*
  - (ii) would, on balance, be contrary to the public interest;*

*and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.*

*Seconded by Ms Brigid O'Neill and carried unanimously.*

*Ms Brigid O'Neill moved:*

*Under Section 91(7) and (9) of the Local Government Act 1999, the Council orders that the report and discussion be kept confidential for a period not exceeding five (5) years and that this order be reviewed every twelve (12 months).*

*Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the minutes be kept confidential until the contract has been entered into by all parties to the contract.*

*Seconded by Cr Stock and carried.*

Mayor Bria returned to the meeting at 8.42pm.

**8. OTHER BUSINESS**

Nil

**9. NEXT MEETING**

Monday 28 March 2022 – Special Audit Committee Meeting

**10. CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 8.43pm.

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**Cr John Minney**  
**PRESIDING MEMBER**

**Minutes Confirmed on** \_\_\_\_\_  
(date)

# Attachment F

## Adoption of Committee Minutes

### Business & Economic Development Committee

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City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

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*City of*  
**Norwood  
Payneham  
& St Peters**

# Business & Economic Development Committee Minutes

**1 March 2022**

## **Our Vision**

*A City which values its heritage, cultural diversity,  
sense of place and natural environment.*

*A progressive City which is prosperous, sustainable  
and socially cohesive, with a strong community spirit.*

---

City of Norwood Payneham & St Peters  
175 The Parade, Norwood SA 5067

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Website [www.npsp.sa.gov.au](http://www.npsp.sa.gov.au)



City of  
Norwood  
Payneham  
& St Peters

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**VENUE** Mayors Parlour, Norwood Town Hall

**HOUR** 6.30pm

**PRESENT**

**Committee Members** Mayor Robert Bria (Presiding Member)  
Cr Scott Sims  
Cr Carlo Dottore  
Cr Garry Knoblauch  
Cr John Callisto  
Mr John Samartzis  
Ms Skana Gallery

**Staff** Keke Michalos (Manager, Economic Development & Strategic Projects)  
Tyson McLean (Economic Development & Strategic Projects Officer)

**APOLOGIES** Ms Trish Hansen, Professor Richard Blandy

**ABSENT** Nil

**TERMS OF REFERENCE:**

*The Business & Economic Development Committee is established to fulfil the following functions:*

- *To assist the Council to facilitate and promote economic growth and development in the City of Norwood Payneham & St Peters.*
- *To provide advice to the Council and recommend actions, including the conduct of studies associated with business and economic development, as required, in order to facilitate the identification of opportunities, issues, strategies and actions.*
- *Provide advice to the Council where necessary, to facilitate the creation of business networks (both within South Australia and Australia), which provide benefits for the City of Norwood Payneham & St Peters.*
- *To oversee the strategic planning, the implementation of projects (including those identified in the Council's Business & Economic Development Strategy) and marketing and promotion associated with businesses and economic development.*

**1. CONFIRMATION OF MINUTES OF THE BUSINESS & ECONOMIC DEVELOPMENT COMMITTEE MEETING HELD ON 2 NOVEMBER 2021**

*Cr Dottore moved that the minutes of the Business & Economic Development Committee meeting held on 2 November 2021 be taken as read and confirmed. Seconded by Cr Callisto and carried unanimously.*

**2. PRESIDING MEMBER'S COMMUNICATION**

Nil

**3. STAFF PRESENTATION**

3.1 State of Norwood Payneham & St Peters' Economy

A presentation was made by Council staff in relation to this matter.

Cr Sims left the meeting at 7.06pm.  
Cr Sims returned to the meeting at 7.12pm.

**4. STAFF REPORTS**

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#### 4.1 PROGRESS REPORT ON THE 2021 – 2026 ECONOMIC DEVELOPMENT STRATEGY

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**REPORT AUTHOR:** Economic Development Coordinator  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4616  
**FILE REFERENCE:** qA89121  
**ATTACHMENTS:** A – I

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##### PURPOSE OF REPORT

The purpose of this report is to provide the Business & Economic Development Committee, with a progress report on the *2021-2026 Economic Development Strategy*.

##### BACKGROUND

The Council has endorsed the *2021-2026 Economic Development Strategy*, which is designed to guide economic development within the City, identify the priority areas for the next five (5) years and articulate the Council's role in supporting business and economic development.

Following significant research, sector workshops and consultation with the business community, the *Draft 2021-2026 Economic Development Strategy* was developed and presented to the Committee at its meeting held on 16 June 2020. At that meeting, the Committee endorsed the Draft Strategy as being suitable to present to the Council for its consideration and endorsement to be released for community consultation and engagement.

Subsequently, the *Draft 2021-2026 Economic Development Strategy* was presented to the Council at its meeting held on 6 July 2020. At that meeting, the Council endorsed the *Draft 2021-2026 Economic Development Strategy* as being suitable to release for community consultation and engagement.

Following the conclusion of the consultation period, the results of the consultation and the revised final document, were presented to the Committee at its meeting held on 15 September 2020. The Committee resolved to present it to the Council for its endorsement. At its meeting held 6 October 2020, the Council endorsed the *2021-2026 Economic Development Strategy*.

This report provides an update on the key Strategies and Actions that have been progressed by the Council Staff since its meeting held on 2 November 2021.

##### RELEVANT STRATEGIC DIRECTIONS & POLICIES

The *2021-2026 Economic Development Strategy* is the Council's blueprint to guide the growth of the City's economy over the next four (4) years. The Strategy sits within the Council's decision-making framework and has been developed to align with other key strategic and policy documents.

The key strategies that have been used to inform, or that will work in conjunction with the *2021-2026 Economic Development Strategy* are listed below:

- *Growth State*
- *The 30-Year Plan for Greater Adelaide*
- *Norwood, Payneham and St Peters (City) Development Plan*
- *CityPlan 2030: Shaping Our Future – Mid Term Review*
- *Kent Town Economic Growth Strategy 2020 - 2025*
- *Norwood Parade Precinct Annual Business Plan*
- *Smart City Plan*

## FINANCIAL AND BUDGET IMPLICATIONS

At its meeting held on 7 June 2021, the Council endorsed the continuation of the Separate Rate for the Norwood Parade Precinct and endorsed its Annual Business Plan for the 2021-2022 financial year.

At its meeting held 5 July 2021, the Council adopted the *Annual Business Plan, Budget and Declaration of Rates for 2021-2022*, which includes the following in respect to The Parade Precinct Separate Rate and the Economic Development Precinct Management budgets:

- A total budget of \$215,000 will be collected through The Parade Precinct Separate Rate for the 2021-2022 financial year; and
- A total budget of \$97,750 has been allocated by the Council to continue to deliver the Economic Development agenda in the 2021-2022 financial year.

In addition, *Raising the Bar Adelaide 2021* and the *Eastside Business Awards 2022*, received separate project funding through the 2021-2022 Endorsed Initiatives & Projects.

It is proposed that the Council's 2021-2022 Economic Development budget will be used to commence the delivery of the Year 2 actions. Some of the Year 2 and ongoing actions are set out in the Table contained in **Attachment A**.

## EXTERNAL ECONOMIC IMPLICATIONS

The success of the *2021-2026 Economic Development Strategy* may be impacted by the broader economic environment and worldly events such as the COVID-19 Pandemic. Whilst the Strategy acknowledges and addresses the Pandemic, specifically in Year 1, it does not state that COVID related initiatives cannot be delivered in Years 2-5. In January 2022, the Council approved a third assistance package for local businesses impacted by restrictions imposed by the State Government, and Council Staff have begun investigations to deliver a 'Hospitality Voucher' program for City businesses.

## SOCIAL ISSUES

Economic development impacts on both the business sector and the local community. Whilst the key focus of this Strategy is on the business sector, the two (2) are intrinsically linked and the prosperity of the local economy relies on creating a holistic environment where people want to invest, work, do business, live, shop and socialise.

## CULTURAL ISSUES

The City is a culturally rich and diverse place, with a strong identity, history and sense of place. Cultural and creative activity is increasingly recognised as important components of economic growth. Economic growth and sustainability through employment, vibrancy and growth are all important factors in achieving cultural vitality.

## RISK MANAGEMENT

In establishing the Strategic Framework for the *2021-2026 Economic Development Strategy*, the Council took into consideration the economic and demographic profile of the City, the views of the business community and partners and the key influences and trends that have, and will, impact on the City's economy. In doing so, the Council has ensured that the Strategy appropriately addresses the wide range of opportunities and challenges facing businesses and economic growth in the City. The Council will continue to work with the business community to ensure that the Strategies and Actions remain relevant and beneficial.

## ENVIRONMENTAL ISSUES

A vital component in meeting the aspirations of current and future businesses in the City of Norwood Payneham & St Peters, is ensuring that issues relating to environmental sustainability are considered together with economic sustainability. A sustainable environment impacts on business investment decisions and is a key asset in the success of local businesses. The Council will continue to promote programs aligned with environmental actions, as well as look to introduce initiatives with a sustainable focus.



## RESOURCE ISSUES

The *2021-2026 Economic Development Strategy* has been prepared by the Council Staff, however it will require additional support, from both internal and external resources to ensure its timely implementation. The Council's Events Unit has assisted the Economic Development Unit with logistics to deliver the following events that were held during the month of October 2021. *Raising the Bar Adelaide*, *Spring Shopping Day* and *The Extended – Eastside Happy Hour Live* music event.

In the upcoming months, the Events Unit will assist the Economic Development Unit to deliver *Art on Parade* which runs for the entire month of April and the *2022 Eastside Business Awards Night*, which is scheduled for 12 April 2022.

## DISCUSSION

The implementation of the *2021-2026 Economic Development Strategy* commenced in January 2021 and to ensure that it is delivered in a timely manner, Council staff have developed a reporting structure that will be presented to the Business & Economic Development Committee at each of its meetings to track the progress of the Strategy's implementation and to provide direction and guide the Staff in its implementation.

The table contained in **Attachment A**, outlines progress on the Actions under each of the four (4) key themes that are currently being delivered in Year 2 of the Strategy or are 'Ongoing' Actions for the duration of the five (5) year Strategy. It should be noted that only the Actions that have progressed since the last Committee meeting have been included.

The Table whilst detailed, should be read in conjunction with the *2021-2026 Economic Development Strategy* to obtain a better understanding of the individual Action and the Objective that the Council is proposing to achieve.

At its meeting held on 2 November 2021, the Committee resolved the following in relation to the reporting against the Economic Development Strategy:

*That Staff prepare a draft Summary Report on the Economic Development initiatives that have been delivered in 2021 for the Committee's consideration at its 1 March 2022 meeting.*

In accordance with the Committee's resolution, Staff have now summarised the programs and initiatives that have been delivered or initiated under the four (4) key themes in the first year of the Strategy, into an *Economic Development Strategy: 2021 – Year 1 in Review* document, which is contained in **Attachment I**. It should be noted that the document is still in draft form and will be finalised following the Committee's consideration.

## CONCLUSION

The *2021-2026 Economic Development Strategy* recognises the leadership role of the Council in setting a clear direction for economic development within the City and in supporting the business sector. Developing the Strategy with clear direction and focus provides the foundation for the Council to implement successful actions and initiatives and establish partnerships with different stakeholders (i.e. Federal and State Governments, developers, businesses and residents) in order to ensure the successful longevity of the City's business and economic sector.

## COMMENTS

Notwithstanding that the COVID-19 Pandemic has had a significant impact on the economy for the past two (2) years, at a local, national and international level, Council Staff have been able to achieve a significant number of Actions for the City's business and economic sector. The focus at this stage is to continue to understand the needs of businesses and develop programs and initiatives that will assist with recovery and lead to future growth.

## RECOMMENDATION

1. That the report be received and noted.
  2. That the draft *Economic Development Strategy: 2021 – Year 1 in Review* as contained in **Attachment I** be endorsed as being suitable to present to the Council for its consideration and endorsement.
- 

*Cr Knoblauch moved:*

1. *That the report be received and noted.*
2. *That the draft Economic Development Strategy: 2021 – Year 1 in Review as contained in Attachment I be endorsed as being suitable to present to the Council for its consideration and endorsement.*

*Seconded by Cr Dottore and carried unanimously.*

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## 4.2 MAGILL ROAD OCCUPANCY LEVELS ANNUAL ASSESSMENT

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**REPORT AUTHOR:** Economic Development Officer  
**GENERAL MANAGER:** Chief Executive Officer  
**CONTACT NUMBER:** 8366 4512  
**FILE REFERENCE:** qA89121  
**ATTACHMENTS:** Nil

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### PURPOSE OF REPORT

The purpose of this report is to provide the *Business & Economic Development Committee*, with an assessment of occupancy and vacancy levels along Magill Road.

### BACKGROUND

In response to a bi-annual report produced by JLL Australia, which analyses the occupancy levels of Adelaide's major high street precincts, including The Parade, Norwood, an annual assessment of The Parade Precinct's occupancy levels is now undertaken by Council Staff to compare the results. The results of both the JLL Australia report and the Staff analysis are presented annually to both the *Business & Economic Development Committee* and the *Norwood Parade Precinct Committee* to determine how The Parade is performing and how it compares to other mainstreets in the Metropolitan Adelaide region.

In recognition that vacancy rates provide a strong measure of how a mainstreet is performing and provides an indication of the likely demand on the rental market, it was decided that a similar assessment should be undertaken for Magill Road. This will allow for a better understanding of the overall health of the Precinct, as well as creating a complete database of businesses that exist, allowing for more targeted marketing and promotion of Magill Road.

### DISCUSSION

For the purpose of this report, vacancy rates are defined as a percentage of all available occupiable commercial properties (residential is not included), within the Magill Road Precinct. Both ground floor and non-ground floor tenancies have been included in the assessment.

Generally the vacancy rate measures the health of the local property market by representing the level of activity and demand for property. The assessment undertaken by Council Staff encompasses the entirety of Magill Road that falls within the Council area, which extends from Fullarton Road to Portrush Road, both sides of the road and then from Portrush Road to Glynburn Road only on the northern side of the road, recognising that the southern portion falls within the City of Burnside. The assessment undertaken by Council Staff was conducted on Friday 1 February 2022 and all details from the assessment are correct as of that date.

It should be noted that in undertaking the assessment, Council Staff made the following assumptions:

- tenancies noted as being vacant were those that:
  - had signage indicating that the premises or part of the premises was for lease;
  - tenancies that had signage indicating that the tenancy was 'Leased', yet the Council was not aware of a new business preparing to occupy the space; and
  - tenancies that did not have any signage but were empty and the Council was not yet aware of any new business preparing to occupy the space.

The assessment conducted by Council Staff found the following:

- there is a total of 215 tenancies (excluding residential) within the Magill Road Precinct;
- 205 tenancies were occupied by a business;
- there were ten (10) vacant tenancies, resulting in a vacancy rate of 4.7%;
- nine (9) vacancies are located on the northern side of Magill Road, which is to be expected given the extended length of the Precinct on the northern side;
- The northern side has a vacancy rate of 6.4% (9 out of the 141 tenancies are vacant);
- one (1) vacancy is located on the southern side of Magill Road and the southern side has a vacancy rate of 1.4% (1 out of the 74 tenancies is vacant);
- Magill Road, between Fullarton Road and Osmond Terrace has a vacancy rate of 4.8% (3 vacant tenancies out of 63);
- Magill Road, between Osmond Terrace and Portrush Road has a vacancy rate of 2.5% (2 vacant tenancies out of 81); and
- Magill Road, between Portrush Road and Glynburn Road (north side only) has a vacancy rate of 7% (5 vacant tenancies out of 71).

Being the first assessment undertaken for the Magill Road Precinct, it is difficult to understand whether this has been an improvement or a decline in vacancy rates. Nonetheless, a vacancy rate of 4.7% is extremely positive for the Precinct and when comparing this to The Parade's vacancy rate of 5.16%, it could be argued that Magill Road is performing better than The Parade. Furthermore, when comparing the performance of Magill Road to other Adelaide high street's measured by JLL Australia, Magill Road ranks equal second behind only Prospect Road (3%).

The ten (10) vacant tenancies are spaced sporadically along Magill Road, with there being only one (1) instance where there are two (2) vacant tenancies situated side by side and this occurs between Hereford Avenue and Breaker Street in a small block of tenancies.

Magill Road generally consists of the retail (homewares, furniture and fashion), professional services and dining and entertainment businesses.

Known new businesses to begin operating along Magill Road are:

- **Blush Girl** (located at 49-51 Magill Road, Stepney and are pending Development Approval);
- **Studio Spring** (location at 129 Magill Road, Stepney);
- **Cachemira** (located at 137 Magill Road, Stepney);
- **Sada Store** (located at 147 Magill Road, Stepney);
- **Dogs 4 Eve & Meg** (located at 163-165 Magill Road, Maylands);
- **Deconstruct Digital** (located at Shop 2/223 Magill Road, Maylands);
- **Movement in Mind – Exercise Physiology** (located at 415 Magill Road, St Morris);
- **Panacea Pilates** (located at Level 1/138 Magill Road, Norwood – relocated from The Parade);
- **Sueno Hair** (located at 349 Magill Road, St Morris – relocated from southern side of Magill Road); and
- **P4B Solar** (located at 108 Magill Road, Norwood).

Known businesses to have left Magill Road are:

- **Asser & Co** (moved to 22 Fullarton Road, Norwood);
- **Botanica** (moved back to being a home-based business);
- **P&K Pets** (permanently closed);
- **The Injury Lab** (closed their Adelaide location);
- **James Stevens MP** (relocated to The Parade); and
- **Espresso Royale** (permanently closed).

Given the importance of monitoring the vacancy rates within the City, Council Staff will continue to conduct annual occupancy and vacancy assessments and provide written reports to the *Business & Economic Development Committee*. This information will help to inform upcoming strategies and decisions regarding marketing and promotion of Magill Road.

**OPTIONS**

Not Applicable.

**CONCLUSION**

Despite the ongoing impacts of the COVID-19 Pandemic and restrictions imposed, the Magill Road Precinct appears to have performed well with respect to business survival and attracting new businesses to establish within the Precinct. A vacancy rate of 4.7%, in conjunction with no obvious pattern of vacant tenancy location, signifies that the both the property market is healthy and also that the street has attractive elements (i.e. high vehicular and pedestrian traffic area). By mapping the businesses within the Precinct in order to obtain the vacancy rate, the Council will be able to develop targeted responses to further support and market Magill Road.

**COMMENTS**

Whilst it is acknowledged that a low vacancy rate (which is the case for Magill Road) is a positive representation of the health of the Precinct, research has shown that when vacancy rates fall below 5%, the rental market is considered to be in a good state. This can unfortunately lead to landlords subsequently increasing rents, which in turn can have a negative impact on the tenancy mix. It also means that landlords can afford to be selective about the type of tenants that they place in individual tenancies. Staff will continue to monitor this activity to identify any such patterns, should they arise.

**RECOMMENDATION**

1. That the report be received and noted.
  2. That the Committee notes that an annual assessment of Magill Road's occupancy levels will be undertaken, with the results of the assessment to be presented back to the *Business & Economic Development Committee*.
- 

*Cr Callisto moved:*

1. *That the report be received and noted.*
2. *That the Committee notes that an annual assessment of Magill Road's occupancy levels will be undertaken, with the results of the assessment to be presented back to the Business & Economic Development Committee.*

*Seconded by Mr John Samartzis and carried unanimously.*

**5. OTHER BUSINESS**

Nil

**6. NEXT MEETING**

Tuesday 14 June 2022

**7. CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 7.32pm.

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**Mayor Robert Bria**  
**PRESIDING MEMBER**

Minutes Confirmed on \_\_\_\_\_  
(date)

**13. OTHER BUSINESS**  
(Of an urgent nature only)

**14. CONFIDENTIAL REPORTS**

## 14.1 COUNCIL ASSESSMENT PANEL - SPECIALIST EXTERNAL MEMBER APPOINTMENTS

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### RECOMMENDATION 1

That pursuant to Sections 90(2) and (3) of the *Local Government Act, 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

and the Council is satisfied that the principle that the meeting should be conducted in a place open to the public has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

### RECOMMENDATION 2

Under Section 91(7) and (9) of the Local Government Act 1999 the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed.



## 14.2 HERITAGE PROTECTION OPPORTUNITIES

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### RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act, 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (m) information relating to a proposal to prepare or amend a designated instrument under Part 5 Division 2 of the *Planning, Development and Infrastructure Act 2016* before the draft instrument or amendment is released for public consultation under that Act;

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the consideration of the information confidential

### RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the report, discussion and minutes be kept confidential until the Code Amendments referred to in this report are released for the purpose of public consultation.

### 14.3 STAFF RELATED MATTER

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#### RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999* the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

#### RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding five (5) years, after which time the order will be reviewed.

#### 14.4 STAFF RELATED MATTER

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##### RECOMMENDATION 1

That pursuant to Section 90(2) and (3) of the *Local Government Act 1999*, the Council orders that the public, with the exception of the Council staff present, be excluded from the meeting on the basis that the Council will receive, discuss and consider

- (a) Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and the Council is satisfied that, the principle that the meeting should be conducted in a place open to the public, has been outweighed by the need to keep the receipt/discussion/consideration of the information confidential.

##### RECOMMENDATION 2

Under Section 91(7) and (9) of the *Local Government Act 1999*, the Council orders that the report, discussion and minutes be kept confidential for a period not exceeding 12 months, after which time the order will be reviewed.

**15. CLOSURE**